City of Othello
LAND USE APPLICATION
500 E. Main Street
Othello, WA 99344
(509) 488-5686 Phone
(509) 488-0102 Fax

Section 1: Property Location
Property Address
Section _____ Township _____ Range _____
Assessors Tax Parcel #
Size of Parcel
Zone
Legal Description

Section 2: Property Owner (holds more than 50% ownership—could be Mortgage Company)
Name
Phone #
Fax #
Email
Mailing Address
City_____ State_____ Zip

Date__________________________
(Signature)____________________

Section 3: Authorized Representative (address to whom all official correspondence will be sent)
Name
Phone #
Fax #
Email
Mailing Address
City_____ State_____ Zip

Date__________________________
(Signature)____________________

Section 4: Summary of Request:

Section 5: Applicant (if different from the Owner.)
Name
Phone #
Fax #
Email
Mailing Address
City_____ State_____ Zip

I (Print) ___________________________ hereby affirm and certify, under penalty of perjury, that I am, or represent, the legal owner(s) of the property described on this application and that these statements are in all respects true and correct to the best of my knowledge.

Date__________________________
(Signature)____________________

Section 6: Supplemental Information (as outlined in the preapplication meeting held on ________).

1. ___________________________
2. ___________________________
3. ___________________________
4. ___________________________
5. ___________________________
6. ___________________________

RCW 36.70B.120 Provides the applicant the option of a consolidated review.
I ___________________________ representing the applicant, hereby ask the review process for _________.

Be performed concurrently and I accept the consequences thereof.

ALL FEES INCURRED WILL BE INVOICED TO THE APPLICANT/DEVELOPER AND MUST BE PAID BEFORE PROJECT IS ACCEPTED.

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LAND USE SIGN CHECKOUT (FEE - $150.00 PER SIGN)
Date_________  No. of signs________  Amount $__________  Receipt #______
SIGN/SIGNS MUST BE POSTED AND MAINTAINED UNTIL _________
* OMC SECTION 13.04.030.C.3 (see back of form)
PUBLIC WORKS CHECK IN
Date_________  No. of Signs Checked In _______

CONDITION OF SIGNS UPON RETURN:
Acceptable Return Condition_____________  Sign to be Replaced__________________________
Comments:____________________________________________________________________________

AUTHORIZED REFUND: __________

CITY HALL FINANCE DEPT. – DEPOSIT REFUND
Date_________  Amount________  Check Number_________

Section 7: Required/Requested Process: (City to check the ones that apply)
Required as of ____________  Informed  App Rec’d On  Notices Mailed  Complete
❑ Annexation ____________ $200
❑ Building Permit ____________ $____
❑ Building on Unplatted Land ____________ -0-
❑ Insufficiently Platted Land ____________ -0-
❑ Lot Line Adjustment ____________ -0-
❑ Rezone or Text Change ____________ $1000
❑ Right of Way Permit ____________ $40
❑ SEPA Checklist 13.04.030.C.3 ____________ $200
❑ Subdivision of 4 or less lots ____________ $500
❑ Subdivision 16.17.030.a.9 ____________ ($500 + $50 per lot)
❑ Zoning Variance ____________ $1000
❑ Deposit for each Land Use Sign 13.04.030.C.3 $150
❑ Reimbursement Agreement ____________
❑ Other ____________ $____

Plat Completed on ______________________

Comments:____________________________________________________________________________

* OMC SECTION 13.04.030.C.3 “If use of a city land use sign is required for posting the site, a refundable one hundred fifty dollar deposit shall be paid for each sign used at the time of checkout. Said deposit shall be forfeited if the sign it secures is not returned in the same condition as when checked out, normal wear and tear excepted, within fourteen days of the end of the appeal period for the land use decision advertised on the sign”.

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