

**BOROUGH OF KINNELON  
OPEN SPACE ADVISORY COMMITTEE  
MEETING MINUTES  
December 12, 2012**

Meeting Called to Order At 7:40pm, Open Public Meetings Act Statement:

This meeting is held pursuant to the New Jersey Open Public Meeting Act. Adequate notice of this meeting was advertised in the December 11, 2011 edition of the Trends and was provided to the Star Ledger, Daily Record and North Jersey Herald News on December 11, 2011. Adequate notice of this meeting was also posted on the municipal building bulletin board, filed with the Borough Clerk and provided to those persons or entities requesting notification.

**Present:** Tom Kline, Gene Orcutt, Steven Pileggi, Glenn Sisco, Carol Sventy. **Absent:** Steve Cobell, Vanessa Smalley

**Hearing from the Public:** Valentina Noto of the NJ Resource Conservation Development Center attended and asked to be a volunteer for the committee. She currently resides in Ocean County and has family in this area. Her interests are specifically in helping to develop trails, but said that if there was anything else she could help with she would be glad to assist and that she also had friends who were interested in volunteering as well.

**Approval of meeting minutes:** for November 2012 – on a motion from Glenn S. seconded by Steven P. the minutes were approved with the correction noted that Gene Orcutt had been absent at the November meeting. All in Favor none opposed.

**Council Report** – Steve Cobell – tabled till the January 2013 meeting

**Land Conservancy of NJ Report** – Linda Glosinski was absent, but provided a report that stated:

**Green Acres Planning Incentive (PI) Grant Program**

- The Borough was recently awarded \$250,000 in funding.
- The current PI balance for the Borough is \$500,000, and the additional \$250,000 will be available around February – March 2013.
- Steve Cobell to provide update of Open Space Trust balance

**New Pond Trail**

- OSC to schedule a site visit to review existing trail and future needs for potential Federal Trail Grant submission.
- Recreational Trail Grant is due February 15, 2013 –Summary of the grant program, as well as the grant application was provided and discussed at the last meeting. Extra copies were provided for absent members to review. Copy of summary and application also attached.

**L'Ecole Restoration Status** –Regarding the restoration project, Tom reported that they signed the contracts and they are working on developing specs for the next phase of the restoration (porch, deck and roof) deadline is end of January 2013. At that time they would be submitting application to county for a grant for approx of 80% of the costs for the 1<sup>st</sup> phase of the construction. This would be the 3<sup>rd</sup> grant they have submitted, the first was for the preservation, the 2<sup>nd</sup> they are working on now is for bidding contract and specifications and the 3<sup>rd</sup> grant is for the 'brick and mortar' portion of the project where actual work can start rather than just 'talking about it'. Tom Kline reported a brief history of L'Ecole Museum for the benefit of the Public that was present.

**Old Business**

**Trail Committee Status** – Tom will contact Linda Glosinski to discuss getting DEP on board - ASAP, Tom also suggested setting up a hike/meeting with committee members to

hike New Pond and review an action list so that the Federal Trails Grant application can be filled out in time to meet the February deadline. Discussion was held regarding the Carriage Road that possibly the grant could be used to improve in order to get heavy equipment to the dam. Tom proposed creating an 'action list', in order to complete the project effectively and efficiently. Tom also suggested that it might be a good idea to speak to either Scott Anaheim or Terry Merkle (heavy equip operators) to walk the trail out to the dam to get their ideas as to the cost of laying gravel or whatever in anticipation of the dam repair.

**New OSAC committee members** – A total 3 are needed. Steven P reported that he had spoken to Miss Charles and that she had handed out 4 applications, Carol S. said that she had heard from one new student, which now made a total of 2. At the November and again at this meeting, the committee agreed to recommend to the Mayor and council that Doug Lawrence be appointed and sworn in as a new committee member at the January 2013 reorganization meeting.

### **New Business**

- Resignation Letter – Carol Sventy
- Gene Orcutt asked if elections of Chairperson & Vice Chairperson for the OSAC committee could be held with the condition that they would not become effective until the January meeting. Glenn/Tom suggested that this wasn't acceptable due to the fact that not all committee members were present to cast their vote. Carol confirmed that her resignation would be effective as of December 31<sup>st</sup>, and she agreed to make sure that the Agenda for the January Meeting, as well as the minutes from the December meeting would be completed and set prior to 12/31/12.

**Next Meeting:** Wednesday, **January 9, 2013 - 7:30pm**, 2<sup>nd</sup> Floor Borough Hall  
2013 meeting schedule- will be emailed to the Boro Clerk and will include the 2<sup>nd</sup> Wednesday of each month for the year 2013

**Adjournment** - 8:19pm, motion to adjourn was made by Tom Kline and seconded by Gene Orcutt. All in favor – none opposed.

*At the January 9, 2013 OSAC committee meeting, the minutes for December 12, 2012 were approved on a motion made by Glenn Sisco and seconded by Tom Kline, all present were in favor, none opposed.*