



COMMITTEES, COMMISSIONS, AND BOARDS

The City of Dover encourages citizen participation in government processes and welcomes your interest in serving on a City committee, commission, or board. Citizens who serve on boards and commissions help to enhance diversity and ensure quality services to meet the needs of our growing City. Their activities help shape and influence public policy, because they lend a more diverse viewpoint for the City Council to consider. If you are interested in serving as a member of a committee, commission, or board, please submit an application for consideration at the following link: [Submit Application Here](#)

A list of the City of Dover committees, commissions, and boards is provided below. For additional details, including membership, please click on the committee link from the list. Agendas, packets, and minutes for all meetings are available at the following link: <https://www.cityofdover.com/meetings>.

COMMITTEES, COMMISSIONS, AND BOARDS
<u>Awards Committee</u>
<u>Bicycle and Pedestrian Subcommittee</u>
<u>Board of Adjustment</u>
<u>Board of Assessment Appeals</u>
<u>Committee of the Whole</u>
<u>Committee of the Whole Sub-Committees</u> (<u>Legislative, Finance, and Administration</u> ; <u>Parks, Recreation, and Community Enhancement</u> ; <u>Safety Advisory and Transportation</u> ; and <u>Utility</u>)
<u>Compensation Commission</u>
<u>Construction and Property Maintenance Code Board of Appeals</u>
<u>Dover Fourth of July Celebration Committee</u>
<u>Dover Housing Authority</u>
<u>Dover Public Library Advisory Commission</u>
<u>Dover/Kent County MPO Council</u>

[Downtown Dover Partnership Board of Directors](#)

[Economic Development Committee](#)

[Election Board](#)

[Ethics Commission](#)

[General Employee Pension Plan Board](#)

[Greater Dover Arts Council](#)

[Historic District Commission](#)

[Human Relations Commission](#)

[Kent County Tourism Board of Directors](#)

[Kent Economic Partnership Board of Directors](#)

[Other Post-Employment Benefits \(OPEB\) Board](#)

[Planning Commission](#)

[Police Pension Plan - Retirement Committee](#)

[Public Advisory Committee of the Dover/Kent County MPO](#)

[Silver Lake Commission](#)

[St. Jones Greenway Commission](#)

[Technical Advisory Committee of the Dover/Kent County MPO](#)

AWARDS COMMITTEE

The Awards Committee shall make recommendations to the City Council for awards of the City of Dover Medal.

ENABLING LEGISLATION:	City of Dover Code, Chapter 2 - Administration, Article I - In General, Section 2-1(f)
NUMBER OF MEMBERS:	Three (3) members
APPOINTED BY:	Mayor
CHAIR SELECTED BY:	Mayor
APPOINTMENT REQUIREMENTS:	N/A
APPOINTMENT RESTRICTIONS:	No City employee, retired employee, volunteer firefighter, or appointed or elected official shall be eligible to serve.
REPORTING REQUIREMENTS:	N/A
TERM LENGTH/EXPIRATION:	N/A
MEETING DATE/TIME/LOCATION:	Called as needed/Location to be announced
COMPENSATION FOR MEMBERS:	Members serve without compensation.
CONTACT INFORMATION:	City Clerk's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7008 cityclerk@dover.de.us

CURRENT MEMBERS AND TERM EXPIRATION

Mrs. Peggy Angel
Mr. Ronald R. Gough
Mrs. Georgia Van Sant

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BICYCLE AND PEDESTRIAN SUBCOMMITTEE

To identify gaps in the bicycle and pedestrian network in Dover and identify areas where the City can work together with local partners to improve the atmosphere for bicyclists and pedestrians.

ENABLING LEGISLATION: During the [Regular Council Meeting of November 13, 2012](#), City Council approved the recommendation of the Safety Advisory and Transportation Committee to create the Bicycle and Pedestrian Committee.

NUMBER OF MEMBERS: Seven (7)

APPOINTED BY: Selected by the Chair of the Safety Advisory and Transportation Committee, with participation from City departments, Delaware Department of Transportation (DelDOT), and the Dover/Kent County Metropolitan Planning Organization (MPO)

CHAIR SELECTED BY:

APPOINTMENT REQUIREMENTS: Residents who are active pedestrians and cyclists

APPOINTMENT RESTRICTIONS: N/A

REPORTING REQUIREMENTS: N/A

TERM LENGTH/EXPIRATION: N/A

MEETING DATE/TIME/LOCATION: First Tuesday of each month/5:00 p.m./City Hall Conference Room

COMPENSATION FOR MEMBERS: Members serve without compensation.

CONTACT INFORMATION: Department of Parks and Recreation
PO Box 475
Dover, DE 19903
(302) 736-7050
Parks@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

James A. Hutchison, III, P.E., Chair

Chris Asay, Vice Chair

Jayce Lesniewski

Dave Moses

Gerry Pennington

Fran Riddle

Andy Seigel

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BOARD OF ADJUSTMENT

To review appeals by any person aggrieved or by any officer, department, board or bureau of the City affected by any decision of the administrative officer.

ENABLING LEGISLATION:	City of Dover Code, Appendix B - Zoning, Article 9 - Board of Adjustment ; 22 Del. C. § 301 et seq. and §§ 321-323
NUMBER OF MEMBERS:	No less than three (3) nor more than five (5)
APPOINTED BY:	Mayor/Confirmed by City Council
CHAIR SELECTED BY:	Elected by membership
APPOINTMENT REQUIREMENTS:	Shall be a resident of the City. Shall have knowledge of the problems of urban and rural development (22 Del. C. §§ 321-323)
APPOINTMENT RESTRICTIONS:	At the time of appointment and throughout the term of office, shall not be candidates nor members of the legislative body nor employees of the City (22 Del. C. §§ 321-323)
REPORTING REQUIREMENTS:	N/A
TERM LENGTH/EXPIRATION:	Three (3) years (staggered)/July
MEETING DATE/TIME/LOCATION:	Third (3 rd) Wednesday of each month/9:00 a.m./City Hall Council Chambers (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Shall be entitled to compensation as determined by City: City of Dover Code, Chapter 2 - Administration, Article IV - Officers and Employees, Division 1 - Generally, Section 2-201(a)(9) - Compensation and expenses for mayor, council, employees and other elected or appointed officials
CONTACT INFORMATION:	Department of Planning and Community Development 15 Loockerman Plaza Dover, DE 19901 (302) 736-7196 EDiaz@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Kishor C. Sheth, Chair (7/19)
Arthur G. Ericson, Vice Chair (7/20)
William A. Hufnal (7/19)
James N. Keller (7/21)
Richard D. Senato (7/21)

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BOARD OF ASSESSMENT APPEALS

Shall hear the appeals of all taxpayers dissatisfied with the assessment of their properties.

ENABLING LEGISLATION:	City of Dover Charter, Article IV - Financial Affairs, Section 47 - General Assessment; Levy on Utility Property ; City of Dover Code - Chapter 102 - Taxation, Article VI - Exemptions; Board of Assessment Appeals
NUMBER OF MEMBERS:	Not less than three (3) civilian members
APPOINTED BY:	Designated by City Council
CHAIR SELECTED BY:	
APPOINTMENT REQUIREMENTS:	Shall be qualified voters of the city and have experience in the state in one of the following fields: (1) Real estate brokerage of sales; (2) Property appraisal/assessments; (3) Real property law; (4) Accounting.
APPOINTMENT RESTRICTIONS:	N/A
REPORTING REQUIREMENTS:	Shall report their findings
TERM LENGTH/EXPIRATION:	Four (4) years (staggered)/March
MEETING DATE/TIME/LOCATION:	Appeals hearings set by City Council during the first meeting in March. Notice of the posting of the copies of the general assessment and of the place and time of the meetings of the board of assessment appeals shall be published in at least one issue of a newspaper published in the city / City Hall Conference Room (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Shall be entitled to compensation as determined by City: City of Dover Code, Chapter 2 - Administration, Article IV - Officers and Employees, Division 1 - Generally, Section 2-201(a)(3) - Compensation and expenses for mayor, council, employees and other elected or appointed officials
CONTACT INFORMATION:	Tax Assessor's Office 5 East Reed Street Dover, Delaware 19901 (302) 736-7022 TaxAssesors@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

William Garfinkel, Undesignated, Chair (3/21)

Thomas Burns, Real Estate Brokerage of Sales (3/21)

James Galvin, Undesignated (3/21)

John Kelly, Accounting (3/18) (EXPIRED TERM)

Todd Stonesifer, Real Estate Brokerage of Sales (3/22)

~~James Welsh, Property Appraisal/Assessments (3/18) (EXPIRED TERM)~~

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COMMITTEE OF THE WHOLE

A standing committee of all members of the City Council with the Council President serving as Chair. The Committee of the Whole shall be an advisory body.

COMMITTEE OF THE WHOLE SUBCOMMITTEES:

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

To advise Council on Charter and Code amendments, and other legislative matters; financial matters; administrative issues, policies, procedures, and operations; and matters relating to Mayor, Council, and Offices of City Manager, Finance, City Clerk, etc.

ENABLING LEGISLATION:	City of Dover Code, Chapter 2 - Administration, Article III - Standing Council Committees, Sec. 2-82. Committee of the whole sub-committees. (a)(1) - Legislative, Finance, and Administration Committee
NUMBER OF MEMBERS:	All members of the City Council and two (2) City residents.
APPOINTED BY:	Council President (2)/Committee Chair (1)/Confirmed by City Council
CHAIR SELECTED BY:	Council President
APPOINTMENT REQUIREMENTS:	One (1) elected City official to serve as Chair. Two (2) others shall be City residents.
APPOINTMENT RESTRICTIONS:	
REPORTING REQUIREMENTS:	
TERM LENGTH/EXPIRATION:	One (1) year/Annual Council Meeting
MEETING DATE/TIME/LOCATION:	Tuesday following the Second (2nd) & Fourth (4th) Monday/6:00 p.m. City Council Chambers
COMPENSATION FOR MEMBERS:	Shall be entitled to compensation as determined by City: City of Dover Code, Chapter 2 - Administration, Article IV - Officers and Employees, Division 1 - Generally, Section 2-201(6) - Compensation and expenses for mayor, council, employees and other elected or appointed officials
CONTACT INFORMATION:	City Clerk's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7008 cityclerk@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Councilman William F. Hare, Chair (5/19)

Daniel T. Shevock (Appointed by Council President) (5/19)

Courtney Stewart (Appointed by Committee Chair) (5/19) **VACANCY**

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COMMITTEE OF THE WHOLE SUBCOMMITTEES (Continued)

PARKS, RECREATION AND COMMUNITY ENHANCEMENT COMMITTEE

To advise Council on parks, playgrounds, open space, and other recreational facilities and programs; matters relating to community enhancements; and matters related to Offices of Parks & Recreation, Planning, Community Development, Library, etc.

ENABLING LEGISLATION:	City of Dover Code, Chapter 2 - Administration, Article III - Standing Council Committees, Sec. 2-82. Committee of the whole sub-committees. (a)(2) - Parks, Recreation and Community Enhancement Committee
NUMBER OF MEMBERS:	All members of the City Council and two (2) City residents.
APPOINTED BY:	Council President (2)/Committee Chair (1)/Confirmed by City Council
CHAIR SELECTED BY:	Council President
APPOINTMENT REQUIREMENTS:	One (1) elected City official to serve as Chair. Two (2) others shall be City residents.
APPOINTMENT RESTRICTIONS:	
REPORTING REQUIREMENTS:	
TERM LENGTH/EXPIRATION:	One (1) year/Annual Council Meeting
MEETING DATE/TIME/LOCATION:	Tuesday following the Second (2nd) Monday/6:00 p.m. City Council Chambers
COMPENSATION FOR MEMBERS:	Shall be entitled to compensation as determined by City: City of Dover Code, Chapter 2 - Administration, Article IV - Officers and Employees, Division 1 - Generally, Section 2-201(6) - Compensation and expenses for mayor, council, employees and other elected or appointed officials
CONTACT INFORMATION:	City Clerk's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7008 cityclerk@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Councilman Roy Sudler, Jr., Chair (5/19)
M. Milford Caldwell, Jr. (Appointed by Council President) (5/19)
Kim Warfield (Appointed by Committee Chair) (5/19)

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COMMITTEE OF THE WHOLE SUBCOMMITTEES (Continued)

SAFETY ADVISORY AND TRANSPORTATION COMMITTEE

To advise Council on public safety issues, policies, procedures and operations relative to emergency operations, and fire and police services; matters related to Police and Fire Departments, Department of Inspections, etc.

ENABLING LEGISLATION:	City of Dover Code, Chapter 2 - Administration, Article III - Standing Council Committees, Sec. 2-82. Committee of the whole sub-committees. (a)(3) - Safety Advisory and Transportation Committee
NUMBER OF MEMBERS:	All members of the City Council and two (2) City residents.
APPOINTED BY:	Council President (2)/Committee Chair (1)/Confirmed by City Council
CHAIR SELECTED BY:	Council President
APPOINTMENT REQUIREMENTS:	One (1) elected City official to serve as Chair. Two (2) others shall be City residents.
APPOINTMENT RESTRICTIONS:	
REPORTING REQUIREMENTS:	
TERM LENGTH/EXPIRATION:	One (1) year/Annual Council Meeting
MEETING DATE/TIME/LOCATION:	Tuesday following the Fourth (4th) Monday/6:00 p.m. City Council Chambers
COMPENSATION FOR MEMBERS:	Shall be entitled to compensation as determined by City: City of Dover Code, Chapter 2 - Administration, Article IV - Officers and Employees, Division 1 - Generally, Section 2-201(6) - Compensation and expenses for mayor, council, employees and other elected or appointed officials
CONTACT INFORMATION:	City Clerk's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7008 cityclerk@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Councilman Brian E. Lewis, Chair (5/19) **(VACANCY)**
William T. Garfinkel (Appointed by Committee Chair) (5/19)
Dana Shelton (Appointed by Council President) (5/19)

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COMMITTEE OF THE WHOLE SUBCOMMITTEES (Continued)

UTILITY COMMITTEE

To advise Council on the installation, maintenance, repair, etc. of electric, water, sewer, streets, and other infrastructures; utility rates, code amendments; utility issues, policies, procedures, etc.; and matters related to Electric and Public Works Departments.

ENABLING LEGISLATION:	City of Dover Code, Chapter 2 - Administration, Article III - Standing Council Committees, Sec. 2-82. Committee of the whole sub-committees. (a)(4) - Utility Committee
NUMBER OF MEMBERS:	All members of the City Council and two (2) City residents.
APPOINTED BY:	Council President (2)/Committee Chair (1)/Confirmed by City Council
CHAIR SELECTED BY:	Council President
APPOINTMENT REQUIREMENTS:	One (1) elected City official to serve as Chair. Two (2) others shall be City residents.
APPOINTMENT RESTRICTIONS:	N/A
REPORTING REQUIREMENTS:	N/A
TERM LENGTH/EXPIRATION:	One (1) year term/Annual City Council Meeting
MEETING DATE/TIME/LOCATION:	Tuesday following the Second (2nd) & Fourth (4th) Monday/6:00 p.m. City Council Chambers
COMPENSATION FOR MEMBERS:	Shall be entitled to compensation as determined by City: City of Dover Code, Chapter 2 - Administration, Article IV - Officers and Employees, Division 1 - Generally, Section 2-201(a)(6) - Compensation and expenses for mayor, council, employees and other elected or appointed officials
CONTACT INFORMATION:	City Clerk's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7008 cityclerk@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Councilman Scott W. Cole, Chair (5/19)

Kathleen Doyle (Appointed by Council President) (5/19)

Margaret A. Scarborough (Appointed by Committee Chair) (5/19)

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COMPENSATION COMMISSION

To consider compensation for the Mayor, City Council, and paid members of City Committees and Commissions.

ENABLING LEGISLATION:	City of Dover Code - Chapter 2 - Administration, Article IV - Officers and Employees, Division 1 - Generally, Section 2-201 - Compensation and Expenses for Mayor, Council, Employees and Other Elected or Appointed Officials (b) - Compensation Commission
NUMBER OF MEMBERS:	Five (5) members. The Controller/Treasurer and Human Resources Director shall serve as ex-officio, nonvoting members.
APPOINTED BY:	One (1) member appointed by the Mayor, one (1) member appointed by the Council President, and three (3) members appointed by City Council members
CHAIR SELECTED BY:	Elected by membership
APPOINTMENT REQUIREMENTS:	Members shall be city residents who are registered to vote in city elections.
APPOINTMENT RESTRICTIONS:	Members cannot be reappointed within the next two (2) years.
REPORTING REQUIREMENTS:	Report due to council six (6) months prior to the regular municipal election
TERM LENGTH/EXPIRATION:	Two (2) years/Annual City Council Meeting
MEETING DATE/TIME/LOCATION:	Called as needed/City Hall Conference Room (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	City Clerk's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7008 cityclerk@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Mayor's Appointment:

~~Kishor C. Sheth (5/15)~~ (VACANCY)

Council President's Appointment:

~~Thomas J. Leary, Chair (5/18)~~ (VACANCY)

Council Appointments:

~~James Brockton (5/17)~~ (VACANCY)

~~Clarence (Bud) Wagner II (5/17)~~ (VACANCY)

~~Jean C. Taylor (5/18)~~ (VACANCY)

Controller/Treasurer, Donna S. Mitchell (ex-officio, nonvoting member)

Human Resources Director, Kimberly Hawkins (ex-officio, nonvoting member)

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CONSTRUCTION AND PROPERTY MAINTENANCE CODE BOARD OF APPEALS

To hear appeals of decisions of the building inspector or fire marshal with respect to the provisions of Chapter 22 - Buildings and Building Regulations, Chapter 46 - Fire Prevention and Protection, and Chapter 50 - Floods.

ENABLING LEGISLATION:	City of Dover Code - Chapter 22 - Buildings and Building Regulations, Article I - In General, Section 22-1 - Construction and Property Maintenance Code Board of Appeals
NUMBER OF MEMBERS:	Five (5) members
APPOINTED BY:	Council President (3)/Mayor (2)/Confirmed by City Council
CHAIR SELECTED BY:	Elected by membership
APPOINTMENT REQUIREMENTS:	Three (3) Elected City Officials appointed by the Council President, (1) city resident appointed by the Mayor to represent homeowners, and (1) representative of the local real estate industry association appointed by the Mayor
APPOINTMENT RESTRICTIONS:	N/A
REPORTING REQUIREMENTS:	The determination by the committee shall be final in all cases
TERM LENGTH/EXPIRATION:	One (1) year/Second Regular City Council Meeting in May
MEETING DATE/TIME/LOCATION:	Called as needed/City Hall Conference Room (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	City Clerk's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7008 cityclerk@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Councilman David L. Anderson, Chair (5/19)

~~Councilman Brian E. Lewis (5/19)~~ (VACANCY)

Councilman Fred A. Neil (5/19)

~~Representative of Homeowners, Adam M. Perza (5/17)~~ (VACANCY)

Representative of Local Real Estate Industry Association, Charles Martin (5/19)

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DOVER FOURTH OF JULY CELEBRATION COMMITTEE

Operates independently in terms of raising and expending funds for the City of Dover 4th of July Celebration.

ENABLING LEGISLATION:	Council Motion of December 8, 2003
NUMBER OF MEMBERS:	Not less than five (5) and not more than nine (9)
APPOINTED BY:	Mayor/Confirmed by City Council
CHAIR SELECTED BY:	Mayor serves in an ex-officio capacity as Chairman
APPOINTMENT REQUIREMENTS:	
APPOINTMENT RESTRICTIONS:	
REPORTING REQUIREMENTS:	
TERM LENGTH/EXPIRATION:	One (1) year/Annual City Council Meeting
MEETING DATE/TIME/LOCATION:	Called as needed/City Hall Caucus Room (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	Mayor's Office 15 Loockerman Plaza Dover, DE 19901 302-736-7005 rchristiansen@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Greg Patterson, President/Vice Chair (5/18)
Mayor Robin R. Christiansen, Chair (ex-officio member)
Andrea Maucher, Vice-President (5/18)
Jennifer Helms, Treasurer/Secretary (5/18)
Susan Betts (5/18)
Carolyn D. Courtney (5/18)
Gail Nemic (5/18)
~~Karen Nickerson~~ (5/17) **(VACANCY)**
Sarah Zimmerman (5/18)

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DOVER HOUSING AUTHORITY

To promote and protect the health, safety, morals and welfare of the public.

ENABLING LEGISLATION:	31 Del. C. §§ 4301 and 4322, inclusive ; City of Dover Code - Chapter 22 - Buildings and Building Regulations, Section 22-2 - Housing authority created; purpose
NUMBER OF MEMBERS:	Six (6) members
APPOINTED BY:	Three (3) members appointed by the Governor and three (3) members appointed by the Mayor (Staggered terms)
CHAIR SELECTED BY:	Elected by membership
APPOINTMENT REQUIREMENTS:	Shall be residents of the area in which the authority operates
APPOINTMENT RESTRICTIONS:	Not more than two (2) appointees of the Governor or of the Mayor at any one (1) time shall be from the same political party or subdivision thereof.
REPORTING REQUIREMENTS:	
TERM LENGTH/EXPIRATION:	Six (6) years/August 15
MEETING DATE/TIME/LOCATION:	Meets the fourth (4 th) Tuesday of each month/Dover Housing Authority 76 Stevenson Drive, Dover, DE 19901
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	Mayor's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7005 rchristiansen@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Mayor's Appointments:

Mark Harmon (8/15/21)
Enrico LePore (8/15/24)
Robert F. Merritt (8/15/23)

Governor's Appointments:

Audrey O. Daniels (9/22/22)
Philip J. McGinnis (9/22/22)
Sandra Taylor (7/9/19)
Rufus Mincey, Interim Executive Director/Secretary

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DOVER PUBLIC LIBRARY ADVISORY COMMISSION

To assist the City in the administration and supervision of its public library facility; consider major policies proposed by staff and provide Council with advice on such policies prior to implementation, all grant requests and Long Range Plan, etc.

ENABLING LEGISLATION:	Resolution - Adopted: November 13, 1989
NUMBER OF MEMBERS:	Five (5) members and one (1) Council liaison Library Director, Director of Community Services, City Manager, and President of The Friends of Dover Library invited to attend all meetings
APPOINTED BY:	Mayor/Confirmed by City Council
CHAIR SELECTED BY:	President and Vice-President elected during reorganizational meeting each July
APPOINTMENT REQUIREMENTS:	N/A
APPOINTMENT RESTRICTIONS:	N/A
REPORTING REQUIREMENTS:	N/A
TERM LENGTH/EXPIRATION:	Five (5) years (staggered)/June 16 th One (1) Member of Council appointed as a Liaison Member during the Annual City Council Meeting.
MEETING DATE/TIME/LOCATION:	Third (3 rd) Tuesday (alternate months beginning w/January)/5:00 p.m./Dover Public Library (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	Dover Public Library 35 Loockerman Plaza Dover, Delaware 19901 (302) 736-7030 Library@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Councilman Scott W. Cole (Council Liaison Member) (5/18)
Zachery C. Carter (6/22)
Gertrude Jackson (6/18)
Beth Petit De Mange (6/19)
Jill B. Street (6/21)
Robert S. Wetherall (6/20)

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DOVER/KENT COUNTY MPO COUNCIL

To provide a forum for transportation planning and establish transportation programs and policies for Dover urbanized metropolitan area.

ENABLING LEGISLATION: [By-Laws](#)

NUMBER OF MEMBERS: Six (6) voting members, as follows: Delaware Governor's appointee; DelDOT Secretary, or appointee; DelDOT Delaware Transit Corporation Director; City of Dover Mayor, or appointee; Kent County Levy Court President, or appointee; and Kent County Municipalities' representative, and two (2) non-voting members as follows: Division Administrator, Federal Highway Administration; and Regional Administrator, Federal Highway Administration.

APPOINTED BY:

CHAIR SELECTED BY: Elected by membership

APPOINTMENT REQUIREMENTS:

APPOINTMENT RESTRICTIONS:

REPORTING REQUIREMENTS:

TERM LENGTH/EXPIRATION: Kent County Municipalities' representative - Two (2) years/January

MEETING DATE/TIME/LOCATION: <http://doverkentmpo.delaware.gov/events/>

COMPENSATION FOR MEMBERS: Members serve without compensation

CONTACT INFORMATION: Mayor's Office
15 Loockerman Plaza
Dover, Delaware 19901
(302) 736-7005
rchristiansen@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Mayor Robin R. Christiansen

*For full membership, please visit the **Dover/Kent County MPO Website** at:*

<http://doverkentmpo.delaware.gov/doverkent-county-mpo-council/>

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DOWNTOWN DOVER PARTNERSHIP BOARD OF DIRECTORS

ENABLING LEGISLATION: City of Dover Code, Appendix C - Downtown Redevelopment, Article II - Definitions, [Section 2 - Downtown Dover Partnership](#); [Certificate of Incorporation](#); [DDP By-laws](#)

NUMBER OF MEMBERS: Twenty-one (21) directors appointed from two (2) categories, as follows:

Governmental Agency Appointees: Five (5) individuals, either elected or appointed from within the government of the City of Dover including the Mayor (ex-officio), City Manager, the City Planner, and three (3) members of City Council (these individuals shall be nominated by the Mayor and confirmed by City Council and will serve on the Board at the pleasure of the Mayor and Council); and five (5) representatives from State government, including one (1) appointed by the Mayor and confirmed by City Council; two (2) appointed by the Governor (one (1) from the Office of Economic Development, and one (1) from the Office of the Secretary of State); the elected State Senator from the 17th Senatorial District; and the elected Representative from the 31st Representative District.

Private Sector Appointees: Individuals in the second category will be nominated by the Mayor and confirmed by City Council and shall consist of eleven (11) representatives from the private sector with strong ties and commitment to revitalization of the downtown Dover area who should not now hold full-time elected or appointed public office. Members in this category must include a resident of the downtown Dover area or an adjoining neighborhood, a downtown cultural arts representative, a downtown business owner, a downtown retailer, a real estate professional whose practice includes the downtown Dover area, a financial services professional whose practice includes the downtown Dover area, the chief executive officer of Bayhealth or his/her designee, the president of Wesley College or his/her designee, and three (3) undesignated representatives. At least five (5) of these individuals must also either own a commercial property within the Business Improvement District or be designees of such owners.

TERM LENGTH/EXPIRATION: **Governmental agency appointees:** Individuals, other than the state government members appointed by the Governor, shall remain as Board Members so long as deemed appropriate by the Mayor and City Council, and so long as they continue to be either elected or appointed officials within the government of the City of Dover/City Council Annual Meeting in May

Private sector appointees: Three (3) Years/City Council Annual Meeting in May
MEETING DATE/TIME/LOCATION: Fourth (4th) Wednesday/7:30 a.m. (Annual Meeting 2nd week in June)/Dover Public Library (unless otherwise specified)

COMPENSATION FOR MEMBERS: Members serve without compensation

CityClerk@dover.de.us accepts e-mail on behalf of the Downtown Dover Partnership

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

City of Dover Government (5) - Appointed by the Mayor and Confirmed by City Council

City Manager - Donna S. Mitchell (5/19)

City Planner - David S. Hugg III (5/19)

Councilman David L. Anderson (5/19)

Councilman William F. Hare (5/19)

Councilman Fred A. Neil (5/19)

Mayor Robin R. Christiansen (ex-officio member)

State Government (5)

Office of Economic Development - Diane Laird (5/15) - Appointed by the Governor

Office of the Secretary of State - Timothy A. Slavin (5/15) - Appointed by the Governor

State of Delaware Representative - ~~Laura Simmons (5/15)~~ - Appointed by the Mayor/Confirmed by City Council (VACANCY)

State Representative - 31st District - Sean M. Lynn

State Senator - 17th District Brian Bushweller

Private Sector (11) - Appointed by the Mayor and Confirmed by City Council

Chief Executive Officer of Bayhealth Foundation - ~~Paul Lakeman (5/17)~~ (VACANCY)

Commercial Property Owner Designee- Erin L. Thwaites (5/18)

Downtown Business Owner/Commercial Property Owner Designee - Gregory V. Moore (5/18)

Downtown Cultural Arts Representative - Wendie Vestfall (5/21)

Downtown Retailer/Commercial Property Owner Designee - Maxine Lewis (5/17)

President of Wesley College - Robert E. Clark II (5/17)

Real Estate Professional Whose Practice Includes Downtown Area/Commercial Property Owner - Michael Harrington (5/19)

Resident of Downtown Area - Todd Stonesifer (5/20)

Undesignated Representative/Commercial Property Owner Designee - Lucy Findlay (5/20)

Undesignated Representative/Commercial Property Owner - Mitch May (5/17)

Undesignated Representative/Financial Services Professional Whose Practice Includes Downtown Area - Anita Evans,

President (5/20)

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ECONOMIC DEVELOPMENT COMMITTEE

Promote the economic interests of the City of Dover, formulate recommendations to Council and staff, and coordinate with staff, other government bodies and institutions, the business community, and the public on economic development matters.

ENABLING LEGISLATION: During the Special Council Meeting - Budget Review of May 26, 2016, City Council dissolved the City's Economic Development Office and created an Economic Development Committee within the City. [Resolution No. 2016-11](#) Adopted: September 26, 2016; and [Council Motion of October 24, 2016](#)

NUMBER OF MEMBERS: Eight (8) Members, as follows: the Mayor (ex-officio, nonvoting member); the City Manager, or the City Manager's designee; the Chair of the Legislative, Finance, and Administration Committee; the Chair of the Utility Committee; a designee of the Downtown Dover Partnership (DDP); the City Planner; and two (2) minority voting members who are economic development or business oriented with qualifications and selection to be determined by City Council

APPOINTED BY: Minority Voting Members: Council President/City Council

CHAIR SELECTED BY: Mayor serves as Chair

APPOINTMENT REQUIREMENTS: N/A

APPOINTMENT RESTRICTIONS: N/A

REPORTING REQUIREMENTS: Provide monthly reports to City Council

TERM LENGTH/EXPIRATION: Minority Voting Members: One (1) year/May

MEETING DATE/TIME/LOCATION: Wednesday following the Second (2nd) and Fourth (4th) Monday/2:00 p.m. City Hall Conference Room (unless specified otherwise on agenda/notice)

COMPENSATION FOR MEMBERS: Members serve without compensation

CONTACT INFORMATION: Mayor's Office
15 Loockerman Plaza
Dover, Delaware 19901
(302) 736-7005
rchristiansen@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Mayor Robin R. Christiansen, Chair (ex-officio, nonvoting member)

City Manager, Donna Mitchell

Chair of the Legislative, Finance, and Administration Committee, William F. Hare

Chair of the Utility Committee, Scott W. Cole

Designee of the Downtown Dover Partnership, Diane Laird

City Planner, David S. Hugg III

Kim I. Adams (Minority Voting Member) (5/19)

Clayton E. Hammond II (Minority Voting Member) (5/19)

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ELECTION BOARD

To oversee the municipal elections, as well as to serve as an advisory board to Council on such matters as voter registration, municipal elections, election rules and regulations, and polling locations for City elections.

ENABLING LEGISLATION: [15 Del.C. § 7551 Boards of Election; appointment, authority; Resolution - Adopted: November 12, 1990](#); City of Dover Charter, Article II - Mayor and Council, [Section 8 - Election board; counting of votes; determination of winners; tie votes; persons eligible to vote; voter registration; official ballots and voting machines; absentee ballots.](#)

NUMBER OF MEMBERS: Five (5) members and the City Clerk (Liaison Member)

APPOINTED BY: Mayor/Confirmed by City Council

CHAIR SELECTED BY: Elected by membership

APPOINTMENT REQUIREMENTS: One (1) member shall be appointed from each district into which the City has been divided for election purposes, and one (1) member shall be appointed on an at-large basis. Each member shall be a citizen of the United States, a registered voter within the City, and have resided within the geographical boundaries of the City for one (1) year preceding the appointment.

APPOINTMENT RESTRICTIONS: The Mayor and members of Council, their parents, spouse, or children, shall not be eligible for appointment to the election board. Members shall not be an elected official or candidate or an immediate family member of an elected official or candidate (mother, father, son, daughter, brother, sister, including half-brothers and sisters, stepfamily members and in-laws). Members shall not participate in electioneering, which includes political discussion of issues, candidates or partisan topics; the wearing of any button, banner or other object referring to issues, candidates or partisan topics; the display, distribution or other handling of literature or any writing or drawing referring to issues, candidates or partisan topics; and the deliberate projection of sound referring to issues, candidates or partisan topics from loudspeakers or otherwise. A Board of Elections member who violates this section shall be fined not more than \$500 and shall forfeit their position on the Board.

REPORTING REQUIREMENTS: N/A

TERM LENGTH/EXPIRATION: Three (3) years/Annual Meeting. Upon expiration of the term of appointment, a member shall serve until his/her successor has been duly appointed.

MEETING DATE/TIME/LOCATION: Called as needed/City Hall Conference Room (unless specified otherwise on agenda/notice)

COMPENSATION FOR MEMBERS: Shall be entitled to compensation as determined by City: City of Dover Code, Chapter 2 - Administration, Article IV - Officers and Employees, Division 1 - Generally, [Section 2-201 - Compensation and expenses for mayor, council, employees and other elected or appointed officials \(a\)\(4\)](#)

CONTACT INFORMATION: City Clerk's Office
15 Loockerman Plaza, Dover, Delaware 19901
(302) 736-7008 or cityclerk@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

At-Large: Juanita F. Walker (5/20)
First District: Anita L. McDowell Boyer (5/18)
Second District: Cherritta L. Matthews (5/18)
Third District: ~~Curtis E. Raymond, Interim Chair~~ (VACANCY) (5/19)
Fourth District: M. Milford Caldwell, Jr. (5/19)
Traci A. McDowell, City Clerk (Liaison Member)

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ETHICS COMMISSION

To administer and implement the Code of Conduct.

ENABLING LEGISLATION:	City of Dover Code, Chapter 30 - Code of Conduct and Ethics Commission, Article III - Ethics Commission, Section 30-71 - Established; composition; removal; terms of office; vacancies; chairperson; quorum; compensation; legal counsel.
NUMBER OF MEMBERS:	Five (5) members
APPOINTED BY:	Mayor/Confirmed by City Council
CHAIR SELECTED BY:	Elected by membership
APPOINTMENT REQUIREMENTS:	
APPOINTMENT RESTRICTIONS:	No member of the commission shall hold any elected or appointed office under the government of the United States or the state, county, or city.
REPORTING REQUIREMENTS:	
TERM LENGTH/EXPIRATION:	Five (5) year staggered terms/July 31 st (and until his successor has been appointed and has qualified)
MEETING DATE/TIME/LOCATION:	Called as needed/City Hall Conference Room (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	City Clerk's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7008 cityclerk@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Thomas C. Jackson, Chair (7/18)

Robin F. Case (7/21)

Gary Coy (7/20)

Lisa M. Enright (7/22)

Nancy J. Shevock (7/19)

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GENERAL EMPLOYEE PENSION PLAN BOARD

To manage the city employees pension plan.

ENABLING LEGISLATION:	City of Dover Code, Chapter 80 - Personnel, Article IV - Pension Plans and Retirement Benefits (Except Police), Division 3 - General Employee Pension Plan, Section 80-520 - General Employee Pension Plan Board; Established; Duties
NUMBER OF MEMBERS:	Seven (7) members, as follows: City Manager (1), Controller/Treasurer (1), Elected City Officials (2), Pension Plan Participants (3)
APPOINTED BY:	City Manager and Controller/Treasurer - Ex Officio Elected City Officials - Council President/Confirmed by City Council Pension Plan Participants - Elected by Eligible Employees
CHAIR SELECTED BY:	Elected by membership
APPOINTMENT REQUIREMENTS:	Members elected by eligible employees must be participants of the General Employee Pension Plan
APPOINTMENT RESTRICTIONS:	N/A
REPORTING REQUIREMENTS:	N/A
TERM LENGTH/EXPIRATION:	Elected by Eligible Employees - Three (3) years/June 30 th (or until his successor shall be elected and qualified) Elected City Officials - One (1) year/Annual Council Meeting
MEETING DATE/TIME/LOCATION:	Quarterly (February, May, August, and November)/9:00 a.m./City Hall Council Conference Room (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	City Clerk's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7008 cityclerk@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Councilman David L. Anderson (5/19)

Councilman Brian E. Lewis (5/19) (VACANCY)

City Manager, Donna S. Mitchell (ex-officio member)

Controller/Treasurer, Lori Peddicord (ex-officio member)

Elected Members:

Robert Gedney (6/19)

Samuel C. "Carter" Knotts (6/21)

Ronald P. Swaggard (6/20)

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GREATER DOVER ARTS COUNCIL

To assist with the development and promotion of cultural programs; to provide the community with quality cultural and educational entertainment experiences and opportunities to explore the arts of visual displays, music, theatre, and dance performances.

ENABLING LEGISLATION:	Resolution - Adopted: May 26, 1998
NUMBER OF MEMBERS:	No less than eight (8) nor more than 12
APPOINTED BY:	Mayor
CHAIR SELECTED BY:	Mayor
APPOINTMENT REQUIREMENTS:	N/A
APPOINTMENT RESTRICTIONS:	
REPORTING REQUIREMENTS:	N/A
TERM LENGTH/EXPIRATION:	Two (2) years/June 1 st
MEETING DATE/TIME/LOCATION:	Called as needed/City Hall Caucus Room (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	Dover Public Library - Karen DeMarco 35 Loockerman Plaza Dover, Delaware 19901 (302) 736-7030 karen.demarco@lib.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Chevis Anderson, Chair (6/16) (EXPIRED TERM)
Sydney Arntz (6/17) (EXPIRED TERM)
N. Taylor Collins (6/16) (EXPIRED TERM)
Caroline Greene (6/16) (EXPIRED TERM)
Charles Guerin (6/17) (EXPIRED TERM)
Paul Janiga (6/17) (EXPIRED TERM)
Tracey Miller (6/17) (EXPIRED TERM)
Cheryl Scheir (6/16) (EXPIRED TERM)
Cynthia Witt (6/16) (EXPIRED TERM)
Sarah Zimmerman (6/17) (EXPIRED TERM)

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HISTORIC DISTRICT COMMISSION

To assist Planning Commission and Planner in reviewing applications for architectural review certifications, designation of historic district zones, guidelines for preservation and conservation of historic district, & other historic preservation matters.

ENABLING LEGISLATION: City of Dover Code, Appendix B - Zoning, Article 10 - Planning Commission, [Section 3 - Historic district commission and architectural review](#)

NUMBER OF MEMBERS: Five (5) members

APPOINTED BY: Mayor/Confirmed by City Council

CHAIR SELECTED BY: Chair and Vice-Chair are Elected by membership in November

APPOINTMENT REQUIREMENTS: Shall be residents of the City of Dover who have demonstrated special interest, experience, or knowledge in history, architecture, or historic preservation. Two (2) of the members, to the extent available, shall be professional members representing the professions of architecture, history, archaeology, planning, historic preservation or related disciplines. At least two (2) members shall be residents of the district, and at least one (1) shall represent the business within the district.

APPOINTMENT RESTRICTIONS:

REPORTING REQUIREMENTS: The commission shall produce an annual report of its activity that is kept on file for public review with the city planning office.

TERM LENGTH/EXPIRATION: Three (3) year staggered terms/July 26th. Vacancies shall be filled within 60 days in accordance with subsection 3.12.

MEETING DATE/TIME/LOCATION: Third (3rd) Thursday at 3:00 p.m./Shall meet at least four (4) times per year in a place that is advertised in advance and open to the public/City Hall Conference Room (unless specified otherwise on agenda/notice)

COMPENSATION FOR MEMBERS: Members serve without compensation

CONTACT INFORMATION: Department of Planning and Inspections
15 Loockerman Plaza
Dover, Delaware 19901
(302) 736-7196
DMelson@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Joseph McDaniel, (Chair) Business Rep./Resident (7/20)

Ann Baker Horsey, (Vice-Chair) Professional/Resident (7/20)

Eric S. Czerwinski, Professional (7/19)

Mary Terry Mason, Resident (7/20)

Jonathan N. H. Street, Professional (7/19)

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HUMAN RELATIONS COMMISSION

To promote and develop an environment of fairness and respect among its citizens; develop ways to measure and monitor community relations; prevent and resolve issues of human relations, etc.

ENABLING LEGISLATION:	City of Dover Code, Chapter 58 - Human Relations, Sec. 58-32. - Established; composition; appointment; representation; holding other office; removal from office; terms of office; vacancies; reappointments (b).
NUMBER OF MEMBERS:	Nine (9) members
APPOINTED BY:	Council President based upon recommendations of Council/Confirmed by City Council
CHAIR SELECTED BY:	Elected by membership
APPOINTMENT REQUIREMENTS:	Resident of the City. Two (2) members shall be selected from each council district and one (1) member shall serve from the city at-large
APPOINTMENT RESTRICTIONS:	No member of the commission shall hold any elected or appointed office under the government of the United States or the state, county, or city.
REPORTING REQUIREMENTS:	The commission shall report to the City Council on a quarterly basis regarding its affairs. An annual report of its accomplishments and a summary of its recommendations shall be provided to the Mayor and the City Council.
TERM LENGTH/EXPIRATION:	Three (3) year staggered terms and until a successor is appointed/February
MEETING DATE/TIME/LOCATION:	Quarterly/City Hall Council Chambers (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	City Clerk's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7008 cityclerk@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

At-Large:	Sara Herbert (2/20)
First District:	Paul Fleming (2/20) Gerald Rocha, Sr. (2/20)
Second District:	Dianne Bogle (2/17) (VACANCY) Theodore Henderson, Chair (2/20) (VACANCY)
Third District:	Alan Gaddis (2/20) Wanda Mullen (2/20)
Fourth District:	Rita Mishoe Paige (2/20) Jon Offredo (2/20) (VACANCY)

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KENT COUNTY TOURISM BOARD OF DIRECTORS

The Kent County Delaware Convention and Visitors Bureau's mission is to strengthen the County's economy by promoting the area's unique spirit and travel experience to visitors as a year-round, overnight destination for conventions, meetings and leisure travel. This includes assisting with the development of products, packaging and marketing opportunities that showcase Kent County's lodging industry, attractions, eateries, retail establishments as well as sports and recreation, while also supporting preservation and quality of life for all those living and working in Kent County.

ENABLING LEGISLATION:	By-Laws
NUMBER OF MEMBERS:	One (1) Representative of City government
APPOINTED BY:	Council President/Confirmed by City Council
CHAIR SELECTED BY:	The BOD shall elect the officers of the BOD
APPOINTMENT REQUIREMENTS:	The Kent County Levy Court and City of Dover positions shall continue as long as each organization continues to contribute no less than \$10,000 annually toward KCDCVB's operating budget.
APPOINTMENT RESTRICTIONS:	
REPORTING REQUIREMENTS:	N/A
TERM LENGTH/EXPIRATION:	One (1) year/Annual Council Meeting
MEETING DATE/TIME/LOCATION:	Third (3 rd) Thursday of Each Month (Except August) at 7:30 a.m. unless otherwise determined by the President with appropriate notice to BOD members/Location of meetings will vary at the pleasure of the BOD to include sites relevant to current or future businesses and attractions.
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	City Clerk's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7008 cityclerk@dover.de.us

CURRENT CITY OF DOVER MEMBERSHIP NAMES AND TERM EXPIRATION

Councilman Fred A. Neil (5/18)

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KENT ECONOMIC PARTNERSHIP BOARD OF DIRECTORS

To advise the Kent County Levy Court on various aspects of business retention and attraction as well as economic development initiatives to promote better employment opportunities for Kent County residents.

ENABLING LEGISLATION: [By-Laws](#)

NUMBER OF MEMBERS: Thirteen (13) voting members, consisting of two (2) classes of directors, as follows:

Class A Directors: shall be the persons holding the following offices, or the office holder's designee: President of the Levy Court of Kent County, President of the Council of the City of Dover, the Mayor of the Town of Smyrna, the Mayor of the City of Milford, the Director of the Delaware Economic Development Office, and the Chair of the Central Delaware Chamber of Commerce.

Class B Directors: The remaining members of the Board shall be Class B directors and shall be appointed by the Kent County Levy Court from the community and shall be chosen, insofar as possible, to represent a cross-section of the business community and municipalities of Kent County.

The County Administrator for Kent County shall serve as a non-voting Ex Officio Member of the Board and shall be entitled to attend and participate in all meetings of the Board of Directors.

APPOINTED BY: **Class A Directors:** elected and/or appointed in accordance with prevailing statutory requirements or organizational policies and procedures established by their respective organizations. **City of Dover Council President's designee:** Appointed by Council President/Confirmed by Council
Class B Directors: Kent County Levy Court

CHAIR SELECTED BY: Elected by Board

APPOINTMENT REQUIREMENTS:

APPOINTMENT RESTRICTIONS: Class B directors shall serve no more than two successive four (4) year terms, but may be eligible for re-appointment to additional four (4) year terms in accordance with the Board's selection process.

REPORTING REQUIREMENTS:

TERM LENGTH/EXPIRATION: **Class A Directors:** Terms of service run concurrent with their respective terms in elected or appointed office. **City of Dover Council President's designee:** One (1) year/Annual Council Meeting
Class B Directors: All Class B directors appointed or reappointed after Fiscal Year 2015 shall serve four (4) years terms.
Directors may be removed with or without cause at any time by the affirmative vote of a two-thirds (2/3) majority of the entire Board of Directors.

MEETING DATE/TIME/LOCATION: Third (3rd) Thursday of Each Month/8:00 a.m./555 Bay Road

COMPENSATION FOR MEMBERS: Members serve without compensation

CONTACT INFORMATION: City Clerk's Office
15 Loockerman Plaza
Dover, Delaware 19901
(302) 736-7008
cityclerk@dover.de.us

CURRENT CITY OF DOVER MEMBERSHIP NAMES AND TERM EXPIRATION

Councilman David L. Anderson (Council President's designee) (5/18)

For full membership, please visit the Kent Economic Partnership Website at:
<http://www.kentpartnership.org/index.cfm?fuseaction=trees.pageDetails&p=1514-2-2440>

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OTHER POST-EMPLOYMENT BENEFITS (OPEB) BOARD

This Board shall adopt a trust agreement for the OPEB Fund (and may amend the trust agreement from time to time), shall take all actions necessary and appropriate to establish and maintain the OPEB Fund, and shall have control and management of the OPEB Fund and may utilize its powers pursuant to this chapter in the administration of the OPEB Fund.

ENABLING LEGISLATION:	City of Dover Code, Chapter 2 - Administration, Article VI - Other Post-employment Benefits Fund, Section 2-503 - Management of the OPEB fund
NUMBER OF MEMBERS:	Five (5) members
APPOINTED BY:	Council President (two elected city officials)/Confirmed by City Council
CHAIR SELECTED BY:	
APPOINTMENT REQUIREMENTS:	The board shall be comprised of the controller/treasurer, human resources director, city manager, and two elected city officials
APPOINTMENT RESTRICTIONS:	
REPORTING REQUIREMENTS:	
TERM LENGTH/EXPIRATION:	One (1) year/Annual City Council Meeting
MEETING DATE/TIME/LOCATION:	Called as needed/City Hall Conference Room (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	City Clerk's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7008 cityclerk@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Councilman Scott W. Cole (5/19)
Councilman Matthew J. Lindell (5/19)
City Manager, Donna S. Mitchell , Chair (ex-officio member)
Controller/Treasurer, Lori Peddicord (ex-officio member)
Human Resources Director, Kim Hawkins (ex-officio member)

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PLANNING COMMISSION

For the development, improvement, and beautification of the City.

ENABLING LEGISLATION:	City of Dover Charter, Article II - Mayor and Council, Section 23 - Power of Council to Create City Planning Commission; Members Generally ; City of Dover Code, Chapter 82 - Planning, Section 82-1 - Planning Commission ; and 22 Del. C. § 701
NUMBER OF MEMBERS:	Nine (9) members
APPOINTED BY:	Mayor/Confirmed by City Council
CHAIR SELECTED BY:	Mayor
APPOINTMENT REQUIREMENTS:	Two (2) members shall be appointed from each Council district and one (1) from At-Large, with staggered terms. Must be residents of the City
APPOINTMENT RESTRICTIONS:	No member may hold at the same time, any elected City office.
REPORTING REQUIREMENTS:	N/A
TERM LENGTH/EXPIRATION:	Three (3) Years/June 1 st ; incumbent members shall continue to serve beyond the expiration of their term until a successor is appointed by the mayor and confirmed by the council.
MEETING DATE/TIME/LOCATION:	Third (3 rd) Monday/7:00 p.m./City Hall Council Chambers (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Shall be entitled to compensation as determined by City: City of Dover Code, Chapter 2 - Administration, Article IV - Officers and Employees, Division 1 - Generally, Section 2-201(a)(8) - Compensation and expenses for mayor, council, employees and other elected or appointed officials
CONTACT INFORMATION:	Planning and Inspections 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7196 DMelson@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

At-Large:	Dr. Bobby Jones (6/20)
First District:	Kathleen Welsh, Vice Chair (6/19) Deborah L. Edwards (6/20)
Second District:	Thomas Holt (6/21) Andrea Maucher (6/21)
Third District:	Dean E. Holden (6/21) (VACANCY) Frederick Tolbert, Chair (6/20)
Fourth District:	John H. Baldwin, Sr. (6/19) Kenneth Roach (6/19)

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POLICE PENSION PLAN - RETIREMENT COMMITTEE

To manage the City's Police Pension Plan.

ENABLING LEGISLATION:	City of Dover Code, Chapter 62 - Law Enforcement, Article III - Pension Plan, Division 2 - Retirement Committee, Section 62-101 - 62-105
NUMBER OF MEMBERS:	Seven (7) members, as follows: City Manager (1), Police Chief (1), Elected City Officials (2), Pension Plan Participants (3)
APPOINTED BY:	City Manager and Police Chief - Ex-Officio Elected City Officials - Council President/Confirmed by City Council Pension Plan Participants - Elected by members of the Police Pension Plan/Confirmed by City Council
CHAIR SELECTED BY:	Elected by membership
APPOINTMENT REQUIREMENTS:	Members elected by members of the police pension plan must be participants of the Police Pension Plan
APPOINTMENT RESTRICTIONS:	N/A
REPORTING REQUIREMENTS:	N/A
TERM LENGTH/EXPIRATION:	Elected by members of the Police Pension Plan - Three (3) year staggered terms/January 31 st Elected City Officials - One (1) year/Annual Council Meeting
MEETING DATE/TIME/LOCATION:	Quarterly (February, May, August, and November)/9:00 a.m./City Hall Conference Room (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	City Clerk's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7008 cityclerk@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

Councilman David L. Anderson (5/19)

Councilman Brian E. Lewis (5/19) **VACANCY**

City Manager, Donna Mitchell (ex-officio member)

Chief of Police, Marvin C. Mailey (ex-officio member)

Elected Members:

(Ret. Lt.) Timothy Mullaney, Sr., Chair (1/20)

(Ret. Captain) Larry Gray (1/21)

(Ret. Sergeant) Steve Rogers (1/19)

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PUBLIC ADVISORY COMMITTEE OF THE DOVER/KENT COUNTY MPO

Serves as an advisory to the MPO on issues of interest to the Dover/Kent MPO Council and the PAC through public participation.

ENABLING LEGISLATION:	Dover/Kent MPO By-Laws ; and Dover/Kent County MPO Public Advisory Committee By-Laws
NUMBER OF MEMBERS:	Eleven (11) members (Alternates)
APPOINTED BY:	State - 4; County - 6; City - 3 by Mayor/Confirmed by City Council
CHAIR SELECTED BY:	Elected by membership
APPOINTMENT REQUIREMENTS:	Must reside in the area governed by the MPO
APPOINTMENT RESTRICTIONS:	
REPORTING REQUIREMENTS:	The chairman of the PAC shall report to the MPO Council on recommendations and other matters adopted by the PAC.
TERM LENGTH/EXPIRATION:	Two (2) years/July
MEETING DATE/TIME/LOCATION:	http://doverkentmpo.delaware.gov/events/
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	Mayor's Office 15 Loockerman Plaza Dover, Delaware 19901 (302) 736-7005 rchristiansen@dover.de.us

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION (CITY APPOINTEES ONLY):

Dr. Carlton L. Cannon, Jr. (7/18)

Jonathan Contant (7/19)

Karen McGloughlin (7/19)

Albert W. Holmes, Jr. (At-Large Alternate) (7/19)

For full membership, please visit the Dover/Kent County MPO Website at:

<http://doverkentmpo.delaware.gov/the-public-advisory-committee-pac/>

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SILVER LAKE COMMISSION

To consider matters related to Silver Lake and the St. Jones River Watershed, including Fork, Mudstone, Penrose, and Cahoon Branches, and Puncheon Run; open spaces and park lands; and water activities, to include swimming, boating, skiing, and fishing.

ENABLING LEGISLATION:	Resolution - Adopted August 27, 1990
NUMBER OF MEMBERS:	Seven (7) members
APPOINTED BY:	Mayor/Confirmed by City Council
CHAIR SELECTED BY:	Elected by membership
APPOINTMENT REQUIREMENTS:	
APPOINTMENT RESTRICTIONS:	
REPORTING REQUIREMENTS:	
TERM LENGTH/EXPIRATION:	One (1) year/Annual City Council meeting
MEETING DATE/TIME/LOCATION:	Called as needed/City Hall Caucus Room (unless specified otherwise on agenda/notice)
COMPENSATION FOR MEMBERS:	Members serve without compensation
CONTACT INFORMATION:	Parks@dover.de.us accepts e-mail on behalf of the Silver Lake Commission

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION

~~Dean E. Holden, Chair (5/19) (VACANCY)~~

Nicholas A. Adams (5/19)

Tricia K. Arndt (5/19)

James A. Burcham (5/19)

Zachery C. Carter (5/19)

Lyle Allen Jones (5/19)

~~Ann Marie Townshend (5/17) (VACANCY)~~

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ST. JONES GREENWAY COMMISSION

To preserve and enhance the cultural, historical, natural, recreational, educational, and economic resources of the St. Jones River Watershed; to communicate and promote the value of Greenways to present and future residents.

- ENABLING LEGISLATION:** [By-Laws](#)
- NUMBER OF MEMBERS:** Nine (9) members and City Parks & Recreation Director (Ex-Officio)
- APPOINTED BY:** State (3), County (4), City (2)/Mayor/Confirmed by City Council
- CHAIR SELECTED BY:**
- APPOINTMENT REQUIREMENTS:** Resident
- APPOINTMENT RESTRICTIONS:**
- REPORTING REQUIREMENTS:**
- TERM LENGTH/EXPIRATION:** Three (3) years/December 31st
- MEETING DATE/TIME/LOCATION:** Called as needed/Location will be specified on the agenda/notice
- COMPENSATION FOR MEMBERS:** Members serve without compensation
- CONTACT INFORMATION:** ParksRec@co.de.us accepts e-mail on behalf of the St. Jones Greenway Commission

CURRENT MEMBERSHIP NAMES AND TERM EXPIRATION (CITY APPOINTEES ONLY)

James Burcham (12/18)

Michael P. Mercer (12/18)

City Parks and Recreation Director, Margery Cyr (ex-officio member)

For full Membership, please visit the Kent County website at:

<http://www.co.kent.de.us/parks-recreation/st-jones-greenway.aspx>

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