

**CITY OF MINNETRISTA
PLANNING COMMISSION MEETING
AUGUST 27, 2012
7:00pm**

These minutes are intended to provide a record of the topics discussed and decisions made by the Minnetrista Planning Commission. In addition, they are intended to provide the reader with anecdotes from the discussion and a summary of the decision making process. They are not considered to be a record of the meeting proceedings until they are approved by the Minnetrista Planning Commission.

1) CALL TO ORDER

Commission members present: Chair Heck, Pollmann, Watson, Sandholm, and Moliter.

Staff present: Senior City Planner David Abel and Council Liaison Cheryl Fischer.

Commission members absent: Stulberg and Strandell

a) **Approval of Agenda**

Chair Heck stated, hearing no objections, the agenda is adopted.

b) **Approval of Minutes – July 23, 2012**

Motion by Sandholm and second by Watson to approve the minutes from the July 23, 2012 regular Planning Commission meeting as presented. Motion carried 5-0.

2) PUBLIC HEARINGS:

a) **CONDITIONAL USE PERMIT: Application from Gary and Kay Eastburn to construct a 448 square feet addition on an existing detached accessory structure which will result in a structure over 1,000 square feet at 1510 Westwood Drive, R-1 Zoning District, PID# 12-117-214-33-0030**

Abel presented the informational report as found in the Planning Commission packet dated August 27, 2012.

Roman Ruse (representative for Gary Eastburn) gave a brief history and discussed the need for the CUP.

Chair Heck opened the public hearing at 7:04 p.m.

Hearing nothing, Chair Heck closed the public hearing at 7:04 p.m.

Motion by Sandholm and second by Watson to recommend to City Council approval of the CUP to allow for an addition on an existing detached accessory structure resulting in a structure exceeding 1,000 square feet at 1510 Westwood Drive with the conditions as outlined in the staff report dated August 27, 2012. Motion carried 5-0.

3) INFORMATIONAL ITEMS:

a) **Staff Reports** – Abel gave an update on the status of Three Rivers Park District possibly purchasing Camp Kingswood. He stated a stakeholders meeting will be August 28, 2012. Three Rivers Park District has given their staff the direction to start negotiations.

Abel gave an update on and development throughout the city.

b) **Council Reports** -

ADJOURNMENT

Motion by Watson and second by Pollmann to adjourn. Motion carried 7-0. The meeting adjourned at 7:18 p.m.

Respectfully submitted,

Terri Haarstad
City Clerk