

TOWN CLERK'S OFFICE
TOWN OF NEW HARTFORD, NEW YORK
APPLICATION FOR PERMIT
ASSEMBLY OF LARGE NUMBER OF PERSONS
LOCAL LAW NO. 3, 1980

Section 44-3

APPLICATION FEE: \$100.00 per day

A. IF INDIVIDUAL-

Name of Applicant _____

Applicant's Age _____

Residence Address _____

If not in Town of New Hartford, provide the name and address of an agent who shall be a natural person and who shall reside in or have a place of business in the County of Oneida and who shall be authorized to and shall agree by verification statement to accept notices or summonses issued with respect to this application, the conduct of the assembly or use in any manner involving it arising out of the application, or the construction or application of Local Law No. 3, 1980:

B. Name and Address of the record owner of the property where the assembly shall occur:

Nature and interest of the applicant _____

Date(s) and Time(s) of assembly: _____

Expected number of persons: _____

Expected number of automobiles and vehicles: _____

Purpose of assembly and use, including the nature of the activity and the admission fee to be charged, if any:

C. MAP REQUIRED. Submit a map prepared by a licensed land surveyor or licensed public engineer showing the size of the property.

Zoning classification of property: _____

Names and record owners of the adjoining properties:

Names:

Addresses:

Streets or highways abutting the property:

Size and location of any existing building(s) or structure(s) to be erected for the purpose of the assembly and use: _____

Method, construction and materials to be used in any new building(s) or structure(s):

D. PLANS REQUIRED. Submit a plan or drawing to scale prepared by the licensed land surveyor or licensed public engineer showing the method and manner in which:

-Sanitary facilities are to be provided for the disposal of human waste, garbage and other debris

-The method and manner in which water will be supplied, stored and distributed to those people attending.

E. Submit a plan drawn to scale showing the layout of any parking area for motor vehicles including the means of egress and ingress to such parking area.

F. Provide the type, number and location of any radio device, sound amplifier or loudspeaker or sound truck, or other similar sound equipment: _____

G. Will food or beverages be prepared, served or distributed? ____ If yes, indicate the method of preparation and distribution of such food or beverage: _____

Indicate the method of disposal of garbage, trash, rubbish or any other refuse arising therefrom:

If food or beverages are to be prepared, sold or distributed, attach a plan or drawing to scale showing the building or other structure from which the food or beverages are being prepared, sold or distributed.

H. Will private security guards or police be engaged? _____ If so, provide hereunder the number and duties to be performed by such persons, including the hours to be worked and areas of responsibility: _____

I. Define the precautions to be utilized for fire protection including a plan or drawing to scale specifying the location of fire lanes and water supplies for fire control: _____

(attach drawing)

J. Will outdoor lights or signs be utilized? _____ If so, attach a map showing the number, location, size, type and illuminating power of such lights and signs.

K. Define the facilities to be available for emergency treatment of any person who may require medical or nursing attention: _____

L. Will camping or housing facilities be made available to the public? _____
If yes, submit a plan drawn to scale showing the intended number and location of same.

M. Indicate the duration of the assembly and use: _____

SECTION 44-4 CONDITIONS OF PERMIT ISSUANCE

A. No permit shall be issued unless it is clearly shown that all of the following are provided for and approved in writing by the Oneida County Health Department and the Town Board of the Town of New Hartford:

(1) Drinking water adequate in quantity and quality as provided in Chapter 1, Part 7, of the State Sanitary Code

(2) Toilet facilities adequate for the capacity of the assembly or use as provided in Chapter 1, Part 7, of the State Sanitary Code.

(3) Adequate facilities for the satisfactory disposal or treatment and disposal of sewage. Such facilities shall meet and be maintained in accordance with the standards and requirements of the New York State Department of Health and the Oneida County Health Department.

(4) Adequate facilities and arrangements for safe, clean disposal of solid waste, garbage and trash.

(5) Adequate supply of food, including provisions for sanitary storage, handling and protection of food and beverages until served or used. A showing must be made that where food is to be prepared or consumed there are facilities for washing, disinfecting and storing dishes and food utensils.

(6) Adequate off-street and off-road facilities for the contemplated number of people attending the assembly or use. Parking space shall be provided for at least one (1) car for every four (4) persons in attendance.

(7) Adequate camping and housing facilities for the contemplated number of people in attendance, if it is contemplated that the assembly or use shall extend from one day to another.

(8) An adequate number of access roads to and from the site of the assembly or use.

(9) Adequate medical facilities as provided by Part 18 of the New York State Sanitary Code.

(10) Adequate fire protection arrangements for buildings.

B. No permit shall be issued unless the owner of the property and his tenant or lessee, if any, shall furnish the Town with written authorization to permit the Town or its lawful agents to go upon the property at any time for the purpose of inspecting the same, the facilities provided thereon and the cleaning of the premises after the termination of the assembly.

C. No permit shall be issued unless the applicant shall furnish the Town with a comprehensive liability insurance policy insuring the Town against liability for damage to person or property with limits of not less than five hundred thousand dollars/one million dollars (\$500,000/\$1,000,000) for bodily injury or death and limits of not less than five hundred thousand dollars (\$500,000) for property damage, sufficient to save the Town harmless from any liability or cause of action which might arise by reason of the granting of the permit, and not cancelable without ten (10) days prior written notice to the Town. The applicant shall further provide a security deposit with the Town in an amount to be set by the Town Board based upon the proposed anticipated attendance to ensure the removal of trash and other waste material as hereinafter provided, which deposit shall be returned to the applicant within ten (10) days from the date of termination of the assembly after deduction therefrom of all expenses caused by the applicant's non-compliance to remove said trash and other waste material.

SECTION 44-6 CLEAN-UP PREMISES.

Within three (3) days from the date of the termination of the assembly, trash, paper, garbage and other waste material shall be completely removed from the premises in a safe, clean and sanitary manner.

STATE OF NEW YORK
COUNTY OF ONEIDA
TOWN OF NEW HARTFORD

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I, _____, being duly sworn, depose and say that the foregoing Application is true and correct and does not contain any false or misleading information or any misrepresentations of any kind whatsoever, and that all required approvals as set forth in SECTION 44-4 have been obtained and are attached hereto in writing.

Signature of Applicant _____
(in presence of a Notary Public)

Subscribed and sworn to before me
this _____ day of _____, 20____.

NOTARY PUBLIC—Affix Stamp and Seal