



**PLANNING COMMISSION MEETING AGENDA**  
**July 28, 2014**  
**7:00pm**

**1) Call to Order**

Heck called the meeting to order at 7:01pm.

In attendance: Chair Mark Heck, Planning Commissioners Patricia Thoele, John Strandell, Michael Molitor, Lora Sandholm and Mike Stulberg; Council Member Mark Vanderlinde, Associate Planner Nick Olson and City Clerk Terri Haarstad

**a) Approval of Agenda**

By unanimous consent the Planning Commission approved the agenda as presented.

**b) Approval of Minutes – June 23, 2014**

Motion by Heck and second by Stulberg to approve the minutes as amended.  
Motion carried 6- 0.

- Change “Mayor Mark Vanderlinde” to “Council Liaison Mark Vanderlinde”
- Correct the spelling of realtor

**2) Business Items:**

- a) **CODE/TEXT AMENDMENT:** Consider Ordinance 420 amending Section 710.13 of City Code regarding Stormwater Discharge Enforcement.

Olson presented the staff report as found in the Planning Commission packet dated July 28, 2014.

Discussion included:

- Installation details
- Discharge distance and direction
- Inspection fees
- Word clarity (specifically whether the word sump pump needs to be simplified to accommodate swimming pools, roof drainage and other water drainage)
- Specify “at least 1” pipe”
- Specific wording choices
- Whether the Ordinance should include the fee or point back to the fee schedule in order to facilitate necessary increases in an easy manner

Heck reopened the public hearing at 7:28pm

Hearing nothing, he closed the public hearing at 7:28pm.

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***The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.***

Motion by Molitor and second by Thoele to recommend the City Council approve Ordinance 420 amending Section 710.13 of the Minnetrista City Code regarding Stormwater Discharge as amended. Motion carried 6 – 0.

- Clarify what the fee will cover (inspection)
- Change “a one inch pipe” to “at least a one inch pipe”
- Move fee language to the end of the ordinance
- Change ordinance mandated fee to refer to the annual City fee schedule
- Add “Sump Pump” to the title of subdivision 2

**3) Informational Items:**

- a) Staff Reports
  - i. Update on June 23, 2014 Items
- b) Council Reports - None

**4) Adjournment**

By unanimous consent the meeting was adjourned at 7:34pm.

Respectfully submitted,

Terri Haarstad  
City Clerk

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