

**HARRISON COUNTY COMMISSIONERS
100 WEST MARKET STREET
CADIZ OH 43907**

**Commissioners Meeting
February 24, 2016**

Attendance: William Host, Don Bethel & Dale Norris
Others Present: Jody Hennis, Joyce Klingler, Janet McGonigal, JD Long, Ruth Ann Nabb, Scott Blackburn, Doug Crabtree, Joe Myers & Kathryn Clayton

Meeting

Commissioner Bethel called the meeting to order.

Jody Hennis (CIC – Public Hearing #1)

HARRISON COUNTY PUBLIC HEARING #1

MINUTES RECORDED ON February 24, 2016

ALL GRANT PROGRAMS

INCLUDING:

HOME/OHTF/CDBG PROGRAMS - ODSA/OCD

The meeting was held on 2-24-16 at 10:00 a.m. in the Commissioners hearing room in the Courthouse in Cadiz. The hearing was called to order by Don Bethel. Jody Hennis of the Harrison County Community Improvement Corporation read the following notice as it appeared on various community bulletin boards. This notice was posted from February 4, 2016 until date of hearing -- February 24, 2016.

NOTICE OF PUBLIC HEARING #1

**FY2016 OHIO DEPARTMENT OF DEVELOPMENT SMALL CITIES
COMMUNITY DEVELOPMENT AND HOME PROGRAM**

Harrison County intends to make application to the State of Ohio Development Services Agency for funding under the Fiscal Year 2016 Community Development Block Grant and HOME Small Cities Program, a federally-funded program administered by the State. The County is eligible for approximately \$75,000 of Community Development Allocation program funding, providing the County meets applicable program requirements. Other available funding programs include:

- Economic Development - Appalachian Development Programs
 - Economic Development Public Infrastructure
- Community Development – Allocation Program - Neighborhood Revitalization
 - Downtown Revitalization – Critical & Residential Public Infrastructure
- Community Housing Impact & Preservation Program (CHIP) (during a non-funded grant year)
 - Housing Opportunities for People with AIDS – Housing Assistance Grant Program
 - Homeless Crisis Response Program – Supportive Housing Program
 - Other ED, Infrastructure, or Job Creation Programs
- And Any New Programs Announced Under the CDBG Or HOME Program.

The first of the required two public hearings for this comprehensive grant program will be convened in the Harrison County Commissioners Office, 100 W. Market St. Cadiz, Ohio. The hearing shall commence at 10:00 a.m., February 24, 2016 to provide citizens with pertinent information about the CDBG/HOME program, including an explanation of eligible activities and program requirements.

The CDBG program can fund a broad range of activities, including: planning activities; improvements to public facilities, public services, housing, economic development and fair housing. The activities must be designed to primarily benefit low and moderate income persons or aid in the prevention or elimination of slums and blight or meet an urgent need of the community.

The Ohio Development Services Agency’s Office of Community Development (OCD) changed the application requirements for the Community Development Program. Starting in Program Year 2016, a Community Development Implementation Strategy (CDIS) to foster communication with stakeholders in eligible applicant communities was developed. This strategy will be modified as needed. Grantees are required to disseminate information about the Community Development, Residential Infrastructure Public Grant, and Economic Development programs to local stakeholders and encourage participation in the CDIS process.

2016 eligible areas: Bowerston, Harrisville, Jewett, New Athens and Scio Vlg.; & German & Rumley Twps.

Citizens are encouraged to attend this public hearing to provide their input on Harrison County’s CDBG program. Should any participant require auxiliary aids due to disability, please contact this office at least one week prior to the hearing date to ensure needs will be accommodated.

Board of Harrison County Commissioners

As part of the handouts, the 2014 listing of LMI Summary Data for Harrison County was provided.

Bowerston, Harrisville and Scio Village(s) have completed the house to house income surveys.

With no further questions, the public hearing was adjourned.

Respectfully submitted by Jody Hennis.

Doug Crabtree (Engineers Office)

Purchase Orders & Vouchers

Commissioner Norris moved to approve the purchase orders & vouchers as submitted, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

Scott Blackburn (DJFS Director)

Travel Letter

February 21 for Cody Wiltshire to travel to Akron Children's Hospital, Akron OH to complete an investigation of child abuse

February 22 for Mona Bryant, Misty Bailie, Stacey Greer and Tina Ray to travel to Belmont County DJFS in Martins Ferry OH for OB Training

February 23 for Cody Wiltshire and Billie Allison to travel to Akron OH to pick up child in custody from Akron Children's Hospital

February 26 for myself to travel to New Philadelphia OH for a Shared Services/CDDA meeting

Commissioner Norris moved to approve the travel letter, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

Bills

Commissioner Norris moved to approve the bills as submitted, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

Resolution 4-16 (ODOT Project County Road 4 Resurfacing)

The following Final Resolution enacted by the Board of County Commissioners, County of Harrison, Ohio, hereinafter referred to as the Legislative Authority/Local Public Agency or "LPA", in the matter of the stated described project.

Whereas, on 24th day of February, 2016 the LPA enacted legislation proposing cooperating with the Director of Transportation for the described project:

The project consists of resurfacing County Road 4 from US 22 interchange to SR 646, lying with Harrison County.

Whereas, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

The County agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement, less the amount of Federal-Aid CEAO funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U.S. Department of Transportation.

The share of the cost of the LPA is now estimated in the amount of **One Hundred Eighty Two Thousand Two Hundred Eight and — 00/100 Dollars (\$182,208.00)** but said estimated amount is to be adjusted in order that the LPA's ultimate share of said improvement shall correspond with said percentages of actual costs when said actual costs are determined; and

Whereas, The Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above described highway and has transmitted copies of the same to this legislative authority; and

Whereas, the LPA desires the Director of Transportation to proceed with the aforesaid highway improvement.
Now, Therefore, be it resolved:

- I. That the estimated sum of **One Hundred Eighty Two Thousand Two Hundred Eight and — 00/100 Dollars (\$182,208.00)** is hereby appropriated for the improvement described above and the fiscal officer is hereby authorized and directed to issue an order on the treasurer for said sum upon the requisition of the Director of Transportation to pay the cost and expense of said improvement. We hereby agree to assume in the first instance, the share of the cost and expense over and above the amount to be paid from **Federal** funds.
- II. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.
- III. That the LPA enter into a contract with the State, and that President be, and is hereby authorized to execute said contract, providing for the payment of the LPA the sum of money set forth herein above for improving the described project
- IV. That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution.

This is to certify that we have compared the foregoing copy of Resolution with the original record thereof, found in the record of the proceedings of the LPA and which Resolution was duly passed by the LPA on the

24th day of February, 2016 and that the same is a true and correct copy of the record of said Resolution and the action of said LPA thereon.

Commissioner Norris moved to approve Resolution 4-16, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

Contract 1-16 (ODOT Project County Road 4 Resurfacing)

This contract is made by and between the State of Ohio, Department of Transportation, acting through its director and the Board of County Commissioners, County of Harrison. Scope of work: The project consists of resurfacing County Road 4 from US 22 interchange to SR 646, lying within Harrison County

Agreement 13-16 (Escrow Agreement ODOT Project County Road 4 Paving)

This is an Escrow Agreement for the County Road 4 Resurfacing Project

Commissioner Norris moved to approve Agreement 13-16, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

Sheriff Myers (Executive Session)

Commissioner Norris moved to enter into Executive Session for the matter of personnel, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

Reconvene

Commissioner Norris moved to reconvene with no action taken, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

Sheriff's Request

Please increase appropriations in the following:

X05-X01 Dare Fund \$5,000

Commissioner Norris moved to approve the request, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

Request for Proposals

The Harrison County Commissioners will be accepting RFP's (Request for Proposals) for additional EMS Services in times of Emergency; to respond as "Emergency back-up service" for Harrison County Emergency Volunteers. RFPs will be received until 9:00 a.m. on March 16th, 2016 and will be opened and at 10:30 a.m. Requests for details to be included may be obtained by contacting the Harrison County Commissioners Office at 100 West Market Street, Cadiz OH 43907, phone 740-942-4623 or email commissioners34@frontier.com The Harrison County Commissioners reserve the right to accept or reject any and all proposals.

Commissioner Norris moved to approve the request for proposal, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

2015 County Highway System Mileage Certification

The total length of county maintained public roads in Harrison County was 264.440 miles as of December 31, 2014, as certified by the Board of County Commissioners and/or reported by the Director of Transportation in accordance with the provisions specified in Section 4501.04 of the Ohio Revised Code.

Commissioner Norris moved to approve the 2015 County Highway System Mileage Certification, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

Resolution 5-16 (Harrison County Dental Coverage)

Eligibility: Full-time employees working a minimum of 30 hours per week
Amount: \$180 (Every Calendar Year)

In order to be reimbursed, the employee must submit detailed dental receipts within 30 days after services are rendered to Mark Soos.
Effective March 2, 2016

Commissioner Norris moved to approve Resolution 5-16, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.

Adjourned

Commissioner Norris moved to adjourn, seconded by Commissioner Host. Motion carried with Norris, Host & Bethel all voting yes.



William Host,



Don Bethel, Chairman



Dale Norris



Brandi Simmons, Clerk