

MEETING TO ORDER

The annual reorganization meeting was called to order by Mayor Robert W. Collins at 7:30 p.m. on Monday, January 3, 2017.

After a moment of silence to remember the many men and women serving in our armed forces, there was a salute to the flag. The Deputy Borough Clerk read the Open Public Meetings Act Statement that adequate notice of this meeting was advertised in the December 21, 2016 edition of the Trends and was provided to the Star Ledger, Daily Record and North Jersey Herald News on December 21, 2016. A notice of this meeting was also posted on the municipal building bulletin board, filed with the Deputy Borough Clerk and provided to those persons or entities requesting notification.

OATHS OF OFFICE ADMINISTERED

Mayor Collins asked Karen Iuele to come forward and was administered the oath of office of Municipal Clerk.

Mayor Collins asked Councilman Freda to come forward and was administered the oath of office of Councilman.

Mayor Collins asked William Neely to come forward and was administered the oath of office of Councilman.

ROLL CALL

The roll was called and present and answering were Councilmen Clifford Giantonio, Councilwoman Carol Sventy, Councilman William Neely, Councilman William Yago and Councilman James Freda.

Mayor Collins opened to the council for nomination to appoint a new council person from the three candidates presented to the council from the republican committee.

Councilwoman Carol Sventy nominated Glenn L. Sisco, second by Councilman William Neely.

Mayor Collins asked for a roll call:

Roll Call:	Councilman Giantonio, Yes;	
	Councilwoman Sventy, Yes;	Councilman Yago, Yes;
	Councilman Neely, Yes;	Councilman Freda, Yes;

APPOINTMENT OF NEW COUNCILPERSON

Mayor Collins asked Glenn L. Sisco to come forward and was administered the oath of office of Councilman.

HEARING FROM THE PUBLIC

Mayor Collins asked if anyone from the public wished to be heard, to please step forward:

Randall Charles, 69 Green Hill Road, stated that we have an active council and will work together. Congratulation on a great team for 2017.

Mayor Collins asked if anyone else from the public wished to be heard, hearing none Mayor Collins closed this portion of the meeting.

ADMINISTRATION OF OATHS FOR 2017 FIRE CHIEFS

Mayor Collins asked Thomas Stern to come forward and was administered the oath of office of Kinnelon Volunteer Fire Company Chief.

Mayor Collins asked Kevin Lowry to come forward and was administered the oath of office of Kinnelon Volunteer Fire Company 1st Assistant Chief.

RESOLUTION 1.01.17- ELECTION OF COUNCIL PRESIDENT

Mayor Collins asked the governing body for nominations for Council President for the year 2017.

Councilwoman Carol Sventy offered the name of Councilman William Yago for Council President. This motion was seconded by Councilman James Freda.

There were no other nominations and Mayor Robert Collins offered a motion to close the nominations.

Roll Call:	Councilman Giantonio, Yes;	Councilman Sisco, Yes;
	Councilwoman Sventy, Yes;	Councilman Yago, Abstain;
	Councilman Neely, Yes;	Councilman Freda, Yes;

GOVERNING BODY MEMBERS' COMMENTS

Councilman Freda stated that he is going on to his 5th term as councilperson. Every year I ask my wife and son to if I should continue, my wife said no and my so said yes. I would like to continue to make Kinnelon great. This is a tuff job to do unless you have the commitment of your family.

In 2016 we had a lot of accomplishment in Recreation, the borough hall field has new irrigation and has been graded. Boonton Ave field, we worked on the baseball fields, all have been refurbished, K.R.P. field 1, 2 & 3 all have been refurbished. The Snack Stand has been completely refurbished.

This year the golds are Boonton Ave field snack hut to be repaired, tennis courts are going to be refurbished. K.R.P. install dugout covers. And on the Borough Hall field to have a complete over hall of the playing field.

JANUARY 3, 2017

Councilman Freda also stated that as my 5 term as councilman, I am very proud, honored and humble that the residents of Kinnelon elected me back into office. I will continue to make you proud of me in Kinnelon.

Councilman Neely thanked the residents of Kinnelon for electing him to this term in office. And also to thank and acknowledge Adam Barish for the work that he accomplished in his term as councilman and for his support he gave to me.

Councilman Neely stated that he is looking forward to working in the upcoming year on improvements to the animal shelter, working with the DPW and to support the recreation program.

Councilman Neely would like to encourage the residents in Kinnelon that have the desire and will to volunteer, to please get involved. The fire department is in desperate need of members.

Councilman Neely said that he is looking forward to this year to working with the Mayor and Council.

Councilman Sisco stated as Councilman Neely stated that he reflected on the ability of Adam Barish, and I feel proud and yet humble that I was selected to take his place. Councilman Sisco also said that he look forward to the challenges in 2017 and thank you for your support along the years and Happy New Year.

Council President Yago wished everyone a Happy New Year and a Healthy one. Councilman Yago congratulated Councilman Freda and Councilman Neely and thanked them for their continuing support and dedication to the borough. He also acknowledged and thanked Adam Barish for his years of service and will be greatly missed. Councilman Yago also congratulated Councilman Sisco for his years of service and for coming back to help us out.

Thanked the members of the Planning Board and the Kinnelon Volunteer Fire Department for whom I work very closely with, and all the volunteers in the community. I enjoy serving the borough and thank you to all the employees for their guidance.

Councilwoman Sventy stated that as I enter my 5th year as your Councilwoman, I want to share that this has been one of the most humbling and rewarding experiences of my life. A few highlight of 2016 that we as your council accomplished were, restructured and reappointed our borough professionals, completed the White Collar, DPW and PBA union contracts. Developing the Kinnelon Community Center and improving our recreation fields.

Board of Adjustment continues to enforce the Boroughs code. Board of Education is in full support of the Long Term Strategic Planning Initiatives. Board of Health continues working on public presentations. Library Board of Trustees continues to provide interesting programs for library patrons. Friends of the Library raised over \$1 million dollars in contributions to the library since 1995. Center for Lifelong Learning has contributed over \$100,000 in funding since 2005.

Historical Commission has begun Phase II of the Preservation Plan, Environmental Commission and Open Space Advisory Committee are working together to expand and preserve the NJ Greenway.

Kamelot provided several programs within Kinnelon in 2016.

Councilwoman Sventy stated in closing how very proud she is to be your Councilwoman. Thank you for your continued trust and I wish everyone a very happy, healthy, peaceful and joyous 2017.

Councilman Giantonio spoke on utility and that it was very enjoyable, but nothing as hart warm as recreation. We had a pretty good year. Councilman Giantonio also congratulated

Councilman Neely and Councilman Freda on their re-election. Also thanked the borough employees for the fantastic job they do keeping the borough running smooth.

COUNCIL COMMITTEES APPOINTMENTS

RESOLUTION 1.02.17- 2017 – COUNCIL COMMITTEES

FINANCE: YAGO, NEELY
ORDINANCE: SISCO, YAGO, GIANTONIO
PERSONNEL: YAGO, SISCO, FREDA
PUBLIC SAFETY: YAGO, NEELY, SISCO
PUBLIC WORKS: NEELY, SVENTY, FREDA
UTILITIES: GIANTONIO, NEELY, FREDA
RECREATION: FREDA, YAGO, GIANTONIO
COORDINATING: SVENTY, NEELY, FREDA
OPEN SPACE: SISCO, SVENTY, GIANTONIO
TECHNOLOGY: FREDA, YAGO, SVENTY

Motion to Confirm Mayor's Appointments:

Motion: Councilperson C. Sventy
Second: Councilperson W. Neely

Roll Call: Councilman Freda, Yes; Councilman Yago, Yes;
Councilman Sisco, Yes; Councilman Neely, Yes;
Councilwoman Sventy, Yes; Councilman Giantonio, Yes.

**RESOLUTION 1.03.17 - COUNCIL PLANNING BOARD REPRESENTATIVE
CLASS III MEMBER (1 YEAR)**

Name: Councilman William Yago

Motion: Councilperson C. Sventy
Second: Councilperson J. Freda

Roll Call: Councilman Freda, Yes; Councilman Yago, Yes;
Councilman Sisco, Yes; Councilman Neely, Yes;
Councilwoman Sventy, Yes; Councilman Giantonio, Yes

RESOLUTION 1.04.17
2017 APPOINTMENTS

	TERM EXPIRATION
MUNICIPAL CLERK (3 YEAR) KAREN IUELE, RMC	12/31/19
TREASURER (1 YEAR) JENNIFER STILLMAN	12/31/17
MUNICIPAL IMPROVEMENT SEARCH OFFICER & SUB-DIVISION SEARCH OFFICER (1 YEAR) KAREN M. IUELE, RMC	12/31/17
AGENT OF CENTRAL PURCHASE, INVESTMENT OFFICER (1 YEAR) JENNIFER STILLMAN	12/31/17
PUBLIC AGENCY COMPLIANCE OFFICER (1 YEAR) KAREN IUELE	12/31/17
TAX SEARCH OFFICER (1 YEAR) JUDITH O'BRIEN	12/31/17
MUNICIPAL AUDITOR (1 YEAR) NISIVOCIA, LLP	12/31/17
MUNICIPAL COURT ADMINISTRATOR (1 YEAR) ASHELY FRITZ	12/31/17
DEPUTY COURT CLERK (1 YEAR) CHERYL WILTSHIRE JOAN EGAN	12/31/17 12/31/17
BOROUGH ATTORNEY (1 YEAR) BUZAK LAW GROUP, LLC	12/31/17
LABOR ATTORNEY (1 YEAR) DORSEY & SEMRAU	12/31/17
BOROUGH BOND COUNCIL (1 YEAR) HAWKINS, DELAFIELD & WOOD LLP	12/31/17
MUNICIPAL PROSECUTOR (1 YEAR) RALPH M. FAVA, JR.	12/31/17
PUBLIC DEFENDER (1 YEAR) DANA D'ANGELO	12/31/17
MUNICIPAL PLANNER (1 YEAR) BURGIS ASSOCIATES, INC.	12/31/17

ZONING OFFICIAL (1 YEAR) MARK THOMAS	12/31/17
BOARD OF ADJUSTMENT (4 YRS) JOHN CARPENTER RICHARD RUOCCO LOU DIANI BERNARD BACCHETTA (ATTORNEY)	12/31/20 12/31/20 12/31/20 12/31/17
PLANNING BOARD THOMAS KLINE (Environmental) WILLIAM YAGO (Planning Board) BERNARD BACCHETTA (ATTORNEY)	12/31/17 12/31/17 12/31/17
PUBLIC ASSISTANCE DIRECTOR (1 YEAR) GAIL FLAMMER	12/31/17
BOARD OF HEALTH (3 YEARS) GERALD SIENICKI	12/31/19
RECREATION COMMITTEE BOB SCORZO RAY WOLAK RICK MILLIS CHERYL GRANDE KEVIN GOLDSTEIN JEANNE ARMSTRONG STEVE HERTZBERG Alt #1 RICHARD PAUL Alt #2	12/31/18 12/31/18 12/31/18 12/31/17 12/31/17 12/31/17 12/31/17 12/31/17
OPEN SPACE ADVISORY COMMITTEE TOM KLINE (HISTORICAL REP) 1 YEAR GLENN SISCO	12/31/17 12/31/19
LOCAL HISTORIAN (1 YEAR) THOMAS KLINE	12/31/17
FORESTER (1 YEAR) JOHN WHITEHEAD	12/31/17
CHIEF: KINNELON VOLUNTEER FIRE COMPANY (1 YEAR) THOMAS STEARN	12/31/17
1ST ASSISTANT CHIEF: KINNELON VOLUNTEER FIRE COMPANY (1 YEAR) KEVIN LOWRY	12/31/17
2ND ASSISTANT CHIEF: KINNELON VOLUNTEER FIRE COMPANY (1 YEAR) JOHN TSINKELIS	12/31/17
KINNELON VOLUNTEER FIRE COMPANY (1 YEAR) FIRE CHAPLAIN: REV. BEVERLY SULLIVANT	12/31/17
FIRE SURGEON: (1 YEAR) DR. FRANK KIELAR	12/31/17

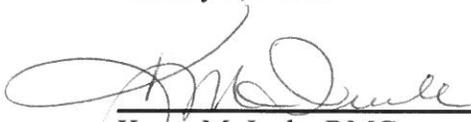
JANUARY 3, 2017

KINNELON DIAL-A-RIDE REPRESENTATIVE (1 YEAR) GLENN L. SISCO	12/31/17
REPRESENTATIVE TO MORRIS COUNTY MUNICIPAL JOINT INS. FUND. (1 YEAR) MAYOR ROBERT W. COLLINS	12/31/17
SAFTEY COORDINATOR M.J.J.I.F. JOHN WHITEHEAD	12/31/17
COMMUNITY DEVELOPMENT REVENUE SHARING (1 YEAR) ROBERT W. COLLINS	12/31/17
HEALTH AND DENTAL INSURANCE ADVISOR (1 YEAR) BENEFIT FOUNDATION	12/31/17
RISK MANAGER (1 YEAR) THE VOZZA AGENCY	12/31/17

Motion to Confirm: Councilperson W. Neely
Second: Councilperson J. Freda

Roll Call:	Councilman Freda, Yes;	Councilman Yago, Yes;
	Councilman Sisco, Yes;	Councilman Neely, Yes
	Councilwoman Sventy, Yes;	Councilman Giantonio, Yes.

I, Karen M. Iuele, Municipal Clerk of the Borough of Kinnelon state that this is a true resolution adopted at the Borough of Kinnelon Reorganization meeting, held on January 3, 2017.



 Karen M. Iuele, RMC
 Municipal Clerk
 January 3, 2017

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CONSENT AGENDA-VARIOUS RESOLUTIONS:

RESOLUTION 1.05.17 TEMPORARY BUDGET:

WHEREAS, 40A: 4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2017 budget), temporary appropriations be made for the purposes and amounts required in the manner and time therein provided:

WHEREAS, the date of this resolution is within the first thirty days of 2017, and

WHEREAS, the total appropriations in the 2016 Budget, less appropriations made for the capital improvement fund, debt services and relief of the poor (public assistance) are as follows:

General	\$12,072,670.79
Water Utility	\$ 529,350.00
Sewer Utility	\$ 483,000.00

WHEREAS, 26.25 percent of the total appropriations in the 2016 Budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2017 Budget is as follows:

General	\$ 3,169,076.00
Water Utility	\$ 138,954.00
Sewer Utility	\$ 126,787.00

WHEREAS, payments for the principal and interest are not included within the calculation for the temporary budget; and

WHEREAS, the Borough has a debt service payment due prior to the adoption of the 2017 budget in the amount of \$1,059,381.50 (General Principal and Interest) and \$25,013.75 (Water Principal and Interest) and General Interest on Notes \$24,977.23.

BE IT RESOLVED, that the following temporary appropriation are hereby made for 2017 and for debt service:

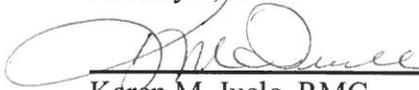
General	\$3,169,076.00
Water Utility	\$ 138,954.00
Sewer Utility	\$ 126,787.00
Debt Payment-General	\$1,059,381.50
Water	\$ 25,013.75
General Interest on Notes	\$ 24,977.23

Motion: Councilperson W. Neely

Second: Councilperson J. Freda

Roll Call:	Councilman Freda, Yes;	Councilman Yago, Yes;
	Councilman Sisco, Yes;	Councilman Neely, Yes;
	Councilwoman Sventy, Yes;	Councilman Giantonio, Yes.

I, Karen M. Iuele, Municipal Clerk of the Borough of Kinnelon state that this is a true resolution adopted at the Borough of Kinnelon Reorganization meeting, held on January 3, 2017.



 Karen M. Iuele, RMC
 Municipal Clerk

RESOLUTION 1.07.17 CANCELLATION OF CERTAIN TAX REFUNDS AND/OR DELINQUENCIES

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Kinnelon (“Borough”) finds and declares that N.J.S.A. 40A:5-17.1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of greater than/less than ten dollars (\$10.00) in amount without further action of the Governing Body; and

WHEREAS, the Governing Body further finds and declares that Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of greater than/less than \$10.00 in amount in accordance with N.J.S.A. 40A:5-17.1; and

WHEREAS, the Governing Body further finds and declares that it is in the best interests of the citizens of the Borough for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds or delinquencies of greater than/less than \$10.00 in amount in accordance with N.J.S.A. 40A:5-17.1;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Kinnelon that Municipal Tax Collector be and is hereby authorized to process the cancellation of tax refunds or delinquencies of greater than/less than \$10.00 in amount during calendar year 2017 in accordance with N.J.S.A. 40A:5-17.1.

RESOLUTION 1.08.17 CASH MANAGEMENT PLAN

PURPOSE:

It is in the best interest of the Borough of Kinnelon to earn additional revenue through the investment and prudent management of its cash receipts. Public Law 1983, Chapter 8, approved January 18, 1983, is an Act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14 and this law, requires that each local unit shall adopt a cash management plan.

The following shall constitute the Cash Management Plan for the Borough of Kinnelon, which shall deposit and manage its funds pursuant to this Plan.

DEFINITIONS:

1. Treasurer shall mean the Treasurer of the Borough of Kinnelon.
2. Fiscal Year shall mean the twelve-month period ending December thirty-one.
3. Cash Management Plan shall mean that plan as approved by resolution by the Governing Body of the Borough of Kinnelon as follows:

**AUTHORIZING THE ACCEPTANCE AND
ADOPTION OF A CASH MANAGEMENT
PLAN FOR THE BOROUGH OF KINNELON**

WHEREAS, in accordance with Public Laws 1983, Chapter 8, approved on January 18, 1983, is an Act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14 requiring each local unit adopt a cash management plan; and

WHEREAS, in keeping with said law, the Borough of Kinnelon Governing Body desires to adopt and accept their own Cash Management Plan; and

DESIGNATION OF DEPOSITORIES:

1. At least once each fiscal year at its Organization Meeting, the Governing Body shall by resolution, designate the depositories for the Borough in accordance with N.J.S.A. 40A:5-14.

AUDIT REQUIREMENT:

1. The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-14.

AUTHORITY TO INVEST:

1. The Governing Body, at its Organization Meeting shall pass a resolution designating the Borough's official(s) who shall make and be responsible for municipal deposits and investments.

INVESTMENT INSTRUMENT:

1. The Treasurer shall report all investments in accordance with N.J.S.A. 40a:5-15.2.
2. At a minimum, the Treasurer shall:
 - a. Keep a record of all investments.
 - b. Keep a cash position record, which reveals, on a daily basis, the status of the Borough's cash in its bank accounts.
 - c. Report investments to the Governing Body at regularly scheduled meetings.
 - d. Report monthly to the Governing Body as to the status of cash balances in bank accounts, revenue collection, interest rates earned.

CASH FLOW:

1. The CMFO shall ensure that the Borough's accounting system provides regular information concerning the Borough's cash position and investment performance.

2. All money's shall be turned over to the Treasurer and deposited in accordance with N.J.S.A. 40A:5-15.
3. The CMFO is authorized and directed to invest surplus funds of the Borough as the availability of the funds permit. In addition, it shall be the responsibility of the CMFO to minimize the possibility of idle cash by depositing the Borough's moneys in interest bearing accounts wherever practical and in the best interest of the Borough of Kinnelon.

NOW, THEREFORE, BE IT RESOLVED by the Kinnelon Mayor and Council the above Cash Management Plan be hereby adopted and shall, by resolution, be adopted each year at the annual reorganization meeting.

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RESOLUTION 1.09.17 DEPOSITORIES

WHEREAS, N.J.S.A. 40A: 5-14 provides that the Governing Body shall, by resolution, designate a depository or depositories for its money a bank or trust company having its place of business in the State and organized under the laws of the United States or this State; and

WHEREAS, N.J.S.A. 17:12B-241 (Chapter 144 P.L. 1963) provides that the Governing Body may invest funds in any federally insured association; and

WHEREAS, N.J.S.A. 40A: 4-63 provides that money's held in any separate fund shall be treated as monies held in trust and no banking institution accepting these money's shall divert them to any other purpose;

NOW, THEREFORE, BE IT RESOLVED, that the following institutions shall serve as depositories for the following Borough of Kinnelon funds; and the Custodian shall be Jennifer Stillman, Treasurer:

Columbia Bank
Lakeland Bank

Funds: Current, General Accounts (Accounts Payable), Dog Tax, Capital, Water Capital, Water Utility, Sewer Utility, Public Assistance Trust, Recreation Special Account, Planning Board Inspection Fee Escrow, Developer's Performance and Maintenance Bond Trust, Clerk's Special Deposit, Payroll, Historical Commission Trust, Special Fortified Assets Law Enforcement , Uniform Fire Safety Account, Alliance on Alcoholism & Drug Abuse (KAMELOT), Recycling Fund and Police Escrow, Parking Offense Adjudication Acct (POAA), Open Space, Accumulated Absence, Community Police Donations, Snow Removal Cost Fund, Municipal Court Bail, Municipal Court Magistrate, Public Defender, Planning Board Inspection I, Tax Sale Premiums, Flexible Spending & K-Fest.

RESOLVED, that the Lakeland Bank, be authorized to continue the existing payroll accounts known as "Kinnelon Borough – Payroll Account", and

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RESOLUTION 1.10.17 AUTHORIZATION OF PAYMENT SIGNATORIES FOR 2017

BE IT FURTHER RESOLVED, that all disbursements, direct deposits and checks shall be signed and/or authorized by:

Robert W. Collins Mayor
Karen M. Iuele, RMC Municipal Clerk
Jennifer Stillman, Treasurer

* * *

RESOLUTION 1.11.17 - MUNICIPAL COURT

RESOLVED, that the Judge of the Municipal Court and/or Court Administrator be authorized and they are hereby directed to deposit all fines and costs collected in the Municipal Court to the credit of the Borough of Kinnelon Municipal Court Account and all bail money collected to the credit of the Borough of Kinnelon Municipal Court Bail Account, c/o Andrew Wubbenhorst, Judge, at the Lakeland Bank, Butler, New Jersey; and

BE IT FURTHER RESOLVED, that Andrew Wubbenhorst, Judge of the Municipal Court, or Ashley Fritz, Court Administrator, be authorized to sign all checks and drafts of said Borough drawn on the Lakeland Bank, on the aforementioned accounts for the year 2017, in accordance with the signature cards on file in said bank.

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RESOLUTION 1.12.17 ESTABLISH 2017 MONTHLY WORKSHOP AND MEETING DATES

RESOLVED, that this Mayor and Council meet the second Thursday of each and every month during 2017 at 7:00 p.m. in the Kinnelon Municipal Building to conduct "workshop" or "agenda" meetings.

BE IT FURTHER RESOLVED, that this Mayor and Council meet the third Thursday of each and every month during 2017 at 8:00 p.m., prevailing time, at the Kinnelon Municipal Building to conduct their regular monthly business.

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RESOLUTION 1.13.17 ESTABLISH FEE FOR MEETING NOTIFICATION

RESOLVED, that the sum of \$5.00 be fixed as the fee for calendar year 2017 to be paid in advance by those people or organizations wishing to be notified of any and all meetings of the Governing Body other than the regular monthly meetings and scheduled workshop meetings.

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RESOLUTION 1.14.17 APPOINTMENT OF CERTIFYING OFFICER AND SUPERVISING CERTIFYING OFFICER

RESOLVED, that the Certified Municipal Financial Officer, Jennifer Stillman, serve as Kinnelon Borough Certifying Officer Karen Iuele to the Public Employees Retirement System of New Jersey and the Police and Firemen's Retirement System of New Jersey for the year 2017.

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RESOLUTION 1.15.17 ESTABLISHMENT OF PAYROLL WAGE PAYMENTS

RESOLVED, that all wages be paid bi-weekly to all salaried and hourly rated employees.

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RESOLUTION 1.16.17 ESTABLISH \$100 CHANGE FUND FOR TAX COLLECTOR

RESOLVED, that the \$100.00 change fund established for the use of the Tax Collector, be continued for the year 2017.

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RESOLUTION 1.17.17 ESTABLISH \$200 CHANGE FUND FOR MUNICIPAL COURT ADMINISTRATOR

RESOLVED, that a \$200.00 change fund established for the use of the Court Administrator be continued for the year 2017.

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RESOLUTION 1.18.17 ESTABLISH \$200 CHANGE FUND FOR POLICE DEPARTMENT

RESOLVED, that a \$200.00 change fund established for the use of the Police Department be continued for the year 2017.

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RESOLUTION 1.19.17 ESTABLISH \$30 CHANGE FUND FOR PUBLIC WORKS DEPARTMENT

RESOLVED, that a \$30.00 change fund established for the use of the Department of Public Works be continued for the year 2017.

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RESOLUTION 1.20.17 ESTABLISH \$50 CHANGE FUND FOR BOARD OF HEALTH

RESOLVED, that a \$50.00 change fund established for the use of the Board of Health be continued for the year 2017.

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RESOLUTION 1.21.17 ESTABLISH \$200 PETTY CASH FUND FOR TREASURER

RESOLVED, that the \$200.00 petty cash fund established for the use of the Treasurer office, be continued for the year 2017.

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RESOLUTION 1.22.17 ESTABLISH \$100.00 CHANGE FUND FOR UTILITY

RESOLVED, that a \$100 change fund established for the use of the Utility Fund be continued for the year 2017.

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RESOLUTION 1.23.17 ESTABLISH \$100.00 CHANGE FUND FOR CLERK'S OFFICE

RESOLVED, that a \$100 change fund established for the use of the Clerk's Office be continued for the year 2017.

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RESOLUTION 1.24.17 CELL PHONE REIMBURSEMENT FOR PUBLIC WORKS

RESOLVED, that the base rate and toll call charges for Borough business only, involving the cell phones of John Whitehead, Certified Public Works Manager, Brian Kimble, Foreman and Mark Aluzzo, Working Foreman, be paid by the Borough of Kinnelon for the year 2017.

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RESOLUTION 1.25.17 CELL PHONE REIMBURSEMENT FOR POLICE CHIEF & LIEUTENANT

RESOLVED, that the base rate and toll call charges for Borough business only, involving the cell phone of Police Chief John Schwartz and Police Lieutenant Joseph Napolitano be paid by the Borough of Kinnelon for the year 2017.

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RESOLUTION 1.26.17 CELL PHONE REIMBURSEMENT FOR BOROUGH CLERK

RESOLVED, that the base rate and toll call charges for Borough business only, involving the cell phone of Borough Clerk be paid by the Borough of Kinnelon for the year 2017.

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RESOLUTION 1.27.17 DESIGNATE MUNICIPAL NEWSPAPERS

RESOLVED, that the Trends, North Jersey Herald & News, The Record, Star Ledger and the Morris County Daily Record be designated as the official legal media of advertising for any and all Borough matters, the last four to be used at the discretion of the Mayor and Council.

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**RESOLUTION 1.28.17 AUTHORIZE GROUP LIFE INS. FOR KINNELON
VOLUNTEER FIRE COMPANY MEMBERS IN AMOUNT OF \$10,000 EACH FOR THE
YEAR 2017**

RESOLVED, that all members of the Kinnelon Volunteer Fire Company be covered by group life insurance in accordance with N.J.R.S. 40:47-30.1 in the amount of \$10,000 each for the year 2017.

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RESOLUTION 1.29.17

**AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES
UNDER \$17,500 FOR THE YEAR 2017**

WHEREAS, the Borough of Kinnelon has a need to acquire professional services pursuant to N.J.S.A. 40A:11-5 (1)(a)(i) utilizing a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the CMFO has determined and certified in writing that the value of the services will not exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the governing body of the Borough of Kinnelon has certified that the professional services for the Kinnelon Mayor & Council provided by the below listed professionals will not exceed \$17,500.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Kinnelon authorizes the Borough of Kinnelon to enter into professional contracts with the below listed professional services as described herein:

DMC Associates – Tax Assessment Mapping Engineers
Crew Engineers, Inc. Utility Water/Wastewater Engineers
Allstate ORC – Oil Spill Recovery
Dorsey & Semrau – Labor Attorney
Lisa Perry Animal Control – Animal Cruelty
De Block Environmental Services – Water & Wastewater Operator
Benefit Foundation – Health and Dental Insurance Broker
The Vozza Agency, Risk Manager

BE IT FURTHER RESOLVED this resolution shall take effect immediately.

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RESOLUTION 1.30.17

AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES OVER \$17,500 FOR THE YEAR 2017.

WHEREAS, the Borough of Kinnelon has a need to acquire professional services from a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the CMFO has determined and certified in writing that the value of the services will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year; and,

WHEREAS, the governing body of the Borough of Kinnelon has certified that the professional services for the Kinnelon Mayor & Council provided by the below listed professionals will exceed \$17,500; and

WHEREAS, the below listed professionals have completed and submitted a Business Entity Disclosure Certification which certifies that neither they, nor their professional firms have made any reportable contributions to a political or candidate committee in the Borough of Kinnelon in the previous one year, and that the contract will prohibit the professional services of the firms from making any reportable contributions through the term of the contract; and,

WHEREAS, said below listed individuals have completed and submitted a Political Contribution Disclosure Certification and a Business Registration Certificate.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Kinnelon authorizes the Borough of Kinnelon to enter into professional contracts with the below listed professional services as described herein:

Buzak Law Group - Borough Attorney
Nisivoccia, LLP - Auditors
Robert Beinfield - Hawkins, Delafield & Wood – Bond Counsel
Paul P. Darmofalski, P.E. – Borough Engineer
Burgis & Associates, P.P. – Professional Planner

This contract was not awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20.4 et seq.

The Business Entity Disclosure Certification, the Determination of Value Certification, the Political Contribution Disclosure Certification and the Business Registration Certificate shall be placed on file with this resolution.

BE IT FURTHER RESOLVED, that this Resolution shall take effect as provided above

RESOLUTION 1.31.17 - RISK MANAGEMENT

WHEREAS, the Borough of Kinnelon has resolved to join the Morris County Municipal Joint Insurance Fund, following a detailed analysis; and

WHEREAS, the bylaws of said Funds require that each Governing Body appoint a Risk Management Consultant to perform various professional services as detailed in the bylaws; and

WHEREAS, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the Borough of Kinnelon advertised these services through a Request for Qualification (RFQ) process in accordance with the Open and Fair Process as set forth by P.L. 2004, Chapter 19 (as amended by P.L. 2005, c271) N.J.S.A. 19:44A-20.4 et seq.

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW, THEREFORE BE IT RESOLVED, the Borough of Kinnelon does hereby appoint:

The Vozza Agency
One Depot Square
Park Ridge, New Jersey 07656

as its Risk Management Consultant for Fund Year 2017, in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that PIA has offered to perform these service for an annual fee of five percent (5%) of the Municipal assessment; and

BE IT FURTHER RESOLVED, that the Governing Body is hereby authorized and directed to execute a Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1) (a) (i).

**** MOTION TO APPROVE RESOLUTIONS 1.05.17 THRU 1.31.17**

Motion: Councilperson J. Freda
Second: Councilperson W. Neely

Roll Call: Councilman Freda, Yes; Councilman Yago, Yes;
 Councilman Sisco, Yes; Councilman Neely, Yes;
 Councilwoman Sventy, Yes; Councilman Giantonio, Yes.

JANUARY 3, 2017

I, Karen M. Iuele, Municipal Clerk of the Borough of Kinnelon state that this is a true resolution adopted at the Borough of Kinnelon Reorganization meeting, held on January 3, 2017.



Karen M. Iuele, RMC
Municipal Clerk
January 3, 2017

MAYOR'S COMMENTS:

Mayor Collins stated that as we begin 2017 we continue to focus on keeping property taxes in check and improving our financial position through leveraging existing resources and limiting discretionary spending to the lowest level possible. Of main concern to our residents is the impact of the tax revaluation on each of our homes. The tax revaluation is mandated by State law to be done every 10 years and although the Borough began this process after the 10 year time frame had elapse we were hampered by outdated tax maps to get the process done sooner.

As we have stated on numerous occasions, the tax revaluation does not result in the borough raising additional tax revenue. What it does do, is to ensure that each of our individual homes and properties reflect the current market values so that no single property homeowner is not paying their fair share. The valuation was prepared by an independent licensed tax appraisal firm and neither the borough council nor the Mayor set the new assessed property values.

Any dispute resolution regarding the new valuation has been made available to each and every property owner within the borough. Once the new tax rates have been certified by the county, the property tax bills will incorporate the new property valuations for the 2016/2017 property tax year. 2016 was an extremely productive year for our local government because of the council's personal commitment to work together and focus on serving the best interests of the public. I publicly thank them for their past efforts and ask that they continue to work together in 2017. Additionally, I ask the borough council to focus on the following issues and challenges for 2017:

1. Continue to work with me to secure the needed DEP and Highland Council approvals to move forward with the development of the Kinnelon Community Center. Much was achieved during 2016 but additional work will be needed as we move forward with the project. My vision is that the Community Center will benefit all of our citizens on every level. Furthermore, It will be the last major construction project in the borough and therefore our goal should be to ensure that it serves the Kinnelon Community for a very long time.

2. Support the safety and securing of the Kinnelon schools by providing adequate funding for school resource officer.

3. To pass another resolution in support of the Fair Share School Funding plan as recommended by Governor Christie last year.

4. Improve our communication efforts with all of our residents to ensure that they have all of the facts regarding our decisions.

5. To encourage our residents to get involved and participate in our Community. The Kinnelon Volunteers Fire Company desperately needs volunteers.

6. To commit to improving our recreational facilities, progress has been made but there is much work to be done.

7. To be creative and pro-active in managing the Borough's finances

JANUARY 3, 2017

8. Finally, 140 police officers were killed in the line of duty during 2016. Police work is dangerous and we all should appreciate and honor the exceptional men and women who protect us each and every day.

Mayor Collins in concluded stated that as we begin 2017, I thank all of the employees of the Borough for the exceptional work they do each and every day, I thank the public for their support and our families who don't at times understand why there are so many late meetings.

Mayor Collins wished everyone a joyous and Happy New Year, may this be healthy and prosperous for all of us. God Bless America and God Bless the beautiful place we call home, Kinnelon.

ADJOURNMENT:

Mayor's invitation to join us downstairs for some refreshments.

This meeting adjourned at approximately 8:30 p.m. on motion by Councilman G. Sisco, seconded by Councilperson W. Yago and the unanimous affirmative voice vote of all present.

Respectfully submitted by:



Karen M. Iuele, RMC Municipal Clerk



Robert W. Collins, Mayor

cc: Mayor
All Councilmen
Police Dept.
Public Works Dept.
Attorney
Engineer
Auditor