



CITY OF OTHELLO
Public Dance Permit Application

Date Rec'd: _____
Rec'd by: _____
Approval Date: _____

Application MUST be submitted 10 business days prior to the event.
If any portion of the application is incomplete or invalid the application may be denied.

***** SECTION I *****

1. _____
Applicant Name Phone Number 2nd Phone Number
2. _____
Applicant's Address City State Zip Code
3. _____
Date of Dance Start Time End Time Estimated Number of People Attending
4. If applying for an annual permit, indicate the date of the first event: _____.
(If approved, the annual permit will expire December 31st).
5. _____
Facility Name & Physical Address:
6. _____
Contact Person of facility Phone Number 2nd Phone Number
7. What is the maximum occupancy of the facility (as posted)? _____
8. Is there a cover charge? _____ YES _____ NO
9. Will candles, open flames, portable spotlights or other ignition sources be used: _____ YES _____ NO
If yes, explain: _____
10. Are alcoholic beverages to be served or consumed on the premise? _____ YES _____ NO
If yes, submit a copy of your WA State Liquor License
11. _____
Security Agency Phone Number 2nd Phone Number

Security Agency's Address City State Zip Code

(1 security officer per 100 persons is required & one (1) for every portion of 100 expected to attend.)
SUBMIT a copy of the SECURITY AGREEMENT and a copy of the SECURITY GUARD LICENSE for each individual that will be in attendance.

FOR OFFICE USE ONLY
ONLY ACCEPT IF THE FOLLOWING HAS BEEN COMPLETED.

- ___ Check that each line has been completed.
- ___ Check the signature line.
- ___ Are copies attached? Banquet Permit & Security w/signatures, dates, and location?
- ___ Initial and date (in upper right hand corner if you are accepting the application form.)
- ___ Put in Reception/Clerk's In Box, Thanks.

ORDERLY CONDUCT REQUIRED

The applicant, to whom any dance permit is issued, shall be deemed to be responsible for orderly conduct within and about the premises on which the dance is being conducted. **The operator of the premises** may be subject to civil penalties for repeated violations caused by the applicants.

The applicant, the floor manager, and door person, will all be responsible for maintaining control of the dance. Failure to maintain control of the dance or violation of any of the provisions of Othello Municipal Code Chapter 4.36 or any state or federal law could lead to revoking the dance permit. They are also responsible for keeping all exits free of obstruction at all times.

The applicant is also responsible to insure that NO minors are consuming alcohol. The applicant may be charged, according to state law, for allowing any violations of state or local laws, whether it occurs in the applicants presence or not. This also applies to control of the parking lot.

HOLD HARMLESS AGREEMENT -This section **MUST** be completed or application will not be accepted. **The undersigned will save and hold harmless the City of Othello, its elected and appointed officials, and all employees, from all loss, liability or expense resulting from any injury to any persons, or any loss of damage to any property, caused by or resulting from any act or omission of the undersigned or any member of their organization.**

Signature: _____

Date: _____

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Circle accordingly and if denied, please provide compliance requirements.

Adams County Fire District No. 5

Approved / Denied by: _____ Date: _____ Comments: _____

Othello Police Department

Approved / Denied by: _____ Date: _____ Comments: _____

City Clerk's Office

Approved / Denied by: _____ Date: _____ Comments: _____

Additional Comments:

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Date Picked up: _____ **Receipt No.** _____ **Cashier** _____ **Permit Fee \$** _____

RECEIVED BY: _____
Print Name and phone number