

**HARRISON COUNTY COMMISSIONERS
100 WEST MARKET STREET
CADIZ OH 43907**

Commissioners Meeting
November 4, 2015

Attendance: William Host, Dale Norris & Don Bethel

Others Present: Mike Palmer, Janet McGonial, JD Long, Ruth Ann Nabb, Jeff Neilly, John Lovejoy, Joyce Klingler, Mollie Warner, Doug Crabtree, Scott Blackburn & Jim Thompson

Meeting

Commissioner Host called the meeting to order

Minutes

Commissioner Norris moved to approve the minutes of October 28, seconded by Commissioner Host. Motion carried with Norris & Host all voting yes. Commissioner Bethel abstained

Doug Crabtree (Engineers Office)

Nothing to report

Resolution 31-15

Whereas, the State Capital Improvements Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

Whereas the County of Harrison is planning to make capital improvements to various County Roads; and Whereas, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,
Now Therefore, Be It Resolved by Harrison County,
Section 1: The Harrison County Engineer, Robert Sterling is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Harrison County Engineer, Robert Sterling, is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Commissioner Norris moved to approve Resolution 31-15, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Resolution 32-15

Whereas, the Harrison County Commissioners are in the process of acquiring the CSX railroad property. Whereas, the Harrison County Commissioners will use the property acquired for CSX Transportation, inc. for the purpose of water and/or wastewater expansion and possibly hike and bike trail.

Therefore Be It Resolved, that the Harrison County Board of Commissioners approves this Resolution in order to continue the process of purchasing the property and acquiring a title insurance policy that is needed for the title insurance underwriter.

Commissioner Norris moved to approve Resolution 32-15, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Agreement 71-15

This agreement is between The Harrison County (OWNER) and Richland Engineering Limited, 29 North Park Street, Mansfield, Ohio 44902. The parties hereto agree that ENGINEER shall perform the following engineering services for OWNER:
Prepare updated simplified resurfacing plans for HAS-CR4-0.00 from the Village of Hopedale to State Route 646.

The Engineer agrees that the work will be completed within 3 months of authorization, barring acts of God or others.

The Owner agrees to pay the Engineer at the lump sum fee of \$13,662 in accordance with the attached proposal dated October 23, 2015.

Commissioner Norris moved to approve Agreement 71-15, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Prosecuting Attorney Appropriation Request

Please be advised the VOCA grant and the SVAA grant have been awarded for the Victim Assistant Coordinator position for the term October 1, 2015 – September 30, 2016. Please appropriate the following amounts into the coordinating funds for the time frame of 10/1/2015 – 12/31/2015:

R10-R01	\$14,404.04	Cash Match: \$2880.81
R10-R09	\$450.40	
R10-R07	\$700.00	
R10-R08	\$700.00	

R10-R02 \$500.00

Commissioner Bethel moved to approve the appropriation request, seconded by Commissioner Host. Motion carried with Bethel & Host voting yes. Commissioner Norris abstained

CSEA Appropriation Request

Please approve the following adjustments made to the appropriations of the Child Support Agency. We have several appropriations accounts that may have a negative balance at year end.

Transferring of these amounts will resolve this problem.

\$4800 from C206-H15 (Fringes, Etc.) to C206-H11 (Other)
\$2500 from C206-H15 (Fringes, Etc.) to C205-H14 (Facilities)

Commissioner Norris moved to approve the request, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Probate/Juvenile Court Grant Adjustment

We would like to request a budget amendment to our grant as follows:

Decrease program 101 Probation from \$98,280 to \$75,279.80

This amendment is not changing the nature of the program, but is necessary to ensure that we do not go over budget. We will be paying my, Paige Wood's salary out of the General Fund starting the beginning of November 2015 until the end of May 2016. We will continue to pay my fringes/benefits out of this program during this time.

Commissioner Norris moved to approve the adjustment, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

DJFS Mandated Share Request

Request is hereby made for the payment of the County's mandated share for SFY 16, November 15. The monthly payment amount is \$3,291.16.

Commissioner Norris moved to approve the request, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Land Transfer from ODOT

ODOT is giving Harrison County 7.86 acres in Freeport Township which includes a building and outside storage bin. This will be a shared facility between the County and ODOT. In lieu of this transfer, the County will be giving ODOT 1.6 acres in North Township, located west of Scio for storage of material.

Commissioner Norris moved to approve the land transfer, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Announcements

Next meeting will be held on November 10th due to the Courthouse being closed on the 11th for Veterans Day.

We will give slate away on November 9th beginning at 10:00 a.m. – 4:00 p.m.

Scott Blackburn (DJFS Director)

Travel Letter

October 28 for Demetrius Carrothers SSWII to travel to Canton, OH for a monthly required F/F visit with bio mom

November 3 for myself to travel to Cambridge for a Director's meeting

November 4 for Demetrius Carrothers SSWII to travel to Steubenville for required F/F visit with children in new placement

November 5 for Billie Allison to travel to Carrollton to supervise a visitation for a child in care

Commissioner Norris moved to approve the travel letter, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Bills

Commissioner Norris moved to approve the bills as submitted, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Jim Thompson (Veterans Service Officer)

I would just like to invite everyone to the Veterans Day program that will be held next Wednesday beginning at 11:00 a.m. on the Courthouse lawn.

John Lovejoy (County Resident)

I just wanted to Thank Mr. Sterling and the Highway department for the repairs done on County Road 51. It is must nicer for traveling since all the repairs have been made.

Commissioner Bethel

It was a positive day for Harrison County with the passing of the Health Department levy. I am very disappointed that there wasn't someone from the Health Department here to thank the residents themselves for passing this levy.

Also need to thank the YES committee on the passage of the school levy.

Adjourned

Commissioner Norris moved to adjourn, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.



William Host, Chairman

Don Bethel



Dale Norris

Brandi Simmons, Clerk



HARRISON COUNTY COMMISSIONERS
100 WEST MARKET STREET
CADIZ OH 43907

Commissioners Meeting
November 10, 2015

Attendance: William Host, Dale Norris & Don Bethel

Others Present: Ruth Ann Nabb, Mollie Warner, Doug Crabtree, Joe Myers, Scott Blackburn & JD Long

Meeting
 Commissioner Host called the meeting to order

Minutes
 Commissioner Norris moved to approve the minutes of November 4, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Doug Crabtree (Engineers Office)
Bills
 Commissioner Norris moved to approve the bills as submitted, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Scott Blackburn (DJFS Director)
Travel Letter
 November 6 for Michele Coffland, Acct Clerk to travel to Steubenville to obtain Social Security Cards for Foster Children
 November 6 & 9 for Billie Allison, USW to travel to New Philadelphia to transport clients for a hair follicle test
 November 10 for Linda Schoppe, SSW11 to travel to Dresden for required F/F visit with children in placement
 November 12 for Billie Allison to travel to Carrollton to supervise a visitation for a child in care

Commissioner Norris moved to approve the travel letter, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Bills
 Commissioner Bethel moved to approve the bills as submitted, seconded by Commissioner Norris. Motion carried with Norris, Host & Bethel all voting yes.

Resolution 33-15
 Whereas, the Harrison County Sheriff's Office and the 911 Director Eric Wilson are working to upgrade 911 dispatching.

Whereas, in the near future there will be a need to hire more dispatchers and their salaries are currently being paid from the Sheriff's Office budget.

Whereas, the Harrison County Sheriff is requesting that a new Special Revenue fund be established for the purpose of paying dispatcher salary, benefits and other miscellaneous items necessary to track all spending related to 911 dispatching.

Whereas, the Harrison County Sheriff's Office is asking for the following fund and revenue & expense line items be created:

Fund Number & Name:	X14	911 Dispatching
---------------------	-----	-----------------

Revenue Line Items:

R028-X14-X01	Sheriff Reimbursement
R028-X14-X02	911 Reimbursement
R028-X14-X03	County Reimbursement

Expense Line Items:

E0100-X014-X01.300	Salaries
E0100-X014-X02.300	Benefits
E0100-X014-X03.120	Others Expenses

Therefore, Be It Resolved that the Harrison County Commissioners approve the creation of the X14 911 Dispatching fund for the purpose of tracking all necessary expenses for dispatching.

Commissioner Norris moved to approve Resolution 33-15, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Clerk of Courts Appropriation Request

The cash balance in account B30-B01 (Clerk of Courts Computerization Fund) as of 10/31/15 is \$9342.50. I am requesting that the Commissioners appropriate \$3,000 of that cash balance to B30-B01 so that I can pay for the upgrades to my computer system.

Commissioner Norris moved to approve the request, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Resolution 32-15

Commissioner Norris moved to amend the resolution to read as follows:
Whereas, The Harrison County Commissioners will use the property acquired from CSX Transportation, Inc. for a hike and bike trail and for transportation of water and/or wastewater.

Commissioner Norris moved to approve the amendment to Resolution 32-15, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

CSEA Local Match Request

I hereby request transfer of \$6,000 from the General Fund line item E0010-A009-E020.150 to the Harrison County CSEA line item R0200-C002-H06. This represents the balance of the local funds approved for 2015.

Commissioner Norris moved to approve the local match request, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Common Pleas General Division Transfer Request

We are requesting that the amount of \$2500 previously allocated be transferred as follows:
From B093-B01 (Salary) to B093-B06 (Equipment)

Commissioner Norris moved to approve the request, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Announcements

The Courthouse will be closed November 11th in honor of Veterans Day

There will be a Veterans Day program on the courthouse lawn beginning at 11:00 a.m.

Agreement 72-15 (RUMA)

This Agreement is by and between Harrison County and Blue Racer Midstream, LLC. Whereas operator intends to commence use of 1 miles of County Road 11 (Dennison Avenue) and .2 miles of TR-243 (Hesford Road) for the purpose of ingress and egress from the Cadiz C Pipeline Project for traffic necessary for the purpose of constructing PIPELINES and FACILITIES, and completion operations at the Cadiz C Pipeline Project.

Commissioner Norris moved to approve Agreement 72-15, seconded by Commissioner Bethel. Motion carried with Norris & Host voting yes.

Agreement 72-15 (RUMA)

This Agreement is by and between Harrison County and Blue Racer Midstream, LLC. Whereas operator intends to commence use of 1 miles of County Road 11 (Dennison Avenue) and .2 miles of TR-243 (Hesford Road) for the purpose of ingress and egress from the Cadiz C Pipeline Project for traffic necessary for the purpose of constructing PIPELINES and FACILITIES, and completion operations at the Cadiz C Pipeline Project.

Commissioner Norris moved to approve Agreement 72-15, seconded by Commissioner Bethel. Motion carried with Norris & Host voting yes.

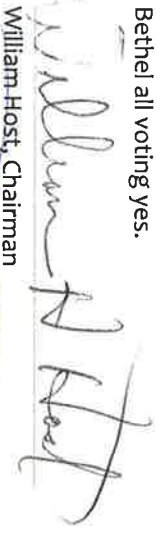
Agreement 73-15 (RUMA)

This Agreement is by and between Harrison County and Ascent Resources Utica, LLC. Whereas operator intends to commence use of 1.85 miles of County Road 54 (Minksville Road) for the purpose of ingress and egress from the Corder Well Site for traffic necessary for the purpose of production operations at the Corder Well Site.

Commissioner Norris moved to approve Agreement 73-15, seconded by Commissioner Bethel. Motion carried with Norris & Host voting yes.

Adjourned

Commissioner Norris moved to adjourn, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.


William Host, Chairman


Dale Norris

Don Bethel


Brandi Simmons, Clerk

**HARRISON COUNTY COMMISSIONERS
100 WEST MARKET STREET
CADIZ OH 43907**

Commissioners Meeting
November 18, 2015

Attendance: William Host, Dale Norris & Don Bethel

Others Present: Janet McConigal, Mike Palmer, Mary Ellen Haney, Tom Underwood, Jeff Neilly, Mollie Warner, Charles Fisher, Tim Mizer, Stan Gorezyca, Abigail Klarmert, Ruth Ann Nabb, Owen Beetham, JD Long, Doug Crabtree & Scott Blackburn

Meeting

Commissioner Host called the meeting to order

Minutes

Commissioner Norris moved to approve the minutes of November 10, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Judge Hervey (Common Pleas General)

Judge Hervey submitted an addendum between the State of Ohio, Department of Rehabilitation and Correction, and Harrison County. It modifies the fiscal year 2016 Community Based Corrections Program 408 subsidy grant agreement in the amount of \$57,745. The grand award shall be increased by \$32,200 to \$89,945 effective on the date approved by the Deputy Director of the Division of Parole and Community Services in the Ohio Department of Rehabilitation and Correction. Total expenditures for Fiscal Year 2016 (July 1, 2015 to June 30, 2016) will not in any case exceed \$89,945.

Commissioner Norris moved to approve the addendum, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Owen Beetham & Abigail Klarmert

Owen explained that the CSX Railroad purchase is ready to be finalized and Ms. Klarmert will explain the paperwork and needs signatures to complete the purchase agreement.

The total purchase price of the railroad is \$659,317,88. The Commissioners sent a deposit of \$65,600 so that leaves a remaining balance of \$590,960 owed to CSX. Ms. Klarmert showed the Settlement Statement (HUD-1) to the Commissioners and they also signed same.

Doug Crabtree (Engineers Office)

Please accept this as notice for approval of the following fund transfers to allow payment of current purchase orders and vouchers. These are only internal line item transfers and the monies are already appropriated in the Fund:

\$8811.86 from K000-K30 Barrel Site to K000-K13 Equipment
 \$4000 from K001-K12 Hospital Gas Tax to K000-K12 Materials
 \$5439.31 from K000-K26 Materials – Bridges to K000-K12 Materials
 \$75,935.03 from K000-K23 Notes to K000-K12 Materials
 \$16,000 from K000-K22 Workers Comp to K000-K21 PERS
 \$2871.63 from K000-K22 Workers Comp to K000-K24 Other Expenses
 \$10,400 from K000-K2 Salaries – Employees to K000-K24 Other Expenses
 \$196.60 from K000-K10 Other Expenses to K000-K24 Other Expenses
 \$12,938.00 from K000-K13 Equipment to K000-K24 Other Expenses
 \$2300 from K000-K15 Contracts-Services to K000-K24 Other Expenses
 \$38,000 from K000-K11 Labor to K000-K24 Other Expenses

Commissioner Bethel moved to approve the transfers, seconded by Commissioner Norris. Motion carried with Norris, Host & Bethel all voting yes.

Advance Request

Please advance \$250,000 from A115-A15 (Advances Out) to U41-U01 (County District Water Fund). This is for the Jacobbi Waterline project.

Commissioner Norris moved to approve the advance request, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Agreement 74-15 (RUMA)

This Agreement is by and between Harrison County and Blue PC Dredging. Whereas operator intends to commence use of .7 miles of County Road 55 (Dennison Ridge) for the purpose of ingress and egress from the Cadiz C Pipeline Project for traffic necessary for the purpose of constructing PIPELINES and FACILITIES, and completion operations at the Cadiz C Pipeline Project.

Commissioner Norris moved to approve Agreement 74-15, seconded by Commissioner Bethel. Motion carried with Norris & Host voting yes.

Agreement 75-15 (RUMA)

Commissioner Norris moved to table the Agreement for further review, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Scott Blackburn (DIFS Director)

Travel Letter

November 17 for Linda Schoppe, SSWII to travel to Cleveland for a required F/F visit with a Foster Child
November 18 for Linda Schoppe, SSWII to travel to Mansfield for a required F/F visit with a Foster Child
November 19 for Demetrius Carrothers, SSWII to travel to Steubenville for required F/F visit with children in placement
November 24 for Linda Schoppe, SSWII to travel to New Philadelphia for a required F/F visit with a Foster Child
November 23, 24 & 25 for Marlene Emerick and Cody Wiltshire SSWII's to travel to Cambridge for required ECORTC training
November 30 for Linda Schoppe, SSWII to travel to Steubenville for a required visit with Parent of Foster Child
Commissioner Norris moved to approve the travel letter, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Stan Gorezyca (Kalkreuth Roofing & Sheet Metal)

Mr. Gorezyca explained the progress of the roof and the slate is approximately 90% complete and the Copper is approximately 80% complete. We are not going to make the deadline of Thanksgiving but are looking at only 3-4 weeks.

Chuck Fisher (Health Department)

We have a new Health Commissioner which is Scott Pendleton DVM and a new Medical Director which is Richard Clark MD. We are also requesting additional funds to get us through until we start receiving our levies. We are asking for an advance of \$100,000. After discussion the Commissioners agreed to advance them \$75,000.

Commissioner Norris moved to approve the advance of \$75,000 to the Health Dept, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

Clerk of Courts Appropriation Request

As I prepare for the end of year, I wish request additional appropriations in the Certificate of Title Fund A40. The cash balance in this fund as of 10/31/15 was \$30,822.85 and I wish to request additional appropriations in the amount of \$13,917.56.

Salary	A40-E02	\$12,180.00
PERS	A40-E09	\$1355.20
Worker Comp.	A40-E08	\$242.00
Medicare	A40-E17	\$140.36

Commissioner Norris moved to approve the appropriation request, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

County Court Transfer Request

I would appreciate if you and your colleagues of the Board of Commissioners would make the following appropriation adjustments for the County Court at your November 18, 2015 meeting.
\$5000 from A002-G12 (Hospitalization) to A102-G09 (PERS)
\$500 from C037-C02 (Salaries) to C037-C12 (Hospitalization)
\$500 from C040-C01 (Salaries) to C040-C02 (PERS)

Veterans Office Transfer Request

The Harrison County Veteran's Service Commission is requesting the following transfer of funds:
\$2000 from A009-C06 (Assistance) to A009-C04 (Equipment)
\$4418.30 from A009-C07 (Expenses) to A009-C02 (Salaries)

Commissioner Norris moved to approve the transfer request, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Prosecuting Attorney Appropriation Adjustment Request

Please decrease appropriations to Line Item #1 below by \$435.00 and appropriate \$435 to Line Item #2. This is not a request for an increase, but rather a shift of appropriations from one line item to another in order to cover previous commitments for rent and parking that had not been completely appropriated. This transfer will cover the aforesaid through the remainder of the year.

A001-E02	Remaining Amount \$22789.20
A004-B15	Remaining Amount \$50.00

Commissioner Norris moved to approve the adjustments, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Commissioners Transfer Request
Transfer \$93,000 from A001-A05 (Industrial Park) to A001-A06 (County Paving Projects)

Commissioner Norris moved to approve the transfer, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Clerk of Courts Appropriation Request

The cash balance in A045 IV-D Contract as of 11/18/15 was \$2268.86. I am requesting appropriations in the amount of \$2268.86 for this account as follows:

Salary A045-A02 \$2268.86

Commissioner Norris moved to approve the appropriation request, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Recorders Officer Transfer Request

I need to make the following transfers to cover expenses for the remainder of the year
\$110 from A006-B12 (Hospitalization) to A006-B02 (PERS)
\$113.06 from A206-B09 (Workers Comp.) to A406-B10 (Medicare)

Commissioner Norris moved to approve the transfer request, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

Commissioner Appropriation Increase Request

Please increase appropriations in N001-N01 Capital Improvements by \$610,000.00

Commissioner Norris moved to approve the increase, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

Nick Homrighausen (Harrison County Economic Developer)

Nick read the following from the Ohio Senate signed by Senator Keith Faber and Senator Lou Gentile:

On behalf of the members of the Senate of the 131st General Assembly of Ohio, we are pleased to congratulate Harrison County on receiving a Community Economic Development Academy Award at the Ohio Economic Development Association Annual Summit, sponsored by AEP Ohio, October 21, 2015.

This prestigious honor is a fitting tribute to Harrison County, for this fine community utilized the Community Economic Development Academy in 2014 to advance its economic development efforts. This CEDA Award is a justifiable source of pride and an excellent reflection not only on the county itself but also on its residents, for their efforts have certainly made the area a pleasant and friendly place in which to live and work.

America is only as strong as her individual communities, which are unique and which make a significant contribution to the culture of our state and nation. Throughout its history, Harrison County has become known for its residents' cooperation, integrity, and exceptional willingness to work hard – qualities that are still manifested by its citizens today.

Thus, with sincere pleasure, we commend Harrison County on its recent accolade and extend best wishes for continued success.

We also received a check in the amount of \$10,000 for this grant.

Commissioners thanked Nick for his work and dedication to the County.

Adjourned

Commissioner Norris moved to adjourn, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

William Host, Chairman

Dale Norris

Don Bethel

Brandi Simmons, Clerk

**HARRISON COUNTY COMMISSIONERS
100 WEST MARKET STREET
CADIZ OH 43907**

Commissioners Meeting
November 25, 2015

Attendance: William Host, Dale Norris & Don Bethel

Others Present: Ruth Ann Nabb, Edna Richards, Scott Blackburn & Doug Crabtree

Meeting
Commissioner Bethel called the meeting to order

Minutes
Commissioner Norris moved to approve the minutes of November 18, seconded by Commissioner Bethel. Motion carried with Norris & Bethel all voting yes.

Doug Crabtree (Engineers Office)
Purchase Orders & Vouchers
Commissioner Norris moved to approve the purchase orders & vouchers as submitted, seconded by Commissioner Bethel. Motion carried with Norris & Host all voting yes.

Scott Blackburn (DJFS Director)
Travel Letter
November 18 for Cody Wiltschire, SSWII to travel to Wheeling WV to initiate an investigation on a newborn.
November 20 for Billie Allison, USW to travel to Steubenville and New Philadelphia, OH to transport a client for a hair follicle test
November 24 for Linda Schoppe, SSWII to travel to Cambridge for required F/F visit with children in placement
December 1 for Valerie Baker ERS Supervisor to travel to Union County to attend a Readiness Meeting
December 1 for myself to travel to Cambridge for a Canton District Directors Meeting
December 16, 17, 18 for Marlene Emerick and Cody Wiltschire, SSWII's to travel to Cambridge for Mandated Core Training.
Commissioner Norris moved to approve the travel letter, seconded by Commissioner Bethel. Motion carried with Norris & Bethel all voting yes.

Bills
Commissioner Norris moved to approve the bills as submitted, seconded by Commissioner Bethel. Motion carried with Norris and Bethel all voting yes.

Eric Wilson (EMA Director)
Eric gave an update on 911 and a Summary of proposed changes was presented to the Commissioners. They were also presented with a job description for the Harrison County 911 Dispatcher that will be used when they advertise for new dispatchers.

Board of Elections Request
We are requesting an increase in appropriations in A079-A01 (Election Expenses) by \$7358. This will allow us to pay our share of the costs for the Electronic Poll Pads.
Also we would like to transfer from:
A3-A3 (Supplies) \$2614.66
A3-A4 (Equipment) \$3034.00
A3-A5 (Contract & Repair) \$7400.00
A3-A7 (Travel) \$585.75
Total \$13,643.41 to A3-A6 (Contract & Services)

Commissioner Norris moved to approve the request, seconded by Commissioner Bethel. Motion carried with Norris & Bethel all voting yes.

Common Pleas Request
After a review of Fund A67 – Special Projects, the Court finds that there is currently a cash balance of \$14,641.74 as of the close of October 2015.
The Court further finds that appropriation adjustments need to be made in this fund to utilize special projects monies in lieu of using general fund monies.
The Court is not requesting additional monies only to appropriate monies we already control.

Additional appropriation of \$4500 to A067-A02 (Salary/Benefits)
Commissioner Norris moved to approve the request, seconded by Commissioner Bethel. Motion carried with Norris & Bethel all voting yes.

Rural Transit Request
Harrison County Rural Transit Board if requesting that you transfer the following:

\$4,000 from B55-B10 (Operations) to B55-B05 (Utilities)
 \$4,000 from B55-B14 (Causality/Liability) to B55-B01 (Payroll)
 Commissioner Norris moved to approve the request, seconded by Commissioner Bethel. Motion carried with
 Norris & Bethel all voting yes.

Commissioners Request

Please increase appropriations in A01-A08 (Commissioners – Travel) by \$800.00
 Commissioner Norris moved to approve the request, seconded by Commissioner Bethel. Motion carried with
 Norris & Bethel all voting yes.

EMS Fund Transfer Request

Please transfer \$15,000 from Zoo-Z05 (EMS Contracts/Services) to Zoo-Z03 (Equipment)
 Commissioner Norris moved to approve the request, seconded by Commissioner Bethel. Motion carried with
 Norris & Bethel all voting yes.

Dog Pound Fee Increases

2016 Proposed Fees:

License (Jan. 1 – Jan. 31)	\$16.00	
License (Feb. 1 – Dec. 31)	\$32.00	
License for new dogs: Jan. 1 – Dec. 31		\$16.00
Kennel License	\$80.00	
Adoption Fee (Includes license for year)		\$35.00
501c3 Rescue Pull Fee	\$30.00	
Surrender Fee (w/license)	\$35.00	
Surrender Fee (w/o license)	\$45.00	
Redeeming Fee	\$15.00	
Night Fee	\$10.00	
Additional fee for aggressive/unadopt		\$30.00

After much discussion, Commissioner Norris moved to approve the fee increases, seconded by Commissioner
 Bethel. Motion carried with Norris & Bethel all voting yes.

Ms. Edna Richards (Resident)

Ms. Richards presented a bill in the amount of \$152.20 for a tire she had replaced on her vehicle. Ms. Richards
 claims she hit a very large pothole along County Road 51 which caused sidewall damage. She would like to be
 reimbursed for the tire. The Commissioners will discuss the issue with Engineer Sterling and get back to her
 with an answer.

Nick Homrighausen (Economic Developer)

I am pleased to announce that we have received another grant from AEP.

On behalf of the members of the Senate of the 131st General Assembly of Ohio, we are pleased to congratulate
 the Harrison County Community Improvement Corporation on receiving a 2015 Local Economic Advancement
 Program Grant from AEP Ohio.

LEAP grants help to fund economic development programs and projects that promote the creation and
 retention of manufacturing investments and jobs in areas served by AEP Ohio, and this prestigious award is a
 fitting tribute to the Harrison County Community Improvement Corporation for its remarkable record of
 service. The accomplishments of this fine agency are a justifiable source of pride and an outstanding reflection
 not only on the organization itself but also on its astute management, on its hard-working employees, and on
 the community.

Since its inception, the Harrison County Community Improvement Corporation has enhanced the quality of life
 within the surrounding areas, and its tremendous contributions have earned it the gratitude and respect of
 many. We are certain that as this noteworthy institution maintains its unfaltering dedication to service, it will
 continue in the tradition of excellence that has become its hallmark.

Thus, with sincere pleasure, we commend the Harrison County Community Improvement Corporation on its
 recent accolade and extend best wishes for ongoing success.

With this they received another \$10,000 for the CLC.

Owen Beetham (Prosecuting Attorney)

Just wanted to make sure the Commissioners received the letter concerning the loan.

Announcement ~ NO MEETING DECEMBER 2ND

Adjourned

Commissioner Norris moved to adjourn, seconded by Commissioner Bethel. Motion carried with Norris &
 Bethel all voting yes.

ABSENT
 William Host, Chairman

Don Bethel

Dale Norris
 Dale Norris

Brandi Simmons
 Brandi Simmons, Clerk