

**CITY OF MINNETRISTA  
PLANNING COMMISSION  
MEETING MINUTES  
FEBRUARY 27, 2012 AT 7:00pm**

*These minutes are intended to provide a record of the topics discussed and decisions made by the Minnetrista Planning Commission. In addition, they are intended to provide the reader with anecdotes from the discussion and a summary of the decision making process. They are not considered to be a record of the meeting proceedings until they are approved by the Minnetrista Planning Commission.*

**1) CALL TO ORDER**

Commission members present: Pollmann, Watson, Sandholm, Stulberg, and Molitor. Staff present: Senior City Planner Breanne Rothstein and Council Liaison Cheryl Fischer.

Commission members absent: Heck and Strandell

**a) Approval of Agenda**

Vice Chair Stulberg stated, hearing no objections, the agenda is adopted.

**b) Oath of Office and swear in Planning Commission Members:**

- (1) Lora Sandholm
- (2) Michael Molitor

Mayor Fischer swore in Lora Sandholm and Michael Molitor.

**c) Appointing 2012 Planning Commission Chair and Vice Chair.**

Motion by Watson and second by Sandholm to appoint Mark Heck as Chair and Mike Stulberg as Vice Chair for the Planning Commission 2012. Motion carried 5-0.

**d) Approval of Minutes – October 24, 2011**

Motion by Sandholm and second by Pollmann to approve the minutes from the October 24, 2011 regular Planning Commission meeting as presented. Motion carried 3-0-2 (Molitor and Pollmann abstaining).

**2) PUBLIC HEARINGS:**

**a) VARIANCE: Application from Eric and Juana Wall seeking a 15 foot street-side setback variance for the construction of a new home located at 3700 Kings Point Road; R-1 (shoreland) zoning district, PID # 36-117-24-31-0007**

Rothstein presented the informational report found in the Planning Commission packet dated February 27, 2012.

Vice Chair Stulberg opened the public hearing at 7:13 p.m.

Greg Huler (3650 Kings Point) Road spoke in favor of the variance.

Vice Chair Stulberg closed the public hearing at 7:13 p.m.

Motion by Sandholm and second by Watson to recommend to City Council approval of the Variance application from Eric and Juana Wall seeking a 15 foot street-side setback

variance for the construction of a new home located at 3700 Kings Point Road; R-1 (shoreland) zoning district, PID # 36-117-24-31-0007 subject to the two conditions listed by staff in the report dated February 27, 2012. Motion carried 5-0.

**b) CODE TEXT AMENDMENT: Consider an amendment to Chapter 5 Zoning, Section 510.03 Wetland Buffering and Setbacks to bring buffer regulations consistent with MCWD rules:**

Rothstein presented the report as found in the Planning Commission packet dated February 27, 2012.

Vice Chair Stulberg opened the public hearing at 7:27 p.m.

Hearing nothing, Vice Chair Stulberg closed the public hearing at 7:27 p.m.

Motion by Stulberg and second by Pollmann to recommend to City Council approval of the Code Text amendment: an amendment to Chapter 5 Zoning, Section 510.03 Wetland Buffering and Setbacks to bring buffer regulations consistent with MCWD rules. Motion carried 5-0.

**c) CODE TEXT AMENDMENT: Consider an amendment to Chapter 5 Zoning to eliminate certain parts of Section 505.13 and incorporate use regulations into Sections 505.15, 505.29, and 505.31 (R-1, A and AP Zoning Districts, respectively).**

Rothstein presented the informational report found in the Planning Commission packet dated February 27, 2012.

It was requested to change the word “church” to “place of worship”. Rothstein clarified the ordinance does state “religious or other similar assembly uses”.

It was recommended to leave the portion in the ordinance regarding detached structures and clarify buildings under 120 square feet are permitted.

It was clarified the farm winery would require a conditional use permit.

Vice Chair Stulberg opened the public hearing at 7:53 p.m.

Hearing nothing, Vice Chair Heck closed the public hearing at 7:53 p.m.

Motion by Pollmann and second by Watson to recommend to City Council approval of the Code Text Amendment: Consider an amendment to Chapter 5 Zoning to eliminate certain parts of Section 505.13 and incorporate use regulations into Sections 505.15, 505.29, and 505.31 (R-1, A and AP Zoning Districts, respectively) limiting structure size to 120 feet. Motion carried 5-0.

**3) BUSINESS ITEMS:**

**a) 2012 Planning Commission Work Plan (Discussion)**

Rothstein asked the Planning Commission to let her know if there is anything they would like added to the work plan.

A Commissioner inquired if the Planning Commission should sit down with the City Council to see what their expectations are. It was noted that could be done after the Council retreat information has been presented. Rothstein stated a presentation of the council strategic plan would be available at the next Planning Commission meeting.

**4) INFORMATIONAL ITEMS:**

**a) Staff Reports**

**b) Council Reports** – Council has been working with surrounding cities on police services and working with St. Bonifacius and Mound on fire services. They have been discussing water quality issues and invasive species issues. Staff is finishing up the master development agreement with Woodland Cove to go to Council on March 19, 2012 but the first phase of the development is not planned until 2013 or later.

**5) ADJOURNMENT**

Motion by Pollmann and second by Sandholm to adjourn. Motion carried 5-0-0. The meeting adjourned at 8:09 p.m.

Respectfully submitted,

Terri Haarstad  
City Clerk