



Pool Rental Application

A deposit of \$50.00 is required to reserve the Othello Community Pool for the requested rental date. All pool rentals must be requested and paid in full no later than five (5) business days prior to requested rental date. Rental deposits and fees must be paid at Othello City Hall (500 E. Main Street) prior to the pool season. During the pool season, all pool reservations and payments will be processed at the Othello Community Pool (1135 E. Pine Street).

2018 POOL RENTAL DATES & TIMES						
<i>Rental date restriction will be updated per swim lessons and swim team schedule</i>						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM RENTAL 9:00AM – 11:00AM	AM RENTAL 9:00AM – 11:00AM	AM RENTAL 9:00AM – 11:00AM	AM RENTAL 9:00AM – 11:00AM	AM RENTAL 9:00AM – 11:00AM	AM RENTAL 9:00AM – 11:00AM	AM RENTAL 9:00AM – 11:00AM
PM RENTAL 7:30PM – 9:30PM	PM RENTAL 8:00PM – 10:00PM	PM RENTAL 8:00PM – 10:00PM	NO PM RENTAL	PM RENTAL 8:00PM – 10:00PM	PM RENTAL 8:00PM – 10:00PM	PM RENTAL 7:30PM – 9:30PM

RENTAL INFORMATION

RENTAL DATE: _____ START TIME: _____ END TIME: _____

TYPE OF EVENT: _____ # OF PEOPLE EXPECTED: _____

APPLICANT INFORMATION

NAME OF ORGANIZATION OR GROUP: _____

CONTACT PERSON: _____ TELEPHONE: () _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

ALTERNATE CONTACT NAME: _____ TELEPHONE: () _____

WOULD YOU LIKE THE CONCESSION STAND OPEN FOR SALES DURING RENTAL? * YES NO

*Additional \$50.00 fee. Non-refundable if cancelled within five (5) business days of rental date.

OTHELLO COMMUNITY POOL RENTAL FEE SCHEDULE			
ITEM	FEE	UNIT	SUBTOTAL
<input type="checkbox"/> Deposit	\$50	Required at the time of reservation	\$ _____
<input type="checkbox"/> (Resident) Rental Rate	\$170	Per Hour (max 2 hrs.) X _____ Hours =	\$ _____
<input type="checkbox"/> Concession Stand	\$50		\$ _____
BALANCE DUE			\$ _____

AGREEMENT AND INDEMNIFICATION

The person or organization entering into a rental agreement with the City of Othello ("City") for the use of the swimming pool facility and equipment certifies that the information given in this application is current. The undersigned further states that he/she has the authority to make this application for the applicant and agrees that the applicant will observe all rules and regulations. The applicant further agrees to reimburse the City for any damages exceeding the \$50.00 deposit arising from the applicant's use of said facility. The applicant agrees that the City of Othello and its, agents, employees or volunteers will not be liable for any damage to person or property by reason of negligent acts of applicant, its agents, employees, invitees, or subcontractors. Applicant agrees to protect, defend, indemnify for legal costs and other expenses, and hold harmless, the City of Othello and its officers, employees, directors, volunteers and agents from claims, liabilities, or suits, arising out of injury to person or property from negligent acts of applicant, directly or indirectly attributable to user's activities and/or use of premises except for sole negligence of the City of Othello.

Pool rental rules following this form are part of the agreement and must be agreed to by signature of renter at the time of reservation.

Renter understands and agrees that it is the renter's sole responsibility to provide supervision for any and all activities contemplated by this agreement. Renter further understands and acknowledges that lifeguards are not responsible for providing supervision; rather, lifeguards are responsible for enforcing safety rules and responding to emergencies. Renter agrees that he/she shall communicate this to all guests/patrons associated with and attending this event.

APPLICANT SIGNATURE: _____ DATE: _____



Pool Rental Application

OTHELLO COMMUNITY POOL RENTAL RULES

1. A deposit of \$50.00 is required to reserve the Othello Community Pool for the requested rental date. Pool rentals must be reserved and paid for in full no later than five (5) business days prior to the requested rental date.
2. Pool rental fees are based on a rate of \$170.00 per hour, with a maximum rental time of two (2) hours. Additional fee of \$50.00 per rental shall be assessed to provide concession sales during rental period.
3. Rental reservations must be made by persons 18 years of age or older. The renter must be present during the rental. Proof of identification may be required.
4. Rental hours reserved must include time for set-up and clean-up.
5. Pool capacity is limited to 400 occupants.
6. Deposit will be returned if the pool facility is left in good condition and free of damages. Deposit will not be returned if the rental is cancelled less than five (5) business days prior to the date of the rental.
7. Refunds will be paid in the form of a check. Please allow two (2) to four (4) weeks after the event to receive a refund.
8. Refunds will not be given for any unused time.
9. The City of Othello reserves the right to cancel or reschedule all pool rentals with notice.
10. Any accident involving injury to participants or damage to the swimming pool facility or equipment occurring during the use of the facility or equipment must be reported to City authorities immediately.
11. For-profit business groups and other special events groups as determined by the City are required to provide proof of general liability insurance. The City must be named as additionally insured by endorsement on said policy. Coverage cannot be cancelled or reduced without thirty (30) days written notice to the City. (Low-cost special events liability Insurance may be available through the City's carrier.)
12. **INCLEMENT WEATHER POLICY:** If thunder and/or lightening are detected in the area before the requested rental date/time, pool staff will try to reschedule for a mutually acceptable date or a refund will be given. If thunder and/or lightning are detected in the area during the rental date/time, the appropriate prorated refund will be given.
13. Borrowed equipment and/or toys must be returned to original place.
14. The City of Othello shall provide lifeguard staff during renter's use of the facility. Renter fully understands and agrees that lifeguards are not responsible for supervising renter's group. Lifeguards are responsible for enforcing rules and regulations and responding to emergencies.
15. Individuals may not furnish their own grills. Renters requesting use of the Othello Community Pool barbecue must submit a complete Barbecue Rental Application and Use Agreement and pay appropriate rental fees.
16. Renter shall fully comply with all Othello Community Pool rules and regulations, City of Othello park rules and regulations, and all applicable City, State, and Federal laws in connection with the use of the facility.
17. **DRUGS AND/OR ALCOHOL ARE NOT PERMITTED TO BE POSSESSED OR CONSUMED IN ANY CITY PARKS AND/OR FACILITIES (OMC 8.09).**

I have read the terms and provisions on both this application and the rules and regulations which are incorporated herein by reference and agree to be bound thereto.

APPLICANT SIGNATURE: _____ **DATE:** _____

FOR OFFICIAL USE ONLY					
DEPOSIT PAID:	\$ _____	BY: _____	DATE: _____	<input type="checkbox"/> CASH	<input type="checkbox"/> CHECK # _____
					TRANS #: _____
RENTAL FEE PAID:	\$ _____	BY: _____	DATE: _____	<input type="checkbox"/> CASH	<input type="checkbox"/> CHECK # _____
					TRANS #: _____
APPROVED BY:	_____	DENIED BY:	_____	REASON FOR DENIAL: _____	
<input type="checkbox"/> FORM IS COMPLETE AND SIGNED BY RENTER AND CITY PERSONNEL.		<input type="checkbox"/> RESERVATION POSTED IN RENTAL CALENDAR (RENTAL DATE/ TIME, RENTER NAME).			
<input type="checkbox"/> COPY OF RENTAL FORM AND RECEIPT GIVEN TO RENTER.		<input type="checkbox"/> REQUEST FILED IN BINDER BEHIND THE RENTAL MONTH AND IN DATE ORDER.			
<input type="checkbox"/> RECEIPT STAPLED TO CITY COPY OF RENTAL FORM.					
DEPOSIT TO BE REFUNDED: <input type="checkbox"/> YES <input type="checkbox"/> NO			APPROVED/DENIED BY: _____		
REASON FOR DEPOSIT DENIAL: _____					
NAME OF PERSON TO BE REFUNDED: _____					
MAILING ADDRESS: _____					
DEPOSIT AMOUNT: \$	RECEIPT #:	REFUND ISSUE DATE:	CHECK #	BY: _____	
<input type="checkbox"/> COPY OF REFUND APPROVAL/DENIAL INCLUDED IN DAILY DEPOSIT BAG*					
* POOL MANAGER APPROVAL/DENIAL OF RENTAL DEPOSIT REFUND MUST BE COMPLETED IMMEDIATELY FOLLOWING POOL RENTAL. COPY OF RENTAL APPLICATION WITH REFUND APPROVAL/DENIAL MUST BE SUBMITTED WITH DAILY REVENUE DEPOSIT ON THE DATE OF RENTAL.					

FILE ACCORDING TO RESERVATION DATE