

# City of Othello

Parks and Recreation • 111 North Broadway Avenue • Othello, WA 99344 • (509) 331-2757  
 Lions Park Athletic Complex – Field Use Application (Practice/One Time Use)



To reserve one or more of the Lions Park Athletic Complex athletic fields for practice and/or one-time use, please read and complete the Field Use Application and submit to the City of Othello Parks and Recreation Department (111 N. Broadway Ave. Othello, WA 99344). Permit issued upon approval of application and payment of appropriate use fee. Please retain a copy of the approved Field Use Application and payment receipt and keep readily available during use, as it constitutes permit for use.

RENTER NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY/STATE/ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ALT. CONTACT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

DATE(S) REQUESTED: \_\_\_\_\_ TIME(S) REQUESTED: \_\_\_\_\_

TYPE OF USE:  Practice  Game/Scrimmage  Other: \_\_\_\_\_

SPORT:  Softball  Baseball  Soccer  Other: \_\_\_\_\_

FIELDS REQUESTED:  #1  #2  #3  #4  Soccer BASE DISTANCE:  60 ft.  65 ft.

ADD'L NEEDS:  Pitching Mounds Distance (from home plate): \_\_\_\_\_ feet Field (circle): 1 2 3 4

Temporary Fencing Fence Distance: \_\_\_\_\_ feet Field (circle): 1 2 3 4

LIGHT KEYS REQUESTED:  Yes  No

### FIELD USE RULES AND REGULATIONS

1. ALCOHOL IS NOT PERMITTED TO BE POSSESSED OR CONSUMED IN ANY CITY PARKS OR FACILITIES.
2. NO DRIVING AND/OR VEHICLES IN THE PARK.
3. Any unauthorized entry and use of City property will be subject to the consequences of all laws of the city, county and state.
4. The City of Othello is not responsible for lost, stolen or damaged equipment, supplies or any other property that is used or left in a City facility.
5. The Event Director/Facility Renter takes full responsibility for the care and supervision of the facilities, is responsible for any damage to City property and shall reimburse the City for such damages. Facilities must be left clean and free of debris after each use.
6. An adult must make the request for facility usage. Juveniles must have adequate adult supervision at all times during facility use.
7. Public Works has the authority to restrict sports field usage due to weather and field conditions.
8. The Event Director/Facility Renter assumes full responsibility for any key(s) being issued and no other person, business or organization shall obtain possession. If key(s) are lost, stolen or broken, the key deposit will be forfeited and the Event Director/Facility Renter will be responsible for any cost incurred. Lights may only be used for the event listed on the Field Use Application and may not be transferred or used by another party/event.
9. Light keys will not be checked out November through February.
10. Lights are to be shut off after each use and are not to be left on for automatic shut-off. Misuse of lights shall result in forfeiture of deposit.
11. Keys must be returned within five (5) business days of last listed rental date or key deposit will be forfeited.
12. Rental fees will be reimbursed if cancellation is received at City Hall five (5) or more days prior to reservation date. Fees will not be refunded if rental is canceled within five (5) days of reservation date.

*The organization and individuals using public facilities agree to protect and to indemnify for costs, legal and other expenses the City, its officers, employees, elected officials and agents from any and all claims, liabilities or suits related to or arising from acts of omission of such organization or individuals in connection with the use of any such public facility. I, the undersigned, have read the policies for the rental/use of City of Othello facilities and will abide by the attached policies.*

RENTER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### LIONS PARK ATHLETIC COMPLEX RENTAL SCHEDULE

RENTAL TYPE	FEE	UNIT		SUBTOTAL
<input type="checkbox"/> Hourly/One Time Use Rental	\$10	Per Hour/Per Field	X _____ Fields X _____ Hours = _____ =	\$ _____
<input type="checkbox"/> Lights	\$100 (\$90 REF.)	Per Key	X _____ Keys =	\$ _____
<input type="checkbox"/> Pitching Mounds	\$100	Per Field	X _____ Fields =	\$ _____
<input type="checkbox"/> Temporary Fencing	\$75	Per Field	X _____ Fields =	\$ _____
<b>BALANCE DUE</b>				\$ _____

FOR OFFICIAL USE ONLY					
KEYS ISSUED: _____	KEY BOX # _____	BALL FIELD LIGHTS # _____	PADLOCK # _____	CONCESSION # _____	
KEY FEE PAID: \$ _____	DATE: _____	RETURN DATE: _____	DEPOSIT REFUND: \$ _____	REFUND DATE: _____	
APPROVED BY: _____	DATE: _____			RECEIPT # _____	
RENTAL FEE PAID: \$ _____	DATE: _____		<input type="checkbox"/> CASH	<input type="checkbox"/> CHECK # _____	