

**CITY OF MINNETRISTA  
PLANNING COMMISSION MEETING  
JULY 25, 2011  
7:00pm**

*These minutes are intended to provide a record of the topics discussed and decisions made by the Minnetrista Planning Commission. In addition, they are intended to provide the reader with anecdotes from the discussion and a summary of the decision making process.*

**1) CALL TO ORDER**

Commission members present: Chair Mark Heck, John Strandell, Lora Sandholm, Guy Warner, John Watson and Mike Stulberg.

Staff and Council present: Senior City Planner Breanne Rothstein and Mayor Cheryl Fischer.

Commission members absent: Bob Pollmann.

**a) Approval of Agenda**

Chair Heck stated, hearing no objections, the agenda is adopted.

**b) Approval of Minutes – June 27, 2011**

Motion by Stulberg and second by Sandholm to approve the minutes from the June 27, 2011 regular Planning Commission meeting as presented. Motion carried 5-0 (Watson absent at time of vote).

Watson arrived 7:02 p.m.

**2) PUBLIC HEARINGS:**

**a) VARIANCE: Application from Pulte Group for a structural setback to the front yard (street side) setback for an existing pool from 20 feet to 18.2 at 4750 Palmer Pointe Road, R-3 Zoning, PID #36-117-24-34-0034;**

Rothstein presented the informational report as founding in the Planning Commission packet dated July 25, 2011.

Ian Peterson, Vice President of Pulte Homes, clarified the variance was necessary due to a construction error.

Chair Heck opened the public hearing at 7:11 p.m.

Hearing nothing, Chair Heck closed the public hearing at 7:11 p.m.

Motion by Stulberg and second by Strandell to recommend to City Council approval of the variance application from Pulte Group for a structural setback to the front yard (street side) setback for an existing pool from 20 feet to 18.2 at 4750 Palmer Pointe Road, R-3 Zoning, PID #36-117-24-34-0034 contingent on the conditions listed by staff in the report dated July 25, 2011. Motion carried 6-0.

**3) INFORMATIONAL ITEMS:**

**a) Staff Reports**

A summary of the last actions of the City Council was available in the Planning Commission packet dated July 25, 2011.

Woodland Cove is coming before the Council on August 1, 2011.

Open house for the regional trail discussion will be held on August 3, 2011 at 6:00 p.m. in the Police Training Room.

**b) Council Reports**

None

**ADJOURNMENT**

Motion by Strandell and second by Watson to adjourn. Motion carried 6-0. The meeting adjourned at 7:37 p.m.

Respectfully submitted,

Terri Haarstad  
City Clerk