



PLANNING COMMISSION MEETING MINUTES
February 23, 2015
7:00pm

1) Call to Order

Heck opened the meeting at 7:02pm.

In attendance: Chair Mark Heck, Vice Chair Michael Stulberg, Planning Commissioners: Bob Pollman, Lora Sandholm, Peter Vickery, and Sylvia Allen, Council Liaison Pam Mortenson, Staff: Associate Planner Nick Olson

Absent: Michael Molitor

a) Approval of Agenda

Heck asked for unanimous consent of the agenda. No objections were heard. Motion passed 6 – 0.

b) Approval of Minutes of January 26, 2015

Motion by Stulberg and second by Sandholm to approve the minutes from January 26, 2015 as presented. Motion passed 6 – 0.

2) Public Hearings

a) COMPREHENSIVE PLAN AMENDMENT/REZONE: Rezone 7601 County Road 110W from A – Agriculture to PSB – Public/Semi-Public and amend the Comprehensive Plan from Rural to Park, Public, Semi-Public PID# 21-117-24-43-0005

Olson presented the staff report found in the Planning Commission packet dated February 23, 2015.

Heck opened the public hearing. No one was present to speak. Heck closed the public hearing.

The main point of discussion was centered on the timing of the rezone. Olson explained that the parcel was purchased after the 2008 Comprehensive Plan was approved and with the 2015 Zoning Map update, this meeting seemed like the perfect time.

Motion by Stulberg and second by Heck to recommend the City Council approve the Rezone of 7601 County Road 110W subject to the conditions outlined in the staff report. Motion passed 6-0

3) Business Items

a) 2015 Zoning Map Update

Olson presented the staff report found in the Planning Commission packet dated February 23, 2015.

Discussion highlighted all of the major changes for the 2015 Zoning Map including all newly plated lots in Woodland Cove, Red Oak of Minnetrista, and Orchard Cove. Sandholm noticed the recent subdivision and rezone at 8700 County Road 110W was not accurately displayed. Olson said he would have the changes made prior the City Council meeting.

Motion by Sandholm and second by Heck to approve the 2015 Zoning Map as presented subject to the changes made to 8700 County Road 110W. Motion passed 6-0.

4) Informational Items:

a) Staff Reports

Olson explained the City received an application for a sketch plan review for a cluster development and wetland bank along County Road 110W and that will be on the agenda for the next meeting. He explained that Staff and City Council have had and will continue to have joint Strategic Planning meetings.

b) Council Reports

Mortenson explained the details and purposed of the Strategic Planning meetings. She also provided an update on the Pioneer Sarah Creek Watershed Commission as it relates to the City of Minnetrista.

5) Adjournment

Motion by Pollman and second by Sandholm to adjourn the meeting at 7:43pm. Motion passed 6-0.

Respectfully Submitted,

Nick Olson
Associate Planner