

September 18, 2017

To Whom It May Concern:

ADDENDUM #1
S. Bradford Street and William Street Water Main Replacement
18-0006PW

I. INSTRUCTIONS

- A. The following additions, deletions, revisions, and/or amendments to the original drawings and specifications are hereby made a part thereof, and a part of the contract documents. All provisions of said documents shall remain in force and effect, except as herein amended.
- B. This supplement to the specifications is issued prior to the receipt of bids. All work covered in this supplement shall be included in the original quotation; and the supplement will be considered part of the Contract Documents. Bidder must acknowledge receipt of this Addendum on the Bid Form. Please consider the following and incorporate it into your bid:

II. PRE BID MEETING MINUTES

Location: John W. Pitts Center, 10 Electric Avenue, Dover, DE 19904
Speakers: Peter Gregg - City of Dover Procurement & Inventory
Bob LaFountain, Civil Engineer I - City of Dover Department of Public Works
Date: August 29, 2017
Time: 10:00 A.M. – 10:15 A.M.
Regarding: Pre – Bid Meeting for the S. Bradford Street and William Street Water Main Replacement Project Bid No.: 18-0006PW

A. Bob LaFountain, Civil Engineer I, City of Dover:

Mr. LaFountain began the meeting by stating the name of the project as S. Bradford Street and William Street Water Main Replacement Project Bid No.: 18-0006PW.

He then introduced Paul Thompson, City of Dover Construction Manager and Mr. Gregg.

B. Mr. Peter Gregg, City of Dover Procurement Manager:

Mr. Gregg emphasized that the project is a sealed bid and the bid will be received by the City of Dover, City of Dover Procurement Office, 710 William Street, Dover, DE no later than:

2:00 P.M. on Wednesday, October 4, 2017.

1. **BID SUBMISSION** - All bids should be delivered to:
Peter Gregg
Contract and Procurement Manager
City of Dover Purchasing Office
710 William Street
Dover, Delaware 19904
2. The bid must be submitted in three paper copies and one electronic copy. The electronic copy must be in either Microsoft Word or Adobe PDF format on either CD or flash drive. The electronic copy must be complete and contain all the information contained in the paper copies. All copies of any bids submitted in response to this request shall be considered the property of the City of Dover and shall not be returned to the bidder.
3. In order for the bid to be acceptable, **three (3) paper copies and one (1) electronic copy must be submitted in a sealed envelope on the outside of which shall be plainly marked "Sealed Bid: indicating the bid title, Bid Opening date/time, BID No.: 18-0006PW", together with the name and address of the company submitting the bid.** All bids shall become public record and shall be available for public inspection after it has been determined that there is no proprietary information contained within the bids. Any and all proprietary information contained within the bid must be clearly marked. The cover must indicate that the bid contains such information. Copies of the bids will not be provided to competing vendors until after a contract has been awarded.
4. Bidders are fully responsible for the timely delivery of bids. Late bids will not be accepted and will be returned to the bidder unopened. Telephone, facsimile machine, and electronic mail bids will not be accepted under any circumstances.
5. Your proposal is not revocable for ninety (90) days following the response deadline indicated above.

6. All questions must be submitted by Wednesday, September 13, 2017. All questions will be answered in the form of an addendum. **Facsimile Number: (302) 736-7178, E-Mail Address: doverwhse@dover.de.us . Email is the preferred method to submit questions.**
7. Once opened, the status will be posted on the City web site, www.cityofdover.com/bid-tabulation. The status will be updated as required. The tabulation will be posted.
8. Minority, women, veteran, service disabled veteran, and individuals with disabilities owned vendor preference shall be three percent (3%) of the value of the award. **The vendor must identify qualification and claim to the preference on the submitted proposal documents. The vendor must provide authoritative proof of minority ownership such as identification in the certification directory maintained by the State of Delaware Office of Supplier Diversity to qualify for this preference.** This preference is to be considered as a stand-alone and cannot be added to any other preference that may be allowed. This preference shall not apply to subcontractors.
9. Local vendor preference shall be considered for materials, equipment, construction contracts, and utility contracts. Local vendor preference shall be three percent (3%) of the annual value of the award. The term local vendor is defined as a gradually increasing range with preference assigned as follows:
 1. Rule 1: Vendor located within the city limits of the City of Dover.
 2. Rule 2: Vendor located within Kent County, Delaware (applicable only if no vendor qualifies under rule 1).
 3. Rule 3: Vendor located within State of Delaware (applicable only if no vendor qualifies under rule 1 or 2).
10. If in the event no vendor qualifies under rules 1, 2, or 3, no local vendor preference will be awarded. **The vendor must identify qualification and claim to the preference on the submitted documents.** This preference is to be considered as stand-alone and cannot be added to any other preference that may be allowed.
11. Each bid must be accompanied by a BID BOND payable to the OWNER in the amount of ten (10%) percent of the total amount of the BID. When the Agreement is executed the BID BONDS of the unsuccessful BIDDERS will be returned. A certified check may be used in lieu of a BID BOND.
12. A PERFORMANCE BOND in the amount of one hundred (100%) percent of the CONTRACT PRICE, with a corporate surety approval by the OWNER, will be required for the faithful performance of the contract.

C. Mr. Bob LaFountain, Civil Engineer I, City of Dover:

Mr. LaFountain began his portion of the meeting and discussed the following items:

1. Scope of Work and Site Conditions

Mr. LaFountain stated that the project bid items are listed in greater detail in the Bid Form and Unit Prices Specification, but a brief summary is as follows:

1.1 S. Bradford Street Water Main Replacement:

- a. Install 1342 linear feet of 8-inch ductile iron pipe.
- b. Install 97 linear feet of 6-inch ductile iron pipe.
- c. Install 18 linear feet of 4-inch ductile iron pipe.
- d. Install 37 – various size water services.
- e. Separate 6 water services – There currently are single services coming off the main that split to two separate meters. Each service shall have a separate connection to the water main.
- f. Remove 2 existing fire hydrants.
- g. Install 3 new fire hydrants.
- h. Cap and abandon existing water main.
- i. Removal of existing abandoned sewer laterals.

He stated that if you come across abandoned sewer laterals they are to be properly abandoned at the sewer main. It is a contingency item.

1.2 William Street Water Main Replacement:

- a. Install 2,750 linear feet of 8-inch ductile iron pipe.
- b. Install 124 linear feet of 6-inch ductile iron pipe.
- c. Install 20 – water services.
- d. Remove 4 existing fire hydrants.
- e. Install 4 new fire hydrants.
- f. Cap and abandon existing water main.
- g. Removal of existing abandoned sewer laterals.

He stated that if you come across abandoned sewer laterals they are to be properly abandoned at the sewer main. It is a contingency item.

2. Site Location

2.1 S. Bradford Street

This project is for the portion of S. Bradford St. between Loockerman Street and Division Street. It is roughly 1/2 commercial and 1/2 residential. Contractor will need to provide access to the businesses, as well as the residences during the construction. Some properties have access along alleys in the rear of the properties. Please be sure to follow the Maintenance of Traffic per plans.

2.2 William Street

This project will run from N. State Street to Pear Street. Consideration will need to be made to sporting events at Wesley College athletic fields depending on when construction will be taking place along that section. Residents will need to be able to have access to their residences during the construction process. Some properties have access along alleys in the rear of the properties. Please be sure to follow the maintenance of traffic per plans.

3. Parking (restrictions)

Contractor will need to coordinate with the City to obtain and install No Parking Signs.

4. Material storage/Use of facilities/site(restrictions)

Contractor shall be responsible for securing and protecting all onsite materials and equipment as well as the public safety during construction.

5. Protection of facilities and Equipment

The City will not accept any damaged materials.

6. Working on site (noise, safety requirements, hours etc.)

Working hours are 7:00am to 3:30 pm, unless approved by the Public Works Director.

7. Schedule for completion

240 Calendar Days. S. Bradford Street shall be completed first. However, projects can be worked on simultaneously. Priority must be given to S. Bradford Street.

8. Application for Payment

Shall be submitted to the City monthly using the AIA G702/G703 Application for Payment form. Make sure to designate which project the line item pertains to.

9. Statement of Qualifications/No Prevailing Wages

Please make sure that you address ALL of the items listed in the Statements of Qualifications, or your bid will be considered non-responsive. There will not be prevailing wages associated with these projects.

10. Nothing stated at the pre-bid meeting will change the project documents unless a subsequent addendum is issued.

Mr. LaFountain closed his portion of the meeting by stating that a site visit was available after the pre-bid meeting.

III. QUESTIONS/ANSWERS:

Q: Is the bid being awarded as a single project, or two separate projects?

A: Mr. LaFountain stated that bid will be awarded as a single bid with two separate projects.

IV. SUBMITTED QUESTION:

Q: There are several bid items that have zero for the quantity. Can you assign a quantity to these items?

A: The reason bid items have a zero quantity is because that line item does not pertain to that particular project. The City wanted to make sure the bid item and unit prices numbers matched in the combined projects.

V. ADDENDUM

01 11 00 - Summary of Work

1. In Paragraph 1.02 - Scope of Work and A. 11:

This should be corrected to read the "installation of 3 new fire hydrants".

III. ATTENDANCE ROSTER

CITY OF DOVER

S. BRADFORD STREET AND WILLIAM STREET WATER MAIN REPLACEMENT (18-0006PW)

The following is a list of attendees for the mandatory pre-bid meeting for the S. Bradford Street and William Street Water Main Replacement Project, Tuesday August 29, 2017 at 10:00 a.m. The meeting was conducted at the JW Pitts Center, 10 Electric Avenue, Dover, DE

| PRINTED NAME, COMPANY | ADDRESS | PHONE | FAX | E-MAIL |
|---|---|--------------|--------------|--|
| Bob LaFountain, Civil Engineer I City of Dover | P.O. Box 475 Dover, DE 19903 | 302-736-7056 | 304 736-4217 | blafountain@dover.de.us |
| Peter Gregg, City of Dover | 710 William Street, Dover, DE 19904 | 302-736-7795 | 302-736-7178 | pgregg@dover.de.us |
| Paul Thompson, Construction Manager City of Dover | P.O. Box 475 Dover, DE 19903 | 302-632-8517 | | pthompson@dover.de.us |
| Johnny Stant, Teal Construction | 612 Mary Street, Dover, DE 19903 | 302-678-9500 | 302-678-9715 | jstant@tealconstruction.com |
| Vicki Frischkorn, Gateway Construction | 498 Sudlersville Road, Clayton, DE | 302-653-4400 | 302-653-4405 | gwc2001@gmail.com |
| John Everhart, Brandywine Construction | 101 Pigeon Point Rd., New Castle, DE 19720 | 302-571-9773 | 302-571-9775 | jeverhart@bccico.com |
| Dwayne Bosley, Aztech Construction, LLC | | 302-258-8061 | | dwayne@aztechcontracting.com |
| Shaun Rodgers, Reybold Construction | | 302-593-0696 | | srodgers@reybold.com |
| Kyle Lindstrom, Lindstrom Exc. | 25820 Still Pond Neck Rd., Worton, MD 21678 | 410-778-6344 | 410-778-0477 | kyle@lindexc.com |
| Thom Slavin | Old Stage Rd., Delmar, DE | 302-470-1057 | | tslavin@thompsonpump.com |

End of Addendum #1

If you have any questions, please contact me at (302) 736-7795 or email pgregg@dover.de.us.

Sincerely,

Peter K. Gregg
Contract and Procurement Manager
City of Dover
(302) 736-7795
Fax (302) 736-7178
Pgregg@dover.de.us
www.cityofdover.com

Addendum Receipt Record

ITB 18-0006PW

We have received and reviewed the following Addenda (if applicable):

1. Addendum #1, dated September 18, 2017.
2. _____, dated _____.
3. _____, dated _____.

FIRM NAME: _____

BY: _____

PRINTED: _____

TITLE: _____

DATED: _____

ADDRESS: _____

PHONE: _____

FAX: _____

FEDERAL: _____

ID#