

FISCAL YEAR 2013 ANNUAL OPERATING BUDGET

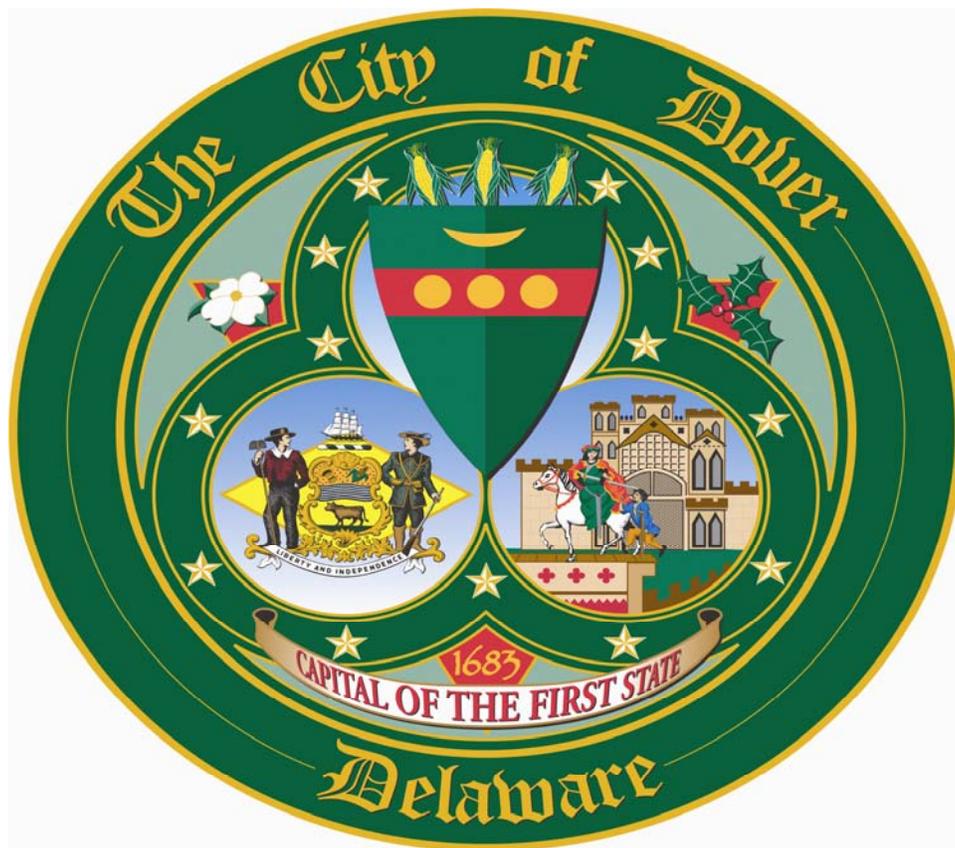


WITH 2013 – 2017
CAPITAL INVESTMENT PLANS

ANNUAL OPERATING BUDGET

FOR FISCAL YEAR

JULY 1, 2012 – JUNE 30, 2013



“COMMUNITY EXCELLENCE THROUGH QUALITY SERVICE”

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INTRODUCTION

CONTAINS THE FOLLOWING:

- CITY MANAGER'S LETTER
- CITY OF DOVER VISION
- CITY ORGANIZATIONAL CHART
- CITY OFFICIALS
- CITY OFFICIALS CONTACT INFORMATION
- OPERATIONAL STRUCTURE
- CITY'S PROFILE



August 31, 2012

Honorable Mayor and Members of City Council
City of Dover
Dover, Delaware 19901

Dear Mayor and Members of City Council:

I am presenting the Fiscal Year 2012-2013 City of Dover Final Budget as approved by Council on June 25, 2012. The Fiscal Year 2012-2013 budget is balanced as required by City and State Code. As you are aware, we began the budget process this year with an expected shortfall in the General Fund. Throughout this past year, members of city staff have worked extremely hard to cut expenses and consolidate operations as much as possible. The final budget reflects our commitment to providing efficient basic municipal services for our citizens.

Significant efforts have been made to comply with all financial policies. All budgets are balanced with current revenues equal to or greater than current expenses with the exception of the Electric Fund. In order to rebate lower power supply costs in the prior year, we are proposing to use the Rate Stabilization Reserve as allowed by policy. The Fiscal Year 2012-2013 Electric Fund budget also reflects the results of a cost of service study on the electric utility enabling the City to reduce rates resulting in an overall revenue reduction of 12%. In addition, we are recommending a change in the transfer policy for utilities to a fixed dollar amount from the previous methodology to transferring a percentage of revenue.

The efforts made to balance the Fiscal Year 2012-2013 General Fund budget included a trash fee increase in order to provide a more equitable user cost of service rate rather than subsidizing the service through non-service related revenues in the General Fund.

The proposed budget has a significant impact on the city's existing workforce. The workforce will be contracted from 362 full-time personnel in Fiscal Year 2011-2012 to 350 full-time personnel in Fiscal Year 2012-2013, a reduction of 3.3%. This reduction affects almost every department in the City. Also included is a 15% across-the-board healthcare premium cost sharing arrangement for all employees. In order for this recommendation to be fully implemented, we must successfully complete the collective bargaining process for all three (3) unions. In addition to the above impacts on our workforce, the budget was built without consideration for COLA raises in Fiscal Year 2012-2013 for any employee classification. The proposed budget does honor the contractual step increases in the FOP and IBEW contracts.

The capital budget has also received significant scrutiny as we have progressed through the budget process. A number of General Fund Capital Purchases and Projects have been deferred or eliminated from consideration for this budget due to financial constraints in the General Fund. The Utility Capital Investment Purchases and Projects have generally remained intact and on schedule. The new Dover

Public Library will be completed in Fiscal Year 2013 and the final cost of this project will be funded through debt issuance (\$1.5 million) and the sale of the current library (\$1.2 million). The Street Replacement program is also budgeted to be funded through debt issuance along with streets, storm water, sewer, and water infrastructure projects for the Garrison Oak complex. Total planned debt financing is \$8.7 million with plans to pay down \$1.2 million upon the sale of the current library.

The budget estimates total expenditures for operations and capital of \$166.4 million city-wide (excluding intrafund transfers and current year balances). The amount represents a decrease of \$3.8 million or -2.3%. The largest driving factor in the decreased budget program is the reduced power supply cost of \$2.5 million. The decrease in personnel and health care cost was the second largest factor in reducing the operating budget cost. The completion of the new Dover Public Library in September 2012 created the decrease in capital expenditures.

Budget Overview

TOTAL ANNUAL BUDGET PROGRAM		
	Fiscal Year 2011-2012	Fiscal Year 2012-2013
Operating Budget	\$148,888,600	\$145,825,300
<i>Percent Change</i>		-2.1%
Capital Investments	\$21,401,400	\$20,720,800
<i>Percent Change</i>		-3.2%
Total Financial Program	\$170,290,000	\$166,455,100
<i>Percent Change</i>		-2.3%

Specific attention has been paid to long-term forecasting with respect to all of our major funds (general, water/sewer & electric). Difficult decisions will be required to address significant structural problems related to future budgets in all of these funds. These decisions will include, but not be limited to, new revenue sources, increases in current revenue sources, further reductions in cost centers, revisions to capital plans, and the sale of assets.

Acknowledgements

The completion of this budget was not accomplished without the hard work, commitment and dedication of many people. While it is difficult making recommendations to increase fees; it is even harder for Council to approve them. Fortunately, we were able to decrease electric rates to help mitigate impacts of the trash fee increase for our citizens, customers and business community during these tough economic times.

Special thanks are extended to the other members of the “Budget Team”. Donna Mitchell spent many hours on presentations of financial information, budget alternatives and financial forecast. In addition, our department heads deserve thanks for managing under the constraints of reduced budgets and maintaining our service level standards.

Our City Council deserves acknowledgement for the numerous hours they dedicated to reviewing the proposed budget document. The budget package they adopted is indicative of their strong commitment to Dover’s future.

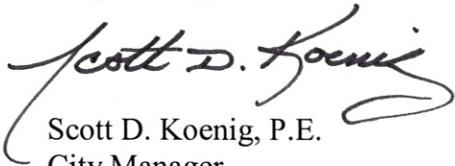
Honorable Mayor and Members of City Council
August 31, 2012
Page 3 of 3

Our City Council deserves acknowledgement for the numerous hours they dedicated to reviewing the proposed budget document. The budget package they adopted is indicative of their strong commitment to Dover's future.

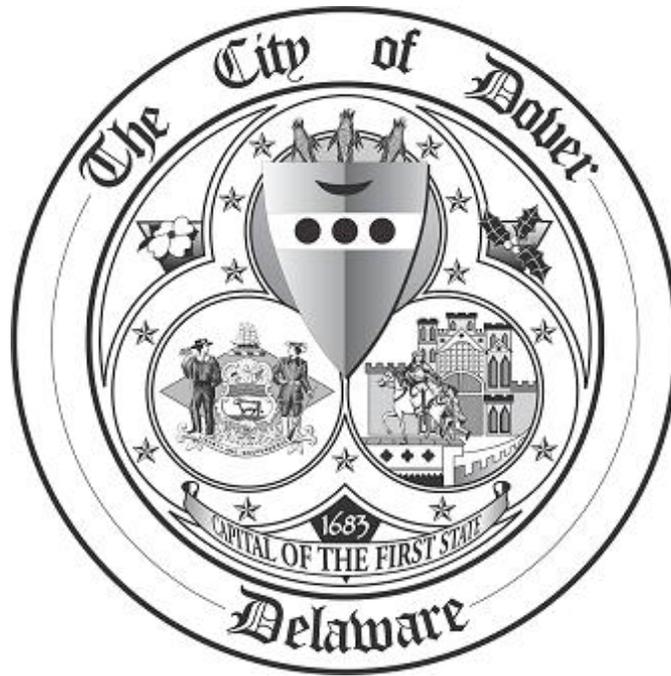
Most importantly sincere thanks are extended to Dover's employees. This has been the second year in which we have asked our employees to do more with reduced staff, forego pay increases for many, and contribute more towards health care costs. Our employees continue to work hard and remain committed to providing exceptional and quality services worthy of these funds. The high quality services provided to our residents, and visitors, are what makes Dover a place where people want to live, transact business and visit.

The fund summaries on pages 49 through 56 provide a complete overview of expenses and revenues including any rate increases for the various funds that make up our budget. They also highlight the major capital projects and operating programs.

Respectfully,



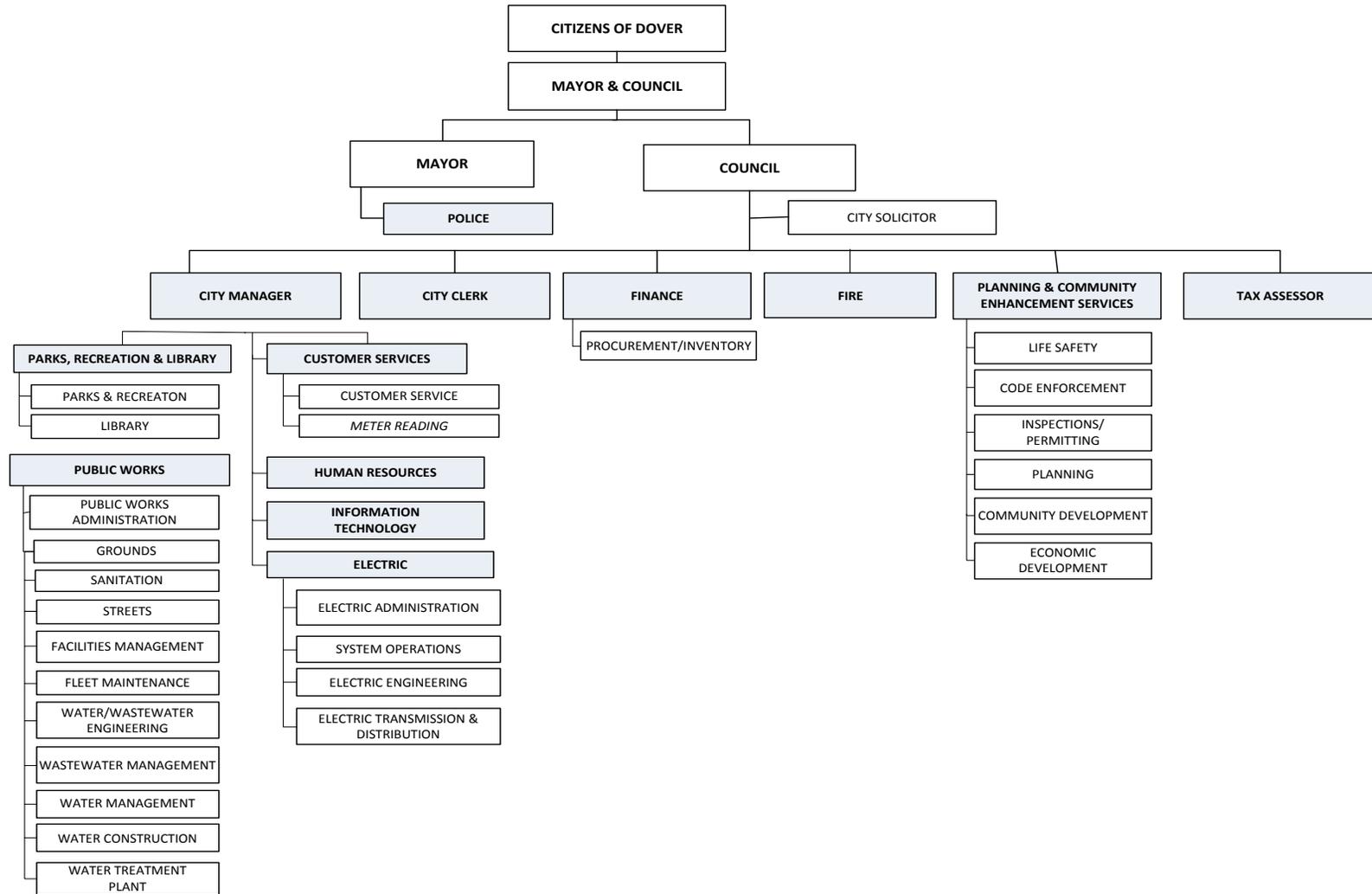
Scott D. Koenig, P.E.
City Manager
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(302) 736-7005



VISION

The City of Dover is a place where people want to live! Through the team effort of its elected officials, employees, and citizens, Dover is a clean and safe community, with a future of balanced growth and opportunity where all citizens are heard, enjoy a high quality of life, and diversity is valued.

CITY OF DOVER
FISCAL YEAR 2013 ORGANIZATION CHART



ELECTED OFFICIALS

June 30, 2012

	Term <u>Expires</u>
<i>Mayor</i>	
Carleton E. Carey, Sr.	May 2015
<i>City Council</i>	
At-Large	
Thomas J. Leary	May 2013
<i>First District</i>	
Beverly C. Williams	May 2015
James L. Hutchison, Sr.	May 2013
<i>Second District</i>	
William F. Hare	May 2013
Adam M. Perza	May 2015
<i>Third District</i>	
David L. Bonar	May 2015
Sean Lynn	May 2013
<i>Fourth District</i>	
Sophia R. Russell	May 2015
David L. Anderson	May 2013

APPOINTED OFFICIALS
JULY 1, 2012

Council President	Thomas J. Leary
City Chaplain	Elder Wallace Dixon
City Manager	Scott D. Koenig
City Solicitor	Nicholas H. Rodriguez
Deputy City Solicitor	William W. Pepper
City Clerk/Assistant Treasurer	Traci A. McDowell
City Planner	Ann Marie Townshend
Controller/Treasurer	Donna S. Mitchell
Assessor	Cheryl A. Russell
Fire Chief	Jack I. Fortney
Fire Marshal	David J. Truax
Police Chief	James E. Hosfelt

MAYOR AND COUNCIL CONTACT INFORMATION

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TELEPHONE NUMBERS

CITY OFFICES

Accounts Payable	736-7152
Central Services.....	736-7046
City Clerk	736-7008
City Manager.....	736-7005
Customer Service	
Electric/Tax/Water/Sewer Billing.....	736-7035
Electric/Tax/Water Collection	736-7190
Electric	
Emergencies/Trouble	
Calls-24 hours	736-7086
Electric Engineering.....	736-7091
Electric Transmission and	
Distribution.....	736-7091
Finance.....	736-7018
Fire (Non-Emergency)	736-7168
Fire Marshal	736-7162
Grounds	736-7194
Housing and Community Development	736-7010
Human Resources	736-7073
Information Technology.....	736-5071
Inspections	736-7010
Library	736-7030
Mayor.....	736-7005
Parks & Recreation.....	736-7050
Planning	736-7010
Police	
Administration.....	736-7100
Complaints and Services	736-7111
Criminal Investigation Unit.....	736-7130

Public Works	
Administration.....	736-7026
Engineering.....	736-7545
24-Hour Service/Complaints for	
Water, Sewer, Streets & Trash	736-7060
Tax Assessor	736-7022
Trash/Brush/Bulk Pick-up.....	736-7025
Water/Sewer Utility	
Repair Service and After Hours,	
Weekends, Holidays	736-7060

FAX NUMBERS

Central Services.....	736-7178
City Council.....	736-5068
City Clerk	736-5068
City Manager	736-7002
Customer Services.....	736-7193
Electric Dispatchers.....	736-5001
Finance	760-4930
Fire	736-7166
Human Resources	736-7093
Information Tech.....	672-1847
Library	736-5087
Parks & Recreation.....	736-7154
Planning & Inspections.....	736-4217
Police	736-7157
Power Plant	672-6330
Tax Assessor	736-4450

OPERATIONAL STRUCTURE

Each operational fund is comprised of departments which are major organizational units of the City. Each department has overall management responsibility for one or more divisions. For all departments, a departmental vision, major programs, objectives, and measures: and strategic objectives and measures are presented. A line item listing of expenses is included along with a personal summary and organization charts by functions and staffing.

The operational structure is included as a cross reference to depict relationships among programs, organizational units, and funds. The operational units by fund are listed in the table below.

FUND	DEPARTMENT	DIVISION/PROGRAM
GENERAL	Mayor	Economic Development Efficient Operations
	City Council	Legislative, Policy and Administration Fiduciary Community Interaction
	City Manager	Department Management Emergency Management Project Development
	City Clerk	Administrative Support Codification Ombudsman Municipal Elections and Referenda
	Customer Services	Customer Service Billing Collections
	Finance	Treasury and Cash Management Administration Financial Reporting Budget Preparation
	Central Services	Purchasing Warehouse
	Fire	Fire Suppression and Rescue Response Fire Communications Fire Prevention
	Human Resources	Recruitment and Employment Employee Benefits Employee and Labor Relations Risk Management
	Information Technology	Administration Programming Support
	Parks and Recreation	Parks and Park Management Recreation Youth Intervention Program
	Library	Circulation Programming Reference Services

	Police	Administrative Support Services Core Law Enforcement Operational Support Services
	Planning Inspections	Planning and Planning Services Community Development Code Enforcement Fire Marshal
	Public Works	Administration Grounds – Grounds and Beautification Facilities Maintenance Sanitation – Solid Waste Streets – Streets and Stormwater Vehicle Maintenance
Water/Wastewater	Public Works – Water/Wastewater	Engineering and Inspections Wastewater – Sewer Utility Water - Construction Water – Utility Water Treatment Plant
Electric	Public Utilities – Electric	Administration Design and Engineering Construction, Maintenance and Metering Operations and Control

DOVER PROFILE

The City of Dover is located in Central Delaware in Kent County and is the capital of Delaware. Dover is approximately 90 miles south of Philadelphia, Pennsylvania and 90 miles east of Washington, D.C. While its population is significantly less than that of Wilmington, Delaware, Dover encompasses a larger area than any other city on the Del-Mar-Va Peninsula. In contrast to most major cities in the northeast United States, Dover is continuing to grow economically, in population, and in land area. The City has an estimated population of 34,288 and a total land area of approximately 40.63 square miles.

The City of Dover was founded in 1683 by William Penn. In 1717, it was officially laid out over an area of 125 acres by a commission of the Delaware General Assembly. Dover grew to nearly 1,000 acres in size by 1960.

Prodded by the need for better fire protection emphasized by several fire losses, the town began the establishment of a water system in 1881. Dover is fortunate to be located above an underground supply of water which has proved more than sufficient to meet its needs.

Electricity came to Dover about the year 1900 when the water plant became the Light and Water Plant with the installation of its first steam generating facilities. Current was initially supplied for street lighting, but by the year 1902, electricity was being produced and sold for commercial lighting. The electric generation and distribution system grew with the town and beyond. Today, Dover provides electricity to approximately 26,954 customers inside and outside City limits. North American Energy Services (NAES) manages the generation plant, and power is now purchased utilizing services from Pace Global Asset Management. Customer sales are approximately \$98.5 million annually.

The greatest periods of expansion in Dover occurred in the years following World War I and World War II. Completion of the DuPont Highway throughout the length of Delaware in 1924 acted as a catalyst. Between 1925 and 1936, Dover's limits were extended and its infrastructure improved.

In 1937, the firm International Latex Corporation was the first major non-agricultural industry to Dover in 1937. It has since been a major source of employment in the area.

In the years immediately preceding World War II, the City of Dover acquired land for the construction of an airport. This land was developed and activated as Dover Air Force Base during World War II. Following the war, personnel at the base was reduced to a housekeeping unit until reactivated by the Military Air Transport Service in 1954. Since that time, it has been developed into one of the largest military airfreight terminals in the world.

Dover was first incorporated in 1829 under a charter granted by the General Assembly. After 1929, Dover was named a city, and administration of all departments of government came under the City

Manager. The only exception was the police department which was placed under the direction of the Mayor. Today, the City Council appoints the City Manager, City Clerk/Alderman, City Treasurer, City Solicitor, City Planner, Fire Marshal, Building Inspector, and Tax Assessor who all report directly to Council. The Mayor continues to appoint the Chief of Police. An organizational chart is included in the Introduction section.

Dover's governing body is composed of a full-time mayor and nine council members, with one council member elected by Council to serve as Council president. Council members are elected from four council districts and serve staggered two-year terms. One member of Council and the Mayor are elected at-large and also serve two-year terms. The Council is responsible for all matters of policy and is also the authority for levying taxes, securing revenues, authorizing expenditures of City funds, and incurring City debts.

Various committees of the Council study and recommend actions to the full Council. These committees are made up of Council members and citizen members but must be chaired by a Council member. The committees currently are: Legislative, Finance, and Administration Committee; Utility Committee; Safety Advisory and Transportation Committee; and Parks, Recreation, and Community Enhancement Committee.

CITY GOVERNMENT

The City of Dover municipal government consists of the offices of the Mayor, City Council, and City Manager as well as 13 operating departments, each responsible for providing a variety of services to the citizens that live here. They include: Central Services; City Clerk; Customer Services; Finance; Fire; Human Resources; Information Technology; Parks, Recreation, and Library; Planning; Police; Public Services; Public Utilities; and Tax Assessor.

MAYOR

The Mayor is the executive and chief elected official of the City of Dover. In general, the Mayor is the elected representative of the citizens of Dover. The Mayor appoints the Chief of Police and is responsible for the Police Department. The Mayor effectively represents the citizens of Dover; corresponds and works with staff and elected officials of the City in order to maintain and address issues and concerns with priority given to protecting the quality of life that we love and enjoy; maintains and builds communications with citizens, the business community, neighborhood civic associations, and elected officials of the City, county, state, and national levels to establish goals for the betterment of the community; promotes the economic and social interests of the City and the general welfare of its citizens; and serves as an ex-officio member of all committees.

CITY COUNCIL

The nine City Council members are the elected representatives of the citizens of Dover. The City Council is responsible for appointing the City Manager, City Solicitor, City Clerk, Finance Director, Planning and Inspections Director, Fire Chief, Fire Marshal, and Tax Assessor. City Council effectively represents the citizens of Dover; formulates and enacts public policy in response to current and anticipated needs within political, administrative, and fiscal constraints; provides community leadership as the legislative and policy-making body of the municipal government; supervises City administration; and oversees citizen boards and commissions.

CITY MANAGER

The City Manager's office is the management leader for all City Manager departments (Central Services; Customer Services; Electric; Human Resources; Information Technology; Parks, Recreation, and Library; and Public Services/Public Works) and provides administrative support to all departments. The City Manager's office coordinates City government activities; receives and responds to citizens' complaints, inquiries, and requests; monitors Capital Investments Projects; provides administrative support to Council and Council committees; coordinates City legal work through the City Solicitor; and works at the pleasure of Council. The City Manager's office is also responsible for coordinating, preparing, and publishing the City's Capital Investments Plan, the annual budget, and the biennial revenue manual.

CENTRAL SERVICES

The Central Services Department consists of the Central Services, Facilities Management, and Fleet Maintenance divisions. Central Services handles purchasing, warehousing, and issuing of supplies for all the City departments. Facilities Management maintains and cleans all City buildings. Fleet Maintenance handles the upkeep of City vehicles. Beginning Fiscal Year 1999, this function was provided through a combination of contracted and in-house service.

CITY CLERK

The City Clerk's office provides administrative support to the member of City Council, often acting as liaison between elected officials and their constituents to resolve concerns and answer questions. It maintains all official municipal records including agreements, easements, and transcripts of all Council and standing committee meetings. This office coordinates and oversees all official elections and referendums and is responsible for maintaining official voter registration records.

CUSTOMER SERVICES

The Customer Services Department is composed of the Customer Service and Meter Reading divisions. Customer Service bills customers for utility services and taxes and receives payments. This area also handles delinquent collections and legal matters involving billing for all utilities and taxes. Meter Reading reads all water and electric meters.

FINANCE

The Finance Department provides the City Council with assistance in formulating policies and financial analyses. The Department oversees several of the City's key financial policies and monitors internal controls. The Finance Department coordinates and provides for the processing of all financial data in a timely, accurate, and cost-effective manner. The Department is responsible for cash management, debt management, pension fund management, investments, accounting, payroll, accounts payable, and the annual audit for all City Governmental and Business Type entities. This allows the Department to monitor budgetary requirements; to invest the City's funds for safety, liquidity, and yield; and to comply with all Cities, state, and federal laws.

FIRE

The Fire Department protects the lives and property of the citizens and visitors of the City of Dover by providing fire suppression and rescue services. The Department maintains a fire communications center which is staffed 24 hours a day. It also maintains a database system in which occupant and pre-plan information is entered. Our Fire Department is staffed by four paid dispatchers, one administrative assistant, and 100 volunteer firemen.

HUMAN RESOURCES

The Human Resources Department leads and supports the City in maintaining a competent, capable work force and in creating a work environment that reflects respect for employees and promotes effective service delivery to citizens. The Department also assists the City management team in recruiting and selecting qualified employees and developing and increasing skills and capabilities of individuals and work groups through fostering teamwork, supporting cooperative labor relations, and training and skill assessment and development. The Department manages, evaluates, and advises City Management on fringe benefit programs; monitors and provides litigation support when required; and coordinates activities aimed at promoting employee morale and recognition. The Human Resources Department is responsible for the City's Safety Program and conducts safety meetings and site inspections; develops safety procedures; and coordinates the purchase and distribution of safety supplies and equipment. The Human Resources Director acts as chief spokesperson for all City of Dover contract negotiations.

INFORMATION TECHNOLOGY

Information Technology plans and manages the information technology in the City which is necessary to support efficient and effective services to citizens.

PARKS, RECREATION, AND LIBRARY

The Parks and Recreation Department provides a comprehensive recreational program and manages 329 acres of parks at 25 different locations. The Parks and Recreation Director oversees the Library. The Library provides a wide variety of information and materials which help to fulfill the educational, informational, recreational, and cultural needs of its customers. Delaware Prevention Network (DPN), a program offered by the Department, is designed to educate Delaware's youth about the benefits of wellness and the negative consequences of substance abuse and violence. In addition, DPN further educates youth to reshape their leisure time, sharpen their drug/alcohol resistance and conflict resolution skills, and strengthen family relationships.

POLICE

The Police Department's role is to enforce local, state, and federal laws and to protect the citizens of Dover from crime and disorder. The Dover Police Department enforces parking ordinances and offers services of a patrol unit, criminal investigation unit, drug investigation section, youth services section, motorcycle patrol section, and marine patrol section. The Department provides crime prevention programs; establishes community watch groups; and provides control to victims of crimes or traffic accidents. An animal control section is available, and licenses and permits for bicycles, parades, public gatherings, and hunting are issued by the Dover Police Department.

PLANNING & COMMUNITY ENHANCEMENT, CODE ENFORCEMENT AND COMMUNITY DEVELOPMENT

Planning insures orderly growth within the City, today and in the future through Dover's Zoning Code, Subdivision Regulations, and Comprehensive Plan. The Code Enforcement area conducts property maintenance inspections and Community Development facilitates the rehabilitation of existing structures.

PUBLIC SERVICES/PUBLIC WORKS

The Public Services/Public Works Department consists of five operating divisions: Administration, Life Safety, Grounds, Sanitation and Streets. The Administration division functions as the coordinating arm of the Public Works Department. The Life Safety division consists of the Emergency Planning Coordinator and the functions of the Fire Marshal's Office. The Grounds division maintains the grounds of all City-owned properties and rights-of-way by providing turf maintenance, tree care, flowerbeds throughout the City, yard repair assistance to other departments, and special holiday lighting of the downtown area. The Sanitation division is responsible for the collection, transportation, and disposal of all municipal solid waste. The Streets division performs routine and preventive maintenance on all streets, alleys, parking facilities, public signs, and pavement markings. This division also contains the Inspections and Permitting division which monitors business activities through licensing businesses, trailers, mobile homes, multiple occupancy dwellings, charitable solicitors, peddling, handbills, food handling, and construction projects.

TAX ASSESSOR

The Tax Assessor's office maintains all the City's property tax records. This department discovers, lists, and appraises all real property in the City.

PUBLIC UTILITIES - WATER/WASTEWATER

The Water/Wastewater Department has four divisions: Wastewater Management, Water Construction, Water Management, and Water Treatment Plant. The Wastewater Management division operates and maintains the City's wastewater collection and transmission system which includes 34 sanitary sewer pumping stations and more than 150 miles of underground pipe. The Water Construction division has the responsibility of constructing a majority of the water, sewer, and storm sewer capital investment projects. The Water Management division operates and maintains a water distribution system which includes six elevated storage tanks and more than 160 miles of varying diameter water mains. The Water Treatment Plant division operates and maintains the Long Point Road Water Treatment Plant along with 15 micro-treatment plants located at each of the deep well sites.

PUBLIC UTILITIES-ELECTRIC

The Electric Department has three divisions: Administration, Engineering, and Transmission and Distribution. The Administration division coordinates the activities of the Department and provides

administrative support for the other divisions. The Engineering division designs and develops the electric system and also designs, operates, and maintains 15 substations with a combined capacity of 196 mw. The Department provides electric service to approximately 22,342 electric customers in a 68 square mile service area. The Transmission and Distribution division is responsible for the maintenance and repair of the system as well as restorations after interruptions of service.

The Electric Department is responsible for maintaining 68 miles of 69 kV transmission lines, and 393.55 miles of electric distribution lines. The Electric Department is also responsible for the planning and construction of new electric facilities to meet the ever-growing demands for electricity as the City of Dover continues to grow.

BUDGET SUMMARY

**CONTAINS THE FOLLOWING
SUBSECTIONS:**

- BUDGET PROCESS
- BUDGET PROCEDURES
- FINANCIAL POLICIES

BUDGET PROCESS

The budget process is conducted to comply with all charter mandates.

The City Charter mandates the following:

On or before the second Monday in May each year, the City Manager shall prepare and submit to the Council a budget presenting a financial plan for conducting the affairs of the City for the ensuing fiscal year. The total of proposed expenditures shall not exceed the total of anticipated income.

The budget shall include the following information:

1. A detailed statement showing the expenses of conducting each department and office of the City for the current year and last preceding fiscal year.
2. A detailed estimate of the expenses of conducting each department and office of the City for the ensuing fiscal year with reasons for the increases and decreases recommended.
3. The amount of the debt of the City with a schedule of maturities of bond issues.
4. A statement showing the amount required for interest on the City debt and for paying off any bonds maturing during the year and the amount required for the sinking fund.
5. An itemized statement of all anticipated income of the City with a comparative statement of the amounts received by the City from each of the same or similar sources for the last preceding and current fiscal years.
6. An estimate of the amount of money to be received from taxes.
7. Other information as the City Manager may think desirable or as may be required by the Council.

The Council shall, on or before the second Monday in June each year, adopt a budget for the succeeding fiscal year. The Council shall, as far as possible, adhere to the budget so adopted in the making of appropriations.

The preparation of the budget begins with the establishment of goals and parameters through the City Manager's office. In November, a comprehensive budget instruction packet is distributed to department heads.

The City of Dover's method of budgeting has evolved from the concepts of many budgeting methods. A line item form of budgeting is used to account for expenses and revenues. In recent years, the City has incorporated concepts of programmatic budgeting which focuses on programs performed. Programs are examined periodically for their relevance and effectiveness, a concept which comes from zero-based budgeting philosophy.

City Council reviewed the proposed budget on May 22, 23, 30, and June 4, 2012, and set the date for the Electric Public Hearing to take place on June 11, 2012. Public comments on the budget were also sought on this date. On June 25, 2012 City Council voted to approve the budget. This action provided the final approval of the Fiscal Year 2012-2013 budget. The City's Annual Operating Budget is made available on the City's website www.cityofdover.com/City-Budget and at the following locations: City Clerk's Office at City Hall and at the Dover Public Library.

According to the City of Dover Charter, the proposed budget ordinances must go through two readings before they are approved. After the budget's adoption, monthly financial reports are issued to monitor and control the budget during the fiscal year. Revised revenue projections are presented to Council for review on a quarterly basis.

AMENDING THE BUDGET

There are two ways of amending any individual budget. Although the budget is presented as a line-item budget, department heads are permitted to change the breakdown within the materials and supplies and administrative groups of accounts (20 and 30 series) as long as the total budgeted for that department is not exceeded. Department heads are not authorized to re-appropriate salary or capital items.

Through budget ordinances, the City Manager has the authority to make interdepartmental transfers of up to five percent as long as financial policies are adhered.

Any reallocating of available fund balances must have the approval of the City Council.

BUDGET PROCEDURES

Budgets are prepared for the General Fund, Governmental Capital Projects Fund, Water/Wastewater Fund, Water/Wastewater Improvement and Extension Fund, Electric Revenue Fund, Electric Improvement and Extension Fund, Municipal Street Aid Fund, Housing Grant Funds, Workers Compensation Fund, Community Transportation Fund, and Police, Library and Community Development Block Grant funds.

The Governmental Capital Projects Fund is a section of the General Fund. This section is required by our financial policy. The separate budget for this fund covers the planning and control of only capital items for the General Fund. The Electric Capital Projects Fund and the Water/Wastewater Capital Projects Fund are sections of each utility enterprise. These sections are required by bond resolutions. Separate budgets for these funds cover the planning and control of only capital items of the utilities.

It should be noted that the City's Financial Policy was revised after July 1, 2008, and budget balances are no longer considered revenue sources. While this is the policy, economic conditions have made the policy impractical to implement at the current time. To avoid rate increases, the City has chosen to use the fund balance as a resource. It is the City's intention to adhere to the policy as soon as it is feasible. The General Fund should maintain a minimum reserve in the budget balance of at least eight percent and no greater than 12 percent of the current year operating revenues for the General Fund, excluding the carry forward balance. Water/Wastewater should maintain a minimum reserve in the budget balance of at least eight percent and no greater than 17 percent of the current year operating revenues for each of the Water and Wastewater Funds, excluding the carry forward balance. Electric Revenue Fund should maintain a minimum budget balance of at least eight percent and no greater than 12 percent of the current year operating revenues for the Electric Revenue Fund, excluding the carry forward balance.

The City follows the practice of encumbrance accounting for the Governmental Fund types. Encumbrances represent commitments related to unperformed contracts for goods or services. The encumbrances outstanding at year-ends are reported as reservations of fund balances and do not constitute expenditures or liabilities. The commitments will be honored during the subsequent year.

The City Council adopts the budget. The City Council also adopts revisions for major items throughout the year. The City Charter requires the City to adhere to the budget appropriations as adopted by City Council. Department managers may not amend the total department budget amounts. Budget ordinances give the City Council the authority to revise budget appropriations. Budget ordinances give the City Manager the authority to transfer amounts not exceeding five percent of the total departmental budget within departments and between departments within funds. This is the legal level of budgetary control. If expenditures exceed appropriations by less than five percent of the total department budget, no formal Council approval procedure is required by the City budget ordinance. However, the City Council reviews all departmental budget activity on a regular basis and must approve all over expenditures of appropriations or transfer of appropriated amounts. All unencumbered appropriations become lapsed at the end of the fiscal year.

BUDGET POLICY GUIDELINES

The City of Dover follows numerous policy guidelines when preparing the budget. The most significant guidelines follow:

The budget should be balanced with current revenues being equal to or greater than current expenditures/expenses. The following approaches are employed to balance the budget in order of priority: improve productivity, create new service fees, raise existing service fees based on the cost of services, eliminate programs, increase property taxes, and lastly, reduce or eliminate services.

The tax rate should be competitive with nearby cities and cities of comparable size. The rate should produce revenue adequate to pay for approved City services. Qualified senior citizens receive a \$50,000 exemption from assessed value.

The General Fund shall realize returns from the Enterprise Funds. The returns should not sacrifice improvements to the utilities. The Fiscal Year 2012-2013 budget includes transfers of \$8 million from the Electric Fund and \$500 thousand from the Water/Wastewater Fund.

Contingency Funds shall be maintained in the General, Water/Wastewater, and Electric Funds. These contingencies should be adequate to handle unexpected expenditures/expenses. The General and Water/Wastewater Funds should maintain an amount equal to at least two percent of the current year operating revenues. The Electric Revenue Fund should maintain an amount equal to at least one percent of the current year operating revenues. The City may only use monies in the contingency funds in times of unforeseen emergency expenditures.

Investments made by the City will address safety, liquidity, and yield. Interest earned from investment of available funds will be distributed to funds according to ownership of the invested funds. The City's investment policy authorizes investment of City funds in U.S. Government Securities, fully insured or fully collateralized Certificates of Deposit with federally insured institutions, the State investment pool, and Repurchase Agreements.

Utility rates are reviewed annually to ensure that they will generate revenues adequate to cover operating expenses, meet the legal requirements of bond covenants, and allow adequate capital replacement.

CAPITAL INVESTMENTS PLAN AND BUDGET

The Capital Investments Plan is a five-year plan for the purchase of property, equipment, and public improvements that are of a permanent nature. The City proposes a five-year Capital Investments Plan annually. The capital investments budget is a one-year appropriation of expenditures from the Capital Investments Plan and is normally funded from bond proceeds, grants, and operating funds. Capital expenditures are those which are not a current expense and have a period of usefulness of at least five

years. Such items include projects requiring debt obligation, acquisitions or lease of land, purchase of major equipment or vehicles, construction of buildings or facilities, and major improvements.

EXPLANATION OF FUNDS

The accounting policies of the City conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

BASIS OF PRESENTATION - FUND ACCOUNTING

The accounts of the City are organized based on funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped into eight generic fund types and four broad fund categories as follows:

The City reports the following major governmental fund:

General Fund: The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

The City reports the following major proprietary funds:

Electric Revenue Fund: This fund incorporates all transactions related to the generation transmission and distribution of electricity. PACE Global Asset Management group is contracted to manage the City's power procurement, and North American Energy Services (NAES) is contracted to operate and maintain Dover's power plant.

Water/Wastewater Fund: This fund accounts for transactions related to water and wastewater services, including the payment of fees to Kent County for the treatment of sewage. The City also holds lease agreements with cell phone companies for equipment placed on City water towers.

The City reports the following non-major funds:

Internal Service Fund: The City has created one internal service fund to account for the activities related to self-insured Workers Compensation. Receipts are provided from contributions by the City's three major funds. Expenses are related to payment of claims, premiums, and administration costs. Actuarial analyses are completed triennially to insure sufficient reserves for claims for the Workers Compensation Fund.

Special Revenue Funds: These funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Fiduciary Funds: Fiduciary funds consist of trust and agency funds and are used to report assets held by the City in a trustee or agency capacity for others. These funds are, therefore, not available to support City programs.

The City is the trustee for the City's two pension plans, the Police Pension Fund, and the Employee Pension Fund.

Agency funds are used to account for assets held by the City as an agent for individuals, private organizations, or other governments. The City has six agency funds: Dover Parking Authority, Library Consortium, Dover Arts Council, Downtown Dover Development Corporation, Main Street Dover, Inc., and Fourth of July Celebration Committee.

The City allocates the costs of certain governmental services to the costs of business-type activities (indirect expense allocation). These costs include allocated amounts of City management, centralized budgetary formulation and oversight, accounting financial reporting, payroll, procurement, contracting and oversight, investing and cash management, and personnel services, etc. The allocations are charged to the business-type activities based on the use of these services. As a matter of policy, the costs of certain governmental functions are not allocated to the business-type activities such as public safety, library, recreation, community, and economic development.

BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made regardless of the measurement focus applied.

All Governmental Funds, Expendable Trusts, and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets.

Revenues that are susceptible to accrual include property taxes and billable service charges. All other revenues are accounted for when they are received.

Property taxes are recognized in the fiscal period for which they are levied provided they are "available" – i.e., they are collected in the current period or are expected to be collected soon enough thereafter to be used to pay liabilities of the current period. The City considers all revenues reported in the government funds to be available if the revenues are collected within 60 days after year-end, except for trash collection, which has a 30-day collection period.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. The exception to this general rule is principal and interest on general long-term debt which is recognized when due. Also, claims and judgments and compensated

absences are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

The government-wide financial statements as well as all proprietary and fiduciary trust funds are accounted for using the accrual basis of accounting and the economic resources measurement focus. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

BUDGETARY BASIS OF ACCOUNTING

The City prepares the budget for Governmental Fund types in which the expenditures are estimated based on liabilities for goods and services to be incurred during the fiscal year. Revenues for the General Fund are budgeted on a cash basis except for property taxes and billable services, which are on a modified accrual basis. Under the cash basis of budgeting, transactions are recognized only when cash is actually received. Under modified accrual basis, revenues are recorded when they are earned (whether or not cash is received at the time). The expenditures are accounted for when the purchase orders are issued. Encumbrances are established when purchase orders are issued and accounted for as a designation of fund balance at year-end. The budget is amended in the subsequent year for the outstanding encumbrances of the prior year.

Budgets for the Electric Revenue Fund, Water/Wastewater Fund, and Internal Service Fund are prepared on an accrual basis. Revenues are recorded when they are earned, and expenditures are recorded when goods and services are received whether cash disbursements are made at the time or not. Budgets are prepared under the assumption that the principal redemption of long-term debt must be assumed by Enterprise Fund activity in conformity with the bond ordinance.

The budget is presented in the legal budget format (non-GAAP) adopted by the City. Under this method: Capital outlays are considered expenditures; grants are considered as revenues and not contributions to capital; depreciation is not budgeted; debt service proceeds are considered to be revenues, not an increase in liabilities; debt payments are shown as expenditures rather than reductions of liabilities; proceeds from the sale of assets are considered revenue, however, the gain or loss is not.

CITY OF DOVER, DELAWARE
FINANCIAL POLICIES
June 25, 2012

The purpose of these policies is to present a standardized set of principles that the City follows in managing its financial and budgetary affairs. These are general statements of policies, which represent long-standing principles, traditions, and practices that will be used to guide the City in maintaining financial stability. It will be the responsibility of the Finance Department to ensure the financial objectives of these policies are maintained.

Revenue Policy

1. The City will strive to maintain a broad and diversified revenue base that will equitably distribute the burden of supporting City services and will protect the City from short-term fluctuations in any one revenue source.
2. The City will actively support economic and industrial development recruitment and retention efforts to provide for a solid revenue base.
3. The City will maintain timely collection systems and implement necessary enforcement strategies to collect revenues from available sources.
4. The City will establish user fees and charges for services, when feasible, at levels related to the cost of providing the services. The City will review the fees and charges every three to five years to determine modifications needed to keep pace with the cost of providing the services. Property Tax Rates are set annually
5. The City will review its incentive programs every three years and provide City Council with the amount of foregone revenues and any recommended changes.
6. The City will establish, when feasible, self-supporting enterprise funds and intergovernmental service funds in which a relationship between revenues and expenditures clearly exists.
7. The City will project current revenues on a conservative basis so the actual revenues will consistently meet or exceed budgeted revenues. Revenues greater or less than the original budget will flow through to the audited Ending Budget Balance.
8. The City will maintain a budgetary control system and will prepare reports, which compare actual revenues to budgeted amounts.
9. The City will limit the designation of General Fund revenues for specified purposes to maximize flexibility in budgeting and revenue utilization.

10. The City will review annually and revise, where necessary, its cost allocation formulas, i.e. internal service departments.
11. Upon satisfying all rate covenants the City will provide operating transfers to the General Fund. From the Water/Wastewater Utility no greater than \$500,000 and from the Electric Utility no greater than \$8,000,000. The Utility transfers will not exceed 25% of the General Fund Revenues.

Expenditure Policy

1. Basic and essential services provided by the City will receive first priority for funding, i.e. Public Safety & Health, Utilities, Streets, & Sanitation. The City will establish performance measurements for all program areas, when feasible. These measures will reflect the demand, workload capability, and projected outcomes for the program to accomplish its objectives.
2. The City will adopt a balanced budget, by fund, for all funds maintained by the City, in which total anticipated revenues must equal or exceed the budgeted expenditures for each fund. The Beginning Budget Balance will not be considered a revenue source.
3. The City will maintain a budgetary control system to ensure adherence to the original adopted budget and will prepare reports, which compare actual expenditures to budgeted amounts. Expenditures greater or less than the original adopted budget will flow through the audited Ending Budget Balance.
4. The City will refrain from budgeting revenues derived from infrequent and unanticipated transactions for ongoing expenses. These revenues will be set aside for asset replacement or as otherwise directed by Mayor and Council.
5. The City will provide access to medical, dental, vision, life, AD & D, and short-term disability insurance for its employees. The cost for these benefits will be a shared responsibility between the City and its employees as outlined in the City Personnel Handbook or collective bargaining agreements
6. The City will provide access to medical and dental insurance for its retirees and their families. The cost for these benefits will be a shared responsibility between the City and its retirees as outlined in the City Personnel Handbook or collective bargaining agreements.
7. The City will provide access to appropriate retirement plans for its employees. The City will make contributions for eligible employees at the actuarial determined percentage defined for each of the respective retirement plans.
8. The City will establish an Other Post-Employment Benefit Fund (OPEB) and provide available funding for early implementation of a new accounting standard promulgated by the Government Accounting Standards Board. The City will make contributions for eligible employees and retirees at the actuarial determined rates or percentages to fund future retiree medical benefits.

Debt Policy

1. The City will maintain a debt management policy and full disclosure on financial reports.
2. The City will maintain communications with bond rating agencies and continue to strive for improvements in the City's bond rating.
3. The City will adhere to its debt covenants.
4. The City will review its debt capacity every three years.
5. The City will pay for all capital projects and capital improvements on a pay-as-you-go basis using current revenues whenever possible. If a project or improvement cannot be financed with current revenues, long-term debt or use of reserves will be recommended.
6. The City will refrain from issuing long-term debt for a period in excess of the expected useful life of the capital project.
7. The City will use special assessment revenue or other self-supporting bonds instead of general obligation bonds, when practical.
8. The City will seek refinancing of outstanding debt if it is determined that the City will benefit by reduced interest expense over the remaining life of the bonds.

Budget Balance/Reserve Policy – General Fund

1. The City will strive to maintain a minimum Budget Balance, of at least 8% and no greater than 12% of the current year operating revenues for the General Fund, excluding the carry forward balance. The purpose of the budget balance is to meet temporary fluctuations in cash flows and to provide a cushion for loss of revenues until operating changes can be implemented. If the final Budget Balance exceeds the amount as approved in the budget ordinance, such funds shall be used to provide for unfunded retirement liabilities or as otherwise designated by City Council. The City may use monies in the Budget Balance only in times of fiscal and economic hardship.
2. Once achieved, at no time should the City's budget balances fall below their specified percentages. If a shortfall occurs in the budget balance and immediately restoring the balances to the specified percentage would cause an extreme burden on the taxpayers, the budget balance may, with the Mayor's and City Council's approval, be restored to the specified percentage within one year, but in any case, no longer than three years.
3. The City will maintain a minimum reserve, in a contingency account, of at least 2% of the current year operating revenues for the General Fund. The City may only use monies in the contingency accounts to cover emergencies of a non-recurring nature that are over and above the normal course of operations. Examples are uninsured losses, storms or hurricane damages. The Contingency Reserve will not be used to balance the operating budget.

4. The total of the General Fund budget and contingency balances shall not exceed 17% (~ 2 months) of Budgeted Operating Revenues.
5. The City will create a Capital Asset Replacement account for Governmental Fund asset procurements. Optimally, the amount set aside for future asset replacements should equal the annual depreciation of the current assets. The City will appropriate excess (amounts greater than budgeted) revenues to fund this account, or if the balance is less than the \$500,000 minimum, \$200,000 per annum until such time the minimum balance is replenished.
6. The City will create a General Capital Project Fund to account for all General Government asset procurements and projects. The City will provide operating fund transfers and/or debt proceeds for each fiscal year's Capital Investment Plan. All vehicle and equipment purchases under \$25,000 will be budgeted on a pay as you go basis.

Budget Balance/Reserve Policy – Water/Wastewater Fund

1. The City will strive to maintain a minimum Budget Balance, of at least 8% and no greater than 17% (two months) of the current year operating revenues for each of the Water & Wastewater Utility Funds, excluding the carry forward balance. The purpose of the budget balance is to meet temporary fluctuations in cash flows and to provide a cushion for loss of revenues until operating changes can be implemented. If the final Budget Balance exceeds the amount as approved in the budget ordinance, such funds shall be used to provide for unfunded retirement liabilities or as otherwise designated by City Council. The City may use monies in the Budget Balance only in times of fiscal and economic hardship.
2. Once achieved, at no time should the City's budget balances fall below their specified percentages. If a shortfall occurs in the budget balance and immediately restoring the balances to the specified percentage would cause an extreme burden on the ratepayers, the budget balance may, with the Mayor's and City Council's approval, be restored to the specified percentage within one year, but in any case, no longer than three years.
3. The City will maintain a minimum reserve, in a contingency account, of at least 2% of the current year operating revenues for each the Water & Wastewater Fund. The City may only use monies in the contingency accounts to cover emergencies of a non-recurring nature that are over and above the normal course of operations. Examples are uninsured losses, storms or hurricane damages. The Contingency Reserve will not be used to balance the operating budget.
4. The total of the combined Water & Wastewater Fund budget and contingency balances shall not exceed 25% (3 months) of Budgeted Operating Revenues.
5. The City will maintain a Capital Asset Replacement account to cover replacement or procurement of assets of the utility. Optimally, the amount set aside for future asset replacements should equal the annual depreciation of the current assets. The City will maintain a minimum balance of \$500,000 for each utility for Capital Asset Replacements. The City will appropriate excess revenues

to fund this account, or if the balance is less than the minimum \$100,000 per annum for each utility until such time the minimum balance is achieved.

6. The City established by ordinance on December 17, 1996 the Wastewater Impact Fee Reserve to provide for future expansion of the City's wastewater system due to increased demand. The ordinance further provides for debt service payments attributed to wastewater expansion projects to be funded by the current year's collection of Impact Fees and the remainder to be deposited into the reserve account. The City shall maintain a minimum of 20% of wastewater revenues in the Impact Fee Reserve account. Amounts used to finance projects shall be replenished by the operating revenues of the Wastewater Fund over the succeeding seven years of any project completion.
7. The City established by ordinance on February 1, 2008 the Water Impact Fee Reserve to provide for future expansion of the City's water system due to increased demand. The ordinance further provides for debt service payments attributed to water expansion projects to be funded by the current year's collection of Impact Fees and the remainder to be deposited into the reserve account. The City shall maintain a minimum of 20% of water revenues in the Impact Fee Reserve account. Amounts used to finance projects shall be replenished by the operating revenues of the Water Fund over the succeeding seven years of any project completion.
8. The Water & Wastewater Improvement & Extension Fund budget balance shall be no less than \$200,000 of the current fiscal year's appropriation for water and wastewater projects to allow for project variances and change orders; a 10% contingency shall be included in project budgets greater than \$250,000 if the Department Head determines it to be appropriate. All vehicle and equipment purchases under \$25,000 will be budgeted on a pay as you go basis. The City Manager shall make the necessary budget amendments in accordance with the City of Dover Purchasing & Budget Amendment Policies.

Budget Balance/Reserve Policy – Electric Revenue Fund

1. The City will strive to maintain a minimum Budget Balance, of at least 8% and no greater than 12% (45 days) of the current year operating revenues for the Electric Revenue Fund, excluding the carry forward balance and power cost adjustments. The purpose of the budget balance is to meet temporary fluctuations in cash flows and to provide a cushion for loss of revenues until operating changes can be implemented. If the final Budget Balance exceeds the amount as approved in the budget ordinance, such funds shall be used to provide for unfunded retirement liabilities or as otherwise designated by City Council. The City may use monies in the Budget Balance only in times of fiscal and economic hardship.
2. Once achieved, at no time should the City's budget balances fall below their specified percentages. If a shortfall occurs in the budget balance and immediately restoring the balances to the specified percentage would cause an extreme burden on the taxpayers, the budget balance may, with the Mayor's and City Council's approval, be restored to the specified percentage within one year, but in any case, no longer than three years.

3. The City will maintain a minimum reserve, in a contingency account, of at least 1% of the current year operating revenues for the Electric Revenue Fund. The City may only use monies in the contingency accounts to cover emergencies of a non-recurring nature that are over and above the normal course of operations. Examples are uninsured losses, storms or hurricane damages. The Contingency Reserve will not be used to balance the operating budget.
4. The total of the combined Electric Revenue Fund budget and contingency balances shall not exceed 25% (3 months) of Budgeted Operating Revenues.
5. The City has established by bond covenant an account to cover insurance deductibles on the electric transmission and distribution system or the generating plants. The City shall maintain a minimum balance of \$350,000 to cover various deductibles.
6. Recognizing price fluctuations in the wholesale power markets the City has established a rate stabilization reserve. The purpose of using such a reserve is to level off the fluctuations in the wholesale power supply market and in turn provide stable rates to our customers. In those instances where the actual cost of power supply and generation are less/more than the budgeted cost of power supply and generation, the City will transfer the difference to/from the Rate Stabilization Reserve. The balance shall be maintained at a minimum of 3% not to exceed 10% of the purchase power cost in any given year. If the reserve balance exceeds the 10% maximum, a credit will be applied to the power cost adjustment.
7. The Electric Improvement & Extension Fund budget balance shall be no less than \$200,000 of the current fiscal year's appropriation for electric system projects to allow for project variances and change orders; a 10% contingency shall be included in project budgets greater than \$250,000 if the Department Head determines it to be appropriate. All vehicle and equipment purchases under \$25,000 will be budgeted on a pay as you go basis. The City Manager shall make the necessary budget amendments in accordance with the City of Dover Purchasing & Budget Amendment Policies.
8. The City has established an account to provide for capital financing of Future Capacity or system expansion. The City shall maintain a balance equivalent to the value of 10% growth in capacity at any given time, or no less than \$10,000,000. Amounts used to finance projects shall be replenished by the operating revenues of the Electric Revenue Fund over the succeeding seven years of any project completion.
9. The City has established an account to provide for replacement or procurement of utility system assets, otherwise known as Depreciation Reserve. Optimally, the amount set aside for future asset replacements should equal the annual depreciation of the current assets. The City will maintain a minimum balance of \$10,000,000. The primary purpose of this account is to provide partial or all financing of major capital projects and minimize debt service payments. The account is also intended to cover unforeseen capital replacements due to equipment breakdowns, storms or hurricane damages. Amounts used to finance projects shall be replenished by the operating revenues of the Electric Revenue Fund over the succeeding seven years of any project completion.

10. The total of the combined Electric Revenue and Electric Improvement & Extension Fund budget and reserve balances shall be benchmarked at 50% Budgeted Operating Revenues. Operating Fund Budget Balance and Reserves shall be adjusted to appropriate levels through adjustments in the operating budget. Improvement & Extension Fund Budget Balance and Reserves shall be adjusted in accordance with the Capital Improvement Plan.

Investment and Cash Management Policy

1. The City will deposit all receipts on a timely basis in interest bearing accounts.
2. The City will strive to maximize the return on its investment portfolio without jeopardizing principal amounts.
3. The City will limit its investments to the types of securities provided for by Delaware statutes.
4. The City will diversify its investments by maturity date to protect against market fluctuations.
5. The City will purchase securities from qualified institutions based on competitive bids in an effort to obtain the highest available rates.
6. The City will maintain an Investment Policy based on prudent investment practices and will monitor all investment managers' compliance with policy objectives.

Capital Improvement Policy

1. The City will prepare and update, as needed a five-year Capital Improvements Program (CIP) which will provide for the orderly maintenance, replacement, and expansion of capital assets.
2. The CIP will identify long-range capital projects and capital improvements of all types, which will be coordinated with the annual operating budget to maintain full utilization of available revenue sources.
3. When preparing the CIP, the City will seek to identify all viable capital projects and capital improvements required during the subsequent five-year period. These projects and improvements will be prioritized by year and by funding source.
4. Every attempt will be made to match projects and improvements with available funding sources. Future operating costs and savings associated with a project or an improvement will also be given consideration in the establishment of priorities.
5. The City will seek Federal, State, and other funding to assist in financing capital projects and capital improvements.

6. The City will incorporate the reasonable findings and recommendations of other cities' Boards, Commissions, Committees, and Citizen Task Forces, as they relate to capital projects and improvements.
7. The City will seek input from the public by holding public hearings in relation to the establishment of projects and project priorities.

Financial Reporting Policy

1. The City's accounting system will maintain records in accordance with accounting standards and principles outlined by the Governmental Accounting Standards Board (GASB), Financial Accounting Standards Board (FASB), and the State of Delaware.
2. The City will employ an independent accounting firm to perform an annual audit of the City's finances and make the annual audit available to all required and interested parties.
3. The City will produce monthly and quarterly financial statements reporting the current periods' activity for all funds maintained by the City.
4. The City will prepare an annual budget document that provides a basic understanding of the City's planned financial operations for the coming fiscal year. Copies of the proposed and final budget will be made available to all interested parties and opportunities will be provided for citizen input prior to final decisions on the budget.
5. The City will place continued emphasis on review and maintenance of an accounting system which provides strong internal budgetary and accounting controls designed to provide reasonable assurance, but not absolute, assurance regarding:
 - a) the safeguarding of assets against loss from unauthorized use or disposition and,
 - b) the reliability of financial records for preparing financial statements and reports, and the maintaining accountability for assets.
6. The City will seek annual renewal of the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.

FIVE YEAR FORECAST SUMMARY

CONTAINS THE FOLLOWING SUBSECTIONS:

- PROPERTY TAXES
- DEBT SERVICE
- ALL FUNDS SUMMARY
- GENERAL FUND
- WATER/WASTEWATER FUND
- ELECTRIC REVENUE FUND

Property Taxes

PROPERTY ASSESSMENT PROJECTION						
TAXABLE ASSESSED VALUE AS OF DECEMBER 31, 2011						\$3,148,284,460
Filed Tax Exemption Requests (scheduled for Annual Appeals)						(584,200)
Supplemental Billing (April)						2,949,100
Estimate of April Appeals						(5,000,000)
TOTAL ASSESSED VALUE						\$3,145,649,360

PROJECTED PROPERTY TAX RECEIPTS						
ACCRUAL METHOD OF ACCOUNTING						
7/01/12 - 6/30/13						
Current Rate \$0.3378 per \$100 of assessment; Estimated 7/1/12 Billing						\$ 10,626,000
Rate increase = \$0.01; Equates to a 3% rate increase						314,600
Penalties						70,000
Estimated Quarterly Billing						20,000
PROJECTED PROPERTY TAX RECEIPT SUBTOTAL						\$ 11,030,600
<u>Pay In Lieu of Taxes</u>						
State of Delaware, Luther Towers, Housing Authority.						281,400
Farmland Roll Back Taxes						-
TOTAL PROJECTED PROPERTY TAX RECEIPTS FOR FY 2013						\$ 11,312,000

**City of Dover, Delaware
Computation of Legal Debt Margin**

(amounts expressed in thousands)

	2008	2009	2010	2011	2012	2013
Debt Limit	\$ 697,621	\$ 144,965	\$ 144,341	\$ 155,838	\$ 156,889	\$ 157,267
Net (Taxable) Assessed Value on Books	\$ 2,790,485	\$ 2,899,293	\$ 2,886,826	\$ 3,116,765	\$ 3,137,788	\$ 3,145,349
Total Net Debt applicable to limit (See NOTE below)	<u>2,445</u>	<u>2,080</u>	<u>1,820</u>	<u>1,550</u>	<u>4,775</u>	<u>6,425</u>
Legal debt margin	\$ 695,176	\$ 142,885	\$ 142,521	\$ 154,288	\$ 152,114	\$ 150,842
Total Net Debt applicable to limit as a percentage of debt limit	0.35%	1.46%	1.28%	1.00%	3.14%	4.26%

Legal Debt Margin Calculation for Fiscal Year 2013

Net (Taxable) Assessed Value on Books	<u>\$ 3,116,765</u>	<u>\$ 3,137,788</u>	<u>\$ 3,145,349</u>
Debt Limit - 5 Percent of Total Assessed Value	\$ 155,838	\$ 156,889	\$ 157,267
DEBT (For which the City's full faith and credit has been pledged)			
Gross Bonded Debt	<u>1,550</u>	<u>4,775</u>	<u>6,425</u>
LEGAL DEBT MARGIN	<u><u>\$ 154,288</u></u>	<u><u>\$ 152,114</u></u>	<u><u>\$ 150,842</u></u>

IMPORTANT NOTE: The Total Net Debt applicable to limit will exceed the 5.0% Limit if the current library building is not sold and the proceeds applied to the loan as originally planned. The calculation would be at 5.1%. The Total Net Debt includes the financing for the new library and the street program for FY12 and the Garrison Farm improvements for FY13.

Source: City of Dover Financial Reports, City of Dover Charter, Section 50(b), and Tax Assessor's Office July 2009 the Charter was amended and the debt limit was reduced from 25% of the total assessed value to 5%.

**City of Dover
General Fund
Projected Debt Service**

Fiscal Year Ending	Series 2003 Bonds	2012 Tax- Exempt Loan *	Series 2013 Bonds	Total Debt Service	Green Energy Debt Service Contribution	Net Debt Service
6/30/2013	\$ 327,700	\$ 305,800	\$ 65,000	\$ 698,500	\$ (98,500)	\$ 600,000
6/30/2014	327,400	305,800	134,000	767,200	(98,500)	668,700
6/30/2015	243,000	305,800	134,000	682,800	(98,500)	584,300
6/30/2016	244,300	305,800	134,000	684,100	(98,500)	585,600
6/30/2017	249,900	305,800	134,000	689,700	(98,500)	591,200
6/30/2018	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2019	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2020	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2021	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2022	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2023	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2024	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2025	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2026	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2027	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2028	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2029	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2030	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2031	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2032	-	305,800	134,000	439,800	(98,500)	341,300
6/30/2033	-	-	69,000	69,000		69,000
Totals	\$ 1,392,300	\$ 6,421,800	\$ 2,680,000	\$ 10,188,291	\$ (1,970,009)	\$ 8,218,291

**City of Dover
Water/Wastewater Revenue Bonds
Projected Debt Service**

Fiscal Year Ending	Series 2003	Series 2000 Wastewater	Series 2009 Wastewater	Series 2010 Water	Series 2011 Wastewater	Series 2013 Water	Series 2013 Wastewater	Series 2015 Water	Total Debt Service
6/30/2013	411,000	53,000	347,100	161,300	54,000	65,400	65,400	0	1,157,200
6/30/2014	409,900	53,000	347,100	161,300	54,000	134,000	134,000	0	1,293,300
6/30/2015	407,800	53,000	347,100	161,300	54,000	134,000	134,000	81,700	1,372,900
6/30/2016	223,500	53,000	347,100	161,300	54,000	134,000	134,000	163,400	1,270,300
6/30/2017	222,300	53,000	347,100	161,300	54,000	134,000	134,000	163,400	1,269,100
6/30/2018	220,700	53,000	347,100	161,300	54,000	134,000	134,000	163,400	1,267,500
6/30/2019	223,600	53,000	347,100	161,300	54,000	134,000	134,000	163,400	1,270,400
6/30/2020	221,000	53,000	347,100	161,300	54,000	134,000	134,000	163,400	1,267,800
6/30/2021	223,000	0	347,100	161,300	54,000	134,000	134,000	163,400	1,216,800
6/30/2022	224,000	0	347,100	161,300	54,000	134,000	134,000	163,400	1,217,800
6/30/2023	225,000	0	347,100	161,300	54,000	134,000	134,000	163,400	1,218,800
6/30/2024	220,000	0	347,100	161,300	54,000	134,000	134,000	163,400	1,213,800
6/30/2025	0	0	347,100	161,300	54,000	134,000	134,000	163,400	993,800
6/30/2026	0	0	347,100	161,300	54,000	134,000	134,000	163,400	993,800
6/30/2027	0	0	347,100	161,300	54,000	134,000	134,000	163,400	993,800
6/30/2028	0	0	347,100	161,300	54,000	134,000	134,000	163,400	993,800
6/30/2029	0	0	347,100	161,300	54,000	134,000	134,000	163,400	993,800
6/30/2030	0	0	347,100	161,300	54,000	134,000	134,000	163,400	993,800
6/30/2031	0	0	347,100	161,300	54,000	134,000	134,000	163,400	993,800
6/30/2032	0	0	173,600	76,500	54,000	134,000	134,000	163,400	735,500
6/30/2033	0	0	0	0	27,000	65,400	65,400	163,400	321,200
6/30/2034	0	0	0	0	0	0	0	163,400	163,400
6/30/2035	0	0	0	0	0	0	0	81,700	81,700
Total	\$3,231,800	\$424,000	\$6,768,500	\$3,141,200	\$1,107,000	\$2,676,800	\$2,676,800	\$3,268,000	\$23,294,100

**City of Dover
Electric Revenue Fund
Projected Debt Service**

<u>Fiscal Year</u> <u>Ending</u>	<u>Electric Revenue Fund</u>				<u>Total Debt</u> <u>Service</u>
	<u>2008 Revenue Bonds</u>		<u>2010 Revenue Bonds</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
6/30/2013	\$ 410,000	\$ 1,006,954	\$ 1,700,000	\$ 253,100	\$ 3,370,054
6/30/2014	430,000	986,454	1,740,000	219,100	3,375,554
6/30/2015	450,000	964,954	1,810,000	166,900	3,391,854
6/30/2016	475,000	942,454	1,890,000	94,500	3,401,954
6/30/2017	695,000	918,704	-	-	1,613,704
6/30/2018	730,000	883,954	-	-	1,613,954
6/30/2019	765,000	847,454	-	-	1,612,454
6/30/2020	800,000	815,706	-	-	1,615,706
6/30/2021	840,000	781,706	-	-	1,621,706
6/30/2022	880,000	746,006	-	-	1,626,006
6/30/2023	925,000	707,506	-	-	1,632,506
6/30/2024	970,000	665,881	-	-	1,635,881
6/30/2025	1,015,000	622,231	-	-	1,637,231
6/30/2026	1,065,000	576,555	-	-	1,641,555
6/30/2027	1,120,000	527,300	-	-	1,647,300
6/30/2028	1,175,000	475,500	-	-	1,650,500
6/30/2029	1,230,000	416,750	-	-	1,646,750
6/30/2030	1,290,000	355,250	-	-	1,645,250
6/30/2031	1,355,000	290,750	-	-	1,645,750
6/30/2032	1,420,000	223,000	-	-	1,643,000
6/30/2033	1,485,000	152,000	-	-	1,637,000
6/30/2034	1,555,000	77,750	-	-	1,632,750
Total	\$ 21,080,000	\$ 13,984,819	\$ 7,140,000	\$ 733,600	\$ 42,938,419

**CITY OF DOVER
ALL FUNDS SUMMARY
FISAL 2013 BUDGET**

<u>FUND OR RESERVE ACCOUNT</u>	<u>BEGINNING BALANCES</u>	<u>REVENUES/ TRANSFERS IN</u>	<u>EXPENSES/ TRANSFERS OUT</u>	<u>ENDING BALANCES</u>
<u>GENERAL FUND</u>				
OPERATING ACCOUNT	\$ 2,666,600	\$ 35,704,300	\$ (35,536,700)	\$ 2,834,200
CONTINGENCY ACCOUNT	721,400	9,700	-	731,100
CAPITAL PROJECT FUND	294,400	7,156,900	(7,370,200)	81,100
CAPITAL ASSET RESERVE	500,000	3,000	-	503,000
PARKLAND RESERVE	199,600	3,000	-	202,600
TOTAL GENERAL FUND	<u>4,382,000</u>	<u>42,876,900</u>	<u>(42,906,900)</u>	<u>4,352,000</u>
<u>WATER/WASTEWATER FUND</u>				
OPERATING FUND	1,164,600	13,997,000	(14,014,400)	1,147,200
CONTINGENCY ACCOUNT	289,500	3,400	-	292,900
I & E FUND	4,085,400	7,475,000	(9,379,800)	2,180,600
CAPITAL ASSET RESERVE	898,800	103,300	-	1,002,100
IMPACT FEE RESERVE	3,675,700	46,000	(550,000)	3,171,700
TOTAL WATER/WASTEWATER FUND	<u>10,114,000</u>	<u>21,624,700</u>	<u>(23,944,200)</u>	<u>7,794,500</u>
<u>ELECTRIC FUND</u>				
OPERATING FUND	7,184,000	93,509,900	(90,804,800)	9,889,100
CONTINGENCY ACCOUNT	1,072,700	16,100	(272,600)	816,200
INSURANCE RESERVE	339,400	410,600	-	750,000
RATE STABILIZATION RESERVE	10,252,600	95,000	(5,400,000)	4,947,600
I & E FUND	2,714,600	4,090,700	(3,970,000)	2,835,300
DEPRECIATION RESERVE	9,772,300	151,000	(58,500)	9,864,800
FUTURE CAPACITY RESERVE	9,826,500	140,000	(604,500)	9,362,000
TOTAL ELECTRIC FUND	<u>41,162,100</u>	<u>98,413,300</u>	<u>(101,110,400)</u>	<u>38,465,000</u>
LESS:				
INTERFUND TRANSFERS		(8,500,000)	8,500,000	
INTERFUND ACCLOCATIONS		4,459,900	(4,459,900)	
SUBTOTAL MAJOR OPERATING FUNDS	55,658,100	<u>162,914,900</u>	<u>(167,961,500)</u>	50,611,500
WORKERS COMPENSATION	722,600	677,200	(581,000)	818,800
COMMUNITY TRANSPORTATION FUND	435,700	1,907,200	(2,306,700)	36,200
POLICE GRANTS	-	490,000	(490,000)	-
LIBRARY GRANTS	-	280,500	(280,500)	-
CDBG	-	235,400	(235,400)	-
TOTAL ALL FUNDS & RESERVES	<u>\$ 56,816,400</u>	<u>\$ 166,505,200</u>	<u>\$ (171,855,100)</u>	<u>\$ 51,466,500</u>

Note: Special Revenue Funds with receipts that pass over to the General Fund are not individually included. These are Municipal Street Aid, Civil Traffic Penalties, and Transfer Taxes.

GENERAL FUND CASH RECEIPT SUMMARY

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET	% DIFFERENCE FY13 VS FY12 REVISED
RECEIPTS					
BEGINNING BALANCE	2,655,562	3,322,305	3,561,837	2,666,600	-25.1%
FINES AND POLICE REVENUE	772,022	712,500	639,000	668,000	4.5%
INVESTMENT INCOME	49,779	215,900	80,000	75,000	-6.3%
LIBRARY REVENUES	53,593	44,100	64,200	66,200	3.1%
KENT COUNTY BOOK REIMBURSEMENT	390,862	390,900	385,800	405,900	5.2%
BUSINESS LICENSES	1,467,382	1,523,675	1,475,000	1,455,000	-1.4%
PERMITS AND OTHER FEES	949,982	934,000	1,370,300	1,053,300	-23.1%
MISCELLANEOUS CHARGES	197,585	165,750	165,750	55,500	-66.5%
POLICE EXTRA DUTY	334,023	300,000	300,000	494,400	64.8%
PROPERTY TAXES	10,855,007	11,133,367	10,983,400	10,997,400	0.1%
BID REVENUE	49,902	51,821	51,800	51,600	-0.4%
RECREATION REVENUE	144,114	152,000	130,000	130,000	0.0%
FRANCHISE FEE	549,353	520,000	540,000	550,000	1.9%
SANITATION FEES	2,031,798	2,050,000	1,966,000	2,690,200	36.8%
DSWA TRASH FEE REBATE	141,635	-	-	-	0.0%
RENT REVENUE - GARRISON FARM	64,217	87,000	62,000	62,000	0.0%
COURT OF CHANCERY FEES	766,340	690,000	819,800	753,800	-8.1%
RECEIPTS SUBTOTAL	18,817,594	18,971,013	19,033,050	19,508,300	2.5%
INTERFUND SERVICE RECEIPTS					
INTRAFUND SERVICE RECEIPTS W/WW	892,538	988,393	930,000	1,104,600	18.8%
INTRAFUND SERVICE RECEIPTS ELECTRIC	3,150,761	3,370,778	3,270,800	3,224,500	-1.4%
INTERFUND SERVICE RECEIPTS SUBTOTAL	4,043,299	4,359,171	4,200,800	4,329,100	3.1%
GRANTS:					
POLICE RELATED/EXTRA DUTY	83,114	60,000	60,000	85,000	41.7%
POLICE PENSION GRANT	538,136	620,000	593,500	500,000	-15.8%
GREEN ENERGY GRANT	-	-	-	98,500	0.0%
RECREATION GRANTS	58,550	-	35,383	-	-100.0%
MISC GRANT REVENUE	21,978	-	79,873	25,000	-68.7%
HOMELAND SECURITY GRANT	187,874	-	104,676	-	-100.0%
GRANTS SUBTOTAL	889,652	680,000	873,432	708,500	-18.9%
TRANSFERS FROM:					
TRANSFER TAX	1,462,154	900,000	1,229,500	1,370,000	11.4%
MUNICIPAL STREET AID	527,226	526,814	659,200	527,400	-20.0%
CIVIL TRAFFIC PENALTIES	967,020	1,000,000	720,000	750,000	4.2%
WATER/WASTEWATER	-	424,508	424,508	500,000	17.8%
ELECTRIC	8,856,000	7,876,288	7,876,288	8,000,000	1.6%
VERIZON AND CI RESERVES	4,679	-	-	11,000	0.0%
LIBRARY RESERVE	46,355	-	-	-	0.0%
TRANSFERS FROM SUBTOTAL	11,863,434	10,727,610	10,909,496	11,158,400	2.3%
TOTAL REVENUES	35,613,979	34,737,794	35,016,778	35,704,300	2.0%
TOTAL BEGINNING BALANCE & REVENUE	38,269,541	38,060,099	38,578,615	38,370,900	-0.5%

GENERAL FUND EXPENSE SUMMARY

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET	% DIFFERENCE FY13 VS FY12 REVISED
DEPARTMENT EXPENSES:					
CITY CLERK	268,348	296,393	296,393	326,900	10.3%
COUNCIL	115,379	120,699	120,699	114,200	-5.4%
TAX ASSESSOR	270,570	213,175	213,175	187,500	-12.0%
FIRE	654,036	684,725	684,725	688,300	0.5%
GROUNDS MAINTENANCE	983,732	979,922	979,922	993,300	1.4%
LIBRARY	1,033,149	1,159,087	1,159,087	1,250,200	7.9%
RECREATION	795,672	789,701	823,144	713,400	-13.3%
LIFE SAFETY	517,806	449,226	473,096	469,900	-0.7%
CODE ENFORCEMENT	280,350	284,489	284,489	293,100	3.0%
PLANNING	403,328	422,781	422,781	410,300	-3.0%
INSPECTIONS	541,987	553,907	553,907	592,200	6.9%
ECONOMIC DEVELOPMENT	219,854	223,717	223,717	231,100	3.3%
POLICE	12,220,661	12,955,807	12,955,807	13,195,200	1.8%
POLICE EXTRA DUTY	562,448	430,600	430,600	579,400	34.6%
STREETS	835,415	782,810	914,055	756,700	-17.2%
SANITATION	2,181,006	2,330,976	2,410,849	2,140,700	-11.2%
CITY MANAGER	574,437	622,127	622,127	420,000	-32.5%
INFORMATION TECHNOLOGY	674,316	685,871	685,871	642,700	-6.3%
FINANCE	798,185	852,283	852,283	879,500	3.2%
PUBLIC SERVICES - ADMINISTRATION	388,662	472,692	472,692	468,600	-0.9%
FACILITIES MANAGEMENT	910,730	952,693	952,693	678,800	-28.7%
CENTRAL SERVICES	645,888	693,339	693,339	576,900	-16.8%
FLEET MAINTENANCE	706,270	695,422	695,422	712,700	2.5%
CUSTOMER SERVICE	852,059	928,112	928,112	901,200	-2.9%
HUMAN RESOURCES	331,227	384,758	384,758	319,700	-16.9%
MAYOR	85,673	81,154	81,154	82,400	1.5%
DEPARTMENT SUBTOTALS	27,851,188	29,046,466	29,314,897	28,624,900	-2.4%
OTHER EXPENDITURES:					
DEBT SERVICE	335,225	327,270	327,270	624,200	90.7%
CONTRIBUTION TO DDP	-	-	-	180,000	0.0%
MISCELLANEOUS GRANT RELATED EXPENSES	-	-	-	25,000	0.0%
INSURANCE	529,537	550,000	550,000	600,000	9.1%
RETIREE'S HEALTH CARE	1,297,509	1,374,709	1,374,709	1,620,600	17.9%
OTHER EMPLOYMENT EXPENSES	-	-	-	463,400	0.0%
GENERAL PENSION UNFUNDED LIABILITY	1,449,978	1,450,000	1,450,000	1,310,500	-9.6%
POLICE PENSION FUND - STATE GRANT	538,136	620,000	620,000	500,000	-19.4%
POLICE PENSION UNFUNDED LIABILITY	95,000	95,000	95,000	95,000	0.0%
UNCOLLECTIBLES - TRASH AND OTHER	110,000	10,000	10,000	10,000	0.0%
OPEB UNFUNDED LIABILITY	-	-	239,532	-	-100.0%
STREET LIGHTS	968,562	960,000	960,000	869,700	-9.4%
OTHER EXPENSE SUBTOTAL	5,323,947	5,386,979	5,626,511	6,298,400	11.9%
TRANSFERS					
TRANSFER TO CAPITAL ASSET RESERVE	-	200,000	200,000	-	-100.0%
TRANSFER TO CAPITAL FUND - PROJECTS	1,354,194	623,847	770,607	613,400	-20.4%
TRANSFER TO CONTINGENCY	172,061	-	-	-	0.0%
TRANSFER TO CDBG FUND	6,314	-	-	-	0.0%
TRANSFERS SUBTOTAL	1,532,569	823,847	970,607	613,400	-36.8%
TOTAL EXPENDITURES	34,707,704	35,257,292	35,912,015	35,536,700	-1.0%
BUDGET BALANCE	3,561,837	2,802,807	2,666,600	2,834,200	6.3%
TOTAL BUDGET BALANCE & EXPENDITURES	38,269,541	38,060,099	38,578,615	38,370,900	-0.5%
EXCEEDS/(REMAINS) TO MEET REQUIREMENT	712,719	23,783	(134,742)	(21,300)	
RESERVE BALANCES					
CONTINGENCY	711,747	725,554	721,400	731,100	2% OF REVENUE

GOVERNMENTAL CAPITAL PROJECTS FUND SUMMARY

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET	% DIFFERENCE FY13 VS FY12 REVISED
BEGINNING BALANCE - PROJECTS	262,175	195,191	357,353	504,400	41.1%
REVENUES					
STATE GRANTS - Library	2,016,321	5,597,505	6,559,900	674,200	-89.7%
STATE GRANTS - Other	-	-	-	108,000	0.0%
LIBRARY FOUNDATION	76,355	2,334,889	1,665,500	67,500	-95.9%
INCOME FROM SALE OF ASSETS	26,100	-	41,700	1,200,000	2777.7%
PROPOSED BOND/BANK PROCEEDS - Library	-	-	1,500,000	-	-100.0%
PROPOSED BOND/BANK PROCEEDS - Street	-	-	-	2,000,000	0.0%
PROPOSED BOND/BANK PROCEEDS - Garrison	-	-	-	2,000,000	0.0%
PROPOSED CONSTRUCTION LOAN - Library	-	-	275,000	-	-100.0%
KENT COUNTY CONTRIBUTION	-	-	795,000	250,000	-68.6%
DEMEC GRANT	-	-	215,000	-	-100.0%
BTTOP & GREENHOUSE GRANTS	-	-	90,000	-	-100.0%
MISCELLANEOUS RECEIPTS - Devel Contrib	5,745	-	-	-	0.0%
FRIENDS OF THE LIBRARY DONATION	-	-	210,000	-	-100.0%
RECREATION GRANTS	-	-	-	-	0.0%
POLICE GRANTS	20,000	-	-	33,800	0.0%
INTEREST EARNINGS	2,243	10,900	10,900	-	-100.0%
TRANSFER FROM GENERAL FUND	1,307,839	623,847	770,600	613,400	-20.4%
TRANSFER FROM COM TRANSP FUND	-	-	68,000	-	-100.0%
TRANSFER FROM PARKLAND RESERVE	28,629	-	-	-	0.0%
TRANSFER FROM LIBRARY RESERVE	683,187	3,262,615	2,590,800	-	-100.0%
TRANSFER FROM COM TRANSP FUND	120,000	-	-	-	0.0%
TRANSFER FROM CAPITAL ASSET RESERVE	-	-	-	-	0.0%
TOTAL REVENUES	4,286,419	11,829,756	14,792,400	6,946,900	-53.0%
TOTAL BEGINNING BALANCE & REVENUES	4,548,594	12,024,947	15,149,753	7,451,300	-50.8%
EXPENDITURES					
CITY CLERK	-	-	-	-	0.0%
COUNCIL	-	-	-	-	0.0%
TAX ASSESSOR	-	-	-	-	0.0%
FIRE	223,399	244,820	244,820	238,500	-2.6%
GROUND MAINTENANCE	46,549	-	-	112,000	0.0%
LIBRARY	2,829,484	11,195,009	13,767,100	2,535,000	-81.6%
RECREATION	38,453	30,000	30,000	30,000	0.0%
LIFE SAFETY	-	-	-	-	0.0%
PLANNING	-	-	-	-	0.0%
INSPECTIONS	-	-	-	-	0.0%
ECONOMIC DEVELOPMENT	-	-	-	-	0.0%
POLICE	301,818	65,000	65,000	197,000	203.1%
STREETS	454,599	1,230,027	356,460	1,974,000	453.8%
SANITATION	212,446	136,500	136,500	150,000	9.9%
CITY MANAGER	-	-	-	-	0.0%
INFORMATION TECHNOLOGY	6,680	6,400	6,400	57,000	790.6%
FINANCE	-	-	-	-	0.0%
PUBLIC SERVICES - ADMINISTRATION	-	-	-	-	0.0%
FACILITIES MANAGEMENT	-	-	-	381,000	0.0%
CENTRAL SERVICES	-	-	-	-	0.0%
FLEET MAINTENANCE	-	-	-	-	0.0%
CUSTOMER SERVICES	-	-	-	-	0.0%
HUMAN RESOURCES	-	-	-	-	0.0%
MAYOR	52,198	-	-	33,000	0.0%
DEPARTMENT SUBTOTAL	4,165,626	12,907,756	14,606,280	5,707,500	-60.9%
TRANSFERS & MISCELLANEOUS EXPENSES					
BOND/LOAN ISSUANCE COST	-	-	-	56,000	0.0%
TRANSFER TO CAPITAL ASSET RESERVE	-	-	39,100	-	-100.0%
TRANSFER TO LIBRARY RESERVE	615	-	-	-	0.0%
TRANSFER TO COMMUNITY TRANS FUND	25,000	-	-	1,606,700	0.0%
TRANSFERS & MISCELLANEOUS SUBTOTAL	25,615	-	39,100	1,662,700	4152.4%
TOTAL EXPENDITURES	4,191,241	12,907,756	14,645,380	7,370,200	-49.7%
BUDGET BALANCE - BOND PROCEEDS	-	1,000,000	288,000	-	-100.0%
BUDGET BALANCE -PROJECTS	357,353	117,191	216,373	81,100	-62.5%
TOTAL BUDGET BALANCE & EXPENDITURES	4,548,594	14,024,947	15,149,753	7,451,300	-50.8%
RESERVE BALANCES					
CAPITAL ASSET RESERVE	253,420	464,145	500,020	503,000	See note
LIBRARY RESERVE	2,575,784	-	-	-	N/A
PARKLAND/RECREATION	196,672	197,272	199,600	202,600	N/A

Note: Policy for Capital Asset Reserve is \$200,000 per year if less than minimum balance of \$500,000

WATER/WASTEWATER FUND SUMMARY

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET	% DIFFERENCE FY13 VS FY12 REVISED
BEGINNING BALANCE - WATER	1,236,546	2,385,027	2,567,172	865,100	-66.3%
BEGINNING BALANCE - WASTEWATER	912,803	1,741,242	1,929,346	853,000	-55.8%
BEGINNING BALANCE - KCSA	(1,872,081)	(1,757,484)	(1,243,243)	(553,500)	-55.5%
TOTAL BEGINNING BALANCES	277,268	2,368,785	3,253,275	1,164,600	-64.2%
BASE REVENUE:					
WATER FEES	4,945,385	4,603,400	4,700,000	4,730,700	0.7%
WASTEWATER FEES	3,694,020	3,756,700	3,756,700	3,834,600	2.1%
WASTEWATER ADJUSTMENT FEES	3,058,656	3,090,900	3,050,700	3,090,800	1.3%
GROUNDWATER INFLOW ADJUSTMENT	1,171,376	1,386,900	1,239,000	1,257,600	1.5%
WATER TANK SPACE LEASING	300,137	307,600	307,600	313,500	1.9%
SEWER IMPACT FEES	354,825	323,000	323,000	317,000	-1.9%
WATER IMPACT FEES	393,750	357,000	357,000	350,000	-2.0%
INTEREST - WATER	4,904	10,600	10,600	8,700	-17.9%
INTEREST - WASTEWATER	4,904	17,200	17,200	17,100	-0.6%
MISCELLANEOUS SERVICE FEE	83,056	58,000	58,000	77,000	32.8%
TOTAL REVENUES	14,011,013	13,911,300	13,819,800	13,997,000	1.3%
TOTAL BEGINNING BALANCE & REVENUES	14,288,281	16,280,085	17,073,075	15,161,600	-11.2%
DIRECT EXPENSES:					
ENGINEERING & INSPECTION	488,090	622,230	622,230	597,900	-3.9%
WATER CONSTRUCTION	389,807	440,088	409,988	345,700	-15.7%
WATER DEPARTMENT	379,271	382,655	382,655	408,200	6.7%
WATER TREATMENT PLANT	1,457,505	1,543,114	1,543,114	1,522,600	-1.3%
WASTEWATER DEPARTMENT	909,547	959,735	959,735	993,000	3.5%
DIRECT EXPENDITURE SUBTOTAL	3,624,220	3,947,822	3,917,722	3,867,400	-1.3%
OTHER EXPENSES:					
DEBT SERVICE - WATER	318,897	320,853	320,853	532,100	65.8%
DEBT SERVICE - WASTEWATER	295,086	416,083	416,083	731,500	75.8%
RETIREES HEALTH CARE	177,427	190,830	190,830	220,000	15.3%
OTHER EMPLOYMENT EXPENSES	-	-	-	16,200	0.0%
OPEB UNFUNDED LIABILITY	-	-	372,417	-	-100.0%
PENSION UNFUNDED LIABILITY	372,000	228,400	228,400	309,800	35.6%
KENT COUNTY TREATMENT CHARGE	3,601,194	4,235,400	3,600,000	3,600,000	0.0%
INTRAFUND SERVICE FEES	1,042,762	1,228,596	1,228,596	1,235,400	0.6%
UNCOLLECTIBLES	71,000	5,000	5,000	5,000	0.0%
INVENTORY/FIXED ASSET WRITEOFFS	-	10,000	10,000	5,000	-50.0%
OTHER EXPENSES SUBTOTAL	5,878,366	6,635,162	6,372,179	6,655,000	4.4%
TRANSFER TO:					
GENERAL FUND FROM WATER	-	238,842	238,842	250,000	4.7%
GENERAL FUND FROM WASTEWATER	-	185,666	185,666	250,000	34.7%
WATER IMP AND EXT	500,000	750,000	2,750,000	1,700,000	-38.2%
WASTEWATER IMP AND EXT	500,000	1,000,000	2,000,000	1,200,000	-40.0%
SEWER IMPACT FEE RESERVE	178,796	-	-	-	0.0%
WATER IMPACT FEE RESERVE	133,456	36,147	36,147	-	-100.0%
TRANSFER TO CONTINGENCY WASTEWATER	18,000	8,000	8,000	-	-100.0%
CAPITAL ASSET RESERVE WATER	100,000	100,000	100,000	70,000	-30.0%
CAPITAL ASSET RESERVE WASTEWATER	100,000	300,000	300,000	22,000	-92.7%
TRANSFER TO SUBTOTAL	1,530,252	2,618,655	5,618,655	3,492,000	-37.8%
TOTAL EXPENSES	11,032,838	13,201,639	15,908,556	14,014,400	-11.9%
BUDGET BALANCES					
BUDGET BALANCE WATER	2,567,172	2,738,400	865,100	482,700	-44.2%
BUDGET BALANCE WASTEWATER	1,931,514	1,855,130	852,962	664,500	-22.1%
BUDGET BALANCE KCSA	(1,243,243)	(1,515,084)	(553,543)	-	-100.0%
BUDGET BALANCE SUBTOTALS	3,255,443	3,078,446	1,164,519	1,147,200	-1.5%
TOTAL BUDGET BALANCES & EXPENSES	14,288,281	16,280,085	17,073,075	15,161,600	-11.2%
EXCEEDS/(REMAINS) TO MEET REQ MNT	2,121,443	3,064,246	729,219	27,500	
RESERVE BALANCES					
CONTINGENCY - WATER	106,352	106,352	109,543	110,900	2% OF REVENUE
CONTINGENCY - WATER/WASTEWATER	175,160	175,160	179,975	182,000	2% OF REVENUE

WATER/WASTEWATER IMPROVEMENT & EXTENSION FUND SUMMARY

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET	% DIFFERENCE FY13 VS FY12 REVISED
BEGINNING BALANCE - WATER	1,590,874	1,139,872	1,537,774	3,071,800	99.8%
BEGINNING BALANCE - WASTEWATER	(45,665)	303,476	339,673	1,013,600	198.4%
TOTAL BEGINNING BALANCES	1,545,209	1,443,348	1,877,447	4,085,400	117.6%
REVENUES					
BOND PROCEEDS - WATER - 2013 ISSUE	-	-	-	2,000,000	0.0%
BOND PROCEEDS - WASTEWATER - 2013 ISSUE	-	-	-	2,000,000	0.0%
STATE LOAN FUND - WATER - 2010 ISSUE	480,528	-	1,923,489	-	-100.0%
STATE LOAN FUND - WASTEWATER - 2009 ISSUE	3,976,684	1,800,000	1,259,850	-	-100.0%
STATE LOAN FUND - WASTEWATER - 2011 ISSUE	-	-	765,060	-	-100.0%
TRANS FR OPERATING FUND FOR WATER	500,000	750,000	2,750,000	1,700,000	-38.2%
TRANS FR OPERATING FUND FOR WASTEWATER	500,000	1,000,000	2,000,000	1,200,000	-40.0%
TRANSFER FR WATER IMPACT FEE RESERVE	-	-	-	250,000	0.0%
TRANSFER FR WASTEWATER IMPACT FEE RES	-	262,840	867,032	300,000	-65.4%
FEDERAL/STATE GRANTS	28,877	-	-	-	0.0%
PROCEEDS FROM SALE OF ASSETS	11,529	-	-	-	0.0%
INTEREST INCOME	26,620	-	-	25,000	0.0%
TOTAL REVENUES	5,524,238	3,812,840	9,565,431	7,475,000	-21.9%
TOTAL BEGINNING BALANCES & REVENUES	7,069,447	5,256,188	11,442,878	11,560,400	1.0%
EXPENSES					
WATER	1,052,703	766,240	3,086,468	5,140,000	66.5%
WASTEWATER	4,139,297	3,404,900	4,217,976	3,817,300	-9.5%
WATER TREATMENT PLANT	-	22,900	22,900	24,100	5.2%
WATER CONSTRUCTION	-	30,100	30,100	31,000	3.0%
ENGINEERING & INSPECTION	-	-	-	23,400	0.0%
BOND ISSUANCE COST & DEBT SERVICE RESRV	-	-	-	344,000	0.0%
TOTAL EXPENSES	5,192,000	4,224,140	7,357,444	9,379,800	27.5%
BUDGET BALANCE - WATER	1,537,774	1,070,632	3,071,795	1,675,500	-45.5%
BUDGET BALANCE - WASTEWATER	339,673	(38,584)	1,013,639	505,100	-50.2%
TOTAL ENDING BUDGET BALANCES	1,877,447	1,032,048	4,085,434	2,180,600	-46.6%
TOTAL BUDGET BALANCES & EXPENSES	7,069,447	5,256,188	11,442,878	11,560,400	1.0%
RESERVE BALANCES					
	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET	POLICY
CAPITAL ASSET RESERVE-WATER	315,694	452,146	425,800	501,100	MINIMUM
CAPITAL ASSET RESERVE-WASTEWATER	167,965	473,524	473,000	501,000	MINIMUM
IMPACT FEE RESERVE - WATER	380,200	-	417,400	172,600	20% of Rev.
IMPACT FEE RESERVE - WASTEWATER	4,074,400	-	3,258,300	2,999,100	20% of Rev.

ELECTRIC REVENUE FUND SUMMARY

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET	% DIFFERENCE FY13 VS FY12 REVISED
BEGINNING BALANCE	13,537,864	11,867,003	12,292,573	7,184,000	-41.6%
BASE REVENUE:					
DIRECT SALES TO CUSTOMER	99,859,602	95,675,500	95,674,800	85,071,400	-11.1%
PURCHASE POWER ADJUSTMENT	(2,290,989)	(6,012,000)	(6,011,300)	-	-100.0%
UTILITY TAX	1,944,543	1,966,100	1,700,000	1,595,200	-6.2%
MISCELLANEOUS REVENUE	1,029,887	919,000	919,000	850,700	0.0%
RENT REVENUE	215,248	225,000	225,000	225,000	0.0%
GREEN ENERGY	136,165	129,000	129,000	129,000	0.0%
INTEREST EARNINGS	12,662	264,900	150,000	107,800	-28.1%
TRANSFER FROM RATE STABILIZATION	-	1,000,000	1,000,000	5,400,000	440.0%
INTRAFUND SERVICE RECEIPTS W/WW	171,646	240,203	240,200	130,800	-45.5%
TOTAL REVENUES	101,078,764	94,407,703	93,958,400	93,509,900	-0.5%
TOTAL BEGINNING BALANCE & REVENUES	114,616,628	106,274,706	106,250,973	100,693,900	-5.2%
EXPENSES:					
POWER SUPPLY	47,543,983	42,047,430	42,047,430	39,468,900	-6.1%
SOLAR ENERGY	-	1,618,924	1,618,924	1,414,500	-
POWER SUPPLY MANAGEMENT	2,355,630	1,170,000	1,170,000	996,000	-14.9%
PJM CHARGES - LOAD	15,051,912	13,424,472	13,424,472	17,508,300	30.4%
CAPACITY CHARGES	12,344,169	8,506,512	8,506,512	12,564,800	47.7%
SUB-TOTAL POWER SUPPLY	77,295,694	66,767,338	66,767,338	71,952,500	7.8%
PLANT OPERATIONS	6,262,014	5,964,817	5,964,817	5,914,900	-0.8%
GENERATIONS FUELS	3,685,199	664,641	664,641	586,000	-11.8%
PJM SPOT MARKET ENERGY	-	-	-	(772,700)	-
PJM CREDITS	(6,834,780)	(1,285,675)	(1,285,675)	(427,000)	-66.8%
CAPACITY CREDITS	(11,407,201)	(7,388,283)	(7,388,283)	(14,318,600)	93.8%
GENERATION SUBTOTAL	(8,294,768)	(2,044,500)	(2,044,500)	(9,017,400)	341.1%
POWER SUPPLY & GENERATION SUBTOTAL	69,000,926	64,722,838	64,722,838	62,935,100	-2.8%
DIRECT EXPENDITURES					
TRANSMISSION/DISTRIBUTION	2,986,828	3,162,026	3,162,026	3,223,600	1.9%
ELECTRICAL ENGINEERING	1,514,558	1,177,060	1,177,060	1,163,900	-1.1%
ADMINISTRATION	942,672	602,715	602,715	501,200	-16.8%
METER READING	204,351	215,208	215,208	212,500	-1.3%
SYSTEMS OPERATIONS	486,894	473,895	473,895	517,600	9.2%
DIRECT EXPENDITURE SUBTOTALS	6,135,303	5,630,904	5,630,904	5,618,800	-0.2%
OTHER EXPENSES:					
UTILITY TAX	1,944,543	1,966,100	1,700,000	1,595,200	-6.2%
ALLOW FOR UNCOLLECTIBLES	310,000	150,000	150,000	150,000	0.0%
CONTRACTUAL SERVICES - RFP'S	-	115,000	75,000	190,000	153.3%
RETIREE'S HEALTH CARE	639,110	646,510	646,510	696,500	7.7%
OTHER EMPLOYMENT EXPENSES	-	-	-	157,900	0.0%
TRANSFER TO PENSION UNFUNDED LIABILITY	1,110,477	1,110,500	1,110,500	1,074,200	-3.3%
OPEB UNFUNDED LIABILITY	1,200,000	1,115,300	1,688,847	-	-100.0%
GREEN ENERGY PAYMENT TO DEMEC	136,165	129,000	129,000	129,000	0.0%
INTRAFUND SERVICE FEES	3,150,761	3,370,778	3,270,800	3,224,500	-1.4%
INTEREST ON DEPOSITS	25,389	54,500	54,500	35,000	-35.8%
INVENTORY WRITE OFFS	175,000	175,000	175,000	175,000	0.0%
DEBT SERVICE	3,590,381	3,336,800	3,336,800	3,323,600	-0.4%
OTHER EXPENSES SUBTOTAL	12,281,826	12,169,488	12,336,957	10,750,900	-12.5%
TRANSFER TO:					
IMPROVEMENT & EXTENSION	3,500,000	3,500,000	3,500,000	3,500,000	0.0%
GENERAL FUND	8,856,000	7,876,288	7,876,288	8,000,000	1.6%
TRANSFER TO DEPRECIATION RESERVE	1,250,000	-	-	-	0.0%
TRANSFER INSURANCE RESERVE	-	-	-	-	0.0%
RATE STABILIZATION RESERVE	1,300,000	-	5,000,000	-	-100.0%
TRANSFER TO SUBTOTAL	14,906,000	11,376,288	16,376,288	11,500,000	-29.8%
TOTAL EXPENSES	102,324,055	93,899,518	99,066,987	90,804,800	-8.3%
BUDGET BALANCE - WORKING CAPITAL	12,292,573	12,375,188	7,183,986	9,889,100	37.7%
TOTAL BUDGET BALANCE & EXPENSES	114,616,628	106,274,706	106,250,973	100,693,900	-5.2%
EXCEEDS(REMAINS)TO MEET REQUIREMENT	4,192,273	4,598,088	(578,414)	2,535,900	
RESERVE BALANCES					
CONTINGENCY RESERVE	1,056,788	-	1,072,700	816,200	1% Revenues
INSURANCE RESERVE	403,334	-	339,400	750,000	\$350K Min.
RATE STABILIZATION RESERVE	6,160,167	-	10,252,600	4,947,600	3%-10% of PP

ELECTRIC IMPROVEMENT & EXTENSION FUND SUMMARY

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET	% DIFFERENCE FY13 VS FY12 REVISED
BEGINNING BALANCE	3,845,209	2,561,096	3,175,375	2,714,600	-14.5%
BEGINNING BALANCE BOND	-	-	-	-	0.0%
REVENUES					
TRANSFER FROM ELECTRIC	3,500,000	3,500,000	3,500,000	3,500,000	0.0%
TRANSFER FROM DEPRECIATION RESERVE	-	300,000	300,000	-	-100.0%
TRANSFER FROM FUTURE CAPACITY RESERVE	-	-	-	550,000	0.0%
TRANSFER FROM INSURANCE STABILIZATION	-	70,730	70,730	-	-100.0%
STATE REIMBURSEMENT FOR GOVS AVE	260,441	-	-	-	0.0%
STATE GRANTS	306,457	-	-	-	0.0%
FEDERAL GRANTS	-	-	-	-	0.0%
INSURANCE CLAIM PROCEEDS	274,954	-	-	-	0.0%
INCOME FROM SALE OF ASSETS	11,494	-	-	-	0.0%
INTEREST EARNINGS	7,802	38,400	25,000	40,700	62.8%
TOTAL REVENUES	4,361,148	3,909,130	3,895,730	4,090,700	5.0%
TOTALS	8,206,357	6,470,226	7,071,105	6,805,300	-3.8%
	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET	% DIFFERENCE FY13 VS FY12 REVISED
EXPENSES					
ELECTRIC GENERATION	1,967,543	1,810,410	1,897,455	1,441,300	-24.0%
TRANSMISSION AND DISTRIBUTION	692,823	648,337	648,337	596,000	-8.1%
ELECTRICAL ENGINEERING	1,370,616	1,790,716	1,790,716	1,932,700	7.9%
ADMINISTRATION	-	-	-	-	0.0%
METER READING	-	20,000	20,000	-	-100.0%
SYSTEMS OPERATIONS	-	-	-	-	0.0%
TRANSFER TO DEPRECIATION RESERVE	1,000,000	-	-	-	0.0%
TOTAL EXPENSES	5,030,982	4,269,463	4,356,508	3,970,000	-8.9%
BUDGET BALANCE	3,175,375	2,200,763	2,714,597	2,835,300	4.4%
TOTAL BUDGET BALANCE & EXPENSES	8,206,357	6,470,226	7,071,105	6,805,300	-3.8%
	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET	POLICY
RESERVE BALANCES					
DEPRECIATION RESERVE	10,412,221	10,018,155	9,772,300	9,864,800	\$10Million Min.
FUTURE CAPACITY RESERVE	9,178,771	10,073,428	9,826,500	9,362,000	\$10Million Min.

PERSONNEL INFORMATION

CONTAINS THE FOLLOWING:

- PERSONNEL TABLE
- PERSONNEL COST SUMMARY

CITY OF DOVER
FISCAL YEAR 2013 BUDGET
PERSONNEL TABLE

DEPT/DIVISION	2010-2011	2011-2012	2012-2013
	BUDGET	BUDGET	BUDGET
CENTRAL SERVICES	6.0	6.0	4.0
CITY CLERK	4.0	4.0	4.0
CITY MANAGER	5.0	5.0	3.0
CODE ENFORCEMENT	4.0	4.0	4.0
COMMUNITY DEVELOPMENT (GRANT FUND)	1.0	1.0	0.5
CUSTOMER SERVICES	15.0	14.0	14.0
ECONOMIC DEVELOPMENT	3.0	3.0	3.0
FACILITIES MANAGEMENT	13.0	12.0	9.0
FINANCE	8.0	8.0	8.0
FIRE	6.0	6.0	6.0
FLEET MAINTENANCE	6.0	6.0	6.0
GROUNDS	16.0	14.0	14.0
HUMAN RESOURCES	3.0	3.0	3.0
INFORMATION TECHNOLOGY	7.0	5.0	5.0
INSPECTIONS	7.0	7.0	7.0
LIBRARY	13.0	12.0	13.0
LIFE SAFETY	4.0	3.0	3.0
MAYOR	1.0	1.0	1.0
PARKS AND RECREATION	6.0	6.0	5.0
PLANNING	5.0	5.0	4.5
POLICE – TOTAL*	120.0	122.0	122.0
PUBLIC WORKS ADMINISTRATION	4.0	5.0	6.0
SANITATION	12.0	13.0	11.0
STREETS	11.0	11.0	10.0
TAX ASSESSOR	3.0	3.0	3.0
GENERAL FUND & CDBG TOTAL	283.0	279.0	269.0
ELETRIC ADMINISTRATION	4.0	4.0	3.0
ELECTRIC SYSTEM OPERATIONS	5.0	5.0	5.0
ELECTRIC ENGINEERING	11.0	10.0	10.0
ELECTRIC T & D	25.0	25.0	24.0
METER READING - CUSTOMER SERVICE	3.0	3.0	3.0
ELECTRIC FUND TOTAL	48.0	47.0	45.0
WATER/WASTEWATER ENGINEERING	7.0	6.0	6.0
WATER CONSTRUCTION	6.0	6.0	5.0
WATER MANAGEMENT	5.0	4.0	5.0
WASTEWATER MANAGEMENT	10.0	10.0	10.0
WATER TREATMENT PLANT	10.0	10.0	10.0
WATER/WASTEWATER FUND TOTAL	38.0	36.0	36.0
TOTAL FULL-TIME PERSONNEL	369.0	362.0	350.0
<i>* 93 Officers; 29 Civilians = 122 Total Employees</i>			
DEPT/DIVISION	2010-2011	2011-2012	2012-2013
	BUDGET	BUDGET	PROPOSED
PART-TIME PERSONNEL			
FIRE	n/a	1.0	1.0
PARKS AND RECREATION	n/a	10.0	10.0
LIBRARY	n/a	10.0	13.0
FINANCE	n/a	1.0	0.0
FACILITIES MANAGEMENT	n/a	1.0	0.0
SUBSTANCE ABUSE GRANT	n/a	12.0	12.0
TOTAL PART-TIME PERSONNEL		35.0	36.0
TOTAL PERSONNEL	369.0	397.0	386.0
CITY COUNCIL COMMITTEES	n/a	17.0	17.0
PLANNING COMMISSION	n/a	14.0	14.0

City of Dover Personnel Budget Fiscal Year 2013 Total City by Fund										
Dept/Div Number	# of Positions	Division Title	Base Pay 10-11	Bonus/Allow./SD On Call 10-11	Overtime 10-12	Part Time/Temp 10-13	Total Wages	Total Benefits	Total Personnel	
1100-511	4	City Clerk	\$206,400	\$0	\$0	\$0	\$206,400	\$83,200	\$289,600	
1200-512	-	City Council	\$0	\$0	\$0	\$84,300	\$84,300	\$6,800	\$91,100	
1300-513	3	Assessor	\$123,000	\$0	\$0	\$0	\$123,000	\$44,900	\$167,900	
1400-514	7	Fire	\$246,700	\$4,500	\$44,900	\$12,800	\$308,900	\$97,500	\$406,400	
1500-522	14	Grounds	\$564,400	\$500	\$15,000	\$0	\$579,900	\$255,100	\$835,000	
1500-523	26	Library	\$585,300	\$0	\$3,500	\$167,200	\$756,000	\$255,800	\$1,011,800	
1500-525	15	Recreation	\$209,000	\$0	\$0	\$115,300	\$324,300	\$111,500	\$435,800	
1600-531	3	Fire Marshal	\$143,500	\$5,700	\$7,000	\$0	\$156,200	\$53,300	\$209,500	
1600-532	4	Code Enforcement	\$172,300	\$2,600	\$3,000	\$0	\$177,900	\$90,100	\$268,000	
1600-533	5	Planning	\$297,200	(\$38,300)	\$1,800	\$17,100	\$277,800	\$96,000	\$373,800	
1600-534	7	Building Inspections	\$298,300	\$600	\$0	\$0	\$298,900	\$125,100	\$424,000	
1600-535	3	Economic Development	\$135,000	\$0	\$0	\$0	\$135,000	\$51,000	\$186,000	
1700-542	29	Civilian Police	\$1,247,100	\$19,400	\$55,000	\$0	\$1,321,500	\$508,900	\$1,830,400	
1700-543	93	Law Enforcement	\$6,391,300	\$201,400	\$500,000	\$0	\$7,092,700	\$3,283,800	\$10,376,500	
1700-544	0	Police Extra Duty	\$514,900	\$0	\$0	\$0	\$514,900	\$64,500	\$579,400	
1800-554	10	Streets	\$384,900	\$0	\$9,000	\$0	\$393,900	\$184,400	\$578,300	
1800-555	11	Sanitation	\$411,700	\$0	\$15,000	\$0	\$426,700	\$201,200	\$627,900	
2100-515	3	City Manager	\$192,800	\$19,200	\$0	\$0	\$212,000	\$69,500	\$281,500	
2200-516	5	Information Technology	\$265,400	\$0	\$0	\$0	\$265,400	\$105,800	\$371,200	
2300-517	8	Finance	\$481,500	\$0	\$1,800	\$0	\$483,300	\$195,700	\$679,000	
2400-551	6	Public Services Admin	\$314,700	\$3,800	\$600	\$0	\$319,100	\$117,600	\$436,700	
2500-552	9	Facilities	\$369,700	\$500	\$800	\$0	\$371,000	\$171,600	\$542,600	
2700-571	4	Central Services	\$176,800	\$6,000	\$400	\$0	\$183,200	\$72,000	\$255,200	
2800-572	6	Fleet Maintenance	\$266,200	\$3,000	\$3,500	\$0	\$272,700	\$138,800	\$411,500	
2900-529	14	Customer Service	\$543,300	\$0	\$0	\$0	\$543,300	\$227,400	\$770,700	
3100-518	3	Human Resources	\$169,600	\$0	\$0	\$0	\$169,600	\$70,600	\$240,200	
3200-519	1	Mayor	\$45,000	\$0	\$0	\$0	\$45,000	\$10,300	\$55,300	
Total General Fund			\$14,756,000	\$228,900	\$661,300	\$396,700	\$16,042,900	\$6,692,400	\$22,735,300	
Count	293	Divisions = 26; Library 13 part-time/temp; Recreation 10 part-time/temp; Fire 1 part-time/temp								
Dept/Div Number	# of Positions	Division Title	Base Pay 10-11	Bonus/Allow./SD On Call 10-11	Overtime 10-12	Part Time/Temp 10-13	Total Wages	Total Benefits	Total Personnel	
2600-553	6	Engineering	\$394,800	\$2,200	\$600	\$0	\$397,600	\$151,800	\$549,400	
5600-556	5	Construction	\$182,800	\$5,300	\$12,500	\$0	\$200,600	\$93,000	\$293,600	
6800-568	9	Water	\$314,900	\$6,800	\$23,300	\$0	\$345,000	\$172,200	\$517,200	
6900-569	6	Wastewater	\$230,000	\$6,700	\$15,400	\$0	\$252,100	\$116,100	\$368,200	
7600-576	10	Water Treatment	\$427,400	\$1,600	\$18,500	\$0	\$447,500	\$224,300	\$671,800	
Total Water/Wastewater Fund			\$1,549,900	\$22,600	\$70,300	\$0	\$1,642,800	\$757,400	\$2,400,200	
Count	36	Divisions = 5								
Dept/Div Number	# of Positions	Division Title	Base Pay 10-11	Bonus/Allow./SD On Call 10-11	Overtime 10-12	Part Time/Temp 10-13	Total Wages	Total Benefits	Total Personnel	
8200-562	24	T & D	\$1,426,700	\$28,900	\$127,800	\$0	\$1,583,400	\$613,300	\$2,196,700	
8300-563	10	Engineering	\$591,300	\$13,100	\$7,800	\$0	\$612,200	\$218,400	\$830,600	
8400-564	3	Administration	\$148,600	\$0	\$0	\$0	\$148,600	\$52,300	\$200,900	
8500-565	3	Meter Reading	\$121,000	\$3,700	\$6,000	\$0	\$130,700	\$53,800	\$184,500	
8600-526	5	System Operators	\$323,200	\$9,500	\$43,900	\$0	\$376,600	\$141,000	\$517,600	
Total Electric Fund			\$2,610,800	\$55,200	\$185,500	\$0	\$2,851,500	\$1,078,800	\$3,930,300	
Count	45	Divisions = 5								
Dept/Div Number	# of Positions	Division Title	Base Pay 10-11	Bonus/Allow./SD On Call 10-11	Overtime 10-12	Part Time/Temp 10-13	Total Wages	Total Benefits	Total Personnel	
9900-581	12	Substance Abuse Grant	\$0	\$0	\$0	\$30,400	\$30,400	\$2,600	\$33,000	
Total Grant Funds			\$0	\$0	\$0	\$30,400	\$30,400	\$2,600	\$33,000	
Count	386	GRAND TOTAL								
Full-Time	350	Divisions = 37 w/o CDBG								
PP/TEMP	36	Count does not include Council Members or Committee/Commission Members								

CAPITAL INVESTMENTS PLAN

CONTAINS THE FOLLOWING SUBSECTIONS:

- REVENUE SOURCES AND FUNDS
- TOTAL CITY SUMMARY
- GENERAL FUND
- WATER/WASTEWATER FUND
- ELECTRIC FUND
- VEHICLE REPLACE

GENERAL FUND

City of Dover, Delaware

Capital Plan

FY 13 thru FY 17

PROJECTS BY DEPARTMENT

Department	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Customer Services								
Customer Notification by E-IVR Automated Dialing	CU1301	2		30,000				30,000
Customer Services Total				30,000				30,000
Facilities Management								
City Hall - Fire Suppression System	FC1302	1	288,000					288,000
City Hall Emergency Generator	FC1303	n/a	93,000					93,000
Facilities Management Total			381,000					381,000
Fire/Robbins Hose								
Annual Contribution to Robbins Hose	FR1201	1	238,500	238,500	324,200	319,200	319,200	1,439,600
Fire/Robbins Hose Total			238,500	238,500	324,200	319,200	319,200	1,439,600
Information Technology								
Server and Backup Solution Replacement	IT1301	1	57,000	7,000	21,000			85,000
Information Technology Total			57,000	7,000	21,000			85,000
Library								
New Dover Public Library	LB0901	1	2,535,000					2,535,000
Library Total			2,535,000					2,535,000
Mayor								
Downtown Security Cameras	MR1301	1	33,000					33,000
Mayor Total			33,000					33,000
Parks and Recreation								
Dover Park - Roof Replacement	PR1301	1	30,000					30,000
Park and Playground Improvement Program	PR13xx	2	30,000	33,000	33,000	33,000	33,000	162,000
Schutte Park Land Improvements	PR1402	5		100,000				100,000
Pathway at Schutte Park	PR1403	6		120,000				120,000
Splash Pad at Schutte Park	PR1501	3			150,000	150,000		300,000
Skate Parks	PR1601	4				10,000	300,000	310,000
Tennis Courts at Schutte Park	PR1701	7					160,000	160,000
Parks and Recreation Total			60,000	253,000	183,000	193,000	493,000	1,182,000
Police								
Police Station Main Electric Breaker Replacement	PD1301	1	33,800					33,800
Repair/Micro Seal Police Station Parking Lots	PD1302	2	25,300					25,300
Police Total			59,100					59,100

Department	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Public Works - Streets								
Street and Alley Program	ST1201	1	1,546,700	500,000	725,000	720,000	715,000	4,206,700
Concrete Construction and Replacement Program	ST1202	2	60,000		75,000	80,000	85,000	300,000
Salt Storage Facility - Schutte Park	ST1301	3	50,000					50,000
Garrison Farm Improvements	ST1302	1	2,000,000					2,000,000
Silver Lake Revitalization Project	ST1401	5		50,000	250,000	100,000	100,000	500,000
Public Works - Streets Total			3,656,700	550,000	1,050,000	900,000	900,000	7,056,700
Public Works Admin								
GIS Infrastructure and Mobile Solutions	PA1301	4		18,000	18,000	18,000		54,000
Public Works Admin Total				18,000	18,000	18,000		54,000
Water Management								
Garrison Farm Improvements	WD1305	3	2,000,000					2,000,000
Water Management Total			2,000,000					2,000,000
GRAND TOTAL			9,020,300	1,096,500	1,596,200	1,430,200	1,712,200	14,855,400

City of Dover, Delaware

Capital Plan

FY 13 thru FY 17

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Bond Proceeds								
City Hall - Fire Suppression System	FC1302	1	288,000					288,000
Repair/Micro Seal Police Station Parking Lots	PD1302	2	25,300					25,300
Concrete Construction and Replacement Program	ST1202	2	60,000				85,000	145,000
Garrison Farm Improvements	ST1304	1	2,000,000					2,000,000
Bond Proceeds Total			2,373,300				85,000	2,458,300
Community Transportation Fund								
Pathway at Schutte Park	PR1403	6		120,000				120,000
Street and Alley Program	ST1201	1	1,546,700	500,000	500,000	500,000	500,000	3,546,700
Silver Lake Revitalization Project	ST1401	5			250,000			250,000
Community Transportation Fund Total			1,546,700	620,000	750,000	500,000	500,000	3,916,700
General Fund								
Customer Notification by E-IVR Automated Dialing	CU1301	2		30,000				30,000
Annual Contribution to Robbins Hose	FR1201	1	238,500	238,500	324,200	319,200	319,200	1,439,600
Server and Backup Solution Replacement	IT1301	1	42,000	7,000	21,000			70,000
Downtown Security Cameras	MR1301	1	33,000					33,000
GIS Infrastructure and Mobile Solutions	PA1301	4		18,000	18,000	18,000		54,000
Dover Park - Roof Replacement	PR1301	1	30,000					30,000
Park and Playground Improvement Program	PR13xx	2	30,000	33,000	33,000	33,000	33,000	162,000
Schutte Park Land Improvements	PR1402	5		100,000				100,000
Splash Pad at Schutte Park	PR1501	3			20,000			20,000
Skate Parks	PR1601	4					150,000	150,000
Tennis Courts at Schutte Park	PR1701	7					160,000	160,000
Concrete Construction and Replacement Program	ST1202	2			75,000	80,000		155,000
Salt Storage Facility - Schutte Park	ST1301	3	50,000					50,000
Silver Lake Revitalization Project	ST1401	5				100,000	100,000	200,000
General Fund Total			423,500	426,500	491,200	550,200	762,200	2,653,600
Homeland Security Grant								
City Hall Emergency Generator	FC1303	n/a	93,000					93,000
Server and Backup Solution Replacement	IT1301	1	15,000					15,000
Police Station Main Electric Breaker Replacement	PD1301	1	33,800					33,800
Homeland Security Grant Total			141,800					141,800

Source	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Other								
New Dover Public Library	LB0901	1	1,267,500					1,267,500
Street and Alley Program	ST1201	1			225,000	220,000	215,000	660,000
Other Total			1,267,500		225,000	220,000	215,000	1,927,500
Parkland Reserve Fund								
Splash Pad at Schutte Park	PR1501	3				150,000		150,000
Skate Parks	PR1601	4				10,000		10,000
Parkland Reserve Fund Total						160,000		160,000
State Grant								
New Dover Public Library	LB0901	1	1,267,500					1,267,500
Splash Pad at Schutte Park	PR1501	3			130,000			130,000
Skate Parks	PR1601	4					150,000	150,000
State Grant Total			1,267,500		130,000		150,000	1,547,500
GRAND TOTAL			7,020,300	1,046,500	1,596,200	1,430,200	1,712,200	12,805,400

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project #	CU1301
Project Name	Customer Notification by E-IVR Automated Dialing



Type	Improvement	Department	Customer Services
Useful Life	5-10 years	Contact	Customer Service Manager
Category	General	Priority	2
New Project:		Account Number:	
Time-Line:			

Description

One of the most popular and cost effective uses of IVR Technology involves automating the out-dialing process Another use is to add the feature of customer alerts and notifications. This automation can take a variety of forms and functionality. E-IVR automated features include the ability to broadcasting a huge number of calls to deliver a pre-recorded message or alert, targeting a specific list to be called to relay individualized information, and to automate the dialing process as an efficient and management tool for staff. It is critical to maximize the use of communication resources, advance with technology and offer features similar to local utilities and municipalities. Our existing phone system provides the foundation to add beneficial enhancements.

Justification

The E-IVR notification system gets the word out fast for emergency notification, road closures, power outages, alerts customer of electric and water disconnections that are scheduled due to nonpayment of utility account, upcoming events. The Customer Service department is submitting the request for consideration. This system should benefit City departments and Officials city wide. The phone system broadcasts from our data base, when answered the IVR plays a prerecorded message. Unsuccessful calls are noted and can be broadcast again. The benefit to the customer is to receive critical notifications and become better informed. Since the calls are automated staff, may be utilized in other functions.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Other			30,000					30,000
Total			30,000					30,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
General Fund			30,000					30,000
Total			30,000					30,000

Budget Impact/Other

Estimated annual maintenance fees. This type of notification system is already used by other utilities and municipalities in Delaware. In conjunction with electric disconnects for nonpayment, the customer would receive an automated call two days prior to the scheduled disconnection date. This serves as a reminder to remit the payment and allows the customer to prepare for the interruption of service in the event payment is not received. A customer may chose to expedite payment by using the recently implemented credit card online processing system.

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware



Project # PR1402
Project Name Schutte Park Land Improvements

Type Improvement **Department** Parks and Recreation
Useful Life 50 years **Contact** Parks & Recreation Director
Category General **Priority** 5
New Project: **Account Number:**
Time-Line:

Description

This project involves the probable land donation from a local developer. Wyoming Mill Road will be reconfigured to intersect the Villiage of Westover entrance. The price listed is for grading and seeding the donated land, which will become athletic fields. The consequences of delaying or elminating this project will be the lack of outdoor athletic field space.

Justification

Increased acreage for outdoor athletic fields. Construction to be complete in the same time frame as the new Boys & Girls Club

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Construction/Maintenance			100,000					100,000
Total			100,000					100,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
General Fund			100,000					100,000
Total			100,000					100,000

Budget Impact/Other

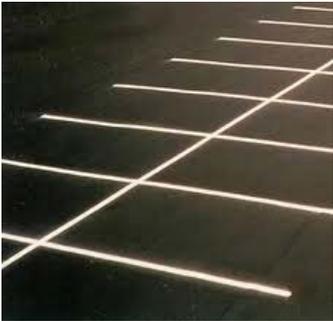
Construction to be complete in the same time frame as the new Boys & Girls Club.

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # PD1302
Project Name Repair/Micro Seal Police Station Parking Lots



Type Maintenance **Department** Police
Useful Life Unknown **Contact** Police Chief
Category General **Priority** 2
New Project: **Account Number:**
Time-Line:

Description

The southeast and southwest lots have several cracks that need to be filled and micro-sealed. If this is done during FY13, there should be no need to completely redo the station lots (milling down, repaving, and restriping of the parking lots) for another five to ten years. The city crews came over and put cold patches down on the southwest side during FY08, but the current cracks need to be addressed to prevent further damage to department vehicles as well as the vehicles owned by department personnel and visitors who use those lots.

Justification

If the repair isn't completed, the additional cracks & potholes that develop over the winter could cause damage to department and personal vehicles and become a liability issue to the city.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Construction/Maintenance		25,300						25,300
Total		25,300						25,300

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Bond Proceeds		25,300						25,300
Total		25,300						25,300

Budget Impact/Other

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # ST1201
Project Name Street and Alley Program



Type Improvement **Department** Public Works - Streets
Useful Life 20-25 years **Contact** Public Works Director
Category General **Priority** 1
New Project: **Account Number:**
Time-Line:

Description

This project will rehabilitate approximately three to five percent (3-5%) of the street and alley network each year. The estimated capital maintenance costs are \$33.7 million over a 20-year planning horizon in Fiscal Year 2005 dollars. This estimate is based on the needs survey conducted by Public Services in Fiscal year 2004. Continuous maintenance on these assets will prevent more costly reconstruction in the future. This project combines the former Street Resurfacing Program, the Alley Program and the Barrier Free Access Ramp Program

Justification

The program identifies maintenance costs for 84.79 miles of streets and 15.24 miles of alleys as of June 30, 2010. Replacement of deteriorated curbs, gutters, and sidewalks provides improved use, drainage, and the appearance of the pavement section. The Street and Alley Program schedule is driven by funding and road ratings. Total street mileage is growing each as more roads and alleys are dedicated for public maintenance due to growth.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Construction/Maintenance	4,650,000	1,516,700	500,000	725,000	720,000	715,000		8,826,700
Other		30,000						30,000
Total	4,650,000	1,546,700	500,000	725,000	720,000	715,000		8,856,700

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Community Transportation Fun	3,000,000	1,546,700	500,000	500,000	500,000	500,000		6,546,700
General Fund	1,650,000							1,650,000
Other				225,000	220,000	215,000		660,000
Total	4,650,000	1,546,700	500,000	725,000	720,000	715,000		8,856,700

Budget Impact/Other

The improvement schedule is based on the Fiscal Year 2004 ratings and Community Transportation Funds committed by area legislators. The annual funding split is proposed to be \$700,000 from the General Fund and \$1,000,000 from Community Transportation Funds in Fiscal year 2012.

NOTE: Before the issue of the General Obligation Bonds an affordability study will be conducted.

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # ST1202
Project Name Concrete Construction and Replacement Program



Type Maintenance **Department** Public Works - Streets
Useful Life 30+ years **Contact** Public Works Director
Category General **Priority** 2
New Project: No **Account Number:**
Time-Line: Continuous

Description

This program replaces and rehabilitates deteriorated sidewalks and curbs throughout the City using in-house labor and private contractors. This is in accordance with the ADA. Delaying or eliminating the project will result in continued complaints and insurance claims from citizens and visitors. In addition, further deterioration of the sidewalk network will occur.

Justification

This program promotes the interconnection of the sidewalk network to conform to ISTEA (Intermodal Surface Transportation Efficiency Act) and rehabilitates sidewalks that have root damage from City street trees. This program also facilitates compliance with the Americans with Disabilities Act as it relates to the pedestrian network as well as improving localized drainage issues.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Construction/Maintenance	80,000	60,000		75,000	80,000	85,000		380,000
Total	80,000	60,000		75,000	80,000	85,000		380,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Bond Proceeds		60,000				85,000		145,000
General Fund	80,000			75,000	80,000			235,000
Total	80,000	60,000		75,000	80,000	85,000		380,000

Budget Impact/Other

There is no impact on the operating budget as reduction in insurance claims and improved pedestrian mobility is difficult to financially quantify. The Department of Public Services maintains a prioritization list that outlines the categories of replacement. Complaints are entered on the list as they are received and prioritized by City staff.

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware



Project #	ST1401
Project Name	Silver Lake Revitalization Project

Type	Improvement	Department	Public Works - Streets
Useful Life	20-25 years	Contact	Public Works Director
Category	General	Priority	5
New Project:	Yes	Account Number:	
Time-Line:			

Description

The proposed project will remove all of the old pavement and parking areas and construct a new central parking lot and access to the boat ramp area as well as access from Kings Highway. The existing pavement condition is in poor quality, and the parking pods create a public perception problem. This project will plant trees, flowers, and shrubs below the dam on Silver Lake to Court Street along the St. Jones River in order to improve water quality and protect the stream bank. This will be a multi-year project. The department continues to receive complaints regarding the parking pods, the further deterioration of the existing pavement sections and parking areas, lack of stormwater management practices, bank erosion related to stormwater runoff and, poor site lighting.

Justification

Currently there are no stormwater management practices being implemented on this site, and the location adjacent to the St. Jones River causes direct stormwater discharge to an environmentally sensitive area. The proposed reconstruction and relocation of the loaded parking lot will allow for best management practices regarding stormwater management to be implemented at this site.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Planning/Design			50,000					50,000
Construction/Maintenance				250,000	100,000	100,000		450,000
Miscellaneous							100,000	100,000
Total			50,000	250,000	100,000	100,000	100,000	600,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Community Transportation Fun				250,000				250,000
General Fund					100,000	100,000	100,000	300,000
Total				250,000	100,000	100,000	100,000	550,000

Budget Impact/Other

The proposed project includes parking reconstruction, planning and design, and ultimately landscaping for this section of the St. Jones River.

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project #	PA1301
Project Name	GIS Infrastructure and Mobile Solutions



Type	Equipment	Department	Public Works Admin
Useful Life	3-5 years	Contact	Public Services Director
Category	General	Priority	4
New Project:	No	Account Number:	
Time-Line:			

Description

This project will be used to expand mobile data terminals (MDT's) to building inspectors and the Public Works inspector. The ability will be given to access all networked files and programs (HTE, Fortis, Outlook, etc.) along with utilization of many GIS capabilities. The Fire Marshal's office along with Code Enforcement staff have this capability and it has been beneficial for both departments.

Justification

This strategy would procure hardware and software as well as perform pilot projects that would test the ability of the City to expand in such areas of technology. The types of hardware to be purchased are GPS receivers, patch antennas, laptops, vehicle mounts, and lightweight clients. Software would be extensions used in conjunction with ESRI's ArcGIS software to perform specific tasks. Types of extensions are spatial analyst, network analyst, etc. ESRI Services may be purchased for help with advancement in the City's use of ArcGIS Server Mobile.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Other			8,000	8,000	8,000			24,000
Miscellaneous			10,000	10,000	10,000			30,000
Total			18,000	18,000	18,000			54,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
General Fund			18,000	18,000	18,000			54,000
Total			18,000	18,000	18,000			54,000

Budget Impact/Other

As pilot projects are preformed and found to be successful, budgets will grow as the pilots are implemented department or City-wide. Future software maintenance and hardware replacement (sustainability). The City is using two NASCAR races a year to implement new technologies. Along with training employees in these technologies, we are utilizing techniques used in damage assessment and emergency recovery during daily race weekend operations. To continue expanding on such pilot projects, we would need additional hardware and software. Other below represents ESRI services and support. Miscellaneous below represents mostly hardware and some software.

**WATER/WASTEWATER
FUND**

City of Dover, Delaware

Capital Plan

FY 13 thru FY 17

PROJECTS BY DEPARTMENT

Department	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Wastewater Management								
Inflow/Infiltration Removal	WW1201	1	1,000,000	1,013,800	1,264,500	1,200,000	1,207,500	5,685,800
SCADA Equipment Technology Upgrade	WW1202	2	29,300					29,300
Baltray Pump Station Replacement	WW1204	4	100,000					100,000
Dover Brook Gardens Pump Station Upgrade	WW1205	5	50,000					50,000
Brandywine Pump Station Replacement	WW1206	3	350,000					350,000
McKee Road Pump Station Communator Replacement	WW1207	6	45,000					45,000
Hazletville Road Interceptor	WW1301	8	30,000	740,000				770,000
Lakeview Drive Pump Station Replacement	WW1302	9	52,000	450,000				502,000
Westover Pump Station and Force Main Upgrade	WW1303	7	65,000	703,800				768,800
Garrison Farm Improvements	WW1304	3	2,000,000					2,000,000
Retreat Pump Station Replacement	WW1401	5		52,000	360,500			412,500
Rolling Acres Pump Station Replacement	WW1501	3			52,000	360,500		412,500
Lepore Road Sanitary Sewer Main Upgrade	WW1601	3				50,000	275,000	325,000
Delaware Tech Pump Station Replacement	WW1602	4				52,000	403,000	455,000
Silver Lake Pump Station Replacement	WW1701	4					52,000	52,000
Wastewater Management Total			3,721,300	2,959,600	1,677,000	1,662,500	1,937,500	11,957,900
Water Management								
Wellhead Redevelopment Program	WD1203	1	70,000	75,000	80,000	82,500	85,000	392,500
Piney Point Well	WD1301	4	450,000					450,000
Garrison Oak Water Tower	WD1302	3	2,000,000					2,000,000
Future Columbia Well Installation	WD1304	7	55,000				98,800	153,800
Emergency Generators	WD1306	4	80,000					80,000
SCADA Equipment Technology Upgrade	WD1501	5			80,000	80,000		160,000
Water Quality Improvements	WQ1201	2	479,000	905,000	960,000	950,000	950,000	4,244,000
Water Treatment Plant Process Improvements	WQ1303	5		150,000	350,000	550,000		1,050,000
Water Management Total			3,134,000	1,130,000	1,470,000	1,662,500	1,133,800	8,530,300
GRAND TOTAL			6,855,300	4,089,600	3,147,000	3,325,000	3,071,300	20,488,200

City of Dover, Delaware

Capital Plan

FY 13 thru FY 17

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Bond Proceeds								
Garrison Farm Improvements	WD1303	3	2,000,000					2,000,000
Emergency Generators	WD1306	4	80,000					80,000
Water Quality Improvements	WQ1201	2			960,000	950,000		1,910,000
Garrison Farm Improvements	WW1304	3	2,000,000					2,000,000
Bond Proceeds Total			4,080,000		960,000	950,000		5,990,000
Impact Fee Reserve								
Piney Point Well	WD1301	4	250,000					250,000
Future Columbia Well Installation	WD1304	7					98,800	98,800
Brandywine Pump Station Replacement	WW1206	3	211,000					211,000
Hazletville Road Interceptor	WW1301	8	24,000	592,000				616,000
Westover Pump Station and Force Main Upgrade	WW1303	7	65,000	703,800				768,800
Retreat Pump Station Replacement	WW1401	5		21,200	144,200			165,400
Rolling Acres Pump Station Replacement	WW1501	3			20,800	144,200		165,000
Lepore Road Sanitary Sewer Main Upgrade	WW1601	3				20,800	21,000	41,800
Impact Fee Reserve Total			550,000	1,317,000	165,000	165,000	119,800	2,316,800
Water/Wastewater Fund								
Wellhead Redevelopment Program	WD1203	1	70,000	75,000	80,000	82,500	85,000	392,500
Piney Point Well	WD1301	4	200,000					200,000
Garrison Oak Water Tower	WD1302	3	2,000,000					2,000,000
Future Columbia Well Installation	WD1304	7	55,000					55,000
SCADA Equipment Technology Upgrade	WD1501	5			80,000	80,000		160,000
Water Quality Improvements	WQ1201	2	479,000	905,000			950,000	2,334,000
Water Treatment Plant Process Improvements	WQ1303	5		150,000	350,000	650,000		1,150,000
Inflow/Infiltration Removal	WW1201	1	1,000,000	1,013,800	1,264,500	1,200,000	1,207,500	5,685,800
SCADA Equipment Technology Upgrade	WW1202	2	29,300					29,300
Baltray Pump Station Replacement	WW1204	4	100,000					100,000
Dover Brook Gardens Pump Station Upgrade	WW1205	5	50,000					50,000
Brandywine Pump Station Replacement	WW1206	3	139,000					139,000
McKee Road Pump Station Communator Replacement	WW1207	6	45,000					45,000
Hazletville Road Interceptor	WW1301	8	6,000	148,000				154,000
Lakeview Drive Pump Station Replacement	WW1302	9	52,000	450,000				502,000
Retreat Pump Station Replacement	WW1401	5		30,800	216,300			247,100
Rolling Acres Pump Station Replacement	WW1501	3			31,200	216,300		247,500

Source	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Lepore Road Sanitary Sewer Main Upgrade	WW1601	3				29,200	254,000	283,200
Delaware Tech Pump Station Replacement	WW1602	4				52,000	403,000	455,000
Silver Lake Pump Station Replacement	WW1701	4					52,000	52,000
Water/Wastewater Fund Total			4,225,300	2,772,600	2,022,000	2,310,000	2,951,500	14,281,400
GRAND TOTAL			8,855,300	4,089,600	3,147,000	3,425,000	3,071,300	22,588,200

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # WW1207
Project Name McKee Road Pump Station Communator Replacement



Type Improvement **Department** Wastewater Management
Useful Life 20-25 years **Contact** Public Works Director
Category Water/Wastewater **Priority** 6 --
New Project: No **Account Number:** 417-6900-569.40-31
Time-Line:

Description

The proposed project includes the replacement of the comminator at the influent line to the pumping station installed in 1995. This acts as a screen/grinder at the influent side of the station, cutting or stopping large debris from entering the wet well and clogging the pumps. The comminator motor has run 24/7 since the initial startup of the pumping station.

Justification

Replace the aging equipment to prevent the need for costly unbudgeted repairs to maintain operation. Unbudgeted costly repairs to comminator and damage to a pump when failure occurs. Pump failure resulting in a sewage spill into waterway or backup in a residence. Due to the age of the station, certain parts are no longer obtainable, and replacement of equipment is costly.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Planning/Design	10,000							10,000
Construction/Maintenance		45,000						45,000
Total	10,000	45,000						55,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Water/Wastewater Fund	10,000	45,000						55,000
Total	10,000	45,000						55,000

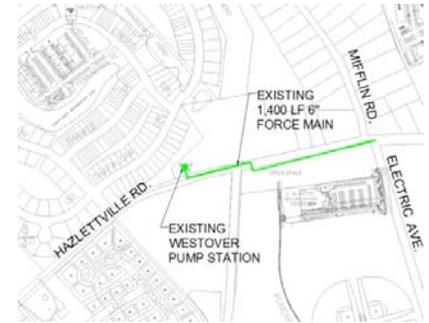
Budget Impact/Other

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # WW1303
Project Name Westover Pump Station and Force Main Upgrade



Type Improvement **Department** Wastewater Management
Useful Life 20-25 years **Contact** Public Works Director
Category Water/Wastewater **Priority** 7 --
New Project: No **Account Number:** 417-6900-569.40-31
Time-Line:

Description

The proposed project includes the upgrade of the Smith & Loveless pumping station and force main installed in 1994. The pump station's available capacity will be consumed with the build out of the Village of Cannon Mills and will be in need of additional capacity in order to be able receive additional flow from the west, specifically, the new Dover High School. The project will include replacement of interior six-inch suction and discharge piping with eight-inch pipe and upgrade 1,400 feet of six-inch force main to 12-inch diameter pipe from the station to Electric Avenue.

Justification

Provide adequate capacity to receive additional sewage flow from the immediate vicinity due to development and annexation. Pump failure resulting in a sewage spill into waterways or backup in a residence. Design and bid in Fiscal 2013; construction in Fiscal 2014.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Planning/Design		65,000						65,000
Construction/Maintenance			703,800					703,800
Total		65,000	703,800					768,800

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Impact Fee Reserve		65,000	703,800					768,800
Total		65,000	703,800					768,800

Budget Impact/Other

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project #	WW1304
Project Name	Garrison Farm Improvements

Type	Improvement	Department	Wastewater Management
Useful Life	Unknown	Contact	Public Works Director
Category	Water/Wastewater	Priority	3
New Project:	Yes	Account Number:	
Time-Line:			

Description

This project will design and construct multiple components of wastewater infrastructure at the proposed Garrison Oak Technical Park, located on White Oak Road, east of Route 1. Existing Pump Station 14 (White Oak Road Pump Station) will be abandoned, the existing flows from this station will be rerouted, via gravity flow, to the new Pump Station 14R, which will be designed and constructed within the Garrison Oak Technical Park. Existing Pump Station 5 (White Oak Farms) currently receives the effluent flow from Pump Station 14, by way of a force main. Pump Station 5 will be upgraded to facilitate the increase flow from the proposed Garrison Oak Technical Park. The flow from the proposed Pump Station 14R will be routed to the rehabilitated Pump Station 5 by a force main that will travel within the White Oak Road right-of-way.

Justification

Wastewater infrastructure is a critical component of the success of this subdivision. Each component of this improvement is necessary to properly convey the anticipated wastewater flow through our system and ultimately transmit to the Kent County Wastewater Treatment Plant.

Delaying or eliminating this project will result in a technical park without proper wastewater infrastructure, which will turn potential tenants away from the lots.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Planning/Design		365,000						365,000
Construction/Maintenance		1,463,000						1,463,000
Other		172,000						172,000
Total		2,000,000						2,000,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Bond Proceeds		2,000,000						2,000,000
Total		2,000,000						2,000,000

Budget Impact/Other

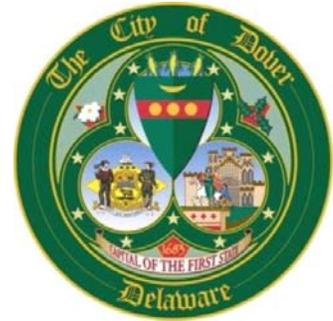
As with all subdivisions, the infrastructure will increase the operations and maintenance requirements of the Wastewater Management Division within the Department of Public Works

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # WW1602
Project Name Delaware Tech Pump Station Replacement



Type Improvement **Department** Wastewater Management
Useful Life Unknown **Contact** Public Works Director
Category Water/Wastewater **Priority** 4
New Project: Yes **Account Number:** 417-6900-569.40-31
Time-Line:

Description

This project calls for replacement of the Smith & Loveless package pumping station installed in 1975 in order to handle the increased flows from the area. The station has exceeded its life anticipated expectancy of 20-25 years and is in need of a capacity upgrade due to anticipated increase flow.

Justification

Replace the aged station with a completely new station to prevent the need for costly unbudgeted repairs to maintain operation. Pump failure resulting in a sewage spill into waterway or backup in a residence. Due to the age of the station, certain parts are no longer obtainable, and replacement of equipment is costly. Design and bid in Fiscal 2016; construction in Fiscal 2017.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Planning/Design					52,000			52,000
Construction/Maintenance						403,000		403,000
Total					52,000	403,000		455,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Water/Wastewater Fund					52,000	403,000		455,000
Total					52,000	403,000		455,000

Budget Impact/Other

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware



Project #	WW1701
Project Name	Silver Lake Pump Station Replacement

Type	Improvement	Department	Wastewater Management
Useful Life	Unknown	Contact	Public Works Director
Category	Water/Wastewater	Priority	4
New Project:	Yes	Account Number:	147-6900-569.40-31
Time-Line:			

Description

This project calls for replacement of the Smith & Loveless package pumping station installed in 1982 in order to handle development in the area, as well as completely rehabilitate the wet well side of the pump station using the poly-triplex system liner. The station has exceeded its life expectancy of 20-25 years and is in need of a capacity upgrade to handle anticipated growth in the basin.

Justification

Replace the aged station with a completely new station to prevent the need for costly unbudgeted repairs to maintain operation. The wet well has deteriorated due to age and is subject to groundwater infiltration. Pump failure resulting in a sewage spill into waterways or backup in a residence. Because of the age of the pump station, certain parts are no longer obtainable and replacement of equipment is costly. Design and bid in Fiscal 2017; construction in Fiscal 2018.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Planning/Design						52,000		52,000
Construction/Maintenance							375,000	375,000
Total						52,000	375,000	427,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Water/Wastewater Fund						52,000	375,000	427,000
Total						52,000	375,000	427,000

Budget Impact/Other

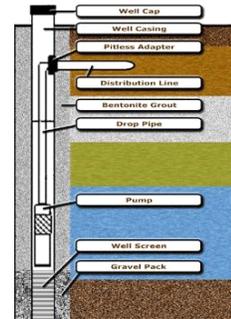
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Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # WD1203
Project Name Wellhead Redevelopment Program



Type Improvement **Department** Water Management
Useful Life 20-25 years **Contact** Public Works Director
Category Water/Wastewater **Priority** 1
New Project: No **Account Number:** 417-6800-568.40-34
Time-Line:

Description

This project will provide for rehabilitation and repair of each deep wellhead in an effort to maintain operations and/or increase/maintain the yield of each well as it relates to the permitted allocation.

FY 2008; total well inspection and testing performed. FY 2009: Motors at Wells #6A and #9 were rebuilt, and wells #13R and #15 were redeveloped. FY 2010: Well #10. FY 2011: Well #4 redevelopment and well piping improvements at various well locations, as well as continued well testing. FY 2012: Well #1 redevelopment. FY2013: Work will be determined following the testing in FY2012.

Justification

The well screening and gravel pack requires cleaning over time due to a buildup of mineral deposits and foreign materials such as clay and silt. This maintenance effort is critical to ensure that production can continue to meet demand. It is also necessary to maintain the operational aspects of each well and provide repairs as needed to minimize downtime to maintain system capacity.

Delaying or eliminating this project would result in the continued deterioration of the well screen, gravel pack, and well yield over time. It would also result in increased well downtime, emergency repairs, and decreased capacity. These issues can lead to increased flow pattern changes and water quality concerns.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Construction/Maintenance	460,962	70,000	75,000	80,000	82,500	85,000	87,500	940,962
Total	460,962	70,000	75,000	80,000	82,500	85,000	87,500	940,962

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Water/Wastewater Fund	460,962	70,000	75,000	80,000	82,500	85,000	87,500	940,962
Total	460,962	70,000	75,000	80,000	82,500	85,000	87,500	940,962

Budget Impact/Other

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # WD1302
Project Name Garrison Oak Water Tower



Type Improvement **Department** Water Management
Useful Life 90+ years **Contact** Public Works Director
Category Water/Wastewater **Priority** 3
New Project: Yes **Account Number:** 417-6800-568.40-31
Time-Line:

Description
 This project will design and construct multiple components of water infrastructure at the proposed Garrison Oak Technical Park, located on White Oak Road, east of Route 1. A 1.5 MG elevated water storage tank will be constructed on the site, as well as approximately 10,675 linear feet of twelve-inch (12") water main. Each lot within the subdivision will have a water service stub, which will terminate at the property line.

Justification
 Water infrastructure is a critical component of the success of this subdivision. The elevated water storage tank is necessary due to the water demand of one tenant in the park. The twelve-inch (12") water main, which connects to the existing distribution system to the north and the south, is required to meet proper hydraulic requirements.
 Delaying or eliminating this project will result in a technical park without proper water infrastructure, which will turn potential tenants away from the lots.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Planning/Design	95,000	49,000						144,000
Construction/Maintenance	600,000	1,779,000						2,379,000
Other		172,000						172,000
Total	695,000	2,000,000						2,695,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Water/Wastewater Fund	695,000	2,000,000						2,695,000
Total	695,000	2,000,000						2,695,000

Budget Impact/Other
 The infrastructure will increase the operations and maintenance requirements of the Water Production and Water Management Division within the Department of Public Works.

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project #	WQ1201
Project Name	Water Quality Improvements



Type	Improvement	Department	Water Management
Useful Life	90+ years	Contact	Public Works Director
Category	Water/Wastewater	Priority	2
New Project:	No	Account Number:	417-6800-568.40-31
Time-Line:			

Description

This project was first identified by staff and the 2006 Water Master Plan Update, and has since become further refined with the FY 2006 Water Quality Evaluation. Projects to be included under this category primarily consist of replacement or relining of old unlined cast iron water main within the City’s water distribution system; system upgrades to improve system control; and utilization of a consultant to provide additional design and evaluation services, as needed. Recent research and data collection has produced a Water Main Rehabilitation Priority List, based on several criteria to identify water mains that are in need of replacement or relining. Pipes will be upgraded according to the severity of the pipe condition, as well as coordination with the City of Dover’s Public Services Street Rehabilitation Program. Timeline/Current Status:between FY 2008 and FY 2010, the deep well contact chambers were designed and installed. Between FY 2008 and FY 2011 the water mains that were replaced include, Washington Street, Pennsylvania Avenue, South Street, Pear Street, West Street, Hazel Road, Maryland Avenue, American Avenue, Bayard Avenue, Greenhill Avenue, Bayard Avenue Alley and Loockerman Street. Operational efforts, such as flushing, will continue to occur on a routine basis. FY 2012 improvements include, N. Pennsylvania Ave., American Ave. Ext., Madison St., Rodney Rd., New Street, Ross Street and Bradford Street (near Wesley College). As part of the Water Main Rehabilitation Priority List, water lines were identified throughout the City that require replacing/relining. The following water line rehab projects are scheduled for FY2013: William Street, West Street & Alley. As part of the Water Main Rehabilitation Priority List, water lines were identified throughout the City that requires replacement/relining. Using this as a guide the following water line rehabilitation projects are scheduled for FY 2013: William Street, West Street West Alley and West Street East Alley.

Justification

Water quality complaints have eroded consumer confidence in the City’s water supply as the water is perceived to be aesthetically unpleasant. In order to reduce complaints and potentially alleviate this problem, it is necessary to implement the improvements identified by staff, the 2006 Water Master Plan Update, and the FY 2006 Water Quality Evaluation. Delaying or eliminating this project will prolong customer dissatisfaction and further erode confidence in the City’s water supply. In addition, main rehabilitation and replacement, ensuring pipes do not significantly exceed the expected life cycle, is critical to provide a reliable supply of water for our customers and for fire suppression. Water leaks and breaks on older lines can have a significant impact on our ability to serve over time. Addressing the brown water and associated water quality concerns of the City’s water system will not only require capital improvements to the system but also operational changes. Some operation changes will result in no net effect on the operating budget, while others will need to be addressed in the development of future operating budgets. Such items include tools and supplies necessary to improve system sampling and monitoring as well as tools and supplies necessary to improve system-wide flushing operations.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Construction/Maintenance		479,000	905,000	960,000	950,000	950,000	1,600,000	5,844,000
Total		479,000	905,000	960,000	950,000	950,000	1,600,000	5,844,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Bond Proceeds				960,000	950,000			1,910,000
Water/Wastewater Fund		479,000	905,000			950,000	1,600,000	3,934,000
Total		479,000	905,000	960,000	950,000	950,000	1,600,000	5,844,000

Budget Impact/Other

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ELECTRIC FUND

Department	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
McKee Run Turbine Level Window Modification	EG1306	6	85,000					85,000
McKee Run Unit 3 Air Heater Expansion Joint	EG1307	7	80,000					80,000
McKee Run Unit 3 Stack Repairs	EG1309	9	27,000	50,000				77,000
McKee Run Units 1 & 2 Stack Repairs	EG1310	10	75,000					75,000
Van Sant Capacity Increase	EG1311	n/a	550,000					550,000
McKee Run Unit 3 Generator Repairs	EG1312	1	236,000					236,000
Units 1 & 2 Boiler Repairs	EG1401	2		18,000	20,000	29,000		67,000
Unit 3 Cooling Tower Repairs	EG1402	1			571,000	52,000	138,000	761,000
Unit 3 Cooling Water Line Repairs	EG1403	n/a		240,000				240,000
McKee Run High Energy Piping Repairs	EG1406	1		80,000				80,000
Metering System Upgrades	EG1407	6		25,000	125,000			150,000
McKee Run Building Equipment Replacement	EG1601	n/a				110,000	50,000	160,000
Van Sant Unit 11 Major Overhaul/Inspection	EG1701	3					900,000	900,000
Power Plant Total			2,184,300	1,919,500	1,094,000	747,000	2,188,000	8,132,800
GRAND TOTAL			4,881,000	4,767,800	3,656,000	3,194,200	4,479,500	20,978,500

City of Dover, Delaware

Capital Plan

FY 13 thru FY 17

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Depreciation Reserve								
Distribution Upgrades	EE1200	1		250,000	250,000	250,000		750,000
Depreciation Reserve Total				250,000	250,000	250,000		750,000
Electric I & E Fund								
Distribution Upgrades	EE1200	1	400,000	150,000	150,000	150,000	400,000	1,250,000
Lighting Project and Rehabilitation	EE1202	4	100,000	50,000	50,000	50,000	50,000	300,000
Equipment Replacement	EE1203	3	40,000	40,000	40,000	40,000	40,000	200,000
Frazier Substation Reliability Upgrade	EE1205	9	610,200					610,200
Distribution Feeder Replacement Program	EE1206	8	277,500	277,500	120,500	277,500	277,500	1,230,500
Distribution Capacitors and Controls	EE1207	10	125,000	60,000	50,000	50,000	50,000	335,000
Transmission Line Maintenance Program	EE1208	7	75,000	75,000	75,000	75,000	75,000	375,000
SCADA Master Hardware Replacement	EE1209	6					75,000	75,000
New Developments	EE1212	1	450,000	450,000	450,000	450,000	450,000	2,250,000
Outage Management & Automatic Voice Reponse	EE1300	n/a	250,000					250,000
69 kV Substation Switch Replacement	EE1301	n/a	55,000	80,000				135,000
Horsepond Substation Reliability Upgrade	EE1302	n/a	170,000	591,800				761,800
Division Street Substation Fence	EE1304	n/a	70,000					70,000
General Scott Switchgear	EE1400	n/a	50,000	800,000	300,000			1,150,000
Horsepond to Cartanza 69 kV Rebuild	EE1500	n/a			330,500			330,500
System Automation	EE1501	n/a			300,000	150,000	150,000	600,000
69 kV Cable Replacement North Street	EE1502	n/a			85,000	480,700		565,700
System Operations Monitoring	EE1503	n/a			30,000			30,000
College Road to McKee Substation Feeders	EE1504	n/a			307,000			307,000
McKee Run Yard Rebuild	EE1600	n/a				450,000	700,000	1,150,000
Units 1 & 2 Cooling Tower Repairs	EG1102	8	37,300					37,300
McKee Run Unit 3 Turbine Inspection	EG1103	3	673,000				188,000	861,000
McKee Run Unit 3 Boiler Systems	EG1202	2	129,000		144,000		344,000	617,000
McKee Run Unit 3 Auxillary System Components	EG1203	4	55,000	188,500	45,000	6,000	34,000	328,500
Van Sant Unit 11 Component Replacements	EG1207	4		75,000	75,000	143,000	78,000	371,000
McKee Run & VanSant Preservation of Structures	EG1209	n/a		42,000		165,000	142,000	349,000
McKee Run Unit 3 Turbine Repairs	EG1212	1	115,000	1,031,000			10,000	1,156,000
McKee Run Units 1 & 2 Component Repairs	EG1304	4	52,000	100,000	44,000	172,000	234,000	602,000
Power Plant Equipment Replacements	EG1305	1	70,000	70,000	70,000	70,000	70,000	350,000
McKee Run Turbine Level Window Modification	EG1306	6	85,000					85,000
McKee Run Unit 3 Air Heater Expansion Joint	EG1307	7	80,000					80,000
McKee Run Unit 3 Stack Repairs	EG1309	9	27,000	50,000				77,000
McKee Run Units 1 & 2 Stack Repairs	EG1310	10	75,000					75,000

Source	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
McKee Run Unit 3 Generator Repairs	EG1312	1	236,000					236,000
Units 1 & 2 Boiler Repairs	EG1401	2		18,000	20,000	29,000		67,000
Unit 3 Cooling Tower Repairs	EG1402	1			571,000	52,000	138,000	761,000
Unit 3 Cooling Water Line Repairs	EG1403	n/a		240,000				240,000
McKee Run High Energy Piping Repairs	EG1406	1		80,000				80,000
Metering System Upgrades	EG1407	6		25,000	125,000			150,000
McKee Run Building Equipment Replacement	EG1601	n/a				110,000	50,000	160,000
Van Sant Unit 11 Major Overhaul/Inspection	EG1701	3					900,000	900,000
Substation Temperature Control Equip. Replacement	EQ001	n/a	12,000					12,000
Electric I & E Fund Total			4,319,000	4,493,800	3,382,000	2,920,200	4,455,500	19,570,500
Future Capacity Reserve Fund								
Van Sant Capacity Increase	EG1311	n/a	550,000					550,000
Future Capacity Reserve Fund Total			550,000					550,000
GRAND TOTAL			4,869,000	4,743,800	3,632,000	3,170,200	4,455,500	20,870,500

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # EE1200
Project Name Distribution Upgrades



Type Improvement **Department** Electric Engineering
Useful Life 20-25 years **Contact** Electric Director
Category Electric **Priority** 1
New Project: No **Account Number:** 487-8300-563.90-25
Time-Line:

Description

This project involves the systemic replacement of overhead lines with underground lines whenever services are being moved, wire is damaged, trees cause a high number of outages, or development is in progress, and when it is beneficial to the Utility to convert to underground. This can involve a single line section or an entire residential neighborhood. Annual outage records are reviewed and selected areas are scheduled for upgrade to underground service. Additionally, this program funds the replacement of existing underground conductors and equipment that have reached their useful life and have started failing and require replacement.

This account is used to upgrade any trouble areas during the year. The following developments are to be upgraded in FY2013: Capitol Park, Dover East, and Morris Estates II.

Justification

The number of storm and tree-related outages have been greatly reduced under this program and further improvements can be made to insure the most reliable electric service possible. Reliability has become one of most important factors to electric customers, second only to safety. The utility has responded by attempting to provide the most reliable system possible. Underground cable replacements are necessary as the useful, reliable, life of the original underground cable was 20-30 years. By proactively replacing this cable we will minimize outages and improve system reliability. In addition to cable replacement, overhead lines are replaced with underground to minimize outages caused by tree growth or animal contact. Lastly, overhead lines that have reached the end of their useful life are replaced with underground instead of rebuilding the overhead.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: Continued outages lead to increased complaints from our customers and will lead to customer dissatisfaction. There will be increased costs for repairs made under outage conditions as well as loss of electric revenue.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Construction/Maintenance	2,554,000	400,000	400,000	400,000	400,000	400,000		4,554,000
Total	2,554,000	400,000	400,000	400,000	400,000	400,000		4,554,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Depreciation Reserve			250,000	250,000	250,000			750,000
Electric Bond	802,904							802,904
Electric I & E Fund	1,751,096	400,000	150,000	150,000	150,000	400,000		3,001,096
Total	2,554,000	400,000	400,000	400,000	400,000	400,000		4,554,000

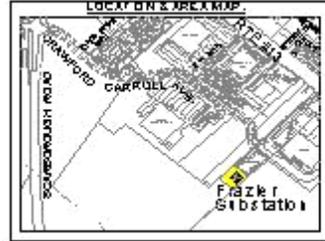
Budget Impact/Other

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project #	EE1205
Project Name	Frazier Substation Reliability Upgrade



Type	Improvement	Department	Electric Engineering
Useful Life	20-25 years	Contact	Electric Director
Category	Electric	Priority	9 --
New Project:	No	Account Number:	487-8300-563.70-27
Time-Line:			

Description

The high side of the substation will be upgraded to include transmission line protection breakers as well as the transformer breaker.

TIME-LINE/CURRENT STATUS: The design began in July 2011; materials will be ordered in July 2012 and construction to be completed by February 2013.

COMMENTS: The completion date is dependent on material lead times, such as steel. Winter weather could also be a factor, if the above lead times cause a late fall start.

Justification

When the transmission line experiences a fault this substation loses power until the short circuit is found and the appropriate switching is accomplished. With the installation of the two new line breakers the faulted transmission line will be isolated from the substation and the customers will not experience an interruption of service.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: Accepting the outages in the northwest section of the system during transmission line faults.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Planning/Design	155,000							155,000
Construction/Maintenance		610,200						610,200
Total	155,000	610,200						765,200

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Electric I & E Fund	155,000	610,200						765,200
Total	155,000	610,200						765,200

Budget Impact/Other

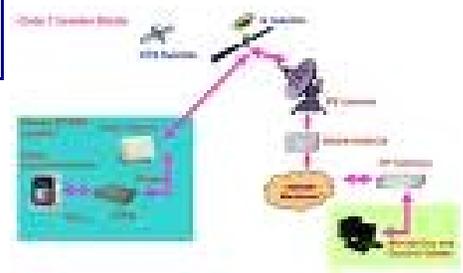
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Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # EE1209
Project Name SCADA Master Hardware Replacement



Type Improvement **Department** Electric Engineering
Useful Life 5 years **Contact** Electric Director
Category Electric **Priority** 6 --
New Project: Yes **Account Number:** 487-8300-563.80-38
Time-Line:

Description
 This project will replace the Master Station hardware. The Master Station receives all the analog data, alarms and control for all electrical substations and wastewater lift stations. The Master Station is comprised of Dual Host Servers, Dual Operator consoles, paging system, web server, 2-Firewalls for DMZ and One remote access/support firewall.
 TIME-LINE/CURRENT STATUS: Equipment will be ordered and replaced during the FY 17 budget year.

Justification
 The equipment will reach the end of its expected life. It should be noted that this computer system operates 24/7. The additional firewalls are required to meet required NERC CIP Cyber Security Standards.
 CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: If the system fails we will not be able to monitor or control electrical substations and we will not be able to view alarms for wastewater lift stations. This failure could result in electrical outages or wastewater overflows.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Construction/Maintenance						75,000		75,000
Total						75,000		75,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Electric I & E Fund						75,000		75,000
Total						75,000		75,000

Budget Impact/Other

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # EE1302
Project Name Horsepond Substation Reliability Upgrade



Type Improvement **Department** Electric Engineering
Useful Life 20-25 years **Contact** Electric Director
Category Electric **Priority** n/a
New Project: No **Account Number:** 487-8300-563.70-27
Time-Line:

Description
 The high-side of the substation will be upgraded to include two transmission line protection breakers.
 The design and long lead time materials will be completed in FY 2013 and the majority of the materials will be purchased and construction completed in FY 2014.

Justification
 When the transmission line experiences a fault this substation loses power until the short circuit is found and the appropriate switching is accomplished. With the installation of the line breakers the faulted transmission line will be isolated from the substation and the customers will not experience an interruption of service.
 CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: Accepting the outages in the southeast section of the system during transmission line faults.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Planning/Design		70,000	60,000					130,000
Construction/Maintenance		100,000	531,800					631,800
Total		170,000	591,800					761,800

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Electric I & E Fund		170,000	591,800					761,800
Total		170,000	591,800					761,800

Budget Impact/Other

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # EE1304
Project Name Division Street Substation Fence



Type Improvement **Department** Electric Engineering
Useful Life 20-25 years **Contact** Electric Director
Category Electric **Priority** n/a
New Project: No **Account Number:** 487-8300-563.70-27
Time-Line:

Description

Replace the existing fence at Division Street Substation.
 TIME-LINE/CURRENT STATUS: FY 2013
 COMMENTS: The existing fence does not meet the National Electric Safety Code (NESC) and is in poor condition. Division Street substation is located in a populated area with heavy foot traffic. As this structure continues to deteriorate, the safety concern steadily increases. Entrance into the substation by an unauthorized person, can be deadly!

Justification

This project will replace the existing fence at Division Street Substation with a decorative fence, similar to the fence that was erected at St. Jones Substation.
 CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: Existing structure does not meet the National Electric Safety Code (NESC).

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Planning/Design		70,000						70,000
Total		70,000						70,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Electric I & E Fund		70,000						70,000
Total		70,000						70,000

Budget Impact/Other

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # EE1400
Project Name General Scott Switchgear



Type Improvement **Department** Electric Engineering
Useful Life 20-25 years **Contact** Electric Director
Category Electric **Priority** n/a
New Project: No **Account Number:**
Time-Line:

Description

This project will replace the metal clad switchgear and replace the distribution breakers as they have reached the end of their useful life.

Justification

This station carries the industrial and residential load on the west side of Dover. The station distribution switch gear was installed in 1985. Additionally, the breakers have numerous moving parts, including plastic components that tend to fail with age resulting in mis-operation of the breaker.

CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: General Scott’s switchgear is aging and replacing it will reduce the possibility of outages due to aged equipment failure. Additionally, another feeder will be added to the substation to provide a 12 kV feed to a large commercial customer. Due to the rate tariffs, this 12kV feed will increase revenue should it become the primary feed, which is currently in discussion.

TIME-LINE/CURRENT STATUS: Engineering will be completed in FY13. Construction of the new metal clad switchgear in FY14. Installation and commissioning completed in FY 2015.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Planning/Design		50,000						50,000
Construction/Maintenance			800,000	300,000				1,100,000
Total		50,000	800,000	300,000				1,150,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Electric I & E Fund		50,000	800,000	300,000				1,150,000
Total		50,000	800,000	300,000				1,150,000

Budget Impact/Other

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # EE1500
Project Name Horsepond to Cartanza 69 kV Rebuild



Type Improvement **Department** Electric Engineering
Useful Life 20-25 years **Contact** Electric Director
Category Electric **Priority** n/a
New Project: No **Account Number:** TBD
Time-Line:

Description

Replace the poles, conductor, and insulators from Horsepond Substation to Long Point Road.
 COMMENTS: Alternative pole materials will be explored to minimize future woodpecker damage to the new segment.

Justification

Currently, the conductor size from Horsepond substation to Long Point Road limits the capacity that can be carried on Feeder 4. Upgrading the existing 636 ACSR to 795 ACSR will increase the capacity and result in a standard conductor size from Cartanza Substation to Horsepond Substation. Additionally the poles have nearly reached the life expectancy due to numerous problems with woodpecker destruction. The annual pole testing program has noted deficiencies in the above ground condition of this line segment.
 CONSEQUENCES OF DELAYING OR ELIMINATING THIS PROJECT: Aging poles and hardware may fail causing outages in east Dover.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Planning/Design				75,000				75,000
Construction/Maintenance				255,500				255,500
Total				330,500				330,500

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Electric I & E Fund				330,500				330,500
Total				330,500				330,500

Budget Impact/Other

Capital Plan

FY 13 *thru* FY 17

City of Dover, Delaware

Project # EE1501
Project Name System Automation



Type Improvement **Department** Electric Engineering
Useful Life 5-10 years **Contact** Electric Director
Category Electric **Priority** n/a
New Project: No **Account Number:** TBD
Time-Line:

Description
 Design, develop, and install a self-healing or “smart” distribution system.

Justification
 This project will include an engineering study to be performed using a system model to develop a scheme that will allow the distribution system to be self-healing in the event of a fault. Following the study, automation equipment will be purchased to detect problems on the system, isolate the affected area, and reenergize lines not affected. This will improve the reliability of the city’s local electric grid, minimize customer outages, and increase customer satisfaction.

Expenditures	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Planning/Design				300,000	150,000	150,000		600,000
Total				300,000	150,000	150,000		600,000

Funding Sources	Prior	FY 13	FY 14	FY 15	FY 16	FY 17	Future	Total
Electric I & E Fund				300,000	150,000	150,000		600,000
Total				300,000	150,000	150,000		600,000

Budget Impact/Other

VEHICLE REPLACEMENT

City of Dover, Delaware
VEHICLE/EQUIPMENT REPLACEMENTS
 FY 13 thru FY 17

FUNDING SOURCE SUMMARY

Source	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Electric I & E Fund	146,000	338,400	97,400	548,000	352,000	<i>1,481,800</i>
General Fund	399,900	1,919,200	1,208,500	1,002,200	586,000	<i>5,115,800</i>
Water/Wastewater Fund	524,500	383,400	619,000	980,300	701,700	<i>3,208,900</i>
GRAND TOTAL	1,070,400	2,641,000	1,924,900	2,530,500	1,639,700	<i>9,806,500</i>

City of Dover, Delaware
VEHICLE/EQUIPMENT REPLACEMENTS
 FY 13 thru FY 17

PROJECTS BY DEPARTMENT

Department	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Code Enforcement								
2002 Dodge Pick Up	14Veh #18	n/a		15,000				15,000
2001 Dodge Pick Up	14Veh# 16	n/a		15,000				15,000
2007 Dodge Pick Up	16Veh# 17	n/a				17,000		17,000
Code Enforcement Total				30,000		17,000		47,000
Facilities Management								
1996 Dodge B2500 (438)	14Veh# 438	n/a		16,100				16,100
1996 Ford E350 (436)	15Veh# 436	n/a			16,100			16,100
1999 Dodge RMV Van (435)	16Veh# 435	n/a				16,100		16,100
Facilities Management Total				16,100	16,100	16,100		48,300
Information Technology								
Server and Backup Solution Replacement	IT1301	1	57,000	7,000	21,000			85,000
Information Technology Total			57,000	7,000	21,000			85,000
Life Safety (Fire Marshal)								
2003 Ford Expedition	15Veh# 23	n/a			27,500			27,500
2005 Ford Expedition	16Veh# 28	n/a				28,500		28,500
2008 Dodge Durango	17Veh# 12	n/a					29,500	29,500
Life Safety (Fire Marshal) Total					27,500	28,500	29,500	85,500
Mayor								
Downtown Security Cameras	MR1301	1	33,000					33,000
Mayor Total			33,000					33,000
Permtting and Inspections								
2005 Ford F150	15Veh# 13	n/a			16,000			16,000
2005 Ford Crown Victoria	15Veh# 25	n/a			16,000			16,000
2001 Dodge Pick Up	16Veh# 19	n/a				17,000		17,000
2001 Dodge Pick Up	16Veh# 22	n/a				17,000		17,000
Permtting and Inspections Total					32,000	34,000		66,000

Department	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Planning								
2004 Ford Station Wagon	15Veh# 3	n/a			16,000			16,000
Planning Total					16,000			16,000
Police								
2007 Ford Crown Victoria (201)	13Veh# 201	n/a	23,800					23,800
1999 Ford Taurus (204)	13Veh# 204	n/a	18,900					18,900
2007 Ford Crown Victoria (216)	13Veh# 216	n/a	23,800					23,800
2007 Ford Crown Victoria (220)	13Veh# 220	n/a	23,800					23,800
2006 Ford Crown Victoria (232)	13Veh# 232	n/a	23,800					23,800
2007 Ford Crown Victoria (236)	13Veh# 236	n/a	23,800					23,800
2006 Ford Crown Victoria (217)	14Veh# 217	n/a		23,800				23,800
2007 Ford Crown Victoria (228)	14Veh# 228	n/a		23,800				23,800
2007 Ford Crown Victoria (238)	14Veh# 238	n/a		23,800				23,800
2008 Ford Crown Victoria (239)	14Veh# 239	n/a		23,800				23,800
2000 Ford Taurus (241)	14Veh# 241	n/a		18,900				18,900
2000 Ford Taurus (242)	14Veh# 242	n/a		18,900				18,900
2008 HD Motorcycle FHP (256)	14Veh# 256	n/a		18,800				18,800
2008 HD Motorcycle FHP	14Veh# 257	n/a		18,800				18,800
2008 Ford Crown Victoria (258)	14Veh# 258	n/a		23,800				23,800
2007 Ford Crown Victoria (278)	14Veh# 278	n/a		23,800				23,800
2007 Ford Crown Victoria (292)	14Veh# 292	n/a		23,800				23,800
2008 Ford Crown Victoria (293)	14Veh# 293	n/a		23,800				23,800
2002 Ford Taurus (206)	15Veh# 206	n/a			18,900			18,900
2007 Ford Crown Victoria (227)	15Veh# 227	n/a			23,800			23,800
2000 Ford Crown Victoria (234)	15Veh# 234	n/a			23,800			23,800
2009 HD Motorcycle FHP (266)	15Veh# 266	n/a			18,800			18,800
2005 Ford Crown Victoria (277)	15Veh# 277	n/a			23,800			23,800
2005 Ford Crown Victoria (279)	15Veh# 279	n/a			23,800			23,800
2007 Ford Crown Victoria (280)	15Veh# 280	n/a			23,800			23,800
2005 Ford Crown Victoria (288)	15Veh# 288	n/a			23,800			23,800
2007 Ford Crown Victoria (290)	15Veh# 290	n/a			23,800			23,800
2008 Ford Crown Victoria (291)	15Veh# 291	n/a			23,800			23,800
2010 Ford Crown Victoria (202)	16Veh# 202	n/a				23,800		23,800
2010 Ford Crown Victoria (203)	16Veh# 203	n/a				23,800		23,800
1998 Ford E250 (207)	16Veh# 207	n/a				17,300		17,300
2000 Ford Taurus (210)	16Veh# 210	n/a				23,800		23,800
2005 Ford F150 Pick Up (245)	16Veh# 245	n/a				18,400		18,400
2008 Ford Crown Victoria (259)	16Veh# 259	n/a				23,800		23,800
2007 HD FHC Motorcycle	16Veh# 267	n/a				18,800		18,800
2009 HD Motorcycle FHP (268)	16Veh# 268	n/a				18,800		18,800
2002 Dodge Ram 1500 (296)	16Veh# 296	n/a				18,400		18,400
2001 Ford E350 SD (299)	16Veh# 299	n/a				46,600		46,600
2010 Dodge Charger (209)	17Veh# 209	n/a					18,900	18,900
2010 Ford Crown Victoria (243)	17Veh# 243	n/a					23,800	23,800
2011 Ford Crown Victoria	17Veh# 251	n/a					23,800	23,800
2007 Ford Fusion (260)	17Veh# 260	n/a					18,900	18,900
2010 Ford Crown Victoria (271)	17Veh# 271	n/a					23,800	23,800

Department	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
2010 Ford Crown Victoria (273)	17Veh# 273	n/a					23,800	23,800
2010 Ford Crown Victoria (275)	17Veh# 275	n/a					23,800	23,800
2010 Ford Crown Victoria (285)	17Veh# 285	n/a					23,800	23,800
2010 Ford Crown Victoria (289)	17Veh# 289	n/a					23,800	23,800
2005 Ford E250 (295)	17Veh# 295	n/a					17,300	17,300
Police Total			137,900	265,800	228,100	233,500	221,700	1,087,000

Public Works - Grounds

1995 Ford Crew Cab Dump Truck (552)	13Veh# 552	5	47,000					47,000
2002 Toro Wing Mower (562)	13Veh# 562	2	65,000					65,000
2002 Dodge Pick Up (550)	14Veh# 550	3		17,000				17,000
2001 Dodge Pick Up (553)	14Veh# 553	2		17,000				17,000
1999 Dodge Pick Up (558)	14Veh# 558	2		17,000				17,000
1999 Chevy Dump Truck (554)	15Veh# 554	3			54,500			54,500
1998 Vermeer Stump Grinder (566)	15Veh# 566	3			44,000			44,000
1998 X-Mark Mower (568)	15Veh# 568	3			14,300			14,300
2001 Kubota Tractor (569)	15Veh# 569	3			29,100			29,100
1998 Chevy Crew Cab Dump Truck (551)	16Veh# 551	4				59,000		59,000
2006 X-Mark Mower (573)	16Veh# 573	4				15,500		15,500
1991 International Utility Trailer (578)	16Veh# 578	4				14,000		14,000
2002 Bean 300 Gallon Sprayer (585)	16Veh# 585	4				22,000		22,000
1990 FMC 300 Gallon Sprayer (565)	17Veh# 565	5					23,800	23,800
1999 Bandit Chipper (579)	17Veh# 579	5					46,100	46,100
1994 Vermeer Chipper (588)	17Veh# 588	5					46,000	46,000
Public Works - Grounds Total			112,000	51,000	141,900	110,500	115,900	531,300

Public Works - Sanitation

2004 Peterbilt Automated Trash Truck (442)	13Veh# 442	2		253,900				253,900
2003 Peterbilt 320 Automated Trash Truck (444)	13Veh# 444	1	150,000					150,000
2004 Peterbilt Automated Trash Truck (443)	14Veh# 443	2		253,900				253,900
2002 Int'l Rear Loader (449)	14Veh# 449	2		129,400				129,400
2003 Peterbilt 320 Automated Trash Truck (450)	14Veh# 450	1		246,100				246,100
2008 Peterbilt Automated Trash Truck (441)	15Veh# 441	3			296,100			296,100
2002 Hurst Trailer (453)	15Veh# 453	3			14,500			14,500
2008 Intn'l Rear Loader (445)	16Veh# 445	4				166,000		166,000
2008 Peterbilt Side Loader (451)	16Veh# 451	4				296,100		296,100
Public Works - Sanitation Total			150,000	883,300	310,600	462,100		1,806,000

Public Works - Streets

1992 International Dump Truck (328)	13Veh# 328	1		130,600				130,600
1986 Case Backhoe (319)	14Veh# 319	2		94,000				94,000
2001 Int'l Dump Truck (322)	14Veh# 322	2		123,300				123,300
2001 Int'l Dump Truck (324)	14Veh# 324	2		133,100				133,100
1999 Dodge Pick Up Truck (330)	14Veh# 330	2		19,500				19,500
2001 Dodge Pick Up Truck (331)	14Veh# 331	2		19,500				19,500
1992 Int'l Leaf Truck (366)	14Veh# 366	2		110,000				110,000

Department	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
2002 Airman Air Compressor (382)	14Veh# 382	2		23,000				23,000
2001 Case Front-End Loader (312)	15Veh# 312	3			129,700			129,700
2002 Case Front-End Loader (316)	15Veh# 316	3			129,700			129,700
2001 Int'l Dump Truck (321)	15Veh# 321	3			115,000			115,000
2001 Dodge Utility Truck (345)	15Veh# 345	3			46,900			46,900
1986 Hudson Trailer (394)	15Veh# 394	3			15,000			15,000
2006 Ford 1-Ton Dump Truck (325)	16Veh# 325	4			58,400			58,400
2002 ODB Leaf Vacuum Trailer (361)	16Veh# 361	4				42,100		42,100
2006 Int'l Sweeper (361)	17Veh# 356	4					195,100	195,100
Salt Storage Facility - Schutte Park	ST1301	3	50,000					50,000
Public Works - Streets Total			50,000	653,000	494,700	42,100	195,100	1,434,900
Public Works Admin								
GIS Infrastructure and Mobile Solutions	PA1301	4		18,000	18,000	18,000		54,000
Public Works Admin Total				18,000	18,000	18,000		54,000
Tax Assessor								
2002 Dodge Stratus	14Veh# 4	2		20,000				20,000
Tax Assessor Total				20,000				20,000
GRAND TOTAL			539,900	1,944,200	1,305,900	961,800	562,200	5,314,000

City of Dover, Delaware
VEHICLE/EQUIPMENT REPLACEMENTS
 FY 13 thru FY 17

PROJECTS BY DEPARTMENT

Department	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Electric Engineering								
2008 Dodge Avenger (7)	Veh# 007	n/a				25,000		25,000
2005 Dodge Stratus (8)	Veh# 008	n/a					23,000	23,000
2007 Dodge Pickup (9)	Veh# 009	n/a				27,000		27,000
2006 Ford Van (749)	Veh# 749	n/a			25,000			25,000
2005 Ford Utility Truck (764)	Veh# 764	n/a		35,000				35,000
2005 Ford Pick Up (770)	Veh# 770	n/a					29,000	29,000
2006 Dodge Pickup (790)	Veh# 790	n/a			26,000			26,000
Electric Engineering Total				35,000	51,000	52,000	52,000	190,000
Electric T & D								
Trencher/Hoe (702)	Veh# 702	n/a				57,500		57,500
1989 Smith SM160 (716)	Veh# 716	n/a			15,400			15,400
2001 Freightliner (750)	Veh# 750	n/a					300,000	300,000
2002 Sherman & Reilly Wire Puller (758)	Veh# 758	n/a		112,900				112,900
2001 Freightliner (766)	Veh# 766	n/a		190,500				190,500
2001 Dodge Pickup (767)	Veh# 767	n/a	22,400					22,400
2003 Freightliner (778)	Veh# 778	n/a	123,600					123,600
2003 Freightliner (779)	Veh# 779	n/a				190,500		190,500
2001 Dodge Ram 3500 (799)	Veh# 799	n/a			31,000			31,000
Electric T & D Total			146,000	303,400	46,400	248,000	300,000	1,043,800
GRAND TOTAL			146,000	338,400	97,400	300,000	352,000	1,233,800

City of Dover, Delaware
VEHICLE/EQUIPMENT REPLACEMENTS
 FY 13 thru FY 17

PROJECTS BY DEPARTMENT

Department	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
W/WW Engineering								
2003 Chevrolet Pick-Up (418)	Veh# 418	n/a	23,400					23,400
2008 Chevrolet Pickup (421)	Veh# 421	n/a				27,000		27,000
W/WW Engineering Total			23,400			27,000		50,400
Wastewater Management								
2001 Dodge Pick Up Truck (661-2)	Veh 661-2	n/a	13,500					13,500
2002 Dodge Pick Up Truck (663-2)	Veh 663-2	n/a		17,400				17,400
2002 Dodge Pick- Up (668-2)	Veh 668-2	n/a		17,400				17,400
2002 Sterling L7500 Dump Truck (671-2)	Veh 671-2	n/a			59,900			59,900
1997 New Holland 575E (674-2)	Veh 674-2	n/a				59,000		59,000
2005 Case Backhoe (682-2)	Veh 682-2	n/a					62,100	62,100
2000 Airman Air Compressor (683-2)	Veh 683-2	n/a		9,800				9,800
2006 Vaccon Jet Vac Truck (695-2)	Veh 695-2	n/a	144,500					144,500
2008 Ford Pickup	Veh 698-2	n/a				17,100		17,100
Meter Replacement Program	Veh# 0	8	20,000			150,000	200,000	370,000
1987 Empire Generator (601)	Veh# 601	n/a			30,600			30,600
1987 Empire Generator (602)	Veh# 602	n/a			30,600			30,600
1987 Empire Generator (603)	Veh# 603	n/a			30,600			30,600
2003 Chevrolet Pick-Up (655)	Veh# 655	n/a	45,000					45,000
2002 Ford 1-Ton Utility Truck with Crane (664)	Veh# 664	n/a	45,000					45,000
2008 Ford 1 Ton Utility w/ Crane (665)	Veh# 665	n/a				47,600		47,600
2003 Sterling Truck Jet (691)	Veh# 691	n/a		210,400				210,400
Wastewater Management Total			268,000	255,000	151,700	273,700	262,100	1,210,500
Water Construction								
1999 Dodge 1-Ton Utility Truck	Veh# 403	n/a	31,000					31,000
1995 Caterpillar Excavator	Veh#400	n/a				352,400		352,400
1995 Caterpillar Loader	Veh#402	n/a			182,300			182,300
2002 Caterpillar Backhoe	Veh#405	n/a			135,600			135,600
1995 John Deere Broom Tractor	Veh#406	n/a			44,300			44,300
2004 Ford 1-Ton with Dump	Veh#417	n/a		61,600				61,600
2001 Dodge Pick-Up	Veh#419	n/a		22,200				22,200
1991 International 40S	Veh#422	n/a				75,200		75,200
2002 Sterling STE	Veh#424	n/a					129,500	129,500
Water Construction Total			31,000	83,800	362,200	427,600	129,500	1,034,100

Department	Project#	Priority	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Water Management								
Meter Replacement Project	<i>Veh# 00</i>	8	20,000			150,000	200,000	<i>370,000</i>
2001 Dodge Pick Up Truck (661-2)	<i>Veh# 661-2</i>	n/a	13,500					<i>13,500</i>
2002 Dodge Pick-Up (663-2)	<i>Veh# 663-2</i>	n/a		17,400				<i>17,400</i>
2002 Dodge Pick-Up (668-2)	<i>Veh# 668-2</i>	n/a		17,400				<i>17,400</i>
2002 Sterling L7500 (671-2)	<i>Veh# 671-2</i>	n/a			59,900			<i>59,900</i>
1997 New Holland (674-2)	<i>Veh# 674-2</i>	n/a				59,000		<i>59,000</i>
2005 Case Backhoe	<i>Veh# 682-2</i>	n/a					62,100	<i>62,100</i>
2000 Airmen Air Compressor (683-2)	<i>Veh# 683-2</i>	n/a		9,800				<i>9,800</i>
2006 Vaccon Jet Vac Truck (695-2)	<i>Veh# 695-2</i>	n/a	144,500					<i>144,500</i>
2008 Ford Pickup (698-2)	<i>Veh# 698-2</i>	n/a				17,100		<i>17,100</i>
SCADA Equipment Technology Upgrade	<i>WD1501</i>	5			80,000	80,000		<i>160,000</i>
Water Management Total			178,000	44,600	139,900	306,100	262,100	930,700
Water Treatment Plant								
2010 Ford 1-Ton Utility Truck w/ Gage	<i>Veh# 620</i>	n/a					48,000	<i>48,000</i>
2007 Ford 1-Ton Utility (622)	<i>Veh# 622</i>	n/a			45,200			<i>45,200</i>
2001 Dodge Pick Up (660)	<i>Veh# 660</i>	n/a	24,100					<i>24,100</i>
2008 GMC Cargo Van (662)	<i>Veh# 662</i>	n/a				25,900		<i>25,900</i>
Water Treatment Plant Total			24,100		45,200	25,900	48,000	143,200
GRAND TOTAL			524,500	383,400	699,000	1,060,300	701,700	3,368,900

GENERAL

CONTAINS THE FOLLOWING SUBSECTIONS:

- MAYOR
- CITY COUNCIL
- CITY MANAGER
- CENTRAL SERVICES
- CITY CLERK
- CUSTOMER SERVICES
- FINANCE AND CENTRAL SERVICES
- FIRE
- HUMAN RESOURCES
- INFORMATION TECHNOLOGY
- PARKS, RECREATION AND LIBRARY
- POLICE
- TAX ASSESSOR
- PLANNING & INSPECTIONS
- PUBLIC WORKS

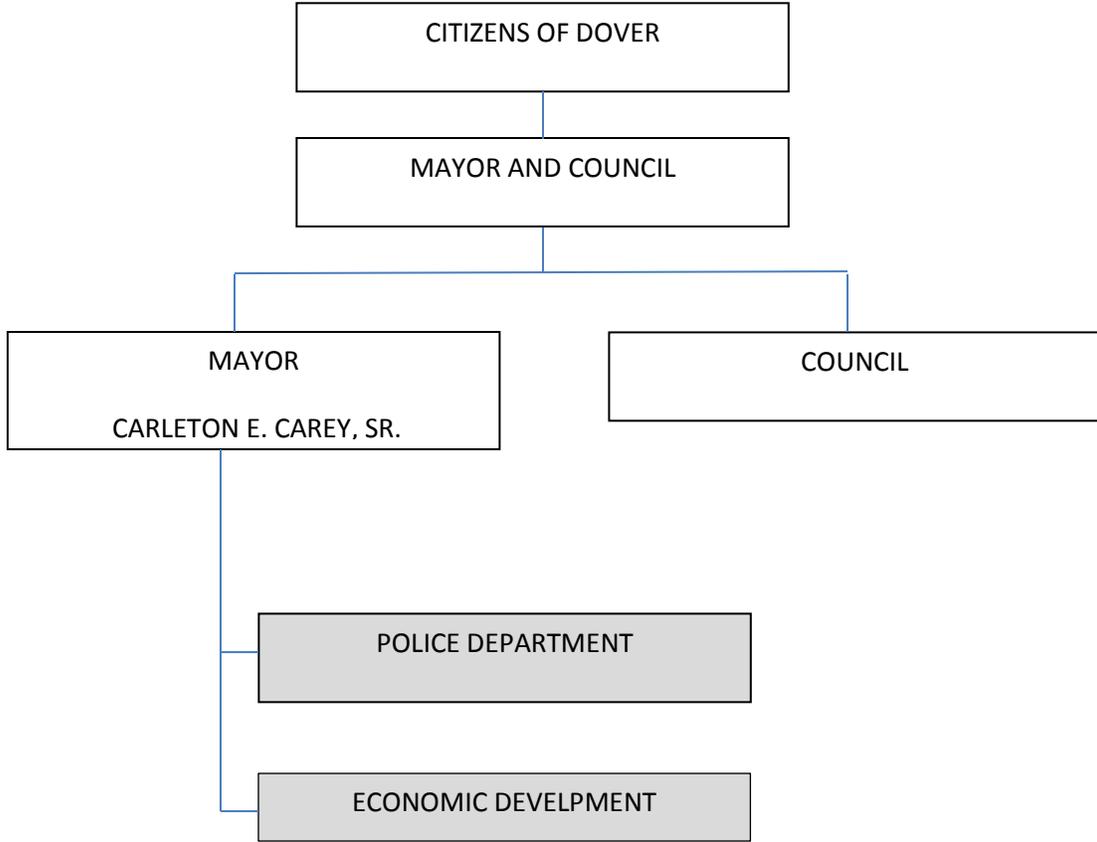
GENERAL FUND



MANA FOR DOVER

MAYOR

Fiscal Year 2013 Organization Chart



MAYOR
110-3200-519

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	45,111	45,000	45,000	45,000
10-14	FICA TAXES	3,515	3,657	3,657	3,400
10-15	HEALTH INSURANCE	7,474	7,518	7,518	6,400
10-16	L I D INSURANCE	337	338	338	300
10-17	WORKERS COMPENSATION	235	-	-	200
	PERSONNEL COSTS	56,672	56,513	56,513	55,300
20-22	OFFICE SUPPLIES	126	100	100	100
20-23	PRINTING AND DUPLICATING	1,212	200	200	200
20-38	COMPUTER HARDWARE	-	1,300	1,300	-
	MATERIALS & SUPPLIES	1,338	1,600	1,600	300
30-21	TELEPHONE/FAX	1,261	1,666	1,666	1,300
30-25	ADVERTISEMENT	1,351	2,500	2,500	1,000
30-27	SUBSCRIPTIONS AND DUES	4,670	2,575	2,575	5,200
30-28	TRAINING/CONF/FOOD/TRAVEL	3,568	3,000	3,000	6,000
30-31	CONTRACTUAL SERVICES	5,468	-	-	-
30-35	COMMUNITY RELATIONS EXP	5,047	7,000	7,000	7,000
30-37	OTHER EXPENSES	4,954	5,000	5,000	5,000
30-62	GASOLINE	1,280	1,200	1,200	1,200
30-63	AUTO REPAIRS/MAINTENANCE	63	100	100	100
	ADMINISTRATIVE EXPENDITURES	27,662	23,041	23,041	26,800
40-22	AUTOMOBILES - PURCHASE	20,698	-	-	-
40-25	OTHER EQUIP - PURCHASE	31,500	-	-	33,000
	CAPITAL OUTLAY	52,198	-	-	33,000
	TOTAL EXPENDITURES	137,870	81,154	81,154	115,400
	REVENUES				
	GENERAL FUND	85,672	81,154	81,154	82,400
	GOVERNMENTAL CAPITAL PROJECTS FUND	52,198	-	-	33,000
	PERSONNEL				
	FULL-TIME EQUIVALENTS	1.0	1.0	1.0	1.0

ECONOMIC DEVELOPMENT
110-1600-535

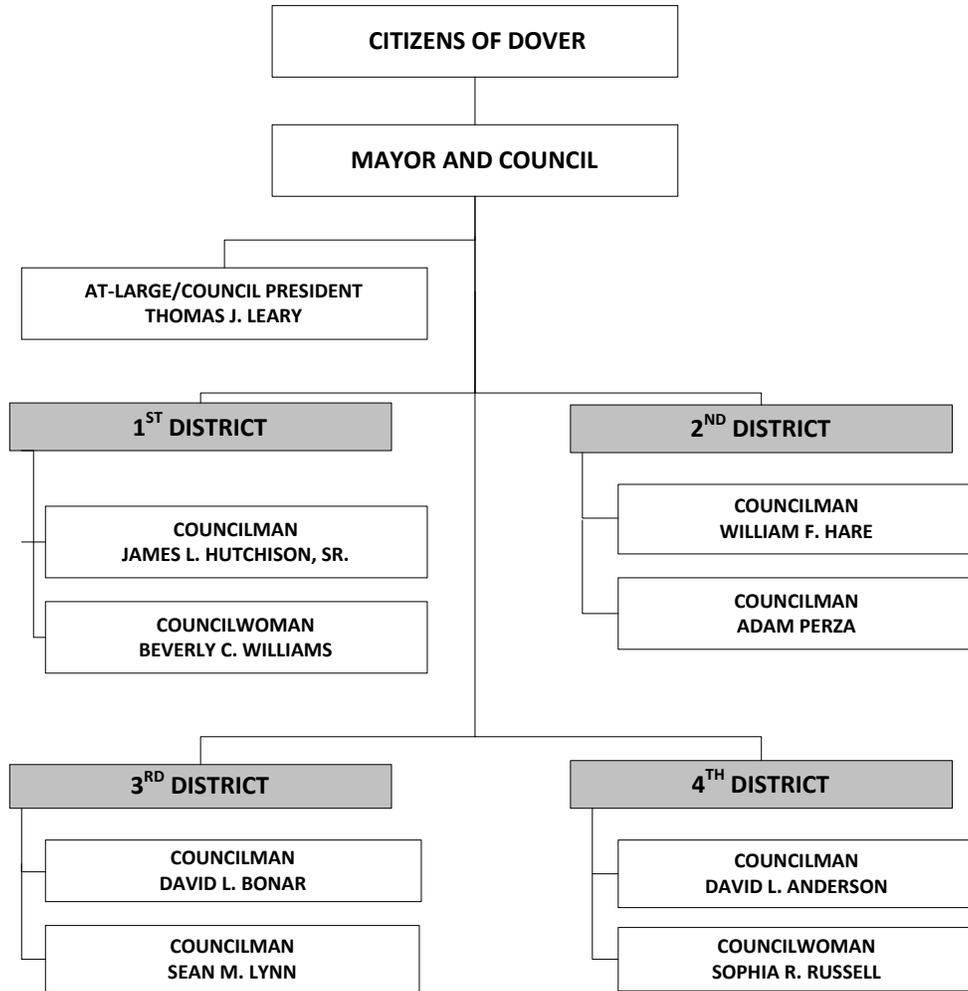
ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	135,524	135,678	135,678	135,000
10-14	FICA TAXES	10,245	10,491	10,491	10,400
10-15	HEALTH INSURANCE	22,475	15,172	15,172	19,100
10-16	L I D INSURANCE	1,019	704	704	1,000
10-17	WORKERS COMPENSATION	898	-	-	700
10-19	PENSION	7,528	7,618	7,618	8,100
10-20	OPEB	-	8,954	8,954	11,700
	PERSONNEL COSTS	177,689	178,617	178,617	186,000
20-22	OFFICE SUPPLIES	590	400	400	400
20-23	PRINTING AND DUPLICATING	1,519	1,000	1,000	1,000
20-33	SMALL TOOLS	129	-	-	-
20-38	COMPUTER HARDWARE	-	1,300	1,300	1,300
	MATERIALS & SUPPLIES	2,238	2,700	2,700	2,700
30-21	TELEPHONE/FAX	3,225	2,450	2,450	2,450
30-25	ADVERTISEMENT	-	1,700	1,700	1,700
30-28	TRAINING/CONF/FOOD/TRAVEL	292	150	150	150
30-31	CONTRACTUAL SERVICES	10,393	12,000	12,000	12,000
30-62	GASOLINE	17	100	100	100
30-91	ECONOMIC DEVELOPMENT	26,000	26,000	26,000	26,000
	ADMINISTRATIVE EXPENDITURES	39,927	42,400	42,400	42,400
	TOTAL EXPENDITURES	219,854	223,717	223,717	231,100
	REVENUES				
	GENERAL FUND	219,854	223,717	223,717	231,100
	PERSONNEL				
	FULL-TIME EQUIVALENTS	3.0	3.0	3.0	3.0



CITY GOVERNMENT

City Council

Fiscal Year 2013 Organization Chart



CITY COUNCIL
110-1200-512

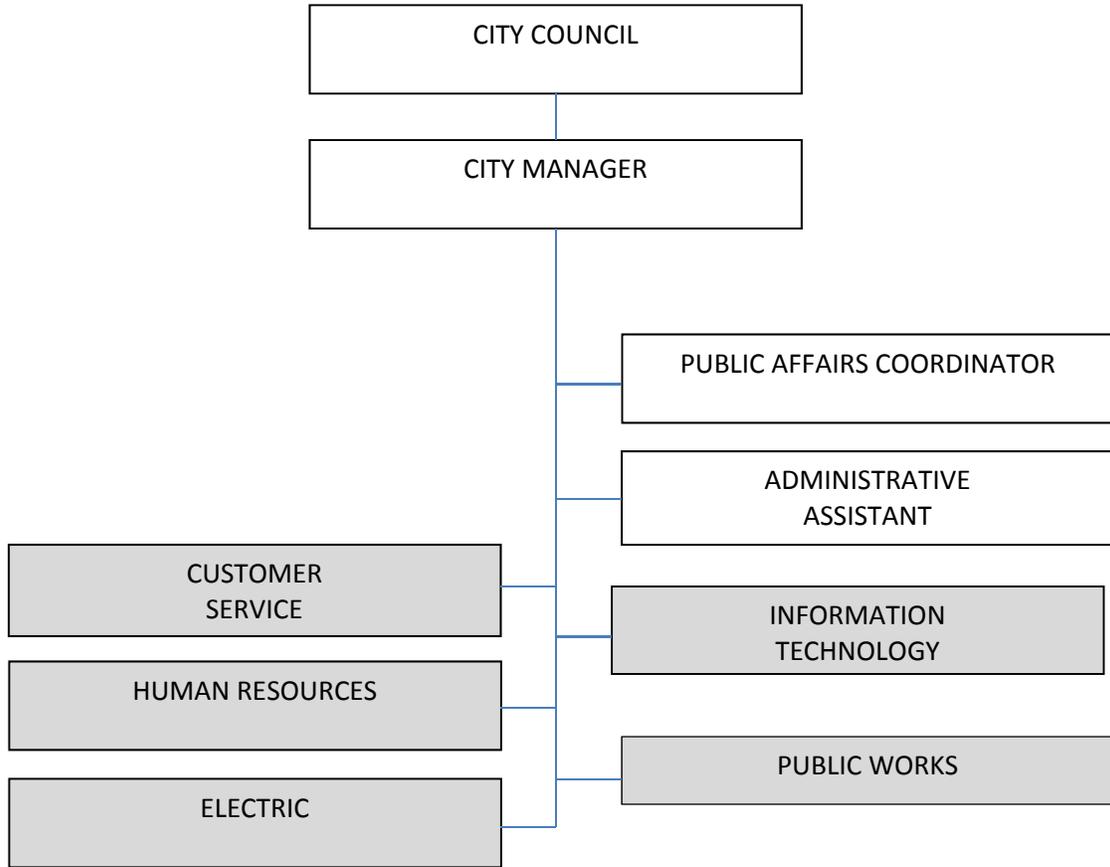
ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-13	TEMPORARY HELP	77,088	84,270	84,270	84,300
10-14	FICA TAXES	5,886	6,485	6,485	6,400
10-17	WORKERS COMPENSATION	406	-	-	400
	PERSONNEL COSTS	83,380	90,755	90,755	91,100
20-22	OFFICE SUPPLIES	36	200	200	100
20-23	PRINTING AND DUPLICATING	1,431	450	450	300
20-24	PHOTOGRAPHIC	-	50	50	-
20-37	COMPUTER SOFTWARE	-	80	80	-
20-38	COMPUTER HARDWARE	7,569	6,500	6,500	-
	MATERIALS & SUPPLIES	9,036	7,280	7,280	400
30-21	TELEPHONE/FAX	234	250	250	300
30-27	SUBSCRIPTIONS AND DUES	10,989	10,989	10,989	11,000
30-28	TRAINING/CONF/FOOD/TRAVEL	8,644	6,425	6,425	6,400
30-35	COMMUNITY RELATIONS EXP	1,997	2,000	2,000	2,000
30-37	OTHER EXPENSES	235	1,000	1,000	1,000
30-92	HRC-OFFICE SUPPLIES	863	2,000	2,000	2,000
	ADMINISTRATIVE EXPENDITURES	22,962	22,664	22,664	22,700
	TOTAL EXPENDITURES	115,378	120,699	120,699	114,200
	REVENUES				
	GENERAL FUND	115,378	120,699	120,699	114,200
	PERSONNEL				
	FULL-TIME EQUIVALENTS	-	-	-	-
	PP/TEMP/COUNCIL	17.0	17.0	17.0	17.0



CITY MANAGER

CITY MANAGER

Fiscal Year 2013 Organization Chart



CITY MANAGER
110-2100-515

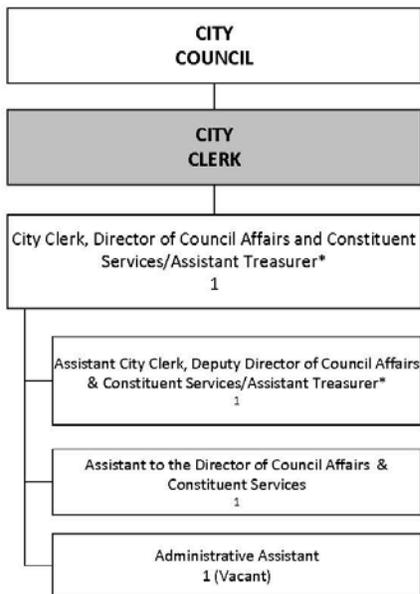
ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	348,336	349,865	349,865	212,000
10-14	FICA TAXES	25,230	20,384	20,384	16,200
10-15	HEALTH INSURANCE	40,738	54,250	54,250	22,500
10-16	L I D INSURANCE	2,200	2,257	2,257	1,300
10-17	WORKERS COMPENSATION	1,817	-	-	1,100
10-19	PENSION	19,028	20,285	20,285	11,600
10-20	OPEB	-	23,691	23,691	16,800
	PERSONNEL COSTS	437,349	470,732	470,732	281,500
20-22	OFFICE SUPPLIES	886	700	700	700
20-23	PRINTING AND DUPLICATING	18,228	21,500	21,500	14,100
20-26	PROGRAM EXPENSES/SUPPLIES	4,024	-	-	-
20-31	BOOKS	23	200	200	-
20-37	COMPUTER SOFTWARE	48	420	420	200
20-38	COMPUTER HARDWARE	-	2,775	2,775	-
	MATERIALS & SUPPLIES	23,209	25,595	25,595	15,000
30-21	TELEPHONE/FAX	1,520	1,500	1,500	700
30-27	SUBSCRIPTIONS AND DUES	2,093	900	900	1,300
30-28	TRAINING/CONF/FOOD/TRAVEL	2,737	1,000	1,000	700
30-31	CONTRACTUAL SERVICES	550	550	550	-
30-32	LEGAL EXPENSES	105,046	120,000	120,000	120,000
30-35	COMMUNITY RELATIONS EXP	473	500	500	200
30-61	OFF EQUIP/REPAIRS & MAINT	612	500	500	600
30-62	GASOLINE	848	850	850	-
	ADMINISTRATIVE EXPENDITURES	113,879	125,800	125,800	123,500
	TOTAL EXPENDITURES	574,437	622,127	622,127	420,000
	REVENUES				
	GENERAL FUND	574,437	622,127	622,127	420,000
	PERSONNEL				
	FULL-TIME EQUIVALENTS	5.0	5.0	5.0	3.0



CITY OF DOVER

City Clerk

Fiscal Year 2013 Organization Chart



* Appointed by Council

CITY CLERK
110-1100-511

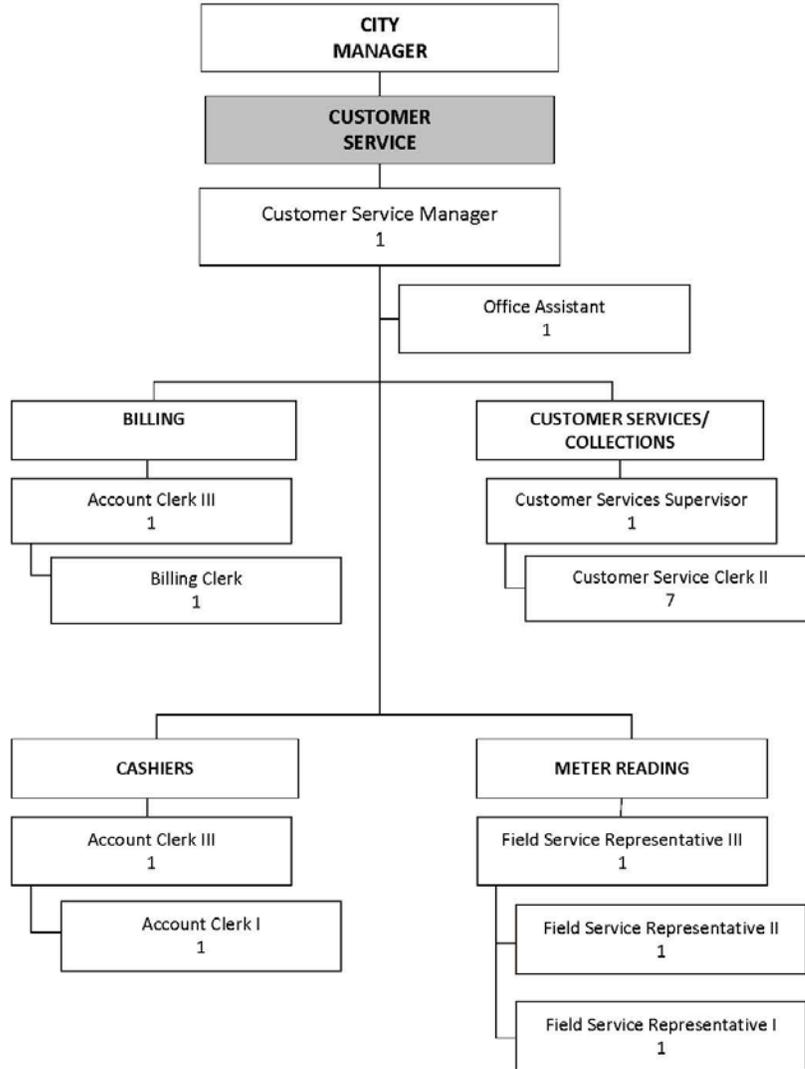
ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	175,333	179,688	179,688	206,400
10-12	OVERTIME	-	-	-	-
10-14	FICA TAXES	12,908	13,140	13,140	15,700
10-15	HEALTH INSURANCE	38,917	41,580	41,580	38,300
10-16	L I D INSURANCE	1,194	1,320	1,320	1,500
10-17	WORKERS COMPENSATION	915	-	-	1,100
10-18	EDUCATIONAL ASSISTANCE	179	-	-	-
10-19	PENSION	6,210	7,157	7,157	8,600
10-20	OPEB	-	11,859	11,859	18,000
	PERSONNEL COSTS	235,656	254,744	254,744	289,600
20-22	OFFICE SUPPLIES	2,178	2,900	2,900	2,400
20-23	PRINTING AND DUPLICATING	4,892	4,000	4,000	4,000
20-37	COMPUTER SOFTWARE	211	-	-	300
20-38	COMPUTER HARDWARE	996	3,943	3,943	-
	MATERIALS & SUPPLIES	8,277	10,843	10,843	6,700
30-21	TELEPHONE/FAX	569	646	646	600
30-25	ADVERTISEMENT	774	800	800	800
30-27	SUBSCRIPTIONS AND DUES	711	350	350	800
30-28	TRAINING/CONF/FOOD/TRAVEL	1,051	1,310	1,310	600
30-31	CONTRACTUAL SERVICES	13,710	16,900	16,900	17,000
30-34	ELECTION RELATED EXPENSES	7,338	10,000	10,000	10,000
30-61	OFF EQUIP/REPAIRS & MAINT	263	800	800	800
	ADMINISTRATIVE EXPENDITURES	24,416	30,806	30,806	30,600
	TOTAL EXPENDITURES	268,349	296,393	296,393	326,900
	REVENUES				
	GENERAL FUND	268,349	296,393	296,393	326,900
	PERSONNEL				
	FULL-TIME EQUIVALENTS	4.0	4.0	4.0	4.0



CUSTOMER SERVICES

Customer Service

Fiscal Year 2013 Organization Chart



CUSTOMER SERVICES
110-2900-529

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	564,721	551,367	551,367	543,300
10-14	FICA TAXES	42,487	41,965	41,965	41,500
10-15	HEALTH INSURANCE	133,955	122,207	122,207	101,500
10-16	L I D INSURANCE	3,465	3,528	3,528	3,400
10-17	WORKERS COMPENSATION	2,949	-	-	2,900
10-18	EDUCATIONAL ASSISTANCE	2,052	2,700	2,700	3,800
10-19	PENSION	25,865	28,081	28,081	27,000
10-20	OPEB	-	38,359	38,359	47,300
	PERSONNEL COSTS	775,494	788,207	788,207	770,700
20-22	OFFICE SUPPLIES	16,804	13,900	13,900	13,900
20-23	PRINTING AND DUPLICATING	23,693	21,000	21,000	19,000
20-38	COMPUTER HARDWARE	4,461	5,925	5,925	5,900
20-46	CITY BLDG MAINT SUPPLIES	-	300	300	-
	MATERIALS & SUPPLIES	44,958	41,125	41,125	38,800
30-21	TELEPHONE/FAX	3,333	3,400	3,400	3,400
30-25	ADVERTISEMENT	378	400	400	400
30-31	CONTRACTUAL SERVICES	7,536	74,980	74,980	67,900
30-61	OFF EQUIP/REPAIRS & MAINT	20,247	20,000	20,000	20,000
	ADMINISTRATIVE EXPENDITURES	31,494	98,780	98,780	91,700
	TOTAL EXPENDITURES	851,946	928,112	928,112	901,200
	REVENUES				
	GENERAL FUND	851,946	928,112	928,112	901,200
	PERSONNEL				
	FULL-TIME EQUIVALENTS	15.0	14.0	14.0	14.0

METER READING
480/487-8500-565

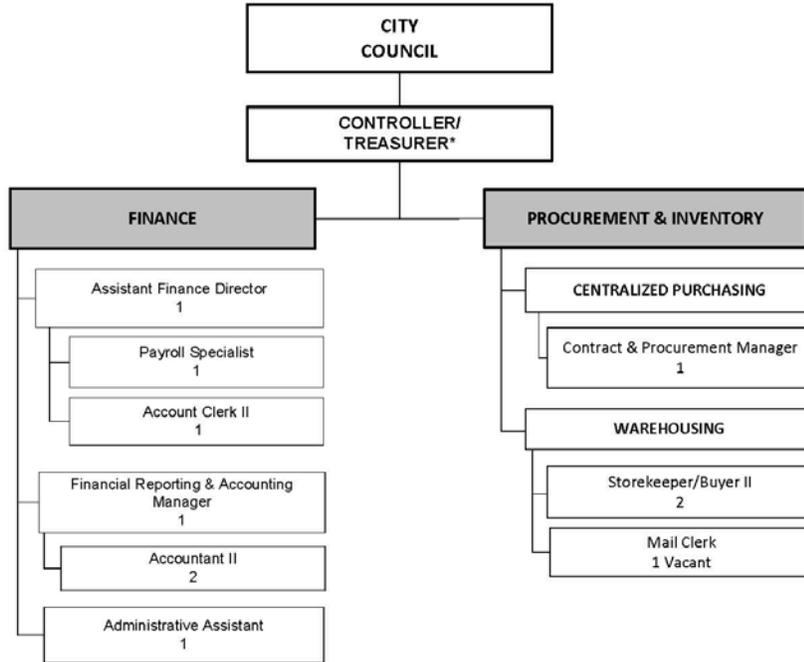
ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	123,061	121,323	121,323	124,700
10-12	OVERTIME	5,694	12,250	12,250	6,000
10-14	FICA TAXES	9,658	10,196	10,196	9,600
10-15	HEALTH INSURANCE	27,763	27,928	27,928	25,800
10-16	L I D INSURANCE	750	754	754	800
10-17	WORKERS COMPENSATION	4,980	-	-	3,700
10-19	PENSION	5,889	6,370	6,370	6,200
10-20	OPEB	-	6,358	6,358	7,700
	PERSONNEL COSTS	177,795	185,179	185,179	184,500
20-29	UNIFORMS/UNIFORM ALLOW	3,298	4,014	4,014	4,000
20-32	SECURITY/SAFETY MATERIALS	312	285	285	300
20-33	SMALL TOOLS	816	600	600	-
20-38	COMPUTER HARDWARE	-	800	800	1,600
20-55	METER READING SUPPLIES	4,326	4,534	4,534	4,500
	MATERIALS & SUPPLIES	8,752	10,233	10,233	10,400
30-21	TELEPHONE/FAX	1,492	1,596	1,596	1,600
30-62	GASOLINE	9,627	11,640	11,640	10,000
30-66	OTHER EQUIP REPAIRS/MAINT	6,477	5,810	5,810	5,800
30-67	RADIO REPAIRS/MAINTENANCE	209	750	750	200
	ADMINISTRATIVE EXPENDITURES	17,805	19,796	19,796	17,600
40-25	OTHER EQUIP - PURCHASE	-	20,000	20,000	-
	CAPITAL OUTLAY	-	20,000	20,000	-
	TOTAL EXPENDITURES	204,352	235,208	235,208	212,500
	REVENUES				
	ELECTRIC FUND	204,352	215,208	215,208	212,500
	ELECTRIC I & E FUND	-	20,000	20,000	-
	PERSONNEL				
	FULL-TIME EQUIVALENTS	3.0	3.0	3.0	3.0



FINANCE/PROCUREMENT & INVENTORY

Finance/Procurement & Inventory

Fiscal Year 2013 Organization Chart



* Appointed by Council

FINANCE
110-2300-517

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	450,787	490,782	490,782	481,500
10-12	OVERTIME	3,179	-	-	1,800
10-13	TEMPORARY HELP	29,881	5,134	5,134	-
10-14	FICA TAXES	34,596	33,081	33,081	37,000
10-15	HEALTH INSURANCE	79,103	69,367	69,367	84,600
10-16	L I D INSURANCE	2,607	2,770	2,770	2,900
10-17	WORKERS COMPENSATION	2,450	-	-	2,600
10-19	PENSION	21,697	23,683	23,683	26,700
10-20	OPEB	-	32,391	32,391	41,900
	PERSONNEL COSTS	624,300	657,208	657,208	679,000
20-22	OFFICE SUPPLIES	1,144	2,000	2,000	1,600
20-23	PRINTING AND DUPLICATING	6,612	8,000	8,000	7,500
20-38	COMPUTER HARDWARE	1,370	-	-	4,600
	MATERIALS & SUPPLIES	9,126	10,000	10,000	13,700
30-21	TELEPHONE/FAX	1,579	2,000	2,000	1,400
30-22	POSTAGE	57	100	100	-
30-25	ADVERTISEMENT	257	250	250	300
30-27	SUBSCRIPTIONS AND DUES	1,524	755	755	1,300
30-28	TRAINING/CONF/FOOD/TRAVEL	4,990	2,500	2,500	5,000
30-31	CONTRACTUAL SERVICES	152,649	164,070	164,070	166,600
30-37	OTHER EXPENSES	271	300	300	300
30-61	OFF EQUIP/REPAIRS & MAINT	3,432	15,100	15,100	11,900
	ADMINISTRATIVE EXPENDITURES	164,759	185,075	185,075	186,800
	TOTAL EXPENDITURES	798,185	852,283	852,283	879,500
	REVENUES				
	GENERAL FUND	798,185	852,283	852,283	879,500
	PERSONNEL				
	FULL-TIME EQUIVALENTS	8.0	8.0	8.0	8.0
	PP/TEMP	-	1.0	1.0	-

PROCUREMENT & INVENTORY
110-2700-571

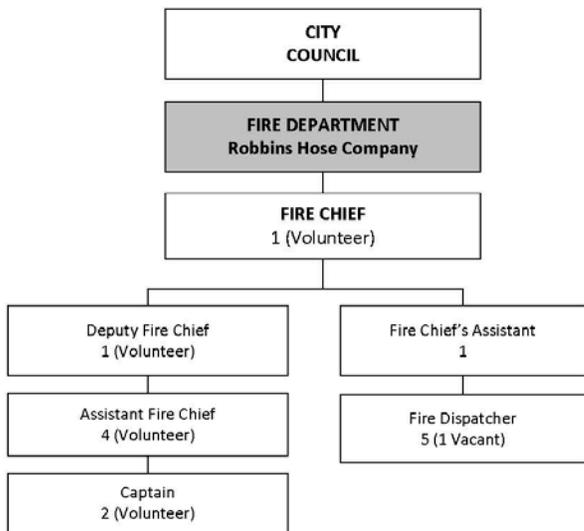
ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	252,336	277,693	277,693	182,800
10-12	OVERTIME	322	700	700	400
10-14	FICA TAXES	19,199	21,220	21,220	13,600
10-15	HEALTH INSURANCE	45,449	48,796	48,796	27,800
10-16	L I D INSURANCE	1,491	1,595	1,595	1,100
10-17	WORKERS COMPENSATION	6,214	-	-	4,900
10-19	PENSION	12,202	13,599	13,599	9,200
10-20	OPEB	-	18,328	18,328	15,400
	PERSONNEL COSTS	337,213	381,931	381,931	255,200
20-21	FURNITURE/FIXTURES	-	600	600	-
20-22	OFFICE SUPPLIES	1,489	2,080	2,080	2,000
20-23	PRINTING AND DUPLICATING	3,799	3,800	3,800	3,800
20-25	CUSTODIAL	944	900	900	4,500
20-26	PROGRAM EXPENSES/SUPPLIES	1,636	2,000	2,000	2,000
20-29	UNIFORMS/UNIFORM ALLOW	938	1,115	1,115	800
20-32	SECURITY/SAFETY MATERIALS	633	630	-	500
20-33	SMALL TOOLS	-	-	-	400
20-37	COMPUTER SOFTWARE	-	75	75	-
20-38	COMPUTER HARDWARE	-	1,825	1,825	9,200
20-46	CITY BLDG MAINT SUPPLIES	2,638	4,430	2,830	4,500
20-58	WATER/SEWER	4,006	3,000	3,000	5,500
	MATERIALS & SUPPLIES	16,083	20,455	18,225	33,200
30-21	TELEPHONE/FAX	1,950	2,200	2,200	1,900
30-22	POSTAGE	164,967	160,000	160,000	160,000
30-23	ELECTRICITY	88,384	86,500	86,500	86,500
30-24	HEATING OIL/GAS	268	200	200	200
30-25	ADVERTISEMENT	2,790	3,000	3,000	2,000
30-27	SUBSCRIPTIONS AND DUES	821	310	510	600
30-28	TRAINING/CONF/FOOD/TRAVEL	15	1,000	298	1,000
30-31	CONTRACTUAL SERVICES	5,900	20,993	20,993	18,800
30-43	ENVIRONMENTAL EXPENSES	1,574	2,850	2,850	2,900
30-61	OFF EQUIP/REPAIRS & MAINT	9,085	8,900	8,700	9,300
30-62	GASOLINE	2,964	3,500	3,500	3,000
30-66	OTHER EQUIP REPAIRS/MAINT	7,445	1,000	3,932	1,700
30-67	RADIO REPAIRS/MAINTENANCE	326	500	500	600
	ADMINISTRATIVE EXPENDITURES	286,489	290,953	293,183	288,500
	TOTAL EXPENDITURES	639,785	693,339	693,339	576,900
	REVENUES				
	GENERAL FUND	639,785	693,339	693,339	576,900
	PERSONNEL				
	FULL-TIME EQUIVALENTS	6.0	6.0	6.0	4.0



REVENUE

Fire Department/Robbins Hose Company

Fiscal Year 2013 Organizational Chart



FIRE DEPARTMENT
110-1400-514

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	244,801	258,052	258,052	251,200
10-12	OVERTIME	42,260	39,148	39,148	44,900
10-13	TEMPORARY HELP	3,709	3,700	3,700	12,800
10-14	FICA TAXES	22,124	25,250	25,250	23,300
10-15	HEALTH INSURANCE	43,589	43,893	43,893	37,100
10-16	L I D INSURANCE	1,395	1,401	1,401	1,400
10-17	WORKERS COMPENSATION	1,518	-	-	1,600
10-19	PENSION	12,753	12,978	12,978	12,600
10-20	OPEB	-	19,011	19,011	21,500
	PERSONNEL COSTS	372,149	403,433	403,433	406,400
20-32	SECURITY/SAFETY MATERIALS	595	-	-	600
	MATERIALS & SUPPLIES	595	-	-	600
30-31	CONTRACTUAL SERVICES	281,292	281,292	281,292	281,300
	ADMINISTRATIVE EXPENDITURES	281,292	281,292	281,292	281,300
40-25	OTHER EQUIP - PURCHASE	-	28,000	40,900	-
40-31	CONSTRUCTION - PURCHASE	223,400	216,820	216,820	238,500
	CAPITAL OUTLAY	223,400	244,820	257,720	238,500
	TOTAL EXPENDITURES	877,436	929,545	942,445	926,800
	REVENUES				
	GENERAL FUND	654,036	684,725	684,725	688,300
	GOVERNMENTAL CAPITAL PROJECTS F	223,400	244,820	257,720	238,500
	PERSONNEL				
	FULL-TIME EQUIVALENTS	6.0	6.0	6.0	6.0
	PP/TEMP	-	1.0	1.0	1.0



HOW MANY REFS SOUPROBES

Human Resources

Fiscal Year 2013 Organization Chart



HUMAN RESOURCES
110-3100-518

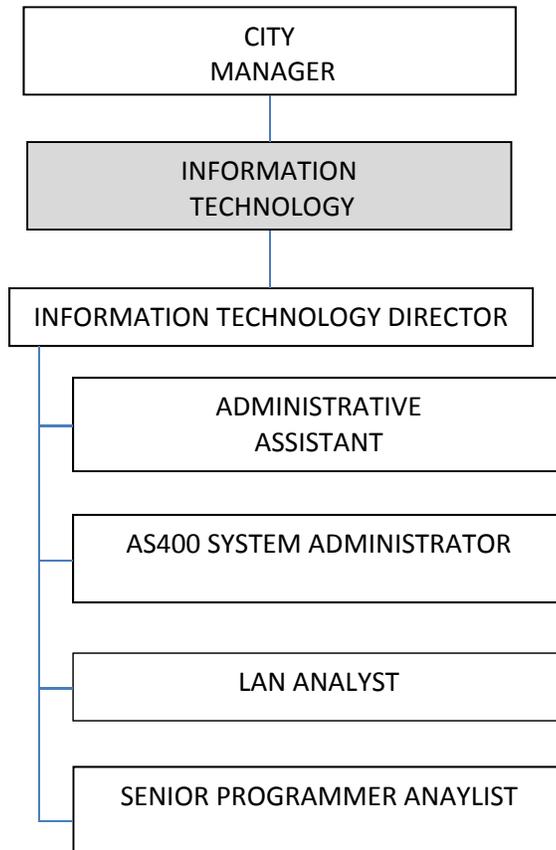
ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	185,256	217,400	217,400	169,600
10-14	FICA TAXES	13,489	15,668	15,668	12,900
10-15	HEALTH INSURANCE	34,393	34,702	34,702	31,700
10-16	L I D INSURANCE	1,232	1,246	1,246	1,200
10-17	WORKERS COMPENSATION	972	-	-	900
10-19	PENSION	7,387	8,693	8,693	9,100
10-20	OPEB	-	14,349	14,349	14,800
	PERSONNEL COSTS	242,729	292,058	292,058	240,200
20-22	OFFICE SUPPLIES	799	1,590	1,590	1,100
20-23	PRINTING AND DUPLICATING	4,342	4,500	4,500	5,000
20-26	PROGRAM EXPENSES/SUPPLIES	838	1,400	1,400	900
20-28	MEDICAL SUP & PHYSICALS	17,903	20,873	20,873	20,000
20-32	SECURITY/SAFETY MATERIALS	10,016	11,300	11,300	1,400
20-38	COMPUTER HARDWARE	2,252	800	800	2,400
20-48	PERSONNEL RELATED SUP	12,897	16,500	16,500	14,000
	MATERIALS & SUPPLIES	49,047	56,963	56,963	44,800
30-21	TELEPHONE/FAX	463	600	600	600
30-25	ADVERTISEMENT	5,917	6,000	6,000	4,500
30-27	SUBSCRIPTIONS AND DUES	1,071	750	750	800
30-28	TRAINING/CONF/FOOD/TRAVEL	581	787	787	700
30-29	CONSULTING FEES	-	4,500	4,500	3,000
30-31	CONTRACTUAL SERVICES	1,200	1,600	1,600	1,600
30-39	IN-HOUSE TRAINING	670	1,000	1,000	1,000
30-41	UNEMPLOYMENT COMP EXPENSE	29,549	20,000	20,000	20,000
30-61	OFF EQUIP/REPAIRS & MAINT	-	500	500	2,500
	ADMINISTRATIVE EXPENDITURES	39,451	35,737	35,737	34,700
	TOTAL EXPENDITURES	331,227	384,758	384,758	319,700
	REVENUES				
	GENERAL FUND	331,227	384,758	384,758	319,700
	PERSONNEL				
	FULL-TIME EQUIVALENTS	3.0	3.0	3.0	3.0



INFORMATION TECHNOLOGY

Information Technology

Fiscal Year 2013 Organization Chart



INFORMATION TECHNOLOGY
110-2200-516

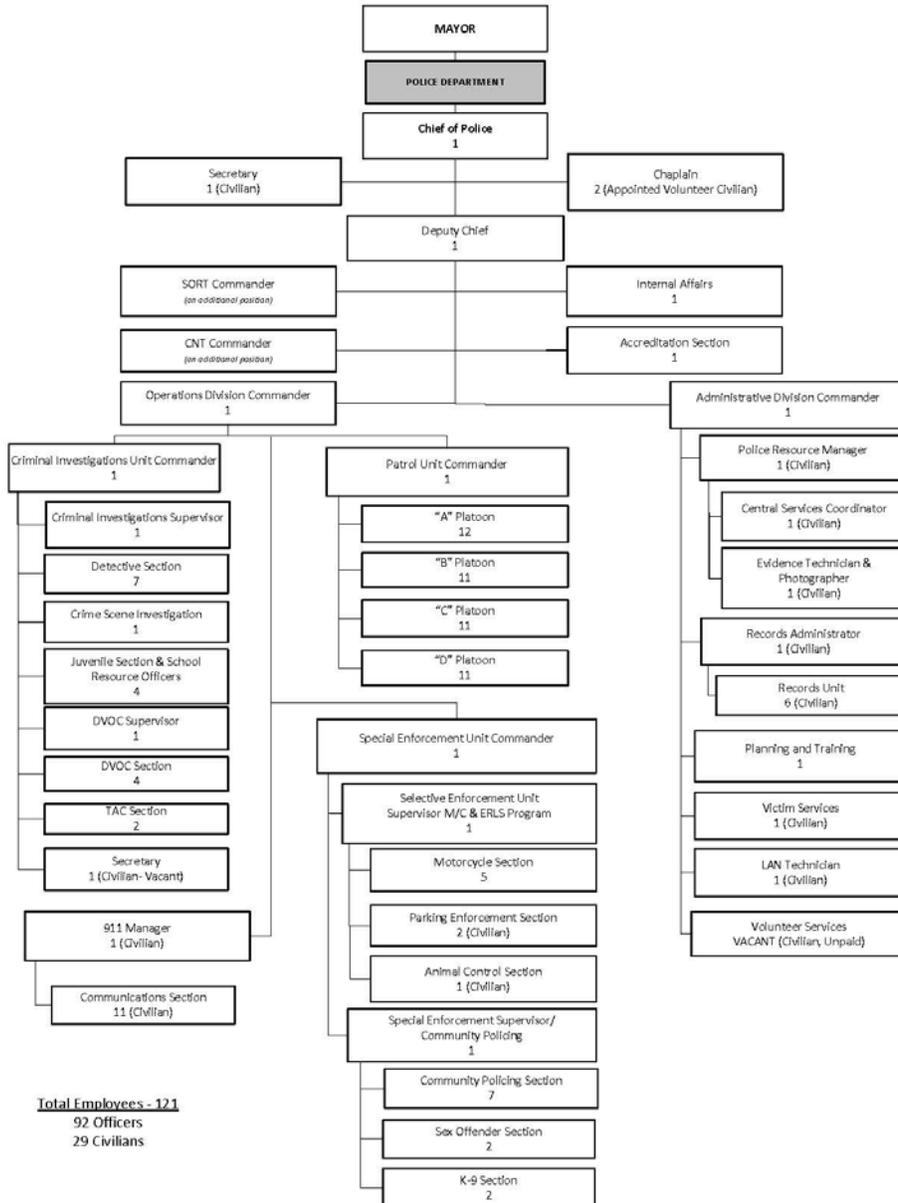
ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	295,926	275,247	275,247	265,400
10-14	FICA TAXES	22,337	20,355	20,355	20,300
10-15	HEALTH INSURANCE	55,398	49,868	49,868	46,100
10-16	L I D INSURANCE	2,124	2,050	2,050	1,900
10-17	WORKERS COMPENSATION	1,516	-	-	1,400
10-19	PENSION	13,408	13,514	13,514	13,000
10-20	OPEB	-	18,167	18,167	23,100
	PERSONNEL COSTS	390,709	379,201	379,201	371,200
20-21	FURNITURE/FIXTURES	238	200	200	-
20-22	OFFICE SUPPLIES	1,081	1,125	320	1,100
20-31	BOOKS	-	50	-	-
20-34	DATA PROCESSING SUPPLIES	954	1,600	1,198	1,500
20-37	COMPUTER SOFTWARE	64,405	64,406	67,502	67,100
20-38	COMPUTER HARDWARE	22,238	25,856	21,244	26,700
	MATERIALS & SUPPLIES	88,916	93,237	90,464	96,400
30-21	TELEPHONE/FAX	4,066	2,100	2,100	2,900
30-27	SUBSCRIPTIONS AND DUES	195	105	105	200
30-28	TRAINING/CONF/FOOD/TRAVEL	-	685	685	1,400
30-31	CONTRACTUAL SERVICES	29,723	61,155	82,704	35,300
30-39	IN-HOUSE TRAINING	9,839	9,050	9,050	6,100
30-61	OFF EQUIP/REPAIRS & MAINT	150,775	140,238	127,462	129,100
30-62	GASOLINE	92	100	100	100
	ADMINISTRATIVE EXPENDITURES	194,690	213,433	222,206	175,100
40-25	OTHER EQUIP - PURCHASE	6,680	-	-	-
40-28	COMPUTER HARDWARE/CAPITAL	-	6,400	5,400	57,000
	CAPITAL OUTLAY	6,680	6,400	5,400	57,000
	TOTAL EXPENDITURES	680,995	692,271	697,271	699,700
	REVENUES				
	GENERAL FUND	674,315	685,871	691,871	642,700
	GOVERNMENTAL CAPITAL PROJECTS FUND	6,680	6,400	5,400	42,000
	DEMA GRANT	-	-	-	15,000
	PERSONNEL				
	FULL-TIME EQUIVALENTS	7.0	5.0	5.0	5.0



FOR THE

Police Department

Fiscal Year 2013 Organization Chart



POLICE - CIVILIAN
110-1700-542

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	1,285,760	1,331,604	1,331,604	1,266,500
10-12	OVERTIME	53,246	45,000	45,000	55,000
10-14	FICA TAXES	101,515	103,283	103,283	99,300
10-15	HEALTH INSURANCE	232,645	253,576	253,576	230,400
10-16	L I D INSURANCE	7,350	7,787	7,787	7,200
10-17	WORKERS COMPENSATION	8,558	-	-	9,200
10-18	EDUCATIONAL ASSISTANCE	-	-	-	1,500
10-19	PENSION	54,634	62,569	62,569	58,600
10-20	OPEB	-	93,060	93,060	104,000
	PERSONNEL COSTS	1,743,708	1,896,879	1,896,879	1,831,700

POLICE - LAW ENFORCEMENT
110-1700-543

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	6,294,868	6,634,606	6,625,287	6,592,700
10-12	OVERTIME	482,449	450,000	450,000	500,000
10-14	FICA TAXES	508,106	555,149	555,149	487,600
10-15	HEALTH INSURANCE	984,442	1,034,118	1,034,118	944,300
10-16	L I D INSURANCE	25,158	26,042	26,042	26,600
10-17	WORKERS COMPENSATION	325,401	-	-	320,300
10-18	EDUCATIONAL ASSISTANCE	37,994	40,000	40,000	6,300
10-19	PENSION	848,349	959,451	959,451	942,700
10-20	OPEB	-	458,062	458,062	556,000
	PERSONNEL COSTS	9,506,767	10,157,428	10,148,109	10,376,500

POLICE - EXTRA DUTY
110-1700-544

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	495,757	400,000	400,000	514,900
10-14	FICA TAXES	42,507	30,600	30,600	39,400
10-17	WORKERS COMPENSATION	24,224	-	-	25,100
	PERSONNEL COSTS	562,488	430,600	430,600	579,400

POLICE - ADMINISTRATION
110-1700-541

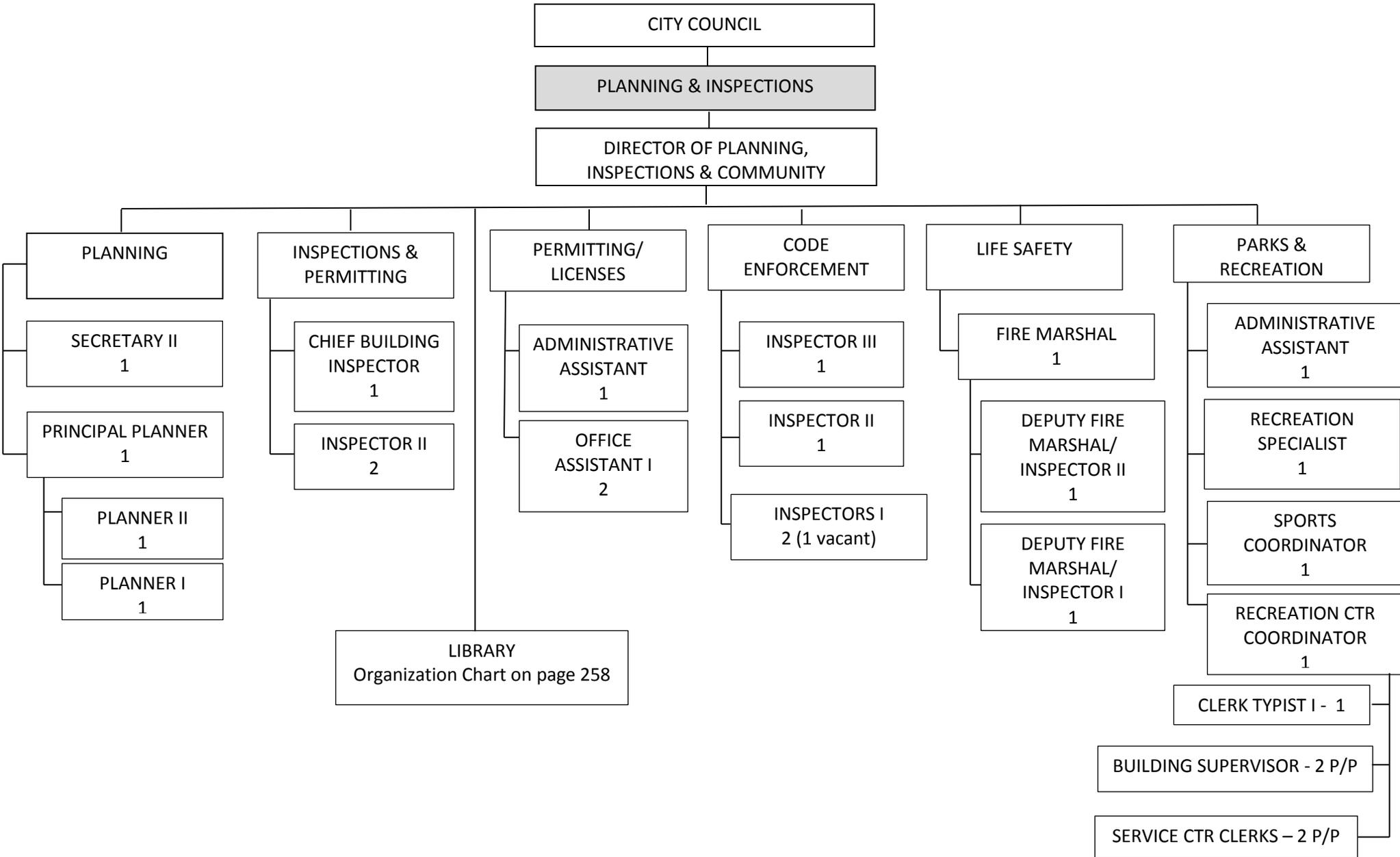
ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
20-14	CI PETTY CASH DISBURSEMNTS	-	13,300	13,300	11,000
20-21	FURNITURE/FIXTURES	247	-	-	-
20-22	OFFICE SUPPLIES	6,986	7,000	7,000	7,000
20-23	PRINTING AND DUPLICATING	15,529	14,000	14,000	14,000
20-24	PHOTOGRAPHIC	1,113	1,500	1,500	1,200
20-25	CUSTODIAL	4,300	4,200	4,200	4,200
20-26	PROGRAM EXPENSES/SUPPLIES	38,413	52,000	52,000	52,000
20-28	MEDICAL SUP & PHYSICALS	25,120	20,000	20,000	20,000
20-29	UNIFORMS/UNIFORM ALLOW	83,829	101,500	101,500	92,400
20-31	BOOKS	2,824	1,500	1,500	3,200
20-32	SECURITY/SAFETY MATERIALS	17,873	18,500	18,500	18,500
20-36	ANIMAL CARE EXPENSES	2,158	5,000	5,000	5,000
20-37	COMPUTER SOFTWARE	18,378	18,500	18,500	18,500
20-38	COMPUTER HARDWARE	73,200	43,350	43,350	56,100
20-46	CITY BLDG MAINT SUPPLIES	37,361	31,400	31,400	31,400
20-58	WATER/SEWER	3,247	2,100	2,100	2,600
	MATERIALS & SUPPLIES	330,578	333,850	333,850	337,100
30-21	TELEPHONE/FAX	50,892	55,000	55,000	55,000
30-22	POSTAGE	347	-	-	-
30-23	ELECTRICITY	108,378	100,500	100,500	100,500
30-24	HEATING OIL/GAS	17,045	16,200	16,200	15,000
30-25	ADVERTISEMENT	3,830	2,100	2,100	2,100
30-26	INSURANCE	-	2,500	11,819	2,500
30-27	SUBSCRIPTIONS AND DUES	4,318	2,250	2,250	4,000
30-28	TRAINING/CONF/FOOD/TRAVEL	23,908	12,000	12,000	23,300
30-29	CONSULTING FEES/AUDIT FEES	8,879	13,500	13,500	9,000
30-31	CONTRACTUAL SERVICES	34,163	32,400	32,400	53,400
30-61	OFF EQUIP/REPAIRS & MAINT	42,061	39,000	39,000	39,000
30-62	GASOLINE	171,807	150,000	150,000	190,000
30-63	AUTO REPAIRS/MAINTENANCE	155,954	124,000	124,000	136,900
30-67	RADIO REPAIRS/MAINTENANCE	15,325	15,700	15,700	16,700
30-68	RADIO EQUIPMENT/LEASE	-	2,500	2,500	2,500
80-20	COPS GRANTS	-	-	-	-
80-41	FEDERAL FORFEITURE FUNDS	-	-	-	-
90-14	POLICE SPEC DONATION EXP	2,661	-	-	-
	ADMINISTRATIVE EXPENDITURES	639,568	567,650	576,969	649,900
40-22	AUTOMOBILES - PURCHASE	229,330	65,000	65,000	137,900
40-25	OTHER EQUIP - PURCHASE	-	-	-	33,800
40-28	COMPUTER HARDWARE PURCH	52,488	-	-	-
40-31	CONSTRUCTION - PURCHASE	20,000	-	-	25,300
	CAPITAL OUTLAY	301,818	65,000	65,000	197,000
	TOTAL EXPENDITURES	13,084,927	13,451,407	13,451,407	13,971,600
	REVENUES				
	GENERAL FUND	12,783,109	13,386,407	13,386,407	13,774,600
	GOVERNMENTAL CAPITAL PROJECTS FUND	301,818	65,000	65,000	197,000
	GRANT FUNDS	-	-	-	-
	PERSONNEL				
	FULL-TIME EQUIVALENTS	120.0	122.0	122.0	122.0



PLANNING & INSPECTIONS

Planning & Community Enhancement Services

Fiscal Year 2013 Organization Chart



PLANNING
110-1600-533

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	289,966	289,188	289,188	258,900
10-12	OVERTIME	3,946	-	-	1,800
10-13	TEMPORARY HELP	11,975	18,971	18,971	17,100
10-14	FICA TAXES	22,881	22,348	22,348	19,900
10-15	HEALTH INSURANCE	42,242	36,385	36,385	35,300
10-16	L I D INSURANCE	1,760	1,680	1,680	2,000
10-17	WORKERS COMPENSATION	1,897	-	-	1,400
10-19	PENSION	16,751	16,911	16,911	14,900
10-20	OPEB	-	19,183	19,183	22,500
	PERSONNEL COSTS	391,418	404,666	404,666	373,800
20-22	OFFICE SUPPLIES	580	800	800	6,000
20-23	PRINTING AND DUPLICATING	2,529	4,500	4,500	11,000
20-24	PHOTOGRAPHIC	-	200	200	-
20-31	BOOKS	645	750	750	800
20-37	COMPUTER SOFTWARE	-	160	160	-
20-38	COMPUTER HARDWARE	-	5,050	5,050	-
	MATERIALS & SUPPLIES	3,754	11,460	11,460	17,800
30-21	TELEPHONE/FAX	1,842	1,680	1,680	1,600
30-25	ADVERTISEMENT	1,292	2,000	2,000	2,000
30-27	SUBSCRIPTIONS AND DUES	1,947	1,475	1,475	2,300
30-28	TRAINING/CONF/FOOD/TRAVEL	1,675	1,500	1,500	2,800
30-29	CONSULTING FEES	1,400	-	-	-
30-31	CONTRACTUAL SERVICES	-	-	-	10,000
	ADMINISTRATIVE EXPENDITURES	8,156	6,655	6,655	18,700
	TOTAL EXPENDITURES	403,328	422,781	422,781	410,300
	REVENUES				
	GENERAL FUND	403,328	422,781	422,781	410,300
	CDBG	-	-	-	-
	PERSONNEL				
	FULL-TIME EQUIVALENTS	5.0	5.0	5.0	4.5
	PP/TEMP/COMMITTEES	14.0	14.0	14.0	14.0

LIFE SAFETY
110-1600-531

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	183,194	148,107	148,107	149,200
10-12	OVERTIME	6,859	8,000	6,900	7,000
10-14	FICA TAXES	14,511	11,991	11,991	11,400
10-15	HEALTH INSURANCE	22,474	22,717	22,717	19,100
10-16	L I D INSURANCE	977	839	839	800
10-17	WORKERS COMPENSATION	1,689	-	-	1,600
10-19	PENSION	9,610	8,125	8,125	7,900
10-20	OPEB	-	9,776	9,776	12,500
	PERSONNEL COSTS	239,314	209,555	208,455	209,500
20-21	FURNITURE/FIXTURES	-	125	125	-
20-22	OFFICE SUPPLIES	1,278	750	750	-
20-23	PRINTING AND DUPLICATING	943	750	750	-
20-26	PROGRAM EXPENSES/SUPPLIES	-	9,500	9,500	500
20-29	UNIFORMS/UNIFORM ALLOW	1,017	900	900	1,000
20-31	BOOKS	293	500	500	300
20-32	SECURITY/SAFETY MATERIALS	19,229	10,000	7,500	5,000
20-33	SMALL TOOLS	310	200	200	200
20-37	COMPUTER SOFTWARE	237	80	80	100
20-38	COMPUTER HARDWARE	2,390	400	400	3,800
	MATERIALS & SUPPLIES	25,697	23,205	20,705	10,900
30-21	TELEPHONE/FAX	4,318	3,526	3,526	2,600
30-27	SUBSCRIPTIONS AND DUES	1,425	500	500	1,000
30-28	TRAINING/CONF/FOOD/TRAVEL	1,346	1,000	3,500	1,000
30-31	CONTRACTUAL SERVICES	238,550	205,360	205,360	238,600
30-62	GASOLINE	5,779	5,000	5,000	6,000
30-63	AUTO REPAIRS/MAINTENANCE	307	800	800	-
30-67	RADIO REPAIRS/MAINTENANCE	1,072	280	280	300
	ADMINISTRATIVE EXPENDITURES	252,797	216,466	218,966	249,500
	TOTAL EXPENDITURES	517,808	449,226	448,126	469,900
	REVENUES				
	GENERAL FUND	517,808	449,226	448,126	469,900
	PERSONNEL				
	FULL-TIME EQUIVALENTS	4.0	3.0	3.0	3.0

CODE ENFORCEMENT
110-1600-532

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	157,970	180,043	180,043	174,900
10-12	OVERTIME	2,370	1,570	2,670	3,000
10-13	TEMPORARY HELP	19,767	-	-	-
10-14	FICA TAXES	13,067	13,890	13,890	13,400
10-15	HEALTH INSURANCE	47,522	41,412	41,412	48,400
10-16	L I D INSURANCE	938	1,023	1,023	1,000
10-17	WORKERS COMPENSATION	1,681	-	-	1,800
10-18	EDUCATIONAL ASSISTANCE	-	-	-	2,000
10-19	PENSION	6,515	8,377	8,377	8,500
10-20	OPEB	-	13,179	13,179	15,000
	PERSONNEL COSTS	249,830	259,494	260,594	268,000
20-21	FURNITURE/FIXTURES	-	60	60	-
20-22	OFFICE SUPPLIES	477	600	600	-
20-23	PRINTING AND DUPLICATING	2,090	1,800	2,800	-
20-24	PHOTOGRAPHIC	207	200	200	-
20-26	PROGRAM EXPENSES/SUPPLIES	12,656	12,000	12,000	14,000
20-29	UNIFORMS/UNIFORM ALLOW	865	1,000	1,000	900
20-31	BOOKS	117	300	300	200
20-32	SECURITY/SAFETY MATERIALS	485	500	500	600
20-33	SMALL TOOLS	135	100	100	100
20-38	COMPUTER HARDWARE	4,853	800	320	-
	MATERIALS & SUPPLIES	21,885	17,360	17,880	15,800
30-21	TELEPHONE/FAX	2,292	2,460	2,940	2,600
30-27	SUBSCRIPTIONS AND DUES	45	75	75	100
30-28	TRAINING/CONF/FOOD/TRAVEL	898	400	400	600
30-62	GASOLINE	5,401	4,700	4,700	6,000
	ADMINISTRATIVE EXPENDITURES	8,636	7,635	8,115	9,300
	TOTAL EXPENDITURES	280,351	284,489	286,589	293,100
	REVENUES				
	GENERAL FUND	280,351	284,489	286,589	293,100
	PERSONNEL				
	FULL-TIME EQUIVALENTS	4.5	4.0	4.0	4.0

INSPECTIONS
110-1600-534

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	294,510	301,547	301,547	298,900
10-14	FICA TAXES	22,142	22,788	22,788	22,700
10-15	HEALTH INSURANCE	71,578	64,624	64,624	56,700
10-16	L I D INSURANCE	1,686	1,508	1,508	1,700
10-17	WORKERS COMPENSATION	2,445	-	-	2,500
10-19	PENSION	14,571	15,672	15,672	15,500
10-20	OPEB	-	19,902	19,902	26,000
	PERSONNEL COSTS	406,932	426,041	426,041	424,000
20-21	FURNITURE/FIXTURES	-	125	125	-
20-22	OFFICE SUPPLIES	2,523	2,975	2,975	-
20-23	PRINTING AND DUPLICATING	4,041	4,000	3,000	-
20-29	UNIFORMS/UNIFORM ALLOW	600	1,400	1,400	800
20-31	BOOKS	567	1,000	1,000	600
20-32	SECURITY/SAFETY MATERIALS	316	500	500	400
20-33	SMALL TOOLS	15	100	100	-
20-37	COMPUTER SOFTWARE	403	80	80	100
20-38	COMPUTER HARDWARE	5,478	2,900	2,900	3,800
	MATERIALS & SUPPLIES	13,943	13,080	12,080	5,700
30-21	TELEPHONE/FAX	3,905	3,600	3,600	3,600
30-27	SUBSCRIPTIONS AND DUES	1,024	350	350	700
30-28	TRAINING/CONF/FOOD/TRAVEL	609	500	500	500
30-33	DEMOLITION EXPENSES	105,502	100,000	100,000	150,000
30-61	OFF EQUIP/REPAIRS & MAINT	3,194	3,236	3,236	3,200
30-62	GASOLINE	5,493	5,500	5,500	4,500
30-63	AUTO REPAIRS/MAINTENANCE	176	200	200	-
30-67	RADIO REPAIRS/MAINTENANCE	1,207	1,400	1,400	-
	ADMINISTRATIVE EXPENDITURES	121,110	114,786	114,786	162,500
	TOTAL EXPENDITURES	541,985	553,907	552,907	592,200
	REVENUES				
	GENERAL FUND	541,985	553,907	552,907	592,200
	PERSONNEL				
	FULL-TIME EQUIVALENTS	7.0	7.0	7.0	7.0

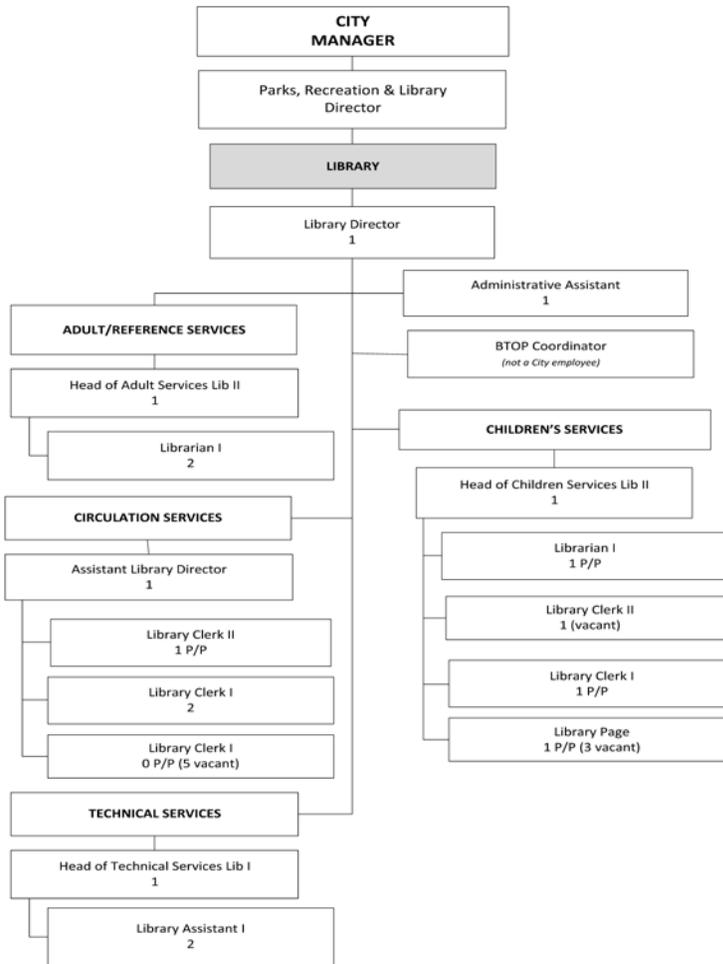
COMMUNITY DEVELOPMENT
715-9900-596

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	53,865	53,702	53,702	38,300
10-13	TEMPORARY HELP	16,350	-	-	-
10-14	FICA TAXES	5,315	4,073	4,073	2,900
10-15	HEALTH INSURANCE	7,506	7,551	7,551	-
10-16	L I D INSURANCE	380	383	383	-
10-17	WORKERS COMPENSATION	367	-	-	200
10-19	PENSION	3,326	3,239	3,239	2,300
10-20	OPEB	-	3,545	3,545	3,300
10-23	CDBG-R SALARIES	664	-	-	-
12-01	TO HOME OWN REHAB PROG	(13,169)	-	(5,526)	-
12-02	TO NSP PROGRAM	(14,927)	-	(16,580)	-
12-03	TO CDBG-R PROGRAM	(664)	-	-	-
	PERSONNEL COSTS	59,013	72,493	50,387	47,000
20-22	OFFICE SUPPLIES	110	310	310	-
20-23	PRINTING AND DUPLICATING MATERIALS & SUPPLIES	211 321	275 585	275 585	- -
30-21	TELEPHONE/FAX	244	250	250	-
30-25	ADVERTISEMENT	257	468	438	-
30-27	SUBSCRIPTIONS AND DUES	350	195	225	-
30-28	TRAINING/CONF/FOOD/TRAVEL ADMINISTRATIVE EXPENDITURES	1,027 1,878	750 1,663	750 1,663	- -
40-31	CONSTRUCTION - PURCHASE	71,526	-	-	-
70-42	CLOSING COST/DWNPYMT PROG	16,833	40,000	58,321	30,000
70-43	CONNECTIONS COMM SUPPORT	15,000	5,000	5,000	-
70-44	DOVER INTERFAITH MINISTRY	-	37,826	34,479	27,500
70-45	COMMUNITY REHAB ASSITANCE	85,008	57,101	63,275	-
70-48	FAIR HOUSING COUNSELING	47	-	3	-
70-52	COMM REVITALIZATION INFAS	63,434	65,580	60,081	-
70-59	FIRST STATE RES CONSV&DEV	39,970	40,000	38,031	35,000
70-61	ELIZABETH W MURPHEY SCHOOL	-	-	-	20,000
70-62	DOWNTOWN DOVER PART INC	14,652	-	-	-
70-63	HABITAT FOR HUMANITY	40,000	40,000	-	-
70-64	NCALL RESEARCH INC	-	-	-	7,800
70-65	SERENITY PLACE	-	-	-	28,000
70-66	MILFORD HOUSING H/O REHAB PROG	-	-	-	40,000
91-37	CLEARING A/C - 715-331-21 CAPITAL OUTLAY	292,026 638,496	- 285,507	- 259,190	- 188,300
	TOTAL EXPENDITURES	699,708	360,248	311,825	235,300
	REVENUES				
	CDBG Grant	401,368	360,248	311,825	235,300
	NSP Grant	292,026	-	-	-
	General Fund	6,314	-	-	-
	PERSONNEL				
	FULL-TIME EQUIVALENTS	1.0	1.0	1.0	0.5

RECREATION
110-1500-525

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	345,615	353,025	353,025	209,000
10-13	TEMPORARY HELP	20,222	26,049	26,049	115,300
10-14	FICA TAXES	27,309	27,516	27,516	24,700
10-15	HEALTH INSURANCE	60,964	56,556	56,556	53,300
10-16	L I D INSURANCE	2,061	2,076	2,076	1,600
10-17	WORKERS COMPENSATION	2,287	-	-	1,700
10-19	PENSION	15,479	16,556	16,556	12,000
10-20	OPEB	-	23,959	23,959	18,200
	PERSONNEL COSTS	473,937	505,737	505,737	435,800
20-22	OFFICE SUPPLIES	2,864	2,800	2,800	2,500
20-23	PRINTING AND DUPLICATING	1,884	2,500	2,384	2,300
20-26	PROGRAM EXPENSES/SUPPLIES	36,185	46,275	46,275	42,500
20-28	MEDICAL SUP & PHYSICALS	246	250	366	300
20-29	UNIFORMS/UNIFORM ALLOW	-	200	200	-
20-32	SECURITY/SAFETY MATERIALS	1,288	1,307	1,307	1,300
20-37	COMPUTER SOFTWARE	2,100	2,255	2,255	2,300
20-38	COMPUTER HARDWARE	2,739	1,300	1,300	3,700
20-46	CITY BLDG MAINT SUPPLIES	7,969	5,500	5,500	5,500
20-58	WATER/SEWER	1,003	1,000	1,000	1,000
	MATERIALS & SUPPLIES	56,278	63,387	63,387	61,400
30-21	TELEPHONE/FAX	2,608	2,500	2,500	2,500
30-23	ELECTRICITY	76,520	83,000	83,000	78,000
30-24	HEATING OIL/GAS	5,568	6,500	6,500	6,000
30-25	ADVERTISEMENT	-	100	100	-
30-27	SUBSCRIPTIONS AND DUES	340	235	235	300
30-28	TRAINING/CONF/FOOD/TRAVEL	790	1,000	1,000	2,000
30-31	CONTRACTUAL SERVICES	176,991	124,355	124,355	124,400
30-61	OFF EQUIP/REPAIRS & MAINT	1,406	1,395	1,395	1,400
30-62	GASOLINE	910	950	950	1,100
30-67	RADIO REPAIRS/MAINTENANCE	326	542	542	500
	ADMINISTRATIVE EXPENDITURES	265,459	220,577	220,577	216,200
40-31	CONSTRUCTION - PURCHASE	38,453	30,000	30,000	30,000
	CAPITAL OUTLAY	38,453	30,000	30,000	30,000
	TOTAL EXPENDITURES	834,127	819,701	819,701	743,400
	REVENUES				
	GENERAL FUND	795,674	789,701	789,701	713,400
	GOVERNMENTAL CAPITAL PROJECTS FI	38,453	30,000	30,000	30,000
	GRANT FUNDS	-	-	-	-
	PERSONNEL				
	FULL-TIME EQUIVALENTS	8.0	6.0	6.0	5.0
	PP/TEMP	-	10.0	10.0	10.0

Dover Public Library
Fiscal Year 2013 Organization Chart



LIBRARY
110-1500-523

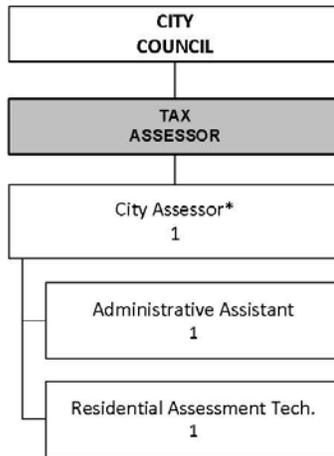
ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	687,422	724,927	724,927	585,300
10-12	OVERTIME	3,766	3,600	3,600	3,500
10-13	TEMPORARY HELP	-	-	-	167,200
10-14	FICA TAXES	51,392	55,254	55,254	57,700
10-15	HEALTH INSURANCE	94,805	108,421	108,421	107,900
10-16	L I D INSURANCE	3,527	3,736	3,736	4,000
10-17	WORKERS COMPENSATION	3,589	-	-	4,000
10-19	PENSION	25,252	30,221	30,221	31,300
10-20	OPEB	-	49,163	49,163	50,900
	PERSONNEL COSTS	869,753	975,322	975,322	1,011,800
20-21	FURNITURE/FIXTURES	-	-	-	-
20-22	OFFICE SUPPLIES	2,246	2,300	2,300	1,500
20-23	PRINTING AND DUPLICATING	2,083	2,100	2,100	2,100
20-26	PROGRAM EXPENSES/SUPPLIES	3,232	3,252	3,252	3,200
20-31	BOOKS	53,920	54,026	54,026	54,000
20-32	SECURITY/SAFETY MATERIALS	288	288	288	300
20-37	COMPUTER SOFTWARE	370	1,407	1,407	1,000
20-38	COMPUTER HARDWARE	3,303	7,500	7,500	14,000
20-46	CITY BLDG MAINT SUPPLIES	10,538	14,550	14,550	20,000
20-47	AUDIO VISUAL SUPPLIES	1,053	1,054	1,054	1,100
20-58	WATER/SEWER	2,480	1,800	1,800	5,400
	MATERIALS & SUPPLIES	79,513	88,277	88,277	102,600
30-21	TELEPHONE/FAX	2,817	19,700	19,700	6,500
30-22	POSTAGE	42	50	50	-
30-23	ELECTRICITY	34,157	35,000	35,000	85,000
30-24	HEATING OIL/GAS	5,476	5,000	5,000	5,000
30-27	SUBSCRIPTIONS AND DUES	15,888	7,335	7,335	11,000
30-28	TRAINING/CONF/FOOD/TRAVEL	231	195	195	200
30-31	CONTRACTUAL SERVICES	23,972	25,608	25,608	25,600
30-61	OFF EQUIP/REPAIRS & MAINT	1,300	2,600	2,600	2,500
	ADMINISTRATIVE EXPENDITURES	83,883	95,488	95,488	135,800
40-28	COMPUTER HARDWARE	-	-	-	-
40-31	CONSTRUCTION - PURCHASE	2,829,484	11,195,009	14,298,890	2,535,000
	CAPITAL OUTLAY	2,829,484	11,195,009	14,298,890	2,535,000
	TOTAL EXPENDITURES	3,862,633	12,354,096	15,457,977	3,785,200
	REVENUES				
	GENERAL FUND	1,033,149	1,159,087	1,159,087	1,250,200
	GOVERNMENTAL CAPITAL PROJECTS F	2,829,484	11,195,009	14,298,890	2,535,000
	PERSONNEL				
	FULL-TIME EQUIVALENTS	17.5	12.0	12.0	13.0
	PP/TEMP	-	10.0	10.0	13.0



TAX ASSISTORSOR

Tax Assessor

Fiscal Year 2013 Organization Chart



* Appointed by Council

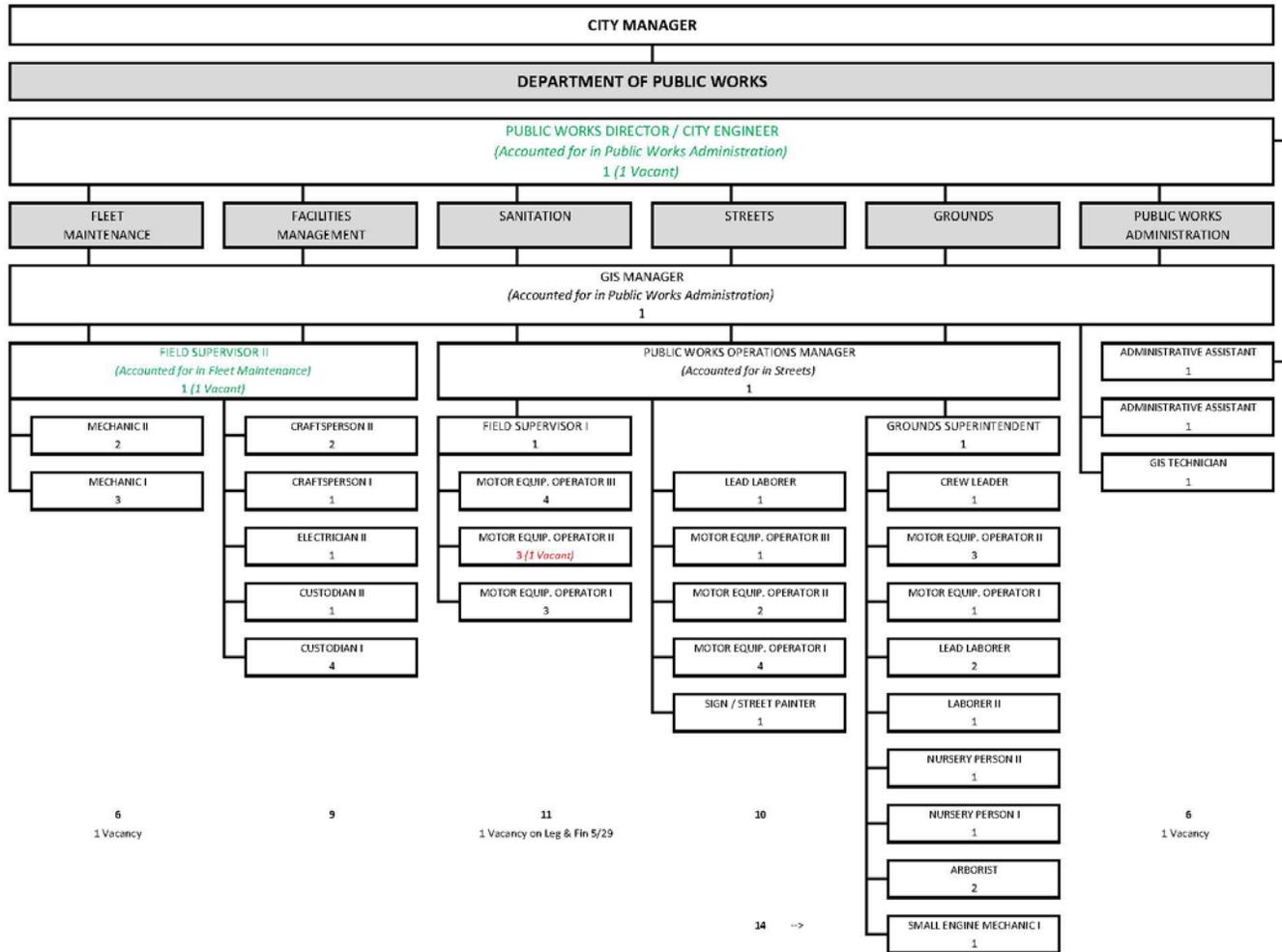
TAX ASSESSOR
110-1300-513

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	126,054	125,841	125,841	123,000
10-13	TEMPORARY HELP	747	-	-	-
10-14	FICA TAXES	9,562	10,304	10,304	9,400
10-15	HEALTH INSURANCE	17,992	18,144	18,144	16,200
10-16	L I D INSURANCE	962	973	973	1,000
10-17	WORKERS COMPENSATION	806	-	-	700
10-19	PENSION	6,936	7,120	7,120	6,900
10-20	OPEB	-	8,305	8,305	10,700
	PERSONNEL COSTS	163,059	170,687	170,687	167,900
20-22	OFFICE SUPPLIES	2,442	2,988	2,988	2,500
20-23	PRINTING AND DUPLICATING	315	510	510	400
20-31	BOOKS	-	200	200	-
20-37	COMPUTER SOFTWARE	-	50	50	-
20-38	COMPUTER HARDWARE	-	800	800	1,400
	MATERIALS & SUPPLIES	2,757	4,548	4,548	4,300
30-21	TELEPHONE/FAX	1,072	1,105	1,105	1,100
30-25	ADVERTISEMENT	1,035	1,000	1,000	1,000
30-27	SUBSCRIPTIONS AND DUES	800	800	800	800
30-28	TRAINING/CONF/FOOD/TRAVEL	992	2,500	2,500	2,500
30-31	CONTRACTUAL SERVICES	8,175	11,700	11,700	8,900
30-32	LEGAL EXPENSES	91,934	20,000	20,000	-
30-61	OFF EQUIP/REPAIRS & MAINT	-	175	175	300
30-62	GASOLINE	744	660	660	700
	ADMINISTRATIVE EXPENDITURES	104,752	37,940	37,940	15,300
	TOTAL EXPENDITURES	270,568	213,175	213,175	187,500
	REVENUES				
	GENERAL FUND	270,568	213,175	213,175	187,500
	PERSONNEL				
	FULL-TIME EQUIVALENTS	3.0	3.0	3.0	3.0



PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS - OPERATIONS
Fiscal Year 2013 Organization Chart



PUBLIC WORKS - ADMINISTRATION
110-2400-551

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	287,234	305,118	305,118	318,500
10-12	OVERTIME	-	-	-	600
10-14	FICA TAXES	21,708	20,194	20,194	23,900
10-15	HEALTH INSURANCE	39,666	43,785	43,785	48,400
10-16	L I D INSURANCE	1,762	1,921	1,921	2,100
10-17	WORKERS COMPENSATION	2,258	-	-	1,700
10-19	PENSION	14,581	15,674	15,674	15,700
10-20	OPEB	-	20,138	20,138	25,800
	PERSONNEL COSTS	367,209	406,830	406,830	436,700
20-22	OFFICE SUPPLIES	3,131	2,500	2,500	3,000
20-23	PRINTING AND DUPLICATING	1,076	1,300	1,300	1,800
20-31	BOOKS	-	100	100	-
20-32	SECURITY/SAFETY MATERIALS	125	125	125	-
20-33	SMALL TOOLS	32	42,276	42,276	-
20-37	COMPUTER SOFTWARE	260	370	370	400
20-38	COMPUTER HARDWARE	-	2,600	2,600	13,900
	MATERIALS & SUPPLIES	4,624	49,271	49,271	19,100
30-21	TELEPHONE/FAX	4,012	3,688	3,688	2,700
30-27	SUBSCRIPTIONS AND DUES	1,660	825	825	-
30-28	TRAINING/CONF/FOOD/TRAVEL	412	750	750	500
30-31	CONTRACTUAL SERVICES	8,055	8,228	8,228	7,000
30-62	GASOLINE	2,641	3,000	3,000	2,500
30-67	RADIO REPAIRS/MAINTENANCE	46	100	100	100
	ADMINISTRATIVE EXPENDITURES	16,826	16,591	16,591	12,800
	TOTAL EXPENDITURES	388,659	472,692	472,692	468,600
	REVENUES				
	GENERAL FUND	388,659	472,692	472,692	468,600
	PERSONNEL				
	FULL-TIME EQUIVALENTS	4.0	6.0	6.0	6.0

FACILITITES MANAGEMENT
110-2500-552

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	551,986	564,459	564,459	370,200
10-12	OVERTIME	314	450	450	800
10-13	TEMPORARY HELP	20,053	24,892	24,892	-
10-14	FICA TAXES	43,284	42,639	42,639	28,400
10-15	HEALTH INSURANCE	120,987	111,416	111,416	77,300
10-16	L I D INSURANCE	3,027	2,741	2,741	2,000
10-17	WORKERS COMPENSATION	19,451	-	-	15,000
10-19	PENSION	22,965	25,858	25,858	16,700
10-20	OPEB	-	37,254	37,254	32,200
	PERSONNEL COSTS	782,067	809,709	809,709	542,600
20-22	OFFICE SUPPLIES	100	100	100	-
20-25	CUSTODIAL	7,227	8,500	8,500	8,500
20-29	UNIFORMS/UNIFORM ALLOW	3,799	4,420	4,420	3,900
20-32	SECURITY/SAFETY MATERIALS	805	1,625	1,625	1,000
20-33	SMALL TOOLS	715	500	500	500
20-46	CITY BLDG MAINT SUPPLIES	8,964	10,500	10,500	10,500
20-58	WATER/SEWER	1,780	1,275	1,275	1,300
20-61	ELEC MATERIALS/SUPPLIES	2,217	2,500	2,500	2,500
	MATERIALS & SUPPLIES	25,607	29,420	29,420	28,200
30-21	TELEPHONE/FAX	1,776	1,800	1,800	1,200
30-23	ELECTRICITY	89,169	96,000	96,000	92,000
30-24	HEATING OIL/GAS	1,091	1,370	1,370	1,400
30-27	SUBSCRIPTIONS & DUES	-	-	-	100
30-28	TRAINING/CONF/FOOD/TRAVEL	-	100	100	100
30-31	CONTRACTUAL SERVICES	3,803	6,994	6,994	6,000
30-62	GASOLINE	6,848	6,600	6,600	6,600
30-67	RADIO REPAIRS/MAINTENANCE	372	700	700	600
	ADMINISTRATIVE EXPENDITURES	103,059	113,564	113,564	108,000
40-25	OTHER EQUIP - PURCHASE	-	-	-	288,000
40-31	CONSTRUCTION - PURCHASE	-	-	-	93,000
	CAPITAL OUTLAY	-	-	-	381,000
	TOTAL EXPENDITURES	910,733	952,693	952,693	1,059,800
	REVENUES				
	GENERAL FUND	910,733	952,693	952,693	678,800
	GOVERNMENTAL CAPITAL PROJECTS FUND	-	-	-	288,000
	HOMELAND SECURITY GRANT				93,000
	PERSONNEL				
	FULL-TIME EQUIVALENTS	13.0	12.0	12.0	9.0
	PP/TEMP	-	1.0	1.0	-

FLEET MAINTENANCE
110-2800-572

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	266,625	269,711	269,711	269,200
10-12	OVERTIME	5,985	1,350	1,350	3,500
10-14	FICA	20,159	20,347	20,347	20,600
10-15	HEALTH INSURANCE	65,631	66,243	66,243	68,500
10-16	LID	1,339	1,109	1,109	1,400
10-17	WORKMANS COMP.	10,506	-	-	10,900
10-19	PENSION	13,659	14,420	14,420	14,200
10-20	OPEB	-	17,801	17,801	23,200
	PERSONNEL COSTS	383,904	390,981	390,981	411,500
20-22	OFFICE SUPPLIES	200	200	200	-
20-23	PRINTING AND DUPLICATING	245	375	375	400
20-25	CUSTODIAL	49	-	-	-
20-26	PROGRAM EXPENSES/SUPPLIES	314,449	290,000	290,000	290,000
20-29	UNIFORMS/UNIFORM ALLOW	1,307	1,710	1,710	1,700
20-31	BOOKS	-	600	600	600
20-32	SECURITY/SAFETY MATERIALS	625	1,000	1,000	800
20-33	SMALL TOOLS	628	5,000	5,000	1,000
20-37	COMPUTER SOFTWARE	1,995	2,100	2,100	2,900
	MATERIALS & SUPPLIES	319,498	300,985	300,985	297,400
30-21	TELEPHONE/FAX	231	400	400	700
30-28	TRAINING/CONF/FOOD/TRAVEL	240	250	250	300
30-31	CONTRACTUAL SERVICES	-	500	500	500
30-62	GASOLINE	2,163	2,000	2,000	2,000
30-67	RADIO REPAIRS/MAINTENANCE	233	306	306	300
	ADMINISTRATIVE EXPENDITURES	2,867	3,456	3,456	3,800
	TOTAL EXPENDITURES	706,269	695,422	695,422	712,700
	REVENUES				
	GENERAL FUND	706,269	695,422	695,422	712,700
	PERSONNEL				
	FULL-TIME EQUIVALENTS	6.0	6.0	6.0	6.0

GROUNDS
110-1500-522

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	583,702	564,437	564,437	564,900
10-12	OVERTIME	21,565	15,300	15,300	15,000
10-14	FICA TAXES	45,838	44,630	44,630	44,400
10-15	HEALTH INSURANCE	129,734	121,221	121,221	107,400
10-16	L I D INSURANCE	3,356	3,176	3,176	3,200
10-17	WORKERS COMPENSATION	23,362	-	-	23,500
10-19	PENSION	23,686	25,733	25,733	27,500
10-20	OPEB	-	37,657	37,657	49,100
	PERSONNEL COSTS	831,243	812,154	812,154	835,000
20-22	OFFICE SUPPLIES	62	150	150	-
20-25	CUSTODIAL	510	250	250	300
20-26	PROGRAM EXPENSES/SUPPLIES	40,792	50,205	50,205	45,000
20-29	UNIFORMS/UNIFORM ALLOW	3,777	3,535	3,535	3,500
20-32	SECURITY/SAFETY MATERIALS	4,196	4,400	3,760	4,200
20-33	SMALL TOOLS	4,297	3,200	3,200	3,200
20-44	SAND AND SALT	413	750	390	400
20-46	CITY BLDG MAINT SUPPLIES	1,790	400	400	400
20-58	WATER/SEWER	4,443	3,800	3,800	3,800
	MATERIALS & SUPPLIES	60,280	66,690	65,690	60,800
30-21	TELEPHONE/FAX	742	710	710	700
30-23	ELECTRICITY	3,316	3,500	3,500	3,500
30-24	HEATING OIL/GAS	3,707	5,000	5,000	4,500
30-27	SUBSCRIPTIONS AND DUES	425	210	570	500
30-28	TRAINING/CONF/FOOD/TRAVEL	1,741	650	1,290	1,300
30-31	CONTRACTUAL SERVICES	-	10,000	10,000	10,000
30-43	ENVIRONMENTAL EXPENSES	2,750	3,000	3,000	3,000
30-44	AGENCY BILLING-TEMP HELP	19,396	27,000	27,000	23,000
30-62	GASOLINE	33,066	32,500	32,500	32,500
30-64	TRUCK REPAIRS/MAINTENANCE	1,200	-	-	-
30-65	MAINT EQUIP REPAIRS/MAINT	24,469	16,800	16,800	16,800
30-67	RADIO REPAIRS/MAINTENANCE	1,397	1,708	1,708	1,700
	ADMINISTRATIVE EXPENDITURES	92,209	101,078	102,078	97,500
40-23	TRUCKS - PURCHASE	37,202	-	-	47,000
40-24	MAINT EQUIP - PURCHASE	9,347	-	-	65,000
	CAPITAL OUTLAY	46,549	-	-	112,000
	TOTAL EXPENDITURES	1,030,281	979,922	979,922	1,105,300
	REVENUES				
	GENERAL FUND	983,732	979,922	979,922	993,300
	GOVERNMENTAL CAPITAL PROJECTS FI	46,549	-	-	112,000
	PERSONNEL				
	FULL-TIME EQUIVALENTS	15.0	14.0	14.0	14.0

SANITATION
110-1800-555

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	450,553	511,758	511,758	411,700
10-12	OVERTIME	20,411	16,200	16,200	15,000
10-14	FICA TAXES	35,596	40,084	40,084	32,700
10-15	HEALTH INSURANCE	120,170	133,141	133,141	92,500
10-16	L I D INSURANCE	2,744	3,078	3,078	2,400
10-17	WORKERS COMPENSATION	18,129	-	-	17,300
10-19	PENSION	19,915	24,818	24,818	20,500
10-20	OPEB	-	34,118	34,118	35,800
	PERSONNEL COSTS	667,518	763,197	763,197	627,900
20-22	OFFICE SUPPLIES	181	150	150	-
20-23	PRINTING AND DUPLICATING	3,234	1,000	1,000	-
20-26	PROGRAM EXPENSES/SUPPLIES	37,213	34,740	114,613	25,000
20-29	UNIFORMS/UNIFORM ALLOW	3,133	2,732	2,732	2,700
20-32	SECURITY/SAFETY MATERIALS	2,964	2,825	2,825	2,800
20-33	SMALL TOOLS	421	400	400	400
20-38	COMPUTER HARDWARE	1,370	-	-	-
20-46	CITY BLDG MAINT SUPPLIES	309	1,000	1,000	500
	MATERIALS & SUPPLIES	48,825	42,847	122,720	31,400
30-21	TELEPHONE/FAX	504	460	460	500
30-25	ADVERTISEMENT	935	1,500	1,500	1,500
30-28	TRAINING/CONF/FOOD/TRAVEL	2,138	50	50	100
30-31	CONTRACTUAL SERVICES	1,283,030	1,355,600	1,350,600	1,300,000
30-43	ENVIRONMENTAL EXPENSES	1,395	3,000	3,000	3,000
30-44	AGENCY BILLING-TEMP HELP	60,777	45,000	45,000	45,000
30-62	GASOLINE	112,755	118,000	118,000	130,000
30-64	TRUCK REPAIRS/MAINTENANCE	1,408	-	-	-
30-65	MAINT EQUIP REPAIRS/MAINT	406	-	-	-
30-67	RADIO REPAIRS/MAINTENANCE	1,316	1,322	1,322	1,300
	ADMINISTRATIVE EXPENDITURES	1,464,664	1,524,932	1,519,932	1,481,400
40-23	TRUCKS - PURCHASE	212,446	136,500	123,600	150,000
	CAPITAL OUTLAY	212,446	136,500	123,600	150,000
	TOTAL EXPENDITURES	2,393,453	2,467,476	2,529,449	2,290,700
	REVENUES				
	GENERAL FUND	2,181,007	2,330,976	2,405,849	2,140,700
	GOVERNMENTAL CAPITAL PROJECTS FUND	212,446	136,500	123,600	150,000
	PERSONNEL				
	FULL-TIME EQUIVALENTS	12.0	13.0	13.0	11.0

STREET
110-1800-554

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	410,957	407,193	407,193	384,900
10-12	OVERTIME	6,187	11,880	11,880	9,000
10-14	FICA TAXES	31,778	32,033	32,033	30,100
10-15	HEALTH INSURANCE	95,072	88,569	88,569	78,800
10-16	L I D INSURANCE	2,539	2,427	2,427	2,300
10-17	WORKERS COMPENSATION	13,804	-	-	16,000
10-18	EDUCATIONAL ASSISTANCE	2,828	1,500	1,500	4,000
10-19	PENSION	18,908	20,652	20,652	19,700
10-20	OPEB	-	26,875	26,875	33,500
	PERSONNEL COSTS	582,073	591,129	591,129	578,300
20-22	OFFICE SUPPLIES	145	150	150	-
20-23	PRINTING AND DUPLICATING	24	-	-	-
20-26	PROGRAM EXPENSES/SUPPLIES	31,399	26,707	26,707	26,700
20-29	UNIFORMS/UNIFORM ALLOW	1,985	2,076	2,076	2,100
20-32	SECURITY/SAFETY MATERIALS	4,588	4,376	4,376	4,300
20-33	SMALL TOOLS	2,253	2,893	2,893	2,500
20-41	STREET REPAIRING MATERIAL	11,039	18,900	18,900	19,000
20-42	STREET CLEANING SUPPLIES	4,359	4,300	4,300	4,300
20-43	STREET SIGNS/MARKING	15,270	16,800	16,800	16,000
20-44	SAND AND SALT	24,576	13,000	13,000	10,000
20-46	CITY BLDG MAINT SUPPLIES	10,493	11,585	11,585	10,500
20-62	STORM SEWER SUPPLIES	4,064	4,000	4,000	4,000
20-64	DITCH MAINTENANCE	1,640	775	775	800
	MATERIALS & SUPPLIES	111,835	105,562	105,562	100,200
30-21	TELEPHONE/FAX	1,605	964	964	900
30-25	ADVERTISEMENT	485	300	300	300
30-28	TRAINING/CONF/FOOD/TRAVEL	3,471	425	425	100
30-31	CONTRACTUAL SERVICES	4,889	500	500	500
30-43	ENVIRONMENTAL EXPENSES	-	2,500	2,500	-
30-44	AGENCY BILLING-TEMP HELP	13,119	12,250	12,250	5,000
30-62	GASOLINE	46,391	47,780	47,780	50,000
30-64	TRUCK REPAIRS/MAINTENANCE	538	-	-	-
30-65	MAINT EQUIP REPAIRS/MAINT	69,934	20,000	20,000	20,000
30-67	RADIO REPAIRS/MAINTENANCE	1,075	1,400	1,400	1,400
	ADMINISTRATIVE EXPENDITURES	141,507	86,119	86,119	78,200
40-23	TRUCKS - PURCHASE	104,476	200,027	200,027	-
40-31	CONSTRUCTION - PURCHASE	350,123	1,030,000	1,780,000	2,024,000
	CAPITAL OUTLAY	454,599	1,230,027	1,980,027	2,024,000
	TOTAL EXPENDITURES	1,290,014	2,012,837	2,762,837	2,780,700
	REVENUES				
	GENERAL FUND	835,415	782,810	782,810	756,700
	GOVERNMENTAL CAPITAL PROJECTS FUND	454,599	1,230,027	1,980,027	2,024,000
	PERSONNEL				
	FULL-TIME EQUIVALENTS	11.0	11.0	11.0	10.0

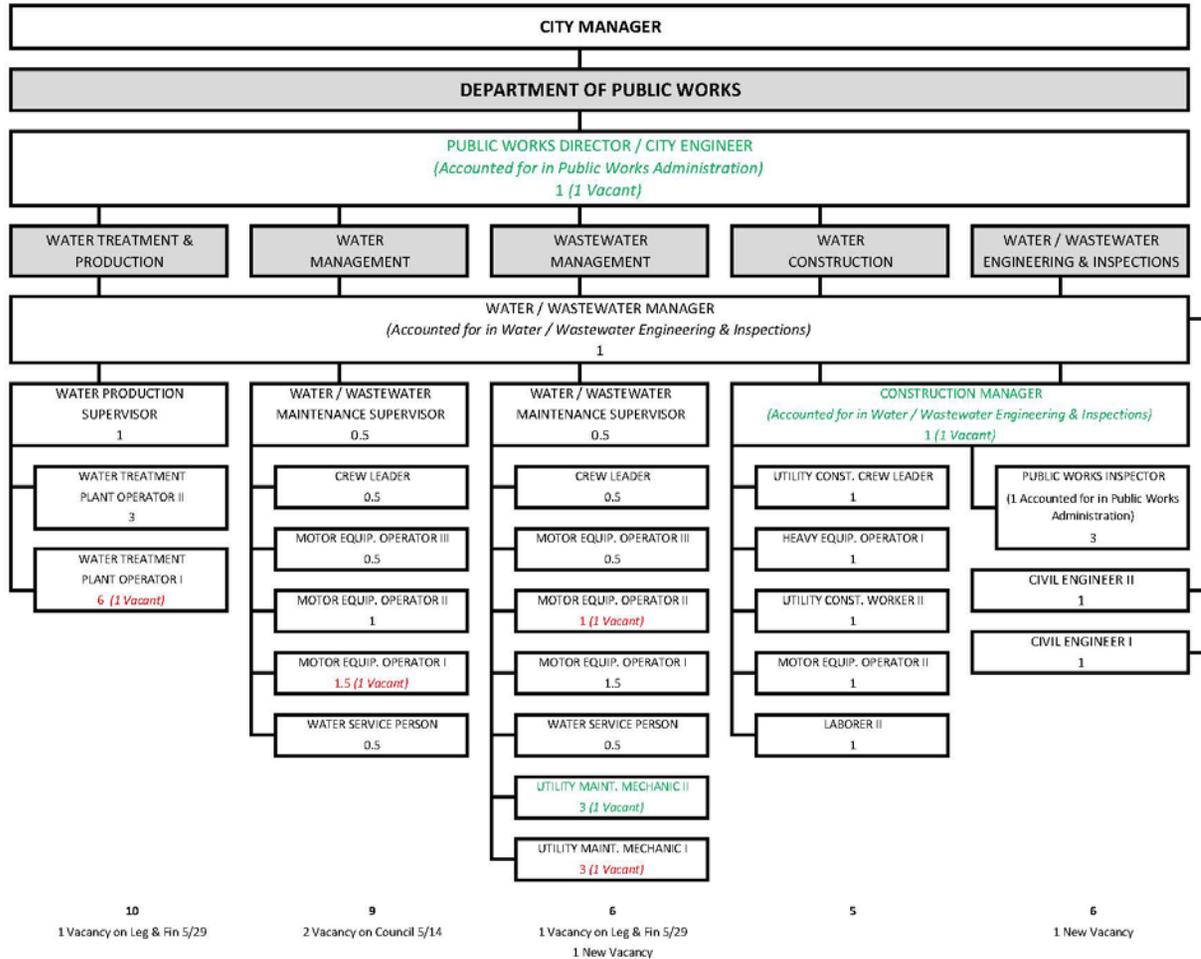
PUBLIC UTILITIES

CONTAINS THE FOLLOWING SUBSECTIONS:

- PUBLIC WORKS WATER/WASTEWATER
- ELECTRIC

**WATER/WASTEWATER
FUND**

DEPARTMENT OF PUBLIC WORKS - WATER / WASTEWATER
Fiscal Year 2013 Organization Chart



WATER TREATMENT PLANT
412/417-7600-576

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	443,044	477,280	477,280	429,000
10-12	OVERTIME	18,291	23,300	23,300	18,500
10-14	FICA TAXES	33,663	37,065	37,065	34,000
10-15	HEALTH INSURANCE	125,858	126,888	126,888	119,000
10-16	L I D INSURANCE	2,379	2,393	2,393	2,400
10-17	WORKERS COMPENSATION	17,808	-	-	18,200
10-19	PENSION	20,617	23,488	23,488	21,200
10-20	OPEB	-	25,296	25,296	29,500
	PERSONNEL COSTS	661,660	715,710	715,710	671,800
20-23	PRINTING AND DUPLICATING	932	1,000	1,000	1,000
20-25	CUSTODIAL	157	250	250	200
20-29	UNIFORMS/UNIFORM ALLOW	2,320	3,786	3,786	3,500
20-31	BOOKS	96	189	14	200
20-32	SECURITY/SAFETY MATERIALS	2,513	2,670	2,670	2,700
20-33	SMALL TOOLS	3,834	4,500	4,500	4,000
20-35	CHEMICALS & ADDITIVES	118,194	116,000	116,000	128,000
20-37	COMPUTER SOFTWARE	165	190	190	200
20-38	COMPUTER HARDWARE	1,370	1,300	1,300	-
20-46	CITY BLDG MAINT SUPPLIES	1,915	2,000	2,000	2,000
20-49	WELL SUPPLIES/REHAB	10,405	12,000	12,000	12,000
	MATERIALS & SUPPLIES	141,901	143,885	143,710	153,800
30-21	TELEPHONE/FAX	643	600	600	600
30-23	ELECTRICITY	517,153	520,000	520,000	520,000
30-24	HEATING OIL/GAS	6,693	4,800	4,800	6,500
30-27	SUBSCRIPTIONS AND DUES	500	200	400	500
30-28	TRAINING/CONF/FOOD/TRAVEL	310	200	175	200
30-31	CONTRACTUAL SERVICES	101,209	130,000	130,000	150,000
30-62	GASOLINE	12,037	9,700	9,700	1,200
30-66	OTHER EQUIP REPAIRS/MAINT	15,028	13,000	13,000	13,000
30-67	RADIO REPAIRS/MAINTENANCE	372	5,019	5,019	5,000
	ADMINISTRATIVE EXPENDITURES	653,945	683,519	683,694	697,000
40-23	TRUCKS - PURCHASE	-	22,900	22,900	24,100
	CAPITAL OUTLAY	-	22,900	22,900	24,100
	TOTAL EXPENDITURES	1,457,506	1,566,014	1,566,014	1,546,700
	REVENUES				
	WATER/WASTEWATER FUND	1,457,506	1,543,114	1,543,114	1,522,600
	WATER/WASTEWATER I & E FUND	-	22,900	22,900	24,100
	PERSONNEL				
	FULL-TIME EQUIVALENTS	10.0	10.0	10.0	10.0

WATER MANAGEMENT
412/417-6800-568

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	150,216	149,864	149,864	160,850
10-12	OVERTIME	10,682	9,900	9,900	11,650
10-14	FICA TAXES	11,756	11,573	11,573	13,000
10-15	HEALTH INSURANCE	62,430	47,041	47,041	46,300
10-16	L I D INSURANCE	1,184	881	881	950
10-17	WORKERS COMPENSATION	6,206	-	-	7,000
10-19	PENSION	6,625	7,310	7,310	8,000
10-20	OPEB	-	7,943	7,943	10,850
	PERSONNEL COSTS	249,099	234,512	234,512	258,600
20-28	MEDICAL SUP & PHYSICALS	234	600	600	600
20-29	UNIFORMS/UNIFORM ALLOW	784	1,695	1,695	1,200
20-31	BOOKS	128	200	200	200
20-32	SECURITY/SAFETY MATERIALS	1,195	2,125	2,125	1,500
20-33	SMALL TOOLS	6,916	7,250	7,250	7,000
20-38	COMPUTER HARDWARE	685	-	-	-
20-51	WATER/SEWER SYSTEM SUP	47,612	44,557	44,557	45,000
20-53	METERS/METER SUPPLIES	6,986	7,000	10,000	12,000
	MATERIALS & SUPPLIES	64,540	63,427	66,427	67,500
30-21	TELEPHONE/FAX	3,700	4,740	4,740	4,000
30-25	ADVERTISEMENT	8,902	7,500	7,500	7,500
30-27	SUBSCRIPTIONS AND DUES	2,826	1,400	2,690	2,500
30-28	TRAINING/CONF/FOOD/TRAVEL	510	100	100	100
30-29	CONSULTING FEES	4,023	1,000	9,510	5,000
30-31	CONTRACTUAL SERVICES	23,055	38,000	25,200	25,000
30-62	GASOLINE	20,460	16,800	16,800	23,000
30-64	TRUCK REPAIRS/MAINTENANCE	108	-	-	-
30-65	MAINT EQUIP REPAIRS/MAINT	314	800	800	600
30-67	RADIO REPAIRS/MAINTENANCE	1,735	14,376	14,376	14,400
	ADMINISTRATIVE EXPENDITURES	65,633	84,716	81,716	82,100
40-23	TRUCKS - PURCHASE	-	31,000	31,000	158,000
40-25	OTHER EQUIP - PURCHASE	-	30,240	30,240	20,000
40-31	CONSTRUCTION - PURCHASE	959,816	580,000	2,900,228	4,892,000
40-34	WATER LINES	92,888	125,000	125,000	70,000
	CAPITAL OUTLAY	1,052,704	766,240	3,086,468	5,140,000
	TOTAL EXPENDITURES	1,431,976	1,148,895	3,469,123	5,548,200
	REVENUES				
	WATER/WASTEWATER FUND	379,272	382,655	382,655	408,200
	WATER/WASTEWATER I & E FUND	1,052,704	766,240	3,086,468	5,140,000
	PERSONNEL				
	FULL-TIME EQUIVALENTS	4.0	4.0	4.0	5.0

WATER CONSTRUCTION
412/417-5600-556

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	226,518	242,471	242,471	188,100
10-12	OVERTIME	10,462	4,500	4,500	12,500
10-14	FICA TAXES	17,411	18,318	18,318	15,000
10-15	HEALTH INSURANCE	64,247	65,150	65,150	47,800
10-16	L I D INSURANCE	1,273	1,263	1,263	1,000
10-17	WORKERS COMPENSATION	7,820	-	-	8,100
10-19	PENSION	8,795	10,011	10,011	8,500
10-20	OPEB	-	12,781	12,781	12,600
	PERSONNEL COSTS	336,526	354,494	354,494	293,600
20-29	UNIFORMS/UNIFORM ALLOW	1,473	1,550	1,550	1,600
20-32	SECURITY/SAFETY MATERIALS	1,975	2,675	2,675	2,300
20-33	SMALL TOOLS	4,521	4,500	4,500	4,500
20-38	COMPUTER HARDWARE	1,370	-	-	-
20-46	CITY BLDG MAINT SUPPLIES	379	400	400	400
20-58	WATER/SEWER	135	130	130	200
	MATERIALS & SUPPLIES	9,853	9,255	9,255	9,000
30-21	TELEPHONE/FAX	546	640	640	600
30-23	ELECTRICITY	2,181	2,000	2,000	2,000
30-24	HEATING OIL/GAS	2,568	3,125	3,125	3,000
30-28	TRAINING/CONF/FOOD/TRAVEL	379	50	50	100
30-31	CONTRACTUAL SERVICES	2,676	3,000	3,000	3,000
30-62	GASOLINE	23,626	19,470	19,470	25,000
30-66	OTHER EQUIP REPAIRS/MAINT	9,672	9,184	9,184	600
30-67	RADIO REPAIRS/MAINTENANCE	1,285	8,770	8,770	8,800
	ADMINISTRATIVE EXPENDITURES	43,406	46,239	46,239	43,100
40-31	CONSTRUCTION - PURCHASE	22	-	-	-
40-23	TRUCKS - PURCHASE	-	30,100	30,100	31,000
	CAPITAL OUTLAY	22	30,100	30,100	31,000
	TOTAL EXPENDITURES	389,807	440,088	440,088	376,700
	REVENUES				
	WATER/WASTEWATER FUND	389,807	409,988	409,988	345,700
	WATER/WASTEWATER I & E FUND	-	30,100	30,100	31,000
	PERSONNEL				
	FULL-TIME EQUIVALENTS	6.0	6.0	6.0	5.0

WASTEWATER MANAGEMENT
412/417-6900-569

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	379,191	390,035	390,035	397,550
10-12	OVERTIME	24,882	24,300	24,300	27,050
10-14	FICA TAXES	30,298	31,699	31,699	31,900
10-15	HEALTH INSURANCE	91,357	114,565	114,565	99,900
10-16	L I D INSURANCE	1,759	2,132	2,132	2,250
10-17	WORKERS COMPENSATION	15,563	-	-	17,200
10-18	EDUCATIONAL ASSISTANCE	-	-	-	4,000
10-19	PENSION	18,300	19,949	19,949	20,200
10-20	OPEB	-	20,672	20,672	26,750
	PERSONNEL COSTS	561,350	603,352	603,352	626,800
20-28	MEDICAL SUP & PHYSICALS	234	850	850	900
20-29	UNIFORMS/UNIFORM ALLOW	2,674	3,887	3,887	3,300
20-32	SECURITY/SAFETY MATERIALS	3,180	4,000	4,000	3,300
20-33	SMALL TOOLS	10,726	6,000	4,000	6,000
20-35	CHEMICALS & ADDITIVES	1,536	3,100	3,100	2,800
20-37	COMPUTER SOFTWARE	-	7,200	3,866	3,600
20-38	COMPUTER HARDWARE	4,285	-	-	-
20-46	CITY BLDG MAINT SUPPLIES	436	500	500	500
20-51	WATER/SEWER SYSTEM SUP	16,603	16,152	15,152	16,200
20-53	METERS/METER SUPPLIES	7,711	7,800	10,800	12,000
20-54	PUMPING STATION SUPPLIES	38,473	38,000	38,000	38,000
20-58	WATER/SEWER	2,134	2,200	2,200	2,200
	MATERIALS & SUPPLIES	87,992	89,689	86,355	88,800
30-21	TELEPHONE/FAX	4,126	3,650	3,650	4,000
30-23	ELECTRICITY	170,715	170,000	170,000	170,000
30-27	SUBSCRIPTIONS AND DUES	63	33	33	-
30-28	TRAINING/CONF/FOOD/TRAVEL	426	100	100	100
30-29	CONSULTING FEES	9,678	7,000	7,000	5,000
30-31	CONTRACTUAL SERVICES	40,938	40,000	40,000	43,000
30-62	GASOLINE	29,395	25,000	25,000	30,000
30-64	TRUCK REPAIRS/MAINTENANCE	5,334	-	3,334	-
30-65	MAINT EQUIP REPAIRS/MAINT	1,141	1,200	1,200	5,600
30-67	RADIO REPAIRS/MAINTENANCE	560	19,711	19,711	19,700
	ADMINISTRATIVE EXPENDITURES	262,376	266,694	270,028	277,400
40-23	TRUCKS - PURCHASE	-	31,000	31,000	248,000
40-25	OTHER EQUIPMENT	-	-	-	20,000
40-31	CONSTRUCTION - PURCHASE	4,028,578	3,336,900	3,912,470	3,467,300
40-35	SEWER LINES	110,719	37,000	274,506	82,000
	CAPITAL OUTLAY	4,139,297	3,404,900	4,217,976	3,817,300
	TOTAL EXPENDITURES	5,051,015	4,364,635	5,177,711	4,810,300
	REVENUES				
	WATER/WASTEWATER FUND	911,718	959,735	959,735	993,000
	WATER/WASTEWATER I & E FUND	4,139,297	3,404,900	4,217,976	3,817,300
	PERSONNEL				
	FULL-TIME EQUIVALENTS	9.0	10.0	10.0	10.0

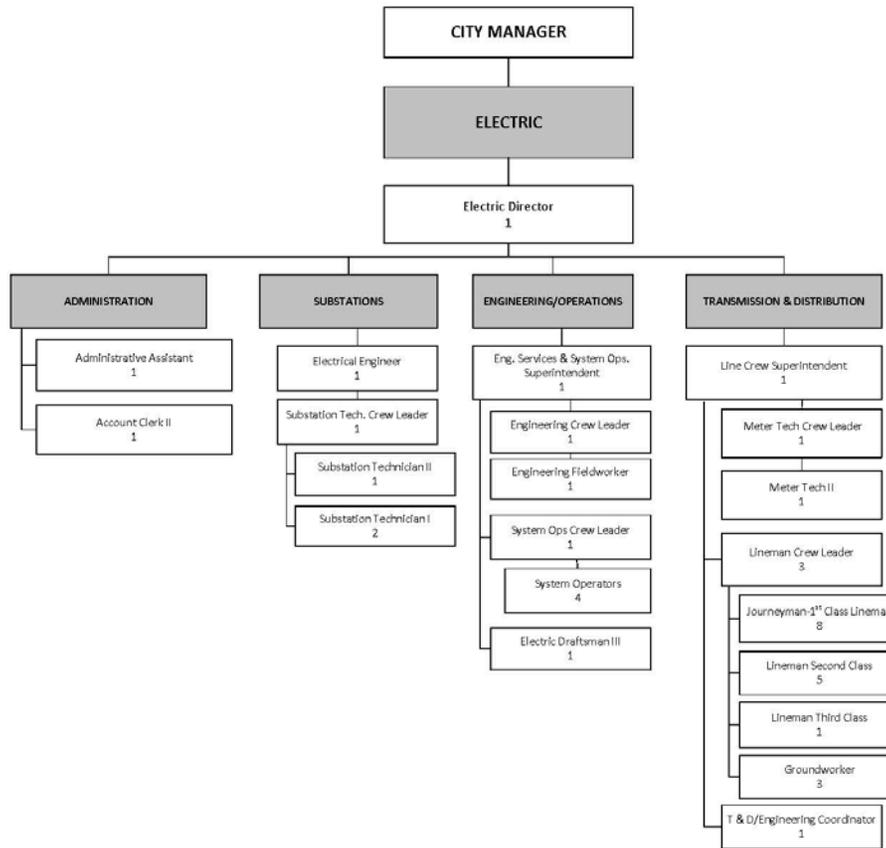
WATER/WASTEWATER ENGINEERING
412/417-2600-553

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	338,942	404,541	404,541	397,000
10-12	OVERTIME	460	900	900	600
10-14	FICA TAXES	25,105	29,585	29,585	30,100
10-15	HEALTH INSURANCE	63,257	76,844	76,844	67,300
10-16	L I D INSURANCE	2,013	2,012	2,012	2,200
10-17	WORKERS COMPENSATION	2,852	-	-	3,600
10-18	EDUCATIONAL ASSISTANCE	3,006	6,000	6,000	1,100
10-19	PENSION	14,697	19,549	19,549	20,300
10-20	OPEB	-	21,440	21,440	27,200
	PERSONNEL COSTS	450,332	560,871	560,871	549,400
20-22	OFFICE SUPPLIES	-	-	-	1,000
20-29	UNIFORMS/UNIFORM ALLOW	50	555	555	600
20-31	BOOKS	25	200	200	200
20-32	SECURITY/SAFETY MATERIALS	990	1,200	1,200	1,000
20-33	SMALL TOOLS	413	200	200	200
20-37	COMPUTER SOFTWARE	5,172	13,050	11,343	9,000
20-38	COMPUTER HARDWARE	-	2,900	2,900	1,600
	MATERIALS & SUPPLIES	6,650	18,105	16,398	13,600
30-21	TELEPHONE/FAX	1,269	1,800	1,800	1,500
30-27	SUBSCRIPTIONS AND DUES	954	575	942	800
30-28	TRAINING/CONF/FOOD/TRAVEL	479	250	1,590	300
30-31	CONTRACTUAL SERVICES	22,188	32,400	32,400	25,000
30-39	IN-HOUSE TRAINING	-	500	500	-
30-62	GASOLINE	5,927	6,100	6,100	6,500
30-64	TRUCK REPAIRS/MAINTENANCE	290	-	-	-
30-67	RADIO REPAIRS/MAINTENANCE	-	1,629	1,629	800
	ADMINISTRATIVE EXPENDITURES	31,107	43,254	44,961	34,900
40-23	TRUCKS - PURCHASE	-	-	-	23,400
	CAPITAL OUTLAY	-	-	-	23,400
	TOTAL EXPENDITURES	488,089	622,230	622,230	621,300
	REVENUES				
	WATER/WASTEWATER FUND	488,089	622,230	622,230	597,900
	WATER/WASTEWATER I & E FUND	-	-	-	23,400
	PERSONNEL				
	FULL-TIME EQUIVALENTS	6.0	6.0	6.0	6.0

ELECTRIC FUND

Electric

Fiscal Year 2013 Organization Chart



ELECTRIC ADMINISTRATION
480/487-8400-564

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	245,439	248,888	248,888	148,600
10-14	FICA TAXES	18,289	15,507	15,507	11,300
10-15	HEALTH INSURANCE	35,963	36,285	36,285	22,500
10-16	L I D INSURANCE	1,549	1,566	1,566	1,000
10-17	WORKERS COMPENSATION	1,821	-	-	800
10-19	PENSION	9,660	10,934	10,934	7,200
10-20	OPEB	-	12,693	12,693	9,500
	PERSONNEL COSTS	312,721	325,873	325,873	200,900
20-22	OFFICE SUPPLIES	2,639	3,000	3,000	1,200
20-23	PRINTING AND DUPLICATING	11,478	10,088	10,088	10,000
20-28	MEDICAL SUP & PHYSICALS	86	300	300	100
20-31	BOOKS	50	250	250	-
20-37	COMPUTER SOFTWARE	-	160	160	200
20-46	CITY BLDG MAINT SUPPLIES	129,133	89,694	109,194	130,000
20-58	WATER/SEWER	807	900	900	900
	MATERIALS & SUPPLIES	144,193	104,392	123,892	142,400
30-21	TELEPHONE/FAX	2,440	1,900	1,900	1,900
30-23	ELECTRICITY	23,936	25,200	25,200	25,000
30-27	SUBSCRIPTIONS AND DUES	65,532	47,800	47,800	65,600
30-28	TRAINING/CONF/FOOD/TRAVEL	1,013	250	250	2,500
30-29	CONSULTING FEES	63,526	39,000	88,000	39,000
30-31	CONTRACTUAL SERVICES	23,071	47,600	33,600	18,200
30-32	LEGAL EXPENSES	301,070	-	-	-
30-35	COMMUNITY RELATIONS EXP	4,179	10,000	500	5,000
30-62	GASOLINE	763	700	700	700
	ADMINISTRATIVE EXPENDITURES	485,530	172,450	197,950	157,900
	TOTAL EXPENDITURES	942,444	602,715	647,715	501,200
	REVENUES				
	ELECTRIC FUND	942,444	602,715	647,715	501,200
	PERSONNEL				
	FULL-TIME EQUIVALENTS	4.0	4.0	4.0	3.0

ELECTRIC ENGINEERING
480/487-8300-563

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	627,617	609,616	609,616	604,400
10-12	OVERTIME	6,234	20,250	20,250	7,800
10-14	FICA TAXES	47,595	47,280	47,280	45,900
10-15	HEALTH INSURANCE	99,977	96,615	96,615	82,800
10-16	L I D INSURANCE	3,079	3,106	3,106	3,100
10-17	WORKERS COMPENSATION	18,364	-	-	18,300
10-19	PENSION	27,984	29,918	29,918	30,500
10-20	OPEB	-	31,091	31,091	37,800
	PERSONNEL COSTS	830,850	837,876	837,876	830,600
20-29	UNIFORMS/UNIFORM ALLOW	6,912	12,799	12,799	11,000
20-31	BOOKS	673	400	400	400
20-32	SECURITY/SAFETY MATERIALS	4,473	4,000	4,000	4,000
20-33	SMALL TOOLS	2,096	2,500	2,500	2,000
20-37	COMPUTER SOFTWARE	2,433	6,500	6,500	3,000
20-38	COMPUTER HARDWARE	14,271	2,100	2,100	3,200
20-61	ELEC MATERIALS/SUPPLIES	37,512	53,000	28,000	53,000
	MATERIALS & SUPPLIES	68,370	81,299	56,299	76,600
30-21	TELEPHONE/FAX	20,975	22,000	22,000	22,000
30-23	ELECTRICITY	2,224	2,083	2,083	2,100
30-27	SUBSCRIPTIONS AND DUES	195	430	430	400
30-28	TRAINING/CONF/FOOD/TRAVEL	5,660	3,500	3,500	6,000
30-31	CONTRACTUAL SERVICES	635,130	104,000	104,000	104,000
30-39	IN-HOUSE TRAINING	1,940	3,000	3,000	2,000
30-43	ENVIRONMENTAL EXPENSES	62,627	63,000	63,000	63,000
30-51	RIGHT OF WAY	5	-	-	-
30-61	OFF EQUIP/REPAIRS & MAINT	100	100	100	100
30-62	GASOLINE	15,668	21,600	21,600	20,000
30-64	TRUCK REPAIRS/MAINTENANCE	16	-	-	-
30-66	OTHER EQUIP REPAIRS/MAINT	15,289	16,084	16,084	15,000
30-67	RADIO REPAIRS/MAINTENANCE	3,486	22,088	22,088	22,100
	ADMINISTRATIVE EXPENDITURES	763,315	257,885	257,885	256,700
40-23	TRUCKS - PURCHASE	56,078	-	-	-
40-25	OTHER EQUIP - PURCHASE	20,905	102,991	127,441	-
50-76	LIGHTING IMPROVEMENTS	194,100	50,000	50,000	100,000
50-82	REPLACE BREAKERS	98,292	-	-	-
60-82	CAPICITOR INSTALLATIONS	-	100,000	100,000	125,000
70-27	SUBSTATIONS	272,976	487,215	487,215	850,200
70-35	TRANSMISSION/SWITCHES	144,593	98,000	98,000	180,000
80-38	UPGRADE SCADA	-	75,000	75,000	-
90-25	DISTRIBUTION UPGRADES	579,430	877,510	853,060	677,500
90-26	69 KV FEEDERS 3 & 4	4,242	-	-	-
	CAPITAL OUTLAY	1,370,616	1,790,716	1,790,716	1,932,700
	TOTAL EXPENDITURES	3,033,151	2,967,776	2,942,776	3,096,600
	REVENUES				
	ELECTRIC FUND	1,662,535	1,177,060	1,152,060	1,163,900
	ELECTRIC I & E FUND	1,370,616	1,790,716	1,790,716	1,932,700
	PERSONNEL				
	FULL-TIME EQUIVALENTS	10.0	10.0	10.0	10.0

SYSTEM OPERATIONS
480/487-8600-526

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	318,162	333,092	333,092	332,700
10-12	OVERTIME	52,681	18,000	18,000	43,900
10-14	FICA TAXES	27,547	25,672	25,672	28,100
10-15	HEALTH INSURANCE	60,093	61,806	61,806	58,700
10-16	L I D INSURANCE	1,265	1,262	1,262	1,400
10-17	WORKERS COMPENSATION	10,545	-	-	15,300
10-19	PENSION	14,932	17,075	17,075	16,800
10-20	OPEB	-	16,988	16,988	20,700
	PERSONNEL COSTS	485,225	473,895	473,895	517,600
20-32	SECURITY/SAFETY MATERIALS	300	-	-	-
20-38	COMPUTER HARDWARE	1,370	-	-	-
	MATERIALS & SUPPLIES	1,670	-	-	-
	TOTAL EXPENDITURES	486,895	473,895	473,895	517,600
	REVENUES				
	ELECTRIC FUND	486,895	473,895	473,895	517,600
	PERSONNEL				
	FULL-TIME EQUIVALENTS	5.0	5.0	5.0	5.0

ELECTRIC TRANSMISSION & DISTRIBUTION
480/487-8200-562

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES	1,429,382	1,553,582	1,553,582	1,455,600
10-12	OVERTIME	121,397	99,074	99,074	127,800
10-14	FICA TAXES	115,703	116,602	116,602	118,900
10-15	HEALTH INSURANCE	268,692	278,695	278,695	264,300
10-16	L I D INSURANCE	6,274	6,475	6,475	6,400
10-17	WORKERS COMPENSATION	59,502	-	-	64,300
10-19	PENSION	62,295	75,779	75,779	68,100
10-20	OPEB	-	79,233	79,233	91,300
	PERSONNEL COSTS	2,063,245	2,209,440	2,209,440	2,196,700
20-29	UNIFORMS/UNIFORM ALLOW	26,054	26,450	26,450	30,000
20-32	SECURITY/SAFETY MATERIALS	17,977	18,020	18,020	18,000
20-33	SMALL TOOLS	26,248	26,500	26,500	26,000
20-37	COMPUTER SOFTWARE	-	190	190	200
20-38	COMPUTER HARDWARE	259	800	800	3,200
20-53	METERS/METER SUPPLIES	15,042	13,989	13,989	14,000
20-58	WATER/SEWER	888	250	250	200
20-61	ELEC MATERIALS/SUPPLIES	351,800	350,000	330,000	350,000
	MATERIALS & SUPPLIES	438,268	436,199	416,199	441,600
30-21	TELEPHONE/FAX	1,663	1,200	1,200	1,400
30-23	ELECTRICITY	519	400	400	600
30-24	HEATING OIL/GAS	6,349	6,245	6,245	6,500
30-28	TRAINING/CONF/FOOD/TRAVEL	9,058	4,500	4,500	8,800
30-31	CONTRACTUAL SERVICES	340,713	347,828	347,828	410,000
30-39	IN-HOUSE TRAINING	51	3,000	3,000	2,000
30-43	ENVIRONMENTAL EXPENSES	32,676	41,258	41,258	40,000
30-51	RIGHT OF WAY	5,955	5,956	5,956	6,000
30-62	GASOLINE	59,326	63,000	63,000	63,000
30-64	TRUCK REPAIRS/MAINTENANCE	20,064	8,530	8,530	15,000
30-66	OTHER EQUIP REPAIRS/MAINT	5,328	10,000	10,000	7,500
30-67	RADIO REPAIRS/MAINTENANCE	3,612	24,470	24,470	24,500
	ADMINISTRATIVE EXPENDITURES	485,314	516,387	516,387	585,300
40-23	TRUCKS - PURCHASE	-	48,337	48,337	146,000
40-25	OTHER EQUIP - PURCHASE	36,454	-	-	-
60-31	UG TRANSFORMERS	109,268	70,536	70,536	50,000
60-34	UG CONDUCTORS/DEVICES	494,950	479,464	479,464	350,000
60-46	METERS	52,151	50,000	50,000	50,000
	CAPITAL OUTLAY	692,823	648,337	648,337	596,000
	TOTAL EXPENDITURES	3,679,650	3,810,363	3,790,363	3,819,600
	REVENUES				
	ELECTRIC FUND	2,986,827	3,162,026	3,142,026	3,223,600
	ELECTRIC I & E FUND	692,823	648,337	648,337	596,000
	PERSONNEL				
	FULL-TIME EQUIVALENTS	25.0	25.0	25.0	24.0

POWER PLANT OPERATIONS

480/487-8101-591

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
10-11	SALARIES & WAGES	2,205,596	2,397,980	2,317,980	2,330,400
10-12	OVERTIME	209,636	172,800	172,800	180,900
10-13	TEMPORARY HELP	-	-	-	21,000
10-18	EDUCATIONAL ASSISTANCE	-	5,000	5,000	2,500
10-22	INCENTIVE ACUMULATOR	216,937	316,493	316,493	304,600
10-23	INCENTIVE BURDEN (21.0%)	40,255	66,463	66,463	64,000
10-24	BURDEN @ 40%	709,046	798,232	798,232	765,900
	PERSONNEL COSTS	3,381,470	3,756,968	3,676,968	3,669,300
20-22	OFFICE SUPPLIES/SUBSCRIPT	8,130	7,200	7,200	7,200
20-23	PRINTING & DUPLICATING	2,297	3,000	3,000	2,500
20-25	JANITORIAL SERV/SUPPLIES	32,155	31,200	31,200	33,000
20-28	MEDICAL SUPPLIES	1,102	5,000	5,000	3,800
20-29	UNIFORMS/UNIFORM ALLOW	16,594	3,360	3,360	5,200
20-32	SECURITY/SAFETY MATERIALS	13,004	4,350	4,350	6,800
20-33	SMALL TOOLS	2,043	3,600	3,600	2,300
20-35	WATER TREATMENT CHEMICALS	30,390	11,000	11,000	400
20-37	COMPUTER SOFTWARE	3,835	7,195	7,195	7,200
20-38	COMPUTER HARDWARE	3,837	3,075	3,075	9,800
20-46	CITY BUILDING MAINTENANCE	20,767	33,075	33,075	16,400
20-58	WATER/SEWER	135,081	30,000	55,000	115,000
	MATERIALS & SUPPLIES	269,235	142,055	167,055	209,600
30-19	OPERATOR INSURANCE	341,185	315,484	365,484	373,800
30-21	TELEPHONE	12,699	11,400	11,400	10,300
30-22	POSTAGE	10,431	7,800	7,800	7,800
30-23	ELECTRICITY	999,017	676,000	571,000	580,000
30-24	HEATING OIL/GAS	39,409	45,000	45,000	40,000
30-28	TRAINING/CONF/FOOD/TRAVEL	31,445	22,730	62,730	52,700
30-31	CONTRACTUAL SERVICES	92,371	51,340	131,340	148,200
30-43	ENVIRONMENT EXPENSES	114,347	167,800	147,800	63,500
30-45	OPERATOR MANAGEMENT FEE	195,972	199,499	199,499	203,500
30-46	OPERATOR INCENTIVE	122,098	159,597	159,597	150,000
30-47	HOME OFFICE LABOR	69,985	65,770	65,770	66,300
30-51	RIGHT OF WAY/PERMITS	61,045	69,324	69,324	46,200
30-62	GASOLINE	4,147	3,250	3,250	3,500
30-66	OTHER EQUIPT/MAINTENANCE	70,413	70,000	70,000	69,500
30-67	RADIO REPAIRS/MAINTENANCE	750	7,000	17,000	3,000
30-80	AUXILLARY SYSTEMS	44,056	41,000	41,000	61,500
30-81	BOILER SYSTEMS	149,037	39,000	39,000	57,000
30-82	CONTINUOUS EMISSIONS MONI	23,087	14,500	14,500	20,500
30-83	DCS CONTROL SYSTEM	2,767	12,000	12,000	5,000
30-84	FIRE PROTECTION SYSTEM	7,548	12,800	12,800	13,200
30-85	COOLING TOWER	6,838	6,000	6,000	6,000
30-86	FUEL OIL/GAS SYSTEMS	1,516	4,000	4,000	-
30-87	COMBUSTION TURBINE MAINT	42,501	35,000	35,000	25,000
30-88	POWER DISTRIBUTION SYSTEM	2,580	9,500	9,500	9,500
30-89	TURBINE GENERATOR SYSTEMS	18,089	20,000	20,000	20,000
	ADMINISTRATIVE EXPENDITURES	2,463,333	2,065,794	2,120,794	2,036,000
40-25	OTHER EQUIP-PURCHASE	424,747	-	-	-
40-31	CONSTRUCTION-PURCHASE	1,542,796	1,810,410	1,897,455	1,441,300
	CAPITAL OUTLAY	1,967,543	1,810,410	1,897,455	1,441,300
	TOTAL EXPENDITURES	8,081,581	7,775,227	7,862,272	7,356,200
	REVENUES				
	ELECTRIC FUND	6,114,038	5,964,817	5,964,817	5,914,900
	ELECTRIC I & E FUND	1,967,543	1,810,410	1,897,455	1,441,300

POWER SUPPLY
480/487-8102-592

ACCT	DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 REVISED	2012-2013 BUDGET
65-44	OPERATOR/SUPPLY MGMT FEE	2,355,630	1,170,000	1,170,000	996,000
	65 SERIES TOTAL	2,355,630	1,170,000	1,170,000	996,000
95-48	3RD PARTY HEDGE PURCHASES	47,543,983	42,047,430	42,047,430	39,468,900
95-58	SOLAR POWER SUPPLY	-	-	-	1,414,500
95-49	CAPACITY CHARGES	12,344,169	8,506,512	8,506,512	12,564,800
95-50	CAPACITY CREDITS	(11,407,201)	(7,388,283)	(7,388,283)	(14,318,600)
95-91	PJM CHARGES	15,051,912	15,043,396	15,043,396	17,508,300
95-92	PJM CREDITS/SPOT MARKET ENERGY	(6,834,780)	(1,285,675)	(1,285,675)	(1,199,700)
	95 SERIES TOTAL	56,698,083	56,923,380	56,923,380	55,438,200
98-91	GAS FUEL	3,548,275	664,641	664,641	586,000
98-93	NO. 2 FUEL OIL	136,924	-	-	-
	98 SERIES TOTAL	3,685,199	664,641	664,641	586,000
	TOTAL EXPENDITURES	62,738,912	58,758,021	58,758,021	57,020,200
	REVENUES				
	ELECTRIC FUND	62,738,912	58,758,021	58,758,021	57,020,200

OTHER FUNDS

CONTAINS THE FOLLOWING SUBSECTIONS:

- MUNICIPAL STREET AID FUND
- WORKERS COMPENSATION FUND
- COMMUNITY TRANSPORTATION FUND
- LIBRARY GRANTS
- POLICE GRANTS

MUNICIPAL STREET AID FUND

CASH RECEIPTS

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET
BEGINNING BALANCE	429	100	102	100
STATE GRANT	526,814	526,814	526,814	527,400
INTEREST EARNED	100	-	-	-
TOTALS	527,343	526,914	526,916	527,500

BUDGET SUMMARY

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET
TRANSFER TO GENERAL FUND	527,227	526,814	526,816	527,400
CURRENT YEAR BALANCE	102	102	100	100
TOTALS	527,329	526,914	526,916	527,500

WORKER'S COMPENSATION FUND 662

OPERATING REVENUES

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET
PRIOR YEAR BALANCE	1,566,938	1,663,168	1,663,168	722,542
INTEREST INCOME	26,549	45,737	45,737	45,737
PREMIUM FROM CITY	631,636	-	24,528	626,900
MISCELLANEOUS REVENUE	4,577	4,600	6,380	4,600
INSURANCE REFUND	-	-	533,979	-
TOTALS	2,229,700	1,713,505	2,273,792	1,399,779

OPERATING EXPENSES

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET
PROGRAM EXPENSES/SUPPLIES - CLAIMS	161,880	450,000	1,400,000	450,000
INSURANCE	51,139	82,150	82,150	50,000
BANK FEES	2,053	1,500	100	2,000
STATE OF DEL - SELF INSURANCE TAX	46,831	37,000	37,000	47,000
CONTRACTUAL SERVICES	31,100	32,000	32,000	32,000
TOTAL EXPENSES	293,003	602,650	1,551,250	581,000
CURRENT YEAR BALANCE	1,936,697	1,110,855	722,542	818,779
TOTALS	2,229,700	1,713,505	2,273,792	1,399,779

COMMUNITY TRANSPORTATION IMPROVEMENT FUND

OPERATING REVENUES

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET
PRIOR YEAR BALANCE	309,852	312,651	312,651	1,622,151
GRANTS REVENUE (Lincoln Park/Clarence Street	518,249	1,900,000	1,900,000	500,000
TRANSFER FROM GENERAL CAPITAL PROJ FUND	459,960	-	1,606,700	-
INTEREST INCOME	372	2,800	2,800	2,800
TOTALS	1,288,433	2,215,451	3,822,151	2,124,951

OPERATING EXPENSES

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET
PROGRAM EXPENSES GRANT RELATED	554,002	2,200,000	2,200,000	500,000
PROGRAM EXPENSES CITY APPROPRIATED	179,271	-	-	803,400
OPERATING TRANSFERS - OUT	120,000	-	-	-
CURRENT YEAR BALANCE	435,160	15,451	1,622,151	821,551
TOTALS	1,288,433	2,215,451	3,822,151	2,124,951

LIBRARY GRANT

OPERATING REVENUES

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 PROPOSED
PRIOR YEAR BALANCE	16,336	16,336	16,336	16,336
STATE GRANT	250,996	259,801	244,996	259,801
FEDERAL GRANT	-	2,750	-	2,750
INTEREST INCOME	-	-	-	-
TOTALS	267,332	278,887	261,332	278,887

OPERATING EXPENSES

	2010/11 ACTUAL	2011/12 BUDGET	2011/12 REVISED	2012/13 BUDGET
STATE GRANTS				
FURNITURE/FIXTURES	1,095	-	3,000	-
PROGRAM EXPENSES/SUPPLIES	46,216	41,935	42,000	41,935
BOOKS	96,951	119,216	110,016	119,216
COMPUTER SOFTWARE	-	-	-	-
COMPUTER HARDWARE	-	-	-	-
AUDIO VISUAL SUPPLIES	61,047	55,000	65,000	55,000
ADVERTISEMENT	-	-	-	-
TRAINING/CONF/FOOD/TRAV	2,914	5,000	2,915	5,000
CONSULTING FEES	-	-	-	-
CONTRACTUAL SERVICES	8,065	18,650	8,065	18,650
OFF EQP/REPAIRS & MAINT	-	-	-	-
OTHER EQUIP - PURCHASE	-	-	-	-
COMPUTER SOFTWARE	-	-	-	-
COMPUTER HARDWARE	22,742	20,000	14,000	20,000
SUBTOTAL EXPENSES STATE GRAN	239,030	259,801	244,996	259,801
FEDERAL GRANTS				
PROGRAM EXPENSES/SUPPLIES	-	2,750	-	-
SUBTOTAL EXPENSES FEDERAL GR	-	2,750	-	-
CURRENT YEAR BALANCE	28,302	16,336	16,336	19,086
TOTALS	267,332	278,887	261,332	278,887

POLICE GRANTS

OPERATING REVENUES

	2010/11 ACTUAL	2011/12 APPROVED	2011/12 REVISED	2012/13 BUDGET
PRIOR YEAR BALANCE	315,736	-	-	-
GRANTS RECEIVED	560,306	765,843	765,843	382,642
MISCELLANEOUS REVENUE	(5,130)	-	-	-
INTEREST INCOME	537	-	-	-
TOTALS	871,449	765,843	765,843	382,642

OPERATING EXPENSES

	2010/11 ACTUAL	2011/12 APPROVED	2011/12 REVISED	2012/13 BUDGET
EXPENDITURES				
MATERIALS AND SUPPLIES				
OFFICE & COMPUTER SUPP	-	5,000	5,000	-
PHOTO EQUIPT & SUPPLIES	-	20,300	20,300	-
POLICE EQUIPT & PROG SUPP	299,431	136,500	136,500	64,000
UNIFORMS & BODY ARMOR	-	5,000	5,000	-
TECHNOLOGY EQUIPMENT	-	53,361	53,361	57,125
BUILDING IMPROVEMENTS	-	68,000	68,000	-
ADMINISTRATIVE EXPENDITURES				
CELL PHONE CHARGES	-	15,000	15,000	15,000
TRAINING	-	35,299	35,299	17,000
AUDIT FEES	-	-	-	1,000
VEHICLE MAINT & EQUIPT	-	40,050	40,050	-
CAPITAL OUTLAY				
VEHICLE PURCHASE	-	110,533	110,533	10,479
TOTAL EXPENDITURES	299,431	489,043	489,043	164,604
OTHER FINANCING USES				
OPERATING TRANSFERS-OUT	156,614	276,800	276,800	218,038
TOTAL FINANCING USES	156,614	276,800	276,800	218,038
CURRENT YEAR BALANCE	415,404	-	-	-
TOTALS	871,449	765,843	765,843	382,642

THE ABOVE BUDGET INCLUDES THE POLICE GRANTS FUND, USDOJ BYRNE GRANTS FUND AS WELL AS THE OTHER FEDERAL POLICE GRANTS FUND.