

CALL TO ORDER:

Mayor Tim Wilson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Present: Mayor Tim Wilson; Councilmembers: Eugene Bain, Ken Caylor, Dan Dever, Genna Dorow, Charles Garcia, and Mark Snyder.

Also Present: Department Heads: Public Works Director Terry Clements, Police Chief Steven Dunnagan, City Clerk Debbie Kudrna; Finance Officer Spencer Williams and City Attorney Katherine Kenison.

Absent Was: Councilmember Kenneth Johnson

Council carried a motion to excuse the absence of Councilmember Kenneth Johnson, noting he may arrive later. M/S Dever/Caylor.

APPROVAL OF AGENDA

Council carried a motion to approve the agenda. M/S Garcia/Dorow.

CONSENT AGENDA:

- A. Approval of City Council Minutes of September 23, 2013
- B. Approval of City Council Workshop Minutes of October 7, 2013
- C. Approval of Accounts Payable Checks
- D. Approval of Payroll and Related Expenses
- E. Set Public Hearing on the 2014-2019 Capital Facility Plan for Nov. 11, 2013

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 43098 to No. 43149 in the amount of \$165,293.56.
Payroll Check No. 28526 to No. 28558 in the amount of \$261,149.78.

Council carried a motion to approve the Consent Agenda as presented. M/S Caylor/Snyder.

WATER TOWER MAINTENANCE

Public Works Director Terry Clements advised that the city water towers are in need of an annual maintenance program. He introduced Mr. John Kitchens of Utility Services Co. Inc., who reviewed the proposed maintenance program. He reviewed the condition of the City's water towers, including some noticeable safety concerns.

Councilmember Kenneth Johnson arrived at 7:10 p.m.

Mr. Kitchens introduced Mr. John Snodgrass of Utility Services Co. Inc., who explained their paint process; the benefits of a full service maintenance program, and why a good, comprehensive preventative maintenance program can extend the life of water tanks. He noted that their contracts are a term of one year and each tank will have a separate contract. He then reviewed a 6 year maintenance program for all three water towers.

Council took no action.

RESOLUTION TO DECLARE WELL #8 PROJECT AS AN EMERGENCY

Public Works Director Terry Clements advised that in September, it became apparent that there were issues with Well #8. It was obvious that this was an emergency situation because use of Well #8 is critical to the City's water supply. Schneider Equipment was contacted and they began the process of pulling the well. It has been determined that the well has a broken coupler off the shaft and damaged some other equipment. The estimate to repair is approximately \$62,000.

Council carried a motion to approve A RESOLUTION DECLARING THE EXISTENCE OF AN EMERGENCY AND DISPENSING WITH THE STATUTORY COMPETITIVE BIDDING REQUIREMENTS. M/S Dorow/Snyder. This shall be known as Resolution No. 2013- 20.

REQUEST USE OF PARK/POOL FOR THE 2014 MID VALLEY SWIM LEAGUE CHAMPIONSHIP

Park and Recreation Coordinator Molly Klippert advised that the Othello Barracudas swim team would like to host the Mid-Valley Swim League Championship in July, 2014. The Othello Barracudas asked to have exclusive use of Lions Park and pool to expand the facilities for the participants. The City will provide lifeguards and concession staff for the event. Ms. Klippert recommended that the Othello Barracudas swim team not incur the special event fee for use of the city park and facilities.

Council carried a motion to approve A RESOLUTION AUTHORIZING USE OF CITY PROPERTY FOR THE 2014 MID-VALLEY SWIM LEAGUE CHAMPIONSHIPS SCHEDULED FOR JULY 25TH, 26TH, AND 27TH, 2014. M/S Dorow/Garcia. This shall be known as Resolution No. 2013-24 (the resolutions were numbered out of order).

ADAMS COUNTY DEVELOPMENT COUNCIL ADDENDUM 6

City Clerk Debbie Kudrna advised that the City entered into an agreement with Adams County Development Council (ACDC) in 2008. The City Council has approved addendums to the annual contract since then. An invoice was submitted to the City in February and paid based upon a per capita formula. To complete the process, Addendum No. 6 extends the original agreement for one additional year.

Council carried a motion to approve Addendum No. 6 with the Adams County Economic Council. M/S Garcia/Caylor.

CONTRACT FOR CITY POSTAGE MACHINE

Finance Officer Spencer Williams advised that we currently have a contract with MailFinance (Neopost) for the City's postage machine. Due to the low volume of postage use, we can downgrade to a smaller machine and save approximately \$300 per year.

Council carried a motion to approve the annual lease agreement with MailFinance. M/S Dorow/Bain.

ORDINANCE AMENDING O.M.C. 4.28 TITLED CABARETS AND ADULT ENTERTAINMENT

City Attorney Katherine Kenison presented an amendment to the existing ordinance regulating Cabarets and Adult Entertainment by adding additional regulations and making administrative changes. Council requested that 4.28.040 (2) be changed as follows: The clerk Building and Planning Department may request other information or clarification in addition to that provided in a complete application where necessary to determine compliance with this chapter.

Council carried a motion to adopt AN ORDINANCE AMENDING CHAPTER 4.28 "CABARETS AND ADULT ENTERTAINMENT", with the correction 4.28.040 (2). M/S Caylor/Garcia. This shall be known as Ordinance No. 1382.

RESOLUTION TO SURPLUS FOOD FROM THE POOL AND SELL TO THE OTHELLO SCHOOL DISTRICT

Park and Recreation Coordinator Molly Klippert advised that there were some concession stand items after the pool was closed that the Othello School District could resale. Staff recommends that Council declare the excess concession stand items as surplus and sell certain items to the Othello School District. The items are approximately \$86.65.

Council carried a motion to approve A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OTHELLO, WASHINGTON DECLARING SURPLUS. M/S Johnson/Bain. This shall be known as Resolution No. 2013-21.

RESOLUTION TO SURPLUS FOOD FROM POOL AND DONATE TO OTHELLO FOOD BANK

Park and Recreation Coordinator Molly Klippert advised that there were other concession stand items after the pool was closed. Staff recommends declaring the excess concession stand items as surplus and donate to the Othello Food Bank. The items are approximately \$265.00.

Council carried a motion to approve A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OTHELLO, WASHINGTON DECLARING SURPLUS. M/S Dorow/Dever. This shall be known as Resolution No. 2013-22.

RESOLUTION TO ACCEPT DONATION FOR SHOP WITH A COP

Council carried a motion to approve A RESOLUTION ACCEPTING DONATIONS TO THE CITY OF OTHELLO. M/S Snyder/Dorow. This shall be known as Resolution No. 2013-23.

LOBBYIST DISCUSSION

Mayor Wilson advised that the City received two proposals for providing professional services for lobbying for transportation funding from Jennifer Ziegler and S. C. Communications (Scott Cave). Councilmember Johnson believes the City will need to have this professional service and supports the proposal from Scott Cave. Councilmember Bain advised he is concerned that most other cities are facing the same financial street funding and is concerned whether this would be necessary. Councilmember Dever noted there is currently no funding/grants for street improvements and is concerned whether we would get a return on the investment. Councilmember Caylor noted it is very important to lobby the city's issues and be very present in the State Legislation. Councilmember Johnson encouraged the Councilmembers to attend the AWC Legislative Conference in February to get more information. Mayor Wilson advised that he is in favor of a lobbyist and would like the City to be more progressive. Councilmember Dorow noted AWC recommends that we have a lobbyist promoting grant funding for our streets. She is concerned of the cost and noted that we may be able to work on the proposed fees. Councilmember Garcia recommended that we discuss this later after we adopt our 2014 budget. Councilmember Dever stated that we would need to prioritize our projects for a lobbyist.

It was Council's consensus to review this at the first of the year. Council took no action.

NEW BUSINESS

Mayor Wilson made a presentation to Finance Officer Spencer Williams from the Washington Finance Officers Association for the City's 2013 budget.

Mayor Wilson made the following announcements:

- The November 28th City Council budget meeting will be held at the CBHA 14th Avenue, beginning at 6:00 p.m.
- The Street Committee will meet Tuesday at 10:00 a.m. at Public Works. Committee: Councilmember Dorow, Dever and Snyder.
- The Chamber of Commerce will meet on Wednesday, October 16th at noon at the Senior Center.
- GWMA will meet next in the Council Chamber on October 16th at 6:00 p.m.

ADJOURNMENT

With no further items to discuss, Mayor Wilson adjourned the Council meeting at 8:30 p.m.

By: _____
TIM WILSON, Mayor

ATTEST:

By: _____
DEBBIE L. KUDRNA, City Clerk