

**BOROUGH OF KINNELON  
OPEN SPACE ADVISORY COMMITTEE  
MEETING MINUTES  
July 8<sup>th</sup> 2015**

**Meeting Called to Order: 7:32pm**

Open Public Meetings Act Statement This meeting is held pursuant to the New Jersey Open Public Meeting Act. Adequate notice of this meeting was advertised in the January 4, 2015 edition of the Trends and was provided to the Star Ledger, Daily Record and North Jersey Herald News on January 4, 2015. Adequate notice of this meeting was also posted on the municipal building bulletin board, filed with the Borough Clerk and provided to those persons or entities requesting notification.

**Present:** Council Liaison: Carol Sventy, Glenn Sisco, Michael Prapopulos, Tamara Roselius, Robert Lewis, Tom Kline **Absent:** Gene Orcutt, Keith Wiedemann, Pranav Reddy ,

**Hearing from the Public** – None present

**Review / approve meeting minutes**

- Tabled the April 15, 2015 minutes so that clarification of the names of boy scouts present could be determined
- The minutes for June 10, 2015 were approved on a motion by Glenn Sisco, seconded by Tammy Roselius, all in favor, none opposed

**Council Liaison Report** – Carol Sventy

- Trail Grant – still waiting to hear if awarded
- Turf field – still waiting for DEP permits to be approved- probably in September, and waiting to hear from BOE commissioner about long term lease. Field Use Agreement would become part of the Lease Agreement. Committee felt that the Field Use Agreement should be finalized before the Lease Agreement. Currently the FUA has brief/vague description as to who and when the field can be used along with two columns – Boro / BOE – showing which teams from each entity will be able to use the turf field, objective being that if parents were going to be charged an extra fee for their children to use ‘rectangle fields’ (this fee would then go into a joint Boro/BOE fund to eventually pay for turf replacement) that this info should be on the field agreement and eventually become a public document.

**Land Conservancy of NJ Report** – Linda Glosinski’s

- Per her Email:
  - Totowa Constructors: discuss in closed session
  - Trail Grant Update – Per Brandee Chapman’s Email to Linda: *“We received more applications this year than the program ever has historically. I will be evaluating and ranking projects for the next couple of months, and meet with the New Jersey Trails Council in August to get recommendations for project approvals. Then I will submit a package of potential project approvals to the Federal Highway Administration. If they approve, they will send project agreements back for full execution in late September. Award announcements are made mid to late October. After that, the process of preparing project agreements for each approved project begins. The project work will be in Spring of 2016. If you have any other questions, please let me know. Thank you! Brandee Chapman, State Trails Coordinator, Recreational Trails Program New Jersey Department of Environmental Protection”*

**L’Ecole Restoration Status** – Tom Kline

- Phase I – completed, all money from County rec’d, punch list reviewed by Tom K & Caryl K, Carol S & Dave W confirmed list of left over supplies, change order for approximately \$2,000 credit was on the Council’s June 2015 consent agenda.

- Phase II - submitted grant for approx. \$350,000, county said money was tight, more applications than they had money for, asked if Kinnelon HC would bifurcate the project, the HC divided Phase II(a) and gave proposal for roof work (135,000) to county. This was approved. Apply for Phase II(b) in 2016 - for siding, ADA access from inside to outside, and to repair the outhouse. Additional costs for dividing the Phase II would be minor and mostly for professional fees (\$10,000 - \$15,000)
- Phase III – interior to include door jams, and making one of the bathrooms ADA compliant

**Old Business:**

- Town Wide Trail Plan – nothing at this time to report
- Weber Dam Report – nothing at this time to report
- Recreation Fields Report – Field Maintenance Plan – Municipal field: Light poll has been moved, field will be regraded, re-seeded and will be taken off line for quite some time. Have also appointed a dedicated DPW employee as a Field Maintainer for an additional stipend of \$3000/year.
- Land Acquisitions Discussion (closed Session)
- Trail Grant Update – see Land Conservancy’s report above

**New Business:**

- Need 2 new HS students – Michael and Keith have graduated and will be leaving for college in August of 2015
- Need new recording secretary – advertised on the boroughs website

**Closed Session:**

- At 8:10pm Motion to go into closed made by Glenn Sisco, second by Carol Sventy
  - Purpose of closed was to discuss property acquisition
- At 8:15pm Motion to go into open session made by Glenn Sisco, second by Bob Lewis

**Next Meeting:** Wednesday, August 12, 2015 - 7:30 pm, 2<sup>nd</sup> Floor Borough Hall

**Adjournment:** 8:17pm – Motion made by Glenn Sisco, second by Michael Prapopulos, all in favor

*At the August 12, OSAC meeting, on a motion made by Glenn Sisco and seconded by Tammy Roselius, the July 8, 2015 meeting minutes were approved. All in favor-none opposed.*