

**PLANNING COMMISSION MEETING**  
**September 26, 2011**  
**7:00pm**

*These minutes are intended to provide a record of the topics discussed and decisions made by the Minnetrista Planning Commission. In addition, they are intended to provide the reader with anecdotes from the discussion and a summary of the decision making process. They are not considered to be a record of the meeting proceedings until they are approved by the Minnetrista Planning Commission.*

**1) CALL TO ORDER:**

Commission members present: Chair Heck, Strandell, Sandholm, Warner, Watson, and Stulberg. Commission absent: Pollmann. Staff present: Senior City Planner Breanne Rothstein and Council Liaison Cheryl Fischer.

**a) Approval of Agenda**

Chair Heck stated, hearing no objections, the agenda is adopted.

**b) Approval of Minutes – August 22, 2011**

Motion by Stulberg and second by Sandholm to approve the minutes from the August 22, 2011 regular Planning Commission meeting as presented. Motion carried 5-0.

**2) PUBLIC HEARINGS:**

**a) CODE TEXT AMENDMENT: Consider Ordinance 404 Amending Section 415.01 Excavation thresholds.**

Rothstein presented the informational report per the Planning Commission packet dated September 26, 2011.

Watson arrived 7:02 p.m.

Discussion was held on the 10 day permitting process and staff will check into whether this is 10 business days. It was pointed out that objections would be clarified through staff and would need to be in writing from the person who had the objection.

Rothstein stated she could add language stating ~~does~~ not affect property drainage and protection of adjoining property.+ A longer driveway would also have to show they are not impacting any wetlands.

Chair Heck opened the public hearing at 7:14 p.m.

Hearing nothing, Chair Heck closed the public hearing at 7:14 p.m.

Motion by Stulberg and second by Warner to recommend to City Council approval of the Code Text Amendment: Ordinance 404 amending Section 415.01 Excavation Thresholds with the following changes. Motion carried 6-0.

- Subd. 2(b) change ~~the dredge~~ +to ~~the dredging~~ +
- Subd. 2(c) change ~~Disturb an area~~ +to ~~Disturbance of an area~~ +
- Subd. 4 1<sup>st</sup> paragraph to change ~~the property owner~~ +to ~~the property owners~~ +and ~~to describe above~~ +to ~~described above~~ +

**3) BUSINESS ITEMS:**

**a) Commercial Zoning Districts (Discussion)**

Rothstein stated at the last City Council meeting they were presented with the results of the city survey. She will bring back more information after the council has further discussion on the results of the survey. .

**4) INFORMATIONAL ITEMS:**

a) **Staff Reports**

**(1) Woodland Cove**

The Preliminary Plat was approved on September 6, 2011. Staff is moving forward with the master agreement. The developer has three years to record the first phase final plat. It is possible the roundabout would be done in 2012 or 2013. The goal is to get an extension on the grant from MNDOT. The forced main on Kings Point Road would be done at the same time as the realignment of Kings Point Road.

**(2) Future Elementary School Site for Waconia School District**

There could be a potential site plan review in the future. The Waconia School District is having a referendum to purchase land and build a new school. Staff is planning on meeting with the Metropolitan Council in October to see if this is compliant with the Comprehensive Plan and what the city needs to do if it is not.

**(3) Laptops and Planning Commission Packets**

Since a couple of the Planning Commission laptops are not working the Planning Commission has a couple options which include using their own laptop or using the paper packet.

b) **Council Reports**

The city survey results were favorable. There will be a presentation regarding the police/fire study.

**5) ADJOURNMENT**

Motion by Strandell and second by Watson to adjourn. The motion carried 6-0. The meeting adjourned at 7:38 p.m.

Respectfully submitted,

Terri Haarstad  
City Clerk