

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

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### WIDEFIELD WATER AND SANITATION DISTRICT

Held: Tuesday, February 21, 2017, at 10:00 a.m. at 8495 Fontaine Blvd., in Colorado Springs, Colorado, 80925.

#### **Attendance**

##### Directors in Attendance Were:

Mark Dunsmoor, Vice President  
Brian Huth, Secretary / Treasurer  
Frank Watson, Asst. Secretary

##### Directors Absent (Excused):

Mark Watson, President  
Marlene Buttle

##### Also in Attendance:

Steve Wilson, District Manager  
Lucas Hale, Finance Director  
Brandon Bernard, Water Department Manager  
Joe Norris, Collins Cockrel & Cole, P.C.  
John McGinn, JDS Hydro Consultants, Inc.  
Jean Smith

#### **Call to Order**

President Watson noted that a quorum of the Board was present and that the Directors had confirmed their continuing qualification to serve, and therefore called the regular meeting of the Board of Directors of the Widefield Water and Sanitation District to order at 10:17 a.m.

#### **Notice**

Steve Wilson stated that notice of the meeting had been properly posted as required by law. The notice also included the agenda items. Certification of such posting is attached hereto.

#### **Disclosure Matters**

Joe Norris reported that general conflict of interest statements had been received from all directors and previously filed with the Secretary of State at least 72 hours in advance of the meeting. Copies of the statements are on file with and available online from the Colorado Secretary of State.

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## Approval of Minutes

The Board reviewed the Minutes of the January 17, 2017 regular meeting. Upon motion duly made, seconded and unanimously carried, the Minutes of such meeting were approved as presented.

## Financial Report

Mr. Hale reviewed with the Board the District's draft financial report for the period ending December 31, 2016. There was a cash decreased from the prior month due to construction progress payments that were made and the annual FVA payment. CIP payments increased: due to construction on the west to east connection and Administration Building. Water Revenue decreased from the month of November to December due to seasonal water usage much as expected. Water payments increased: FMIC water carriage payments were the cause for the increase. Professional Fees decreased because of higher payments to publicist and lobbyist in past month. Maintenance and repairs increase due to sewer pipe repair and other miscellaneous items. Additional employee recognition expense seen due to the annual employee recognition party held in December. There was also an increase in sludge hauling in December. Two water and two sewer taps were issued in December; the District collected a grand total of 247 water taps and 248 sewer taps in 2016.

Mr. Hale also mentioned the 2016 Budget and noted that it was amended in November of 2016 to adjust for the bond refinancing.

**Question from Director Huth:** Was hiring of lobbyist productive for the District? Is it worthwhile?

**Mr. Wilson:** Yes, CDPHE and legislators are educated now on PFC's. Our lobbyist, Joanie Green has been in contact with President Trump's transition team regarding regulations and PFC's. Fees for the Public Relations team is still ongoing.

**Mr. Norris:** Added that Joanie Green is experienced with these types of lobbying efforts in Colorado and has experience knowing that she is skilled in water rights and water quality issues.

**Mr. Hale:** Joanie also a lobbyist for the Retirement Program (CCOERA).

Following further discussion and review, and upon motion duly made, seconded and unanimously carried, the Board accepted the financial reports as presented.

## District Water Issues

Mr. McGinn discussed the proposed 16 inch FVA pipeline connection. Passed through local Colorado Department of Transportation and now seeking Federal Highway Association approval. Meeting this week with the FVA. Seeking approval from Colorado Springs electric for crossing

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distribution line and should only need informal approval. Bureau of Reclamation expected to give final approval. Right now, the schedule is to begin building in late-spring. Phase I will hook into the City of Fountain's line. Phase II will extend and tie-in to take directly into WWSD facilities.

- PFC Treatment: Velocity has been selected and their contract has been executed. The District had discussions with multiple contractors, narrowed it down to two and selected final. John & Mario from JDS and Brandon from the District are leading this project and they are currently on target for May completion.

- VA Cemetery Update: Mr. Wilson discussed history of negotiations with the Department of Veterans Affairs Cemetery.

**Director Dunsmoor:** We would like to provide service, but it has be be without impacting rates.

**Mr. McGinn:** Added/described the benefit to adding the additional pressure zone for Peaceful Valley subdivision, which was a part of the District's long-term master plan.

**Director Huth:** Unfortunate that the VA did not budget property for water service.

**Question from Director Dunsmoor:** Are we comfortable with the proposed \$2,400,000 cost for infrastructure needed to connect to the VA property?

**Mr. McGinn:** Yes, the pipeline cost is fairly certain – not many variables.

**Director Frank Watson:** Noted that development of the other residential areas to connect to this service line could be 10 years out.

**Mr. Wilson:** Noted that the District has provided cost-recovery options for other areas of its service area, specifically Peaceful Valley, which was even memorialized in the Service Plan.

- Disinfection Byproducts Violation: Mr. Bernard presented a report to the Board regarding the violation of disinfection byproducts regulations. Chlorine added to surface water is what has shown to cause this problem with their supplies. Mr. Bernard explained the District's sampling procedures and noted that the large-scale switch away from well water due to PFC issues has pushed their supply to all surface water in the winter. A flushing program has been used in prior years successfully with the ability to use well water for blending. He has been using flushing currently as well, but the all-surface water supply and a second-quarter, 2016, violation for TOC in Pueblo Reservoir at the same time as the EPA's health advisory limit has

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caused a difficult timing issue for addressing both PFC and disinfection byproducts.

Mr. Bernard explained the District's plan to increase turnover of storage tanks, increasing flushing operations, and purchase additional sampling system. Blending with Jimmy Camp aquifer (not containing PFC) water will also be explored. A Task Force was created between FVA members to determine a long-term solution to TOC in Pueblo Reservoir supplies. Mr. Bernard will be talking with the EPA and seeking to keep ahead of consumer confidence with notification.

Mr. Wilson added that a new line to VA Cemetery could help with looping pipelines and increasing the turnover of water in the lines. This would improve the disinfection byproducts.

**Question from Director Huth:** Are other FVA members in the same boat?

**Mr. Bernard:** Yes, the Task Force is looking at how to resolve and looking at new disinfectants. However, the other FVA members do have other portfolio of supplies so their options are different than ours.

## **District Manager's Report**

- Monthly Report: Mr. Wilson reported that they selected a bid for solicitation and advertising of the District's open Engineer position from the Mercer Group.

Mr. Wilson also acknowledged the customer praise in the newspaper recently. Very proud and wanted to share with the Board.

## - Utility Management Conference Summary

Mr. Wilson discussed the Utility Management Conference. It was very informative and there were lots of discussion of the utility industry today regarding employment in the utility sector. Various things going on nationwide on how to effectively manage the employee base and will be bringing these lessons, in particular, to the hiring of a District engineer.

## **Engineer's Report**

Mr. McGinn reported that the engineering issues had all been covered previously in the meeting.

## **Attorney's Report**

Mr. Norris gave an update as to the easements with landowners adjacent to the Administration Building and are awaiting final approval of the landowners. In addition, the delay with Mountain View Electric

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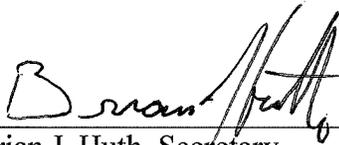
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Association and the easement at Jimmy Camp lift station has been resolved so construction can proceed.

**Public Comment** None.

**Other Business** None.

**Adjournment** There being no further business to come before the Board, the meeting was adjourned at approximately 12:15 p.m.

  
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Brian J. Huth, Secretary