



PLANNING COMMISSION MEETING MINUTES
November 25, 2013
7:00pm

1) Call to Order

Stulberg called the meeting to order at 7:00pm.

In attendance were: Vice Chair Mike Stulberg, Planning Commissioners Bob Pollman, John Watson, Michael Molitor, Lora Sandholm; Council liaison Mayor Cheryl Fischer, Community Development Director and City Clerk Terri Haarstad.

Absent: Chair Mark Heck and John Strandell

a) Approval of Agenda

By unanimous consent the Planning Commission approved the agenda as presented.

b) Approval of Minutes – October 28, 2013

Motion by Pollman second by Molitor to approve the October 28, 2013 minutes as presented. Motion carried 5 – 0.

2) Public Hearing:

a) CONDITIONAL USE PERMIT: Application from David Macdonald requesting a CUP to construct a Guest Home exceeding 1,000 square feet at 5925 Game Farm Road East. SDD Zoning, PID # 11-117-24-43-0005.

Abel presented the staff report as provided in the Planning Commission packet dated November 25, 2013.

Dave Macdonald (5925 Game Farm Road East) explained their need to assist family members with health issues.

Stulberg opened the public hearing at 7:06pm.

Hearing nothing, he closed the public hearing at 7:06pm.

Motion by Molitor second by Watson to approve the Conditional Use Permit application from David Macdonald to construct a Guest Home exceeding 1,000 square feet at 5925 Game Farm Road East with the conditions listed in the staff report dated November 25, 2013. Motion

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

carried 5 – 0.

3) Business Items:

a) Res No. _____ Supporting the acquisition of the property located at 7070 County Road 15 by the Three Rivers Park District for the proposed Regional Trail Alignment

Abel presented the staff report as found in the Planning Commission packet dated November 25, 2013.

Motion by Pollmann Second by Sandholm to recommend the City Council adopt a resolution supporting the acquisition of the property located at 7070 County Road 15 by the Three Rivers Park District for the proposed Regional Trail Alignment. Motion carried 5 - 0.

4) Informational Items:

a) Staff Reports

Abel reminded Planning Commission members that term renewal applications are due December 13th and that there would be no Planning Commission meeting in December and that the next meeting would be the fourth Monday of January 2014.

b) Council Reports

Fischer updated the Planning Commission about recent City Council activities including upcoming meetings, the branding campaign, and the City of St. Bonifacius' request to explore shared services or a merger, water treatment facilities and staffing changes.

5) Adjournment

Motion by Pollman Second by Watson to adjourn the meeting at 7:23pm.
Motion carried 5 – 0.

Respectfully submitted,

Terri Haarstad
City Clerk

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