

**HARRISON COUNTY COMMISSIONERS  
100 WEST MARKET STREET  
CADIZ OH 43907**

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Commissioners Meeting  
**February 10, 2016**

Attendance: William Host, Don Bethel & Dale Norris

Others Present: Mike Palmer, Janet McGonigal, Ruth Ann Nabb, JD Long, Doug Crabtree, Scott Blackburn & Joe Myers

**Meeting**

Commissioner Bethel called the meeting to order.

**Doug Crabtree (Engineers Office)**

**Purchase Orders & Vouchers**

Commissioner Norris moved to approve the purchase orders and vouchers, seconded by Commissioners Host. Motion carried with Norris, Host & Bethel all voting yes.

**Commissioners Request**

Please increase appropriations in the following:

U041-U09	Water – Supplies	\$40,000
A014-A03	CIC Distribution of Proceeds	\$60,000
A015-A15	Transfers	\$400,000

Please transfer the following:

\$24,000 from A015-A15 (Transfers) to R0130-Do60-Do2 (Cty. Share – Harrison Eco. Dev. Fund)  
\$6105 from A015-A15 (Transfers) to R0290-Z003-Z02 (Ambulance Services – Transfers)  
\$100,000 from A015-A15 (Transfers) to R0210-U041-U07 (Cty. Water – Transfers Inc)

Commissioner Norris moved to approve the request, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

**Juvenile Court Request**

Please increase appropriations for account Do8-Do1 by \$20,000. This is needed to cover current obligations. This account is fully funded.

Commissioner Norris moved to approve the request, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

**Common Pleas General B92 Request**

We are currently requesting the second half portion of the funding for FY2016 PSI Grant. The first portion was appropriated on July 6, 2015.

The second 6 months appropriations are listed as follows and were taken from the Grant Award.

B092-B01	Salary	\$1290.00
B092-B02	Medicare	\$18.68
	Total	\$1308.68

Commissioner Norris moved to approve the request, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

**Common Pleas General B91 Request**

We are currently requesting the second half portion of the funding for FY 2016 PSI Grant. The first portion was appropriated July 6, 2015.

The second 6 months appropriations are listed as follows and were taken from the Grant Award:

B091-B01	Salary	\$35,681.00
B091-B02	PERS	\$5138.14
B091-B03	Health/Life/Vision	\$15,346.54
B091-B04	Medicare	\$519.34
B091-B05	Supplies	\$49.00
B091-B16	Workers Comp	\$1404.43
B091-B16	Additional Fringe	\$6.00
	Total	\$58,140.45

Commissioner Norris moved to approve the request, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

**Scott Blackburn (DJFS Director)**

Travel Letter

February 5 for Billie Allison USWII to travel to New Philadelphia to transport a client for a hair follicle test  
 February 11 for Linda Schoppe SSWII to travel to Nashport, Zanesville and Mansfield for a require F/F visit  
 February 12 for Linda Schoppe SSWII to travel to Toledo OH for a required F/F visit

Commissioner Norris moved to approve the travel letter, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

#### **Bills**

Commissioner Norris moved to approve the bills as submitted, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

#### **Children Services Funding Request**

Please transfer \$75,000 from A015-A15 (Transfers) to R0240-S104-R02 (Other Receipts – Cty Children Services)

Commissioner Norris moved to approve the funding request, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

#### **Sheriff Myers**

Agreement 11-16 & 12-16

These are service agreements with Agile Networks for service to our office and the new 911 Dispatch. These two lines are a monthly cost of \$31 per line for 60 months.

Commissioner Norris moved to approve both agreements, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

#### **Executive Session**

Sheriff Myers requested Executive Session for the purpose of personnel

Commissioner Norris moved to enter into Executive Session for the purpose of personnel, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

#### **Reconvene**

Commissioner Norris moved to reconvene from executive session with no action taken, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

#### **Sheriff Request**

Please decrease the following line items:

E0100-A006-A02 (Sheriff – Salaries Employees) by \$200,000

E0100-A006-A07 (Sheriff – Prisoner Keep) by \$200,000

Please transfer the following:

\$200,000 from A015-A15 (Transfers) to R0280-X012-X02 (Transfers In – Jail Corrections)

\$200,000 from A015-A15 (Transfers) to R0280-X014-X01 (Sheriff Reimbursement)

Commissioner Norris moved to approve the request, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

#### **CSEA Request**

I hereby request transfer of \$45,000 from the General Fund line item E0010-A009-E020.150 to the Harrison County CSEA line item R0200-C002-H06. This represents the balance of the local funds approved for 2016.

Commissioner Norris moved to approve the request, seconded by Commissioner Bethel. Motion carried with Norris, Host & Bethel all voting yes.

#### **Announcements**

Property taxes are due 2/29/16

Auditor – Sales tax is down

#### **Adjourned**

Commissioner Norris moved to adjourn, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.



William Host



Don Bethel, Chairman



Dale Norris



Brandi Simmons, Clerk