

**BOROUGH OF KINNELON**  
**OPEN SPACE PUBLIC ADVISORY COMMITTEE**  
**Meeting Minutes for August 10, 2011**

The OSPAC Meeting was called to order at 7:30 on August 10, 2011. Carol S. read the Sunshine Provision:

This meeting is held pursuant to the New Jersey Open Public Meeting act. Adequate notice of this meeting was advertised in the January 2, 2011 edition of the Trends and was provided to the Star Ledger, Daily Record and North Jersey Herald News on January 2, 2011. Adequate notice of this meeting was also posted on the municipal building bulletin board, filed with the Borough clerk and provided to those persons or entities requesting notification.

Roll Call/In Attendance: Steve Cobell, Amanda Hagl, Gene Orcutt, Glenn Sisco, Carol Sventy & Carol Vreeland Absent: Mary Fisher, Karimah Munem, & Lucy Meyer

Guests in Attendance: Kerry Miller from ANJEC and Kathleen Caccavale from Land Conservancy of NJ

**Hearing from the Public: None present**

**Kick-Off Update for Open Space, Recreation and Historic Preservation Plan**

- Kerry Miller went over the 2011 Sustainable Land Use Planning Grant Project Agreement.
- The total amount of the grant is \$14,000.00 but ANJEC will reimburse the Borough \$7,000.00
- Quarterly reporting needs to be done. Carol S. will be providing the report to ANJEC.
- Make sure the Committee reaches out to the public community and provide information on the status of the project. Have public input sessions.
- Brought examples of outreach publishing's from different towns of how they get the word out to the public. Trails plan pamphlets, signage, flyers, newspaper articles, website articles, letters to the editors.
- Invite a reporter to the public meeting and they will write article up for newspaper.
- This is a 1 year contract that runs from August 2011 through June 30, 2012.

**Kathleen Caccavale from Land Conservancy of New Jersey**

- Handed out copies of the steps for completing the plan
- Plan includes the kick off meeting, Open Space tour, 2 public meetings (1<sup>st</sup> occurs after the tour, 2<sup>nd</sup> occurs after the changes are submitted to the first draft).
- All committees involved are encouraged to participate in the tour and planning stages of the Open Space plan.
- The Land Conservancy would like to be invited every step of the way including public meetings, solicited input and reviewing of the first draft of the plan.
- Would like to have an Open Space tour sometime in September to have all interested committees and public tour the list of Open Space properties. Looking at Saturday, Sept. 17<sup>th</sup>.
- Carol S. will contact members from Recreation, Historical, Planning Board, Environmental, Trails to see if they want to participate in the tour
- Have a public meeting – draft open space maps goals from old plan that require changes by the Planning Board meeting on Oct. 6<sup>th</sup>.
- Council would like review the plan before it goes to the Planning Board meeting.
- Carol S. is getting materials from the different departments together to submit to the plan.
- Do not have updated trails or bike mapping since 1972. Carol S. will speak to the hikers to see if they have the GPS information that can be provided for the plan.
- Need to get trust fund balances from CFO from start to finish.

### **Council Committee Report – Steve Cobell**

- Linda G. sent a spread sheet detailing the various tax lien properties to Steve Cobell. They are in the process of setting up a date to tour the different properties.
- Carol V. would like to add medicinal and/or native plant gardens to the list when considering properties for acquisition.

### **Land Conservancy of NJ Report – Linda Glosinski**

- Green Acres Planning Incentive Grant program will be announced shortly. The borough should be considering whether or not they will be requesting additional funds for lands that they wish to acquire for conservation or recreational purposes. If previous funds are not used in 3 years such funds will be reprogrammed.
- Weber reimbursement – We are still gathering invoices for incidental costs that the Borough will receive up to 50% reimbursement for, with a cap of \$20,000.00 on such costs. Incidental costs are capped at \$20,000.00, in addition to the \$300,000 in land acquisition costs.
- Totowa Constructors Inc. – have not heard back from property owners.
- Tax title lien parcels – spread sheets were sent out to Steve Cobell., Mayor Collins & Mark Madio. Site visits to potential properties to offer the state for preservation is tentatively set for August 16<sup>th</sup> or 17<sup>th</sup>.

### **Old Business:**

- Letters of resignation from Karimah Munem & Mary Fisher have been requested. Mary has submitted her letter, Karimah will submit hers before leaving for college.
- Gene O. & Carol S. have interviewed 3 students. They have 2 more interviews to do. Would like to have a Sophomore & Junior. Will introduce recommendations at the September 14<sup>th</sup> meeting.
- Review / Approve meeting minutes for July 13th ,2011- Approved by Gene Orcutt & seconded by Amanda Hagl - All in favor – None opposed

### **New Business:**

- K-Fest will be taking place on October 2<sup>nd</sup> at Lake Rickabear. It is being organized by KAMELOT & the entire community is invited. There will be a DJ, vendors, food, fun and games.
- Sustainable NJ Committee – Carol V. stated that the committee has been formed with three people, Carol Vreeland, Gary Moletta and Nina Mickey about 2 weeks ago. This committee is separate from the Environmental Commission. Immediate objective is to gain points for various projects that are completed around town so that Kinnelon becomes 'certified'. Currently we are only 'registered' in the program. Carol V. said that everything needs to be carefully documented from start to finish.
  - Amanda's garden at Stonybrook School is one of the projects that may be considered for Sustainable NJ.
  - We are 1 of 360 municipalities in New Jersey that has registered for Sustainable NJ.

**Next meeting:** Wednesday, September 14, 2011 at 7:30 pm

**Motion to Adjourn:** at 9:06 pm, a motion from Glenn Sisco to adjourn the meeting was seconded by Gene Orcutt. All in favor.

*At the October 12, 2011 OSPAC Meeting, the meeting minutes for August 10, 2011 were approved by a motion made by Gene Orcutt & seconded by Glenn Sisco. All in favor, none opposed.*