

NEW HARTFORD POLICE DEPARTMENT

32 KELLOGG ROAD, NEW HARTFORD, NEW YORK 13413-2850

Telephone: 1-315-733-6666

Fax: 1-315-724-8618

ALARM/KEYHOLDER RECORD

Business Name _____

Address _____ **Telephone #** _____

Type of Alarm(s) (if any) * **Burglar** [] **Fire** [] **None** []

Alarm Company _____ **Telephone #** _____

Where does alarm ring into? _____

What # does alarm company call? _____

Alarm Audible? _____ **If Yes, Sound?** _____

Keyholder(s) : These are persons you wish contacted for alarms and/or problems. They should be persons who have access to the premises.

Print Name, Address, Phone # and Title (if any) (in order you wish them to be contacted)

1. _____

2. _____

3. _____

4. _____

*** Remember: your alarm company cannot dial 9-1-1 for your alarms. Also, don't assume because you don't have an alarm system you do not need to provide keyholder information. Often times incidents after hours may be discovered and emergency services require access to the building.**

Please fax or mail completed Keyholder record to :

**Oneida County Dispatch Center
120 Base Road
Oriskany, N.Y. 13424
Fax - 765-2535**

Please keep this information current and contact the Dispatch Center with any changes as soon as they occur.