

Kinnelon Historical Commission Meeting
Meeting Minutes
February 14, 2017

Meeting Called to Order (Time 7:35pm)

Reading of Open Public Meeting Act.

Members present: Tom Kline, Mary DiBrigida, Caryl Keyser, Dave Wilding, Bob Roy,
Absent: Jill Iannino, Laura Olstein, Kevin Heron, Paul Tiajolloff, Council Liaison: Carol Sventy
Friends: Cori (Anne and Nora absent)

Hearing from the Public: None

Approval of Minutes: Motion to approve January 2017 minutes made by Bob Roy and seconded by Caryl Keyser, all in favor, none opposed.

Discussion from the Chairman on various topics:

1) Next phase grants landscape vs. building: County would definitely fund a Landscape Presentation Plan but has to be done by an historical landscape preservation architect; that would however limit what can be done. Historical landscape easement-no restrictions on what can be done on exterior within reason. Could apply for grant to have an historic preservation landscape architect come in. Total cost for Phase III interior is \$300,000; getting grant for entire amount not likely; do Phase III in separate parcels? Grant doesn't specify that improvements must be handi-cap accessible. T. Kline: recommendation to Mayor and Council for vote at February meeting of intent to file a grant application. Letter of intent due February 28th. Have Margaret attend March meeting to give Phase III options. Only grant that can be applied for in 2017 is contract documents and bidding specifications; has to be done before funds can be applied for. Motion to council to file letter of intent by Bob Roy; seconded by Dave Wilding. All agree on not filing a grant for any more exterior work. Fix walkway? Fix staircase? Use existing/garage sale funds, not grant. Construction: not started yet; contracts delayed, borough attorney to provide a payment bond form to contractor so building permits can be applied for.

2) Changing ordinance-workshop scheduled for February 25th to discuss.

3) Museum Software Program "Past Perfect": Bob Roy-Join AASLH to receive substantial discount on software program 5.0. Visited four museums throughout NJ to ask about the program-everyone loves it. Easy to use; good for assessmenting photos, objects, books; can draft thank you letters and legal ownership documents. Bob will work on assessmenting; Cori will help. Motion to join AASLH by Bob Roy, seconded by Dave Wilding, all in favor, none opposed. Cost covered by annual budget. Vote on purchasing software program at next meeting. Need to advise Council Liaison Carol Sventy that budget needs to include enough funds in membership category and office equipment/supplies will need a separate line amount for support.

Old Business:

Special Programs: Mary DiBrigida-Discussing projects and ideas; will present at next meeting.

Pathways: Tom Kline and Dave Wilding attended Pathways meeting last week. "Frank Fay-Developer or Scoundrel" to be discussed at next event. Dave working on better advertising.

Friends Report: Cori-Need Friends to continue.

Scout Projects: Laura Olstein absent; provided Notes to be attached to March 14 agenda.

Research & Collections: Tom will bring in forest fire report from 1930 from Kinney Estate as well as original drawings from garden.

Grant Reports: See item 1 above.

Staff report: Caryl Keyser--Still scanning pictures with Michael every Sunday.

Building and Grounds Report: Dave Wilding--No news to report.

Publicity Reports: Bob Roy-No news to report.

New Business: See Item 1 above.

Next Meeting: Tuesday, March 14, 2017 – 7:30 pm

Adjournment: Time 8:50pm. Motion made to adjourn by Bob Roy and seconded by Caryl Keyser. All in favor, none opposed.

At the May 9, 2017 meeting, on a motion by Caryl Keyser, and seconded by Bob Roy, and the affirmative voice vote of all members present, the February 14, 2017 minutes were approved.