

**Historical Preservation Advisory Committee Meeting**  
**Meeting Minutes**  
**September 12, 2017**

Meeting Called to Order (Time 7:35pm)  
Reading of Open Public Meeting Act.

**Members present:** Tom Kline, Dave Wilding, Caryl Keyser, Bob Roy, Laura Olstein, Jill Iannino,  
Council Liaison: Carol Sventy  
**Absent:** Mary DiBrigida  
**Friends:** Cori Kline (Anne and Nora absent)

**Approval of Minutes:** Motion to approve August 2017 minutes made by Bob Roy and seconded by Caryl Keyser, all in favor, none opposed.

**Discussion from the Chairman on various topics:**

- 1) Changing ordinance: Carol Sventy-spoke with Glenn Sisco. Current ordinance can't be changed until they create an ordinance that states what Helen wanted the building to be to the boro-then they can update the ordinance for the committee that exists in the building. Have documents from Helen's will stating her intent; should look back to old ordinances approx. 1991; there should be an ordinance accepting the building slightly after her death.
- 2) Facebook page: Carol Sventy-Have not heard back from Mr. Freda. Carol says to go ahead and create a Facebook presence; committee can create and keep current. Will be asking about creating a separate website at workshop meeting this Thursday. If approved, who will keep it current?
- 3) Software Program 'Past Perfect' Status-Asking Friends to pay for it but Friends hasn't had a meeting; supposed to meet in September. Tom appointed a special sub-committee of Bob and Cori to purchase and install software.
- 4) Charlotte Wheeler Girl Scout project-she is still on vacation.

**Old Business:**

**Kinnelon Councilwoman Carol Sventy:** Already discussed.

**Friends Report:** Cori: Nothing to report, trying to organize a meeting.

**Building and Grounds Report:** Dave Wilding- The garage is clear. Nora and Caryl have been working on the grounds. Caryl asked when the shrubs are being cut down. Can DPW handle this or does the Mayor have to approve everything? Tom needs the DPW to sand, prime and paint the porch stairs within a week-. Mulch has to be pulled back-too deep and too close to the house.

In June discussed the termite problem; Tom asked the Mayor/Council to get another price-there was resistance. Also went to the CFO and he said to get it done right away. Asked again in September, the CFO said funds from Open Space are not available to use for this issue. Now it's an emergency. Tom asked again for a second quote, they decided to go with the quote they had because it's an emergency matter. But no one can figure out where the funds should come from. The County people are coming on September 19th to see the second phase improvements-want to show them we are keeping up with the maintenance of the property.

## **Grant Reports:**

Morris County Historic Preservation Trust-Contractors hadn't been here for a month but showed up today. At the last construction meeting they were given a punch list and they said all items would be completed by September 1st. Roof on outhouse replaced but still a lot to be done. Not impressed with the post on the front door. Contractors not paid in full yet. Once punch list is completed, the County comes to make an inspection; all invoices then have to be submitted to the county for the grant funds.

Morris County Heritage Commission-Nothing to report.

**Pathways:** Laura Olstein-Have flyers which are being distributed throughout town. Pathways meeting on September 26<sup>th</sup>, very close to Pathways tour so should receive more information then.

**Publicity Reports:** Bob Roy-Nothing new to report.

**Research & Collections:** Tom Kline-Nothing new to report.

**Scout Projects:** Laura Olstein- Laura's son Shawn in the midst of trying to clean up Japanese knotwood (also known as New Jersey bamboo); takes 5 years to get rid of all of it, most invasive species in NJ. Caryl sent thank-you note to Shawn.

**Special Programs:** Mary DiBrigida-Absent; nothing to report.

**Staff report:** Caryl Keyser-Getting each room ready and cleaned. All pictures that are up have been indexed.

**New Business:** 1) Carol Sventy-Picked up 10-12 books from the library book sale for L'Ecole's collection. 2) Caryl Keyser-Having trouble with the copy machine; HP doesn't have the part; can find it for \$120 but no guarantee that the part will fix it. New copier with legal size paper costs \$200; no money in budget, only have a \$25 office supply line item. Should we ask Friends to pay for it? Cori will put on agenda for the Friends. 3) Tom Kline-Do we want to participate in K-Fest? Since it's after the Pathways tour, the committee decided that it would not be advantageous to participate.

**Next Meeting: Tuesday, October 10, 2017 – 7:30 pm**

**Adjournment:** Time 8:34pm. Motion made to adjourn by Bob Roy and seconded by Caryl Keyser. All in favor, none opposed.

*At the October 10,, 2017 meeting, on a motion by Bob Roy, and seconded by Dave Wilding, and the affirmative voice vote of all members present, the September 12, 2017 minutes were approved*

