

**HARRISON COUNTY COMMISSIONERS**  
**100 WEST MARKET STREET**  
**CADIZ OH 43907**

Commissioners Meeting  
**May 11, 2016**

Attendance: Dale Norris, William Host & Don Bethel

Others Present: Janet McGonigal, Jeff Neilly, JD Long, Scott Blackburn, Kathryn Clayton, Doug Crabtree & Ruth Ann Nabb

**Meeting**

Commissioner Bethel called the meeting to order.

**Minutes**

Commissioner Norris moved to approve the minutes of May 4, seconded by Commissioner Host. Motion carried with Host, Bethel & Norris all voting yes.

**Eric Wilson (EMA Director)**

Presented the Commissioners with an article from a newspaper in Stark County. They are just now working on changes to dispatch. We are currently ahead of them in this process. The 6 new dispatchers started on Monday and training is going well.

We are having a training this weekend in Hopedale for responding to Hazmat and Rails Cars. This training will also be done in Bowerston & Jewett.

We had a drill at MarkWest that went very well – It was attended by area Fire Departments and the Hospital Squad. We will be conducting another drill on Giacobbi Road – MarkWest which will be held in June. We have received a grant in the amount of approximately \$23,000 for training and operations. This funding is for training fire fighters.

Dori Snodgrass spoke about the database update that is taking place to help evacuate citizens if the need arises. There are forms available to send back to EMA that residents can state certain needs. This from will help determine what residents need to make evacuations quicker and more effective.

**Doug Crabtree (Engineers Office)**

**Purchase Orders & Vouchers**

Commissioner Norris moved to approve the bills as submitted, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

**Fishing Derby** – The annual Fishing Derby will be held this weekend, there is still time to plan on bringing your children out and enjoy the day fishing.

**Scott Blackburn (DJFS Director)**

**Travel Letter**

May 11 for Marlene Emerick to travel to Belmont OH for a required F/F visit  
 May 11, 12, 13 for Scott Blackburn to travel to Columbus OH for the OJFSDA Annual Training Conference  
 May 12 for Demetrius Carrothers to travel to Steubenville for a required F/F visit  
 May 12 for Marlene Emerick to travel to Steubenville for a required F/F visit  
 May 13 for Demetrius Carrothers to travel to St. Clairsville for a required F/F visit  
 May 13 for Marlene Emerick to travel to Dover and St. Clairsville for a required F/F visit  
 May 13 for Billie Allison to travel to Weirton WV to transport children for a required F/F visit

Commissioner Norris moved to approve the travel letter, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

**Vouchers**

Commissioner Norris moved to approve the vouchers as submitted, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

**Resolution 14-16**

**WHEREAS**, Section 305.190 of the Amended Substitute House Bill 64 of the 131st General Assembly, the state's biennial budget creates the Comprehensive Case Management Employment Program (CCMEP), to provide employment training and other supportive services to mandatory and voluntary program participants ages 16 to 24 based upon a comprehensive assessment of an individual's employment and training needs;  
**WHEREAS**, each Board of County Commissioners is required by the bill to designate no later than May 15, 2016, the county department of job and family services or the workforce development agency that serves the county as the lead agency responsible for administering the program and meeting performance goals established by the state; and

**WHEREAS**, the effective date for the implementation of the Comprehensive Case Management Employment Program (CCMEP) shall be July 01, 2016.

**THEREFORE, BE IT RESOLVED**, the Harrison County Board of Commissioners hereby designates the Harrison County Department of Job and Family Services as the lead agency responsible for administering the Comprehensive Case Management and Employment Program (CCMEP) effective May 11, 2016.

Commissioner Norris moved to approve Resolution 14-16, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

**Common Pleas General Transfer Request**

We have funds appropriated in our line item Workers Compensation; we are requesting the following transfer: Please transfer the following funds:

B093-B08 Workers Compensation to B093-B01 Salary                      \$1185.80

Commissioner Norris moved to approve the transfer request, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

**Treasurer's Office Transfer Request**

I am requesting a transfer of \$1136.68 from E00-A001-C08.080 Advertising & Printing to E0030-A004-D13.030 Bank Supplies which has a negative balance.

Commissioner Norris moved to approve the transfer request, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

**Resolution 13-16**

**WHEREAS**, the Harrison County Commissioners (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual winter road salt bid (018-17) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the winter road salt contract; and
- d. The Political Subdivision hereby requests through this participation agreement a total of 1000 (One Thousand Tons) tons of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period of October 1, 2016 through March 31, 2017; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Wednesday, June 1, 2016. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT winter salt contract:

Commissioner Norris moved to approve Resolution 13-16, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

**Sheriff Myers**

Training for the new dispatchers is going very well.

As far as jail standards – CORSA is working on developing a policy. It will cost about \$10,000 for the policy to be developed.

**Adjourned**

Commissioner Norris moved to adjourn, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.



Don Bethel, Chairman



William Host



Dale Norris



Brandi Simmons, Clerk