

BOROUGH OF KINNELON
OPEN SPACE ADVISORY COMMITTEE
MEETING MINUTES
September 12, 2012

1. Meeting Called to Order
2. Open Public Meetings Act Statement

This meeting is held pursuant to the New Jersey Open Public Meeting Act. Adequate notice of this meeting was advertised in the December 11, 2011 edition of the Trends and was provided to the Star Ledger, Daily Record and North Jersey Herald News on December 11, 2011. Adequate notice of this meeting was also posted on the municipal building bulletin board, filed with the Borough Clerk and provided to those persons or entities requesting notification.

3. Roll Call: Council Rep; Steve Cobell A Tom Kline X Gene Orcutt X
Steven Pileggi X Glenn Sisco A Vanessa Smalley A Carol Sventy X

4. Hearing from the Public - None

5. Review / approve meeting minutes for July 2012 – Gene O./Steven P.

6. Council Report – Steve Cobell

- o Quarterly OS Trust Fund Financial Report

- i. Carol S. reported that Donna M (boro cfo) would email a YTD income/expense report to Carol, which would then be emailed to the committee so they could track the payments for the OSR plan update ANJEC grant status as well as the L'Ecole restoration project.

7. Land Conservancy of NJ Report – Linda Glosinski

- i. Trail Grant – New Pond – long discussion, all felt this was a good choice for a first trail project, since much of the clearing work had already been completed. Questions came up regarding:
 1. the easement, Tom K has original sub-division maps and will share them with Linda G. (TLC),
 2. Perhaps a survey would be needed to finally determine easement / access. Linda G said that the Trail Grant might be able to pay for this.
 3. Tom K. thought that the So. Glen homeowners association still owned the land around new pond and that the easement should be looked at carefully. Linda G. also said that she would reach out to Steve Cobell regarding the foreclosure status on this property.
 4. Tom K. said that the dam should be evaluated. It is his opinion that it is good condition, but that beaver have moved in and if something isn't done – soon – it will become a potentially BIG problem.

5. *Regarding the concrete run / sluice – well past the property owner's property line, should Bob Dyer go out and inspect? What is our authority as regards this issue?*
 - ii. Property Prioritization work sheet -
 1. *The committee decided that at the October meeting, they would discuss and choose 1 active rec. parcel and 1 passive rec. parcel for acquisition and make these recommendations to the council.*
 2. *Still working with property owner / engineer regarding property on Boonton Ave. for Community Garden.*
8. L'Ecole Restoration Status – Tom Kline
- i. *Finished 2011 grant projects. He talked with Donna, who said they set up an account outside the trust fund to receive the grant money and then paid the money out after it was received. Tom thought that all payments were made directly from the trust fund – but Donna said no, only the matching grant amount (\$5,000) came out of the OS trust fund.*
 - ii. *Received grant from county for 2012. Architect preparing historic preservation plan. Currently working on for grant 2nd phase of project for contract documents and meeting specifications etc. so that in 2013, we would apply for a grant for the brick & mortar phase of the project.*
 - iii. *Additionally, Tom mentioned that we have been losing historical structures in town (blacksmith shop on Boonton Ave). The Historical Commission charged Councilman Moleta with going to the council to ask what the law is and if the HC can at least be notified before a historical structure is to be torn down. Tom said that the HC would like to at least make sure that the building is properly documented before it is destroyed and that perhaps the town would want to preserve / purchase it?*
9. Old Business
- o Trail Committee Status – Tom K./Gene O./Steve P./Vanessa S.
 - i. *See above discussion re: New Pond*
 - o OSR Plan Update Invoice status – completed!
 - i. *All info submitted to ANJEC, received letter from ANJEC stating that we had met all the requirements and that a \$7,000 check would be sent to Borough soon.*
 - o Ad for new adult OSAC committee member – Smoke Rise Blog & Kinnelon Patch
 - i. *Tom K. will follow up on this with Sm. Rs Blog, Patch and also the Sm Rs News letter, HS Electronic Back Pack and the Fayson Lakes News letter. Whatever is submitted will direct those interested in*

joining the committee should submit resumes to either the Boro Clerk through the Borough Website and to the OSAC email address: Kinnelon_OSAC@yahoo.com.

- Request to HS Principal & Guidance counselor for names of HS Sophomore students interested in an appointment to OSAC committee
 - i. Carol has finally had contact with HS Guidance Counselor and that contact has been made with science teachers and other guidance councilors. Carol will continue to follow up and set deadline for submission of student essays*

10. New Business

- Recording Secretary – Linda Benway has resigned – *Karen luele has placed ad on website for applicants.*
- K-Fest – October 7th – *committee decided to have a table this year. We will display the maps and copies of the OSR Update 2012 and will advertize for new members.*
- Review 1 year Action List in OSR Plan Update
 - i. This was tabled until more members were present.*

11. Next Meeting: Wednesday, **October 10, 2012 - 7:30pm**, 2nd Floor Borough Hall

12. Adjournment at 8:37pm made by Tom K. / Gene O., all in favor, none opposed.

At the October 10, 2012 OSAC committee meeting, the minutes for September 12, 2012 were approved on a motion made by Gene Orcutt and seconded by Tom Kline, all present were in favor, none opposed.