

**HARRISON COUNTY COMMISSIONERS  
100 WEST MARKET STREET  
CADIZ OH 43907**

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Commissioners Meeting  
**January 6, 2016**

Attendance: William Host, Don Bethel & Dale Norris  
Others Present: JD Long, Mollie Warner, Scott Blackburn, Janet McGonigal, Doug Crabtree, Ruth Ann Nabb, Vicki Sefstich & Channel 9

**Meeting**

Commissioner Host called the meeting to order

**Minutes**

Commissioner Norris moved to approve the minutes of December 31, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

**Doug Crabtree (Engineers Office)**

**Purchase Orders & Vouchers**

Commissioner Norris moved to approve the purchase orders & vouchers as submitted, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

**Resolution 1-16**

Whereas the Board of County Commissioners has decided that the health, welfare and safety of the people of Harrison County can best and most efficiently be served by the "Force Account" in matters pertaining to the construction, reconstruction, improvement, maintenance, or repair of Harrison County roads, bridges and culverts; and

Therefore Be It Resolved that the Board of Harrison County Commissioners, does hereby authorize the Harrison County Engineer in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges and culverts in Harrison County to use the existing county employee forces and proceed by "Force Account" as the County Engineer may determine during the year 2016.

Commissioner Norris moved to approve Resolution 1-16, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

A RUMA was presented for review and will be decided on at the next meeting.

**Scott Blackburn (DJFS Director)**

**Travel Letter**

January 4 for Marlene Emerick to travel to St. Clairsville for a required Forensic Interview  
January 5 for Scott Blackburn and Valerie Baker to travel to Cambridge for a CDDA Meeting  
January 6 for Cody Wiltshire to travel to Mingo Junction for a required Home Assessment  
January 8 for Michele Coffland to travel to Steubenville to acquire a Birth Certificate for Child in Custody  
January 8 for Linda Schoppe to travel to North Olmstead for a required F/F visit  
January 8 for Linda Schoppe to travel to Cambridge for a required F/F visit

Commissioner Norris moved to approve the travel letter, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

**Agreement 2-16**

Technical Service Support Agreement with Physio Control for the term January 1, 2016 through December 31, 2017 with an annual payment of \$5263.10 for the 8 LifePak CR Plus located in various County Buildings.

Commissioner Norris moved to approve Agreement 2-16, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

**Common Pleas Appropriation Request**

The Harrison County Common Pleas Court Community Corrections Program is pleased to advise you that we received \$14,250 as for the Smart Ohio Grant.

Therefore we are asking for the above funds appropriated in the amounts and funds listed below:

B094-B01	Salary	\$8200.00
B094-B02	PERS	\$1148.00
B094-B04	Medicare	\$119.00
B094-B08	Workers Comp.	\$205.00
B094-B06	Equipment	\$1978.00
B094-B09	General Exp.	\$600.00
B094-B10	Program Exp.	\$2000.00

Commissioner Norris moved to approve the appropriation request, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

**Allocation of County Mineral Royalties**

The County Auditor as a budgetary officer of the County, requests the mineral royalties collections to be deposited into the following funds as follows: General Fund 65%, Capital Improvements 15%, Vehicle Fleet Fund .5%, Infrastructure Fund 3%, Government Center Fund 2.5%, Recreational Fund 1.0%, Justice Center 2.5%, Legacy 10%, County CIC .5%. All funds listed above are to be revisited every five years after their beginning of collections date at which time funds can be adjusted accordingly based on the health of the county mineral royalties.

Commissioner Norris moved to approve the allocation of county mineral royalties, seconded by Commissioner Bethel for discussion. Commissioner Bethel asked when/how the numbers changed and more was allocated to the Justice Center. Commissioner Bethel was concerned on how the percentages could change without all involved knowing or discussing the changes. Commissioner Host wanted to see more going into a Justice Center, he was unaware of any meeting to discuss the amounts. After much discussion, it was decided to table the issue until all members could discuss the issue.

Commissioner Norris moved to table the allocation, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

**Announcement**

We will have a re-organization meeting on January 11<sup>th</sup> beginning at 11:00 a.m.

**Patrick Moore (Auditor)**

Tax bills are going up – the tax rates increase with the new school levy and the health department

Dog License are due January 31<sup>st</sup>, after then the price doubles.

**Adjourned**

Commissioner Bethel moved to adjourn, seconded by Commissioner Norris. Motion carried with Norris, Host & Bethel all voting yes.



William Host,



Don Bethel, Chairman



Dale Norris



Brandi Simmons, Clerk