

**Historical Preservation Advisory Committee Meeting**  
**Meeting Minutes**  
**August 8, 2017**

Meeting Called to Order (Time 7:47pm)  
Reading of Open Public Meeting Act.

**Members present:** Tom Kline, Dave Wilding, Caryl Keyser, Bob Roy, Mary DiBrigida, Laura Olstein, Jill Iannino, Council Liaison: Carol Sventy  
**Friends:** Cori Kline (Anne and Nora absent)

**Approval of Minutes:** Before minutes were approved, questions posed that Carol Sventy will find out:  
1) Was the ordinance changed? 2) Termite inspection done? 3) Can L'Ecole have its own website and Facebook page? Motion made by Dave Wilding and seconded by Bob Roy to make a request to have the Friends fund the new software program. Cori will bring request to the Friends.

Motion to approve June 2017 minutes made by Caryl Keyser and seconded by Bob Roy, all in favor, none opposed.

**Discussion from the Chairman on various topics:**

1) Tom cannot attend final construction meeting tomorrow (8/9) at 9am; Carol Sventy to attend. Agenda for meeting: There are 3 or 4 change orders to be discussed. Carol to discuss with Margaret at meeting:  
1) Door for handicap access (\$3900); 2) pvc work regarding drainage (\$950); 3) cost to replace sheet rock in each conference room and re-paint ceiling (\$1100); 4) Outhouse-new roof? paint?; 5) Price on electric; 6) Front door handle-tricky; 7) Entrance light outside door.

2) Changing ordinance: Nothing new to report.

3) Software Program 'Past Perfect' Status-Already discussed.

4) Charlotte Wheeler Girl Scout project-she is still on vacation

**Old Business:**

**Kinnelon Councilwoman Carol Sventy:** Already discussed.

**Friends Report:** Cori: Ann filed annual report; waiting for ordinance.

**Building and Grounds Report:** Dave Wilding-DPW took out tree in corner and dead Japanese tree. More brush/shrubbery/trees to come out. Need something in writing for DPW to schedule work: Carol to talk to Margaret at meeting.

**Grant Reports:**

Morris County Historic Preservation Trust-Wonderful job by Carol Sventy presenting grant specifications to Freeholders-grant was approved; this is our seventh grant. Freeholders sent grant paperwork; Carol to prepare resolution and bring to Council meeting for signature. Next phase is for Connolly & Hickey to prepare construction documents and bidding specifications for interior work. As project develops, can decide if it should be phased.  
Morris County Heritage Commission-Nothing to report.

**Pathways:** Laura Olstein-Meeting coming up on September 26<sup>th</sup>; very close to Pathways event on October 7<sup>th</sup>. Possibly host a craft in the garage for the Pathways event. Looking for ways to publicize event locally, perhaps e-mails to Kinnelon groups, i.e., On the Rise, Fayson Facts, Next Door Neighbors, Kinnelon Senior Citizens, women's groups in town, etc. Are we supposed to receive brochures/pamphlets for Pathways event? Laura to call and find out. Same weekend as town wide garage sale.

**Publicity Reports:** Bob Roy-Wants to ask council: to what extent can we use website and Facebook to advertise?

**Research & Collections:** Tom Kline-Nothing new to report.

**Scout Projects:** Laura Olstein-Presented a list of Scout projects; motion to approve projects made by Bob Roy and seconded by Dave Wilding, all in favor, none opposed. Project list is hereby attached to these minutes. These projects will be taken to the scouts; the actual projects will be approved once presented by the Scout to the Committee.

**Special Programs:** Mary DiBrigida-1) Looking into speakers; can discuss at September meeting; 2) Instead of a winter/holiday event, perhaps schedule a November open house/thank-you event; 3) Programs-a few in the fall, Pathways, the thank-you event, then set schedule for the new year.

**Staff report:** Caryl Keyser-Michael still scanning; hasn't been cleaning; why are we continuing to pay him for the extra hour? Dead bugs, cobwebs, etc. Carol will speak to him. Bats in the attic? Will ask Margaret tomorrow.

**New Business:** Dave-1) Records, books, DVD's are 99% gone; the remainder will be gone within 2 weeks. Garage is cleaned out. Tom-2) Need end date of project at tomorrow's meeting. Screened-in porch-supposed to be painted? In contract or not? 3) When are the rest of the collections being put back up? Set up a workshop? Work on a Saturday with Michael? Bob took the 'before' pictures which will help to put things back together. 4) Outhouse staircase-very dangerous. Tom checked with Braen Supply, blocks are \$200 each, think about hand rail to go with it, either spec out with DPW how many stones we think we will need (put project in as a capital improvement or increase buildings and grounds line item?) and have DPW come in to excavate out and put stones in. Ask Friends to buy stones? Have DPW do work? If not covered under budget, can we use the \$2000 that Friends raised at the garage sale? Might have to wait until next year for rail.

**Next Meeting: Tuesday, September 12, 2017 – 7:30 pm**

**Adjournment:** Time 8:50pm. Motion made to adjourn by Caryl Keyser and seconded by Bob Roy. All in favor, none opposed.

*At the September 12, 2017 meeting, on a motion by Bob Roy and seconded by Caryl Keyser, and the affirmative voice vote of all members present, the August 8, 2017 minutes were approved.*

*Jane Galcos*

## Kinnelon Museum Scout Projects

### Big Projects:

- 1 Research and diagram of Mt. Evergreen Cemetery (Ricker/Miller), Kinnelon Road**
  - Find out cemetery split down the middle, why rift?
  - Contact Information for cemetery caretaker:  
Address: Mt Evergreen, c/o Robert L Perret, PO Box 221, Wanaque, NJ 07465
  - Create template of cemetery based on Frederick Cemetery template
  - Research, exhibit, talk
  
- 2 Interview former Mayor Glen Sisco**
  - Second longest serving mayor in NJ, longest current serving elected official
  - Research should include articles, campaigns, photos, etc
  - Create video, scrapbook, exhibit and event/presentation.

### Community Service Projects:

(Commissioner must always be present)

#### **On-going, seasonal:**

#### **Clean-up and maintain Frederick's Cemetery in Fayson Lakes**

- Spring & Fall
- Memorial Day & Veterans Day
- Group Project 6-8 hours
- Elmer Bott purchases & places flags for people who have served
- Elmer Bott would like Scout to help with flag placement

#### **Clean-up and maintain Van Ness Cemetery off Brook Valley Road**

- Spring & Fall
- Group Project 6-8 hours

#### **Full Clean-up of museum grounds**

- Fall and Spring
- Including area around outhouse
- Cut Japanese knotweed behind stream and apply chemical

#### **Power wash picnic tables, benches and cement patio of house porch**

- Spring

#### **Plant Flowers in museum gardens and containers**

- spring (annuals, lantanas)
  - fall (mums)
  - Containers: 3 wooden, 2 by outhouse, flag pole
  - 4 hours
  - Take photos
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