REGULAR MEETING OF THE TOWN BOARD
OF THE TOWN OF NEW HARTFORD, NEW YORK
HELD AT BUTLER MEMORIAL HALL IN SAID TOWN
ON WEDNESDAY, MARCH 18, 2014 AT 5:30 P.M.

Town Supervisor Patrick Tyksinski called the meeting to order at 5:30 P.M. and led those
in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken
with the following Town Officials and Department Heads being present during the
progress of the meeting.

TOWN BOARD MEMBERS PRESENT:
Councilman James J. Messa
Councilman Paul A. Miscione
Councilman David M. Reynolds
Councilman Richard B. Woodland, Jr.
Supervisor Patrick M. Tyksinski

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:
Assessor Darlene Abbatecola
Codes Enforcement Officer Joseph A. Booth
Deputy Supervisor Matthew Bohn III
Director of Finance Daniel Dreimiller
Police Chief Michael Inserra
Town Attorney Herbert J. Cully
Town Clerk Gail Wolanin Young

Thereafter, a quorum was declared present for the transaction of business.

MINUTES

February 12, 2014 Town Board meeting:
Councilman Reynolds introduced the following Resolution for adoption, seconded by
Councilman Messa:

(RESOLUTION NO. 70 OF 2014)

RESOLVED that the New Hartford Town Board does hereby accept and approve as
submitted the minutes of the Regular Town Board meeting held February 12, 2014 and
does further waive the reading of the same.

Upon roll call, the Board members voted as follows:

Councilman Miscione - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Councilman Messa - Aye
Supervisor Tyksinski - Aye.

The Resolution was declared unanimously carried and duly ADOPTED.

RESCHEDULED TOWN BOARD MEETING & PUBLIC HEARING

March 12, 2014 Town Board meeting
The Town Supervisor announced that due to the inclement weather on March 12, 2014, the Town Board meeting previously scheduled for that evening had been cancelled, which included a Public Hearing on Local Law Introductory “A” of 2014.

Public Hearing Rescheduled – Local Law Introductory “A” of 2014
The following Resolution was then offered for adoption by Councilman Messa and duly seconded by Councilman Miscione:

(RESOLUTION NO. 71 OF 2014)

RESOLVED that the Town Board of the Town of New Hartford shall conduct a Public Hearing on Wednesday, April 9, 2014 at 7:00 P.M., or as soon thereafter as reached in the regular course of business, in Butler Memorial Hall, 48 Genesee Street, New Hartford to consider Local Law Introductory “A” of 2014 which, if adopted, would amend the Code, Chapter 88 thereof entitled PARKS by adding a new Section 88-10.2 entitled Fishing as it pertains to the Washington Mills Athletic Park; and be it

FURTHER RESOLVED that the Town Board does authorize and direct the Town Clerk to publish the legal requisite Notice of Public Hearing in The Observer Dispatch.

A roll call vote ensued:

Councilman Miscione - Aye
Councilman Woodland - Aye
Councilman Reynolds - Aye
Councilman Messa - Aye
Supervisor Tyksinski - Aye.

The Resolution was declared unanimously carried and duly ADOPTED.

REPORTS OF TOWN OFFICIALS BY STANDING COMMITTEE CHAIRPERSON

Town Clerk Committee – Councilman Woodland

Raffle Consent
The following Resolution was introduced for adoption by Councilman Woodland and duly seconded by Councilman Miscione:

(RESOLUTION NO. 72 OF 2014)

RESOLVED that the New Hartford Town Board does hereby grant permission to The Neighborhood Center, Inc., 293 Genesee Street, Utica, NY 13501, an organization duly granted a Games of Chance Identification Number by the New York State Racing and Wagering Board, to sell raffle tickets in the Town of New Hartford, New York, in accordance with all rules and regulations of said Racing and Wagering Board; and be it

FURTHER RESOLVED that the Town Clerk be, and she hereby is, authorized and directed to execute Form GC-RCF, Raffle Consent Form.

Upon roll call, the Town Board voted as follows:

Councilman Miscione - Aye
Councilman Messa - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Tyksinski - Aye.

The Resolution was declared unanimously carried and duly ADOPTED.

Public Safety & Courts Committee – Supervisor Tyksinski

Appointment – School Crossing Guard

Upon recommendation of the Police Chief, Councilman Miscione offered the following Resolution for adoption; seconded by Councilman Reynolds:

(RESOLUTION NO. 73 OF 2014)

WHEREAS, a vacancy exists in a part-time School Crossing Guard position due to Bernard Green accepting a new appointment with the Town of New Hartford;

NOW, THEREFORE, BE IT RESOLVED that the New Hartford Town Board does hereby appoint Deborah J. Green to fill said vacancy of part-time School Crossing Guard, retroactive to March 17, 2014 at an hourly rate of Nine Dollars and Seventy-seven Cents ($9.77), payable bi-weekly.

A roll call vote ensued:
Councilman Miscione  -  Aye
Councilman Messa  -  Aye
Councilman Reynolds  -  Aye
Councilman Woodland  -  Aye
Supervisor Tyksinski  -  Aye.

The Resolution was declared unanimously carried and duly ADOPTED.

Appointment – Part-time Court Clerk
Councilman Woodland offered the following Resolution for adoption; seconded by Councilman Miscione:

(RESOLUTION NO. 74 OF 2014)

WHEREAS, a vacancy exists in the Part-time Court Clerk position due to the resignation of Michaela J. Traglia;

NOW, THEREFORE, BE IT RESOLVED that, upon recommendation of Chief Justice William M. Virkler, the Town Board of the Town of New Hartford does hereby appoint Jeffrey M. Emerson to fill the vacancy of Part-time Court Clerk, retroactive to March 13, 2014, at an hourly wage of Ten Dollars ($10.00), payable bi-weekly.

The Town Supervisor polled the Board members who voted as follows:

Councilman Miscione  -  Aye
Councilman Messa  -  Aye
Councilman Reynolds  -  Aye
Councilman Woodland  -  Aye
Supervisor Tyksinski  -  Aye.

The Resolution was declared unanimously carried and duly ADOPTED.

Public Works & Sewer Committee – Councilman Miscione

Appointment to fill Cleaner vacancy
The following Resolution was introduced for adoption by Councilman Messa and duly seconded by Councilman Miscione:

(RESOLUTION NO. 75 OF 2014)

WHEREAS, Roger Jones has submitted his letter of resignation to become effective Friday, March 28, 2014, thereby creating a vacancy in the part-time Cleaner position of
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the Buildings and Grounds Unit of the Highway Department;

NOW, THEREFORE, BE IT RESOLVED that, upon recommendation of the Highway Superintendent, the New Hartford Town Board does hereby appoint Bernard Green, former part-time School Crossing Guard, to fill the vacancy of part-time Cleaner for the Town, effective March 24, 2014 at an hourly rate of Ten Dollars and Thirty-nine Cents ($10.39), payable bi-weekly.

The Resolution was voted upon by roll call, resulting as follows:

- Councilman Miscione - Aye
- Councilman Messa - Aye
- Councilman Reynolds - Aye
- Councilman Woodland - Aye
- Supervisor Tyksinski - Aye.

The Resolution was declared unanimously carried and duly ADOPTED.

Agreement – 2014 Roadside Mowing
Councilman Messa moved the adoption of the following Resolution; seconded by Councilman Woodland:

(RESOLUTION NO. 76 OF 2014)

RESOLVED that the New Hartford Town Board does hereby authorize and direct the Town Supervisor and Highway Superintendent to enter into and to execute the Roadside Mowing Agreement between the Town of New Hartford and the County of Oneida wherein the Town agrees to perform roadside mowing on the improved County road system within said Town from May 15, 2014 to November 1, 2014 in accordance with the terms and conditions set forth in said Agreement.

The Town Board voted upon roll call as follows:

- Councilman Miscione - Aye
- Councilman Messa - Aye
- Councilman Reynolds - Aye
- Councilman Woodland - Aye
- Supervisor Tyksinski - Aye.

The Resolution was declared unanimously carried and duly ADOPTED.
Agreement – 2014 Pavement Marking (Striping)

Councilman Messa presented the following Resolution for adoption; seconded by Councilman Miscione:

(RESOLUTION NO. 77 OF 2014)

RESOLVED that the Town Board of the Town of New Hartford does hereby authorize and direct the Town Supervisor and Highway Superintendent to enter into and to execute the 2014 Pavement Marking (Road Striping) Agreement between said Town and the County of Oneida wherein said County will provide road striping within the Town of New Hartford between May 1, 2014 and November 1, 2014 in accordance with the terms and conditions set forth in said Agreement, the cost of which will be determined upon completion of the work.

The Town Board agreed that the County of Oneida will consult the Town Highway Superintendent to determine if Town roads will be paved and, if so, avoid striping those roads until the paving has been completed. Thereafter, the Board members voted as follows:

- Councilman Miscione: Aye
- Councilman Messa: Aye
- Councilman Reynolds: Aye
- Councilman Woodland: Aye
- Supervisor Tyksinski: Aye

The Resolution was declared unanimously carried and duly ADOPTED.

Municipal Separate Storm Sewer System (MS4) – Annual Report

With the Highway Superintendent being absent, the MS4 Annual Report will be addressed at the April 9, 2014 Town Board meeting.

Senior Citizen Committee – Councilman Reynolds

$500 Check – 2013 Summer Mentoring Program from Oneida County

Councilman Reynolds requested that this Agenda item be deferred to the April 9, 2014 Town Board meeting.

MATTERS SUBMITTED BY COUNCILMEN
None

MATTERS SUBMITTED BY TOWN SUPERVISOR
Finance

Audit of Vouchers
Councilman Woodland presented the following Resolution for adoption; seconded by Councilman Miscione:

(RESOLUTION NO. 78 OF 2014)

RESOLVED that the Town Board of the Town of New Hartford does hereby authorize and direct the payment of the bills itemized on the following Abstracts, which had been duly audited by the Town Board:

Applewood Traffic Signal Abstract #2  
Vouchers HI2  $ 231.00
Street Lighting Fund Abstract #3  
Vouchers SL4  $ 10,917.40
Stormwater Series II Abstract #2  
Vouchers HK3  $ 3,975.00
Zoning Study Fund Abstract #3  
Vouchers H13  $ 392.49
Fire Districts Fund Abstract #2  
Vouchers HP2-HP6  $1,150,670.23
Brine Equipment Fund Abstract #3  
Vouchers HS28-HS30  $ 4,120.23
Trust & Agency Fund Abstract #7  
Vouchers TT26-TT34  $ 13,292.73
Trust & Agency Fund Abstract #8  
Vouchers TT35-TT37  $ 6,335.11
Trust & Agency Fund Abstract #9  
Vouchers TT38-TT47  $14,145.87
Trust & Agency Fund Abstract #11  
Vouchers TT57  $ 5,101.23
Highway Fund Part-Town Abstract #5A  
Vouchers DB212  $ 285.30
Highway Fund Part-Town Abstract #6  
Vouchers DB151-DB211; DB213-DB245  $27,570.76
Highway Fund Whole-Town Abstract #1  
Vouchers DA1  $ 25,644.00
General Fund Part-Town Abstract #5  
Vouchers BB24-BB26  $ 794.76
General Fund Part-Town Abstract #6  
Vouchers BB27-BB40  $ 2,201.80
General Fund Whole-Town Abstract #5
Vouchers AA203-AA213  $  26,994.49

General Fund Whole-Town Abstract #6

General Fund Whole-Town Abstract #8
Vouchers AA368-AA371; AA375  $  2,564.14

General Fund Whole-Town Abstract #9
Vouchers AA372-AA374; AA376-AA379  $  8,873.57

General Fund Part-Town Police Abstract #5
Vouchers BP40-BP43  $  40,923.66

General Fund Part-Town Abstract #7
Vouchers BB41  $  349.06

General Fund Part-Town Police Abstract #6
Vouchers BP44-BP48; BP50-BP62  $  11,676.24

General Fund Part-Town Police Abstract #7
Vouchers BP63-BP64  $  35,978.72

Sewer Fund Abstract #5
Voucher SS66  $  2,071.21

Sewer Fund Abstract #6
Voucher SS67-SS70  $  6,857.20

TOTAL: $1,606,248.48

Upon roll call, the Board members voted as follows:

Councilman Miscione - Aye
Councilman Messa - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Tyksinski - Aye.

The Resolution was declared unanimously carried and duly ADOPTED.

*Finance Director Report*

Finance Director Dan Dreimiller had supplied Town Board members with a finance report a few weeks ago, cumulative reports basically showing cash position and an update on existing capital projects.

*Budget adjustment – 2014 Highway Fund*

Director Dreimiller acknowledged the continued and successful efforts of Highway Superintendent Sherman to obtain monies owed the Town by the State over the past six
(RESOLUTION NO. 79 OF 2014)

WHEREAS, the Town of New Hartford has received reimbursement in the amount of $278,592.70 from the New York State Department of Transportation for road improvements under the State Multi-Modal Funding Program for the following projects;

- PIN 2MS490.30A, Contract No. D026502
  Collins Avenue: Aitken Avenue to Dead End  -  $16,370.03

- PIN 2MS489.30A, Contract No. D026502
  Alexandria Road: Route 12B to Route 5  -  $33,503.47

- PIN 2MS491.30A, Contract No. D026502
  Roberts Avenue: Middlesettlement to Aitken Ave  -  $25,860.72

- PIN 2MS494.30A, Contract No. D026502
  Upper Mallory/Session Road: Town line to Higby  -  $202,858.48

NOW, THEREFORE, BE IT RESOLVED that the New Hartford Town Board does hereby increase Part-Town Highway Revenue Account DB3501.0 (State Aid) for the year 2014 by the amount of $278,592.70 and does further hereby increase Part-Town Highway Contractual Paving Account DB5112.4 by a like amount.

Upon roll call, the Town Board voted as follows:

  Councilman Miscione  -  Aye
  Councilman Messa  -  Aye
  Councilman Reynolds  -  Aye
  Councilman Woodland  -  Aye
  Supervisor Tyksinski  -  Aye.

The Resolution was declared unanimously carried and duly ADOPTED.
Deputy Town Supervisor

**Digital Towpath**
Deputy Supervisor Bohn had spent time with the Digital Towpath representative at the NYS Association Conference in New York City in February 2014 and he believes the Town should re-develop or finish developing the website to sustain it, noting that the Town is paying for membership. He stressed the need to have a more professional design. Digital Towpath has a working product that would keep track of meetings, minutes, etc. After some discussion, the Board’s consensus was for the Deputy Supervisor to go forward with Digital Towpath and that Councilman Messa would work jointly with him.

Town Attorney

**Easements – Rayhill Memorial Trail Extension**
Town Attorney Cully stated he has two (2) easements and has met with Mr. McCraith who is willing to give property to the Town with the condition of a safety measure being installed, a barrier to access the trail through his parking lot; the Town would provide him with a piece of land equal to what he’s giving up. The Town Attorney requested approval of this proposal; however, the Town Supervisor was reluctant to take action now, preferring to wait until the survey has been completed. No action was taken.

ADJOURNMENT
There being no further business to come before the Town Board, upon motion duly made by Councilman Messa and seconded by Councilman Miscione, the meeting was adjourned at 5:52 PM

Respectfully submitted,

Gail Wolanin Young, Town Clerk