

**BOROUGH OF KINNELON  
OPEN SPACE ADVISORY COMMITTEE  
MEETING MINUTES  
January 9, 2013**

Meeting Called to Order 7:30pm

Gene Orcutt, Vice Chair, read the Open Public Meetings Act Statement

This meeting is held pursuant to the New Jersey Open Public Meeting Act. Adequate notice of this meeting was advertised in the January 2, 2013 edition of the Trends and was provided to the Star Ledger, Daily Record and North Jersey Herald News on January 2, 2013. Adequate notice of this meeting was also posted on the municipal building bulletin board, filed with the Borough Clerk and provided to those persons or entities requesting notification.

Present: Council Liaison: Carol Sventy, Tom Kline, Gene Orcutt, Steven Pileggi, Glenn Sisco, Vanessa Smalley, Land Conservancy Liaison: Linda Glosinski and Guest: Michael Prapopoulos, potential new committee member & Valentino Nolo

Gene read into the record a resignation letter from Carol Sventy, resigning as chair

Election of New Chair & Vice Chair positions of OSAC Committee

- On a motion from Glenn Sisco, seconded by Tom Kline, Gene Orcutt was nominated as Chairperson. Gene respectfully declined stating he was already chair of the Brd of Adjustments and member of both the Env. Comm. & the Planning Board. This motion was not carried.
- Gene Orcutt then made a motion seconded by Glenn Sisco & nominated Tom Kline as Chairperson, all in favor, none opposed.
- Tom Kline then nominated Gene Orcutt as Vice Chairperson, seconded by Glenn Sisco, all in favor, none opposed.

Hearing from the Public

- Guest; Valentino Novo - graduate from Rutgers, works for a non-profit, wants to learn more about Kinnelon & how advisory committees operate by observing, would also like to volunteer to help with restoring trails.

Review / approve meeting minutes for December 2012

- On a motion from Glenn Sisco, seconded by Tom Kline, the motion was approved as submitted, all in favor, none opposed.

New Committee Member:

- Doug Lawrence is scheduled to be sworn in as a new OSAC committee member at the January 17<sup>th</sup>, Mayor & Council meeting

Council Report – Carol Sventy

- Nothing much to report at this time, having only been sworn in as Councilwoman 6 days ago. Approximately \$1.2 million in trust fund. Would like to arrange with Donna Mollineaux, Boro CFO to arrange for monthly income / expense report that would break out all expenses and the various grant funding that has been awarded to Kinnelon.
- Tom Kline requested that at the next work shop, that the council give some indication or report as to where they are going with the list of properties that were provided to them. He also wanted to know where they were with the two parcels on Boonton Ave

Land Conservancy of NJ Report – Linda Glosinski

- Go look at New Pond, come up with a schedule/date that works for everyone (Tom, Michael, Steve, Doug, Linda)
- Need resolution from council to approve submitting Federal / NJDEP trail grant
  - Small 20% commitment from OS Fund
- Linda G. was asked when the County Grants were due – Beginning of April/May 2013, with appraisal due a month later as regards acquisition & trails
  - Need resolutions in place before putting in for application (County or State)
  - Linda will email a copy of the timeline to both Tom & Carol
- Discussion of easement around New Pond as possibility of use for Trail Grant,
  - Need to discuss with Smoke Rise Board as well for access to dam

#### L'Ecole Restoration Status – Tom Kline

- Engaged architects for specifications for the brick & mortar stage of restoration of L'Ecole, getting ready for the next grant submission 80% / 20% - Boro's match would be \$40-\$50,000, looking to replace front porch - deadline for the submission is end of March but need necessary resolutions in place by the Mayor & Council 1<sup>st</sup>.

#### Old Business

- Trail Committee Status – Tom K / Gene O / Steve P / Vanessa S
  - Set date to look at New Pond – Saturday, 1/22/2013, 9am meet at Boro Hall
- What is the OSAC committee? Explain to Michael Prapopoulos and brief interview to introduce him to the committee and the committee's purpose, shared the meeting schedule with Michael.
- Recording secretary – none at present, Carol prepared flash drive with templates of agendas etc for future secretary to use. Have asked around boro hall and library to see if any current boro employee was interested. If can't find anyone in house, will have to advertise to public. Resolution passed stating that pay is \$20/hour, but is not to exceed \$200/month.

New Business – None at present

Next Meeting: Wednesday, **February 13, 2013 - 7:30pm**, 2<sup>nd</sup> Floor Borough Hall

Adjournment - On a motion from Glenn Sisco, seconded by Tom Kline, the OSCA meeting was adjourned at 8:35pm

*At the November 13, 2013 meeting, On a motion from Gene Orcutt, seconded by Steven Pileggi, the OSCA Meeting Minutes for January 9, 2013 were approved – all in favor, none opposed.*