

November 19, 2015

**MEETING TO ORDER:**

The regular meeting of the Kinnelon Borough Governing Body was called to order by Mayor Robert W. Collins at 8:00 p.m., on Thursday, November 19, 2015 in the Kinnelon Municipal Building.

There was a Salute to the Flag, after which the Acting Borough Clerk Karen Luele stated this meeting is being held pursuant to the New Jersey Open Public Meeting Act. Adequate notice of this meeting was given by advertising in the January 11, 2015 edition of the Trends and was provided to the Star Ledger, Daily Record and the North Jersey Herald News. Adequate notice was also posted on the municipal building bulletin board, filed with the Acting Borough Clerk and provided to those persons or entities requesting notification.

**ROLL CALL:**

The roll was called and present and answering were Councilpersons James Freda, Daniel O'Dougherty, Adam Barish, Stephen Cobell, Carol Sventy and Clifford Giantonio.

**TREASURER'S REPORT:**

The Treasurer's Report for October, 2015 indicated we started out with cash on hand as of September 30, 2015, in the amount of \$3,315,511.59. Receipts for the month of October 2015 totaled \$2,601,087.60 with disbursements amounting to \$3,694,331.87. The balance on hand as of October 31, 2015 was \$2,222,267.32.

Upon motion by Councilman Cobell and seconded by Councilwoman Sventy with the affirmative voice vote of all council members present, the Treasurer's Report was accepted as read.

Roll Call:	J. Freda, Yes;	D. O'Dougherty, Yes;
	A. Barish, Yes;	S. Cobell, Yes;
	C. Sventy, Yes;	C. Giantonio, Yes.

**MAYOR'S REPORT:**

Mayor Collins reported that Sunday November 22<sup>nd</sup>, St. David Church is going to be a Thanksgiving Day Service of the gathering of the community and will honor the Kinnelon Police Department. On December 4<sup>th</sup> Santa Clause will be coming to town at 7:00 pm.

The property acquisition that the Borough of Kinnelon is doing next to the KRP field in moving forward.

The Kinnelon football players did an increasable job on the food drive again this year. The tax revaluation is moving forward, the next area of the borough is Smoke Rise.

Next year we will be doing an ordinance for a safe zone. The will be a place for people to go to, to exchange items that have been purchased on Craig's List or E-bay.

Also the council have been working on capital needs for the DPW and the Municipal Building, these buildings are about fifteen years old and need housekeeping. We have some issues that need to be addressed.

Councilman Barish and I attended the League of Municipalities, we attended a number of sessions and we were very impressed.

Mayor Collins read a letter from our construction official Daniel Hagberg expressing its appreciation to the Kinnelon Police Department for their cooperation in the Kinnelon Mall remodeling of the Marshall's store.

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**RECREATION:**

Chairman James Freda reported that the fall season ran exceptionally smooth and many of the sports have come to an end. Winter registration is in full swing, numbers are very strong. Tickets have been secured for the borough for A Christmas Story on Wednesday December 20<sup>th</sup>.

The newly renovated field is in perfect shape. The portable lights have been removed, the last night was Friday. All football practices are being moved to the game field.

The Kinnelon football team did a great job on the food drive to help restock the food pantry.

**PUBLIC WORKS & UTILITY:**

Chairman Daniel O'Dougherty reported on the construction of the DPW Garage and stated that it is coming along very slow. We are waiting on the plumber to place gas lines in the garage so that heat could be installed. The Christmas lights are up, fields were worked on for games, and leaves were vacuumed up on the sides of the roadways. Also four way stops sign were placed at the two intersections in town for incase we have another emergency and loose power.

Councilman O'Dougherty stated that we awarded the boiler contract for the museum.

**PUBLIC SAFETY & TECHNOLOGY:**

Chairman Adam Barish report on Public Safety- Officer Patalita was recognized by AAA for the Community Traffic Safety Award project. This was held on October 29<sup>th</sup> and the borough is very proud of this officer. Also Chief John Schwartz was recognized by the New Jersey State Accreditation of Chief of Police for the Personal Accreditation Statics.

Councilman Barish stated that the Mayor and he did attended the League of Municipalities.

Councilman Barish reported on the Fire Department that the carbon monoxide alarms have increase because on the colder weather with furnaces starting to run. As a reminder please check your batteries in both smoke detectors and carbon monoxide detectors.

On the emails, all of the board member and committee members are being assigned an email because of OPRA.

**FINANCE:**

Chairman Stephen Cobell stated that a meeting was held with the treasure/acting cfo to review the static of the budget input for next year and to follow up with the departments that are missing. Also a meeting need to be held with the finance committee and Phoenix to go over a few items that need to be completed before going forward with next year's budget.

On the Girl Scouts letter of credit and with Fayson Lakes we will be looking to the Borough Attorney for guidance.

Also on the agenda there is transfers that need to be for next year.

**COORDINATING & OPEN SPACE:**

Chairwoman Carol Sventy stated that the Board of Adjustment swore in new member Karen D'Amico. On the Board of Education the schools have used a notification service such as Text Caster in the past and are in the process of moving to a new service called School Messenger alert systems. On the Kinnelon High School Artificial Turf Project the wetland line was approved by the NJDEP environmental department. The flood Hazard Area Permit is still under review by another DEP department. The NJDEP also noted red matter in the dich, as a result of the crumbing track and have concerns regarding the crumb rubber of the proposed turf field. NJDEP is still in the process of reviewing the storm water plan.

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Councilwoman report on the Library Board of Trustees and the are in the process of completing their annual budget and capital improvement plan for the Library,. Haunted Halloween was a huge success, the library programs continue to show great success.

On the Historical Commission, the boiler resolution is on the agenda, the installation will take about 3 days. The Historical Commission is still waiting for the State to approve Phase II, part A for the replacement of the roof and gutters. And the Women Who Made America presentation was given last Thursday afternoon about Dr. Helen Miller and the History of L'Ecole.

The Environmental Commission welcomed Lisa Hankes and Tom Kline as new members.

The Open Space Committee had a joint meeting with the Environmental Commission and discussed common goals and trail mapping project and have agreed to have another joint meeting in January or February. Totowa Constructors had a final walk through with Green Acres and the Land Conservancy and a new sign will be posted.

### **PERSONNEL & ORDINANCE:**

Chairman Clifford Giantonio stated that there is a draft ordinance on selling goods in town. Councilman Giantonio requested that the governing body to review so we can discuss it at next month's meeting. On the sign ordinance, the Planning Board has advised that the governing body should be getting a draft copy.

On Personnel, Councilman Giantonio stated that he has started drafting job descriptions for the Chief of Police and Fire Prevention. The personnel committee met to go over salary's for the employees in town hall. We made a great deal of progress. A survey was done with other municipalities on salary's so as to compare these salaries with the boroughs. Hoping to solve the union contract by the end of the year. We also addressed staffing issues.

### **HEARING FROM THE PUBLIC:**

Mayor Collins asked if anyone else from the public wishes to be heard.

Richard Werner, 1 Chilhowie Drive, Kinnelon spoke on hiring of a new CMFO and where do we stand and are we close. Mayor Collins stated that we are in the process of reviewing resumes.

Randel Charlies, 69 Green Hill Road, Kinnelon spoke on the DPW Garage and asked what the final date is and we are behind 6 weeks. Councilman O'Dougherty stated that we have had some issue with the doors and the windows being the wrong size.

Mayor Collins asked if anyone else from the public wishes to be heard, hearing none Mayor Collins closed this portion of the meeting.

### **PAYMENT OF BILLS AS SUBMITTED BY THE TREASURER:**

A motion was offered by Councilman S. Cobell and seconded by Councilwoman C. Sventy for the payment of bills dated November 19, 2015.

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BYR01 BRENDAN BYRNES	15-01390	10/27/15	FOOTBALL-ATHLETIC TRAINER	Open	180.00	0.00		
CAB01 CABLEVISION	15-01464	11/12/15	OCTOBER-NOVEMBER BILLS	Open	783.03	0.00		
CER01 CERTIFIED SPEEDOMETER SERVICE	15-01381	10/22/15	Calibrate 5 cars	Open	187.50	0.00		
CER02 CERTIFIED VALUATIONS, INC.	15-00613	04/28/15	REVALUATION CONTRACT BILL #6	Open	26,946.00	0.00		B
CHI01 CHILTON OCCUPATIONAL HEALTH	15-01010	07/22/15	CROSSING GUARD PHYSICALS	Open	180.00	0.00		
CIF02 NICHOLAS CIFELLI	15-01465	11/12/15	CLOTHING	Open	489.90	0.00		
CIT05 CIT FINANCE LLC	15-01466	11/12/15	900 0239273-000 NOV	Open	191.73	0.00		
COO03 COOPERATIVE COMMUNICATIONS INC	15-01499	11/19/15	973-838-5400	Open	2,298.42	0.00		
COR02 CORRPRO COMPANIES	15-00674	05/12/15	LINCOLN ROAD TANK	Open	745.00	0.00		
COR07 CORELOGIC TAX SERVICES	15-00702	05/15/15	REFUND 1Q15 & 2Q15	Open	1,299.02	0.00		
CRO02 CROWN AWARDS	15-01378	10/20/15	SOCCER & FLAG FOOTBALL AWARDS	Open	1,891.89	0.00		
CRO04 DAVID CROUTHAMEL	15-01467	11/12/15	REIMBURSEMENT	Open	268.00	0.00		
DAR01 DARMOFALSKI ENGINEERING ASSOC.	15-01477	11/12/15	October Bills	Open	3,720.00	0.00		
	15-01490	11/19/15	Escrow Bills- Oct 2015	Open	<u>2,980.00</u>	0.00		
					6,700.00			
DEB03 DE BLOCK ENVIRONMENTAL SERVICE	15-01047	07/31/15	MONTHLY MAINT	Open	6,000.00	0.00		B
	15-01397	10/27/15	WATER TESTING	Open	<u>3,992.08</u>	0.00		
					9,992.08			
DEL16 DE LAGE LANDEN	15-00109	01/20/15	COPIER PAYMENTS	Open	196.61	0.00		B
EG01 EAGLE POINT/TJ MORRIS & SON	15-01178	09/02/15	RIFLE/SHOTGUN ACCESSORIES	Open	2,230.89	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
EAG01 EAGLE POINT/TJ MORRIS & SON				Continued				
	15-01180	09/02/15	Ammunition	Open	<u>4,000.00</u>	0.00		
					6,230.89			
ELE03 ELECTRO BATTERY SYSTEMS INC.								
	15-01300	10/02/15	BATTERY	Open	184.80	0.00		
EXT01 EXTRA SPACE STORAGE								
	15-01472	11/12/15	STORAGE AC 1002339472	Open	208.00	0.00		
FAY01 FAYSON LAKES WATER COMPANY								
	15-01478	11/12/15	Hydrants/ Field	Open	12,886.24	0.00		
FOR04 FORD MOTOR CREDIT COMPANY								
	15-00127	01/21/15	AC# 7888107 AUTO PAYMENTS	Open	1,584.43	0.00		B
FOR07 FORD MOTOR CREDIT								
	15-01329	10/07/15	2016 POLICE FORD INTERCEPTOR	Open	898.23	0.00		B
FOX01 FOX ARCHITECTURAL								
	15-01468	11/12/15	DPW Garage	Open	2,805.00	0.00		
FRE09 FREDCO GROUP, LLC								
	15-01395	10/27/15	FIELD MAINTNE-AERATE PR FIELD	Open	1,000.00	0.00		
GAR09 GARDEN STATE HARLEY DAVIDSON								
	15-01369	10/19/15	Motor Cycle Battery	Open	170.95	0.00		
HAM02 HAMILTON GROUP								
	15-01469	11/12/15	MEDICAL BENEFITS SERVICE FEE	Open	13,700.00	0.00		
HOM02 HOME DEPOT CREDIT SERVICE								
	15-01045	07/29/15	SUPPLIES	Open	469.51	0.00		B
HOR04 Horizon Office Equipment								
	15-01311	10/05/15	Service Contract	Open	205.75	0.00		
	15-01349	10/09/15	Service/Service Fee	Open	<u>165.00</u>	0.00		
					370.75			
INT03 INTERNATIONAL AUTO BODY								
	15-01408	10/30/15	Repair 356	Open	2,653.47	0.00		
JCP01 JCP & L								
	15-01470	11/12/15	sc# 100 105 548 802	Open	26.12	0.00		
JES01 JESCO, INC.								
	15-01366	10/15/15	REPAIRS ON BUCKET LOADER	Open	2,819.17	0.00		
JM01 JIMMY THE SHOE DOCTOR								
	15-01312	10/05/15	WORK CLOTHES	Open	349.95	0.00		
JOH07 John Deere Landscapes								
	15-01354	10/15/15	FIELD MAINT - HAND SPREADER	Open	248.60	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
KEL06 KEITH KELLY	15-01471	11/12/15	EYECARE REIMBURSEMNT	Open	121.00	0.00		
KIN03 KINNELON HIGH SCHOOL	15-01368	10/19/15	PROJECT GRADUATION 2016	Open	1,000.00	0.00		
KIN08 KINNELON VOLUNTEER FIRE CO.	15-00126	01/21/15	2015 APPROPRIATIONS	Open	6,000.00	0.00		B
KIN09 KINNELON BOARD OF EDUCATION	15-00134	01/21/15	2015 APPROPRIATIONS	Open	2,959,450.83	0.00		B
KIN31 KINNELON JR FOOTBALL	15-01353	10/13/15	FLAG FOOTBALL-ADDTL OFFICIALS	Open	380.00	0.00		
KOW02 KRZYSZTOF KOWALCZYK	15-01496	11/19/15	REFUND OF OVERAGE ON PERMIT	Open	793.00	0.00		
LAK02 LAKELAND BANK	15-00088	01/19/15	MONTHLY LEASE PAYMENTS (2)	Open	1,429.55	0.00		B
LAK04 Lakeland Septic Co., Inc.	15-01316	10/05/15	FACILITY MAINTENANCE-PUMP OUTS	Open	360.00	0.00		
LOE01 LOEFFELS WASTE OIL SERVICE	15-01363	10/15/15	REMOVAL WASTE OIL	Open	80.00	0.00		
MAB03 M & B SEPTIC SERVICE, LLC	15-01359	10/15/15	PUMP 3000 GAL STONYBROOK	Open	677.50	0.00		
MAD03 LAW OFFICE OF MARK D. MADAIO	15-00120	01/21/15	2015 RETAINER FEES	Open	3,000.00	0.00		B
	15-01489	11/19/15	October Billing	Open	<u>2,165.00</u>	0.00		
					5,165.00			
MCI02 MCI COMM SERVICE	15-01494	11/19/15	2DF49654	Open	12.93	0.00		
MOB01 L-3 COM MOBILE VISION INC	15-01372	10/19/15	Service Repair	Open	146.25	0.00		
MOR21 MORRIS COUNTY M.U.A.	15-01357	10/15/15	TIPPING FEES FOR SEPT 2015	Open	27,352.07	0.00		
MOR42 THE LAND CONSERVANCY OF NJ	15-01382	10/22/15	Natural Lands Management	Open	70.00	0.00		
MUN09 MUNICIPAL EQUIPMENT ENTERPRISE	15-01374	10/19/15	Partition for Tahoe	Open	2,088.42	0.00		
NAP01 P&A Auto Parts	15-01365	10/15/15	PARTS	Open	37.88	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
NES01 NESTLE PURE LIFE DIRECT	15-01498	11/19/15	0437508484	Open	453.03	0.00		
NJD07 NJ DEPT HEALTH & SENIOR SERV	15-01415	11/04/15	MONTHLY REPORT/OCTOBER 2015	Open	1.20	0.00		
NJN01 NEW JERSEY NARCOTIC ENFORCEMNT	15-01352	10/13/15	NORTHERN NARCOTICS TRAINING	Open	50.00	0.00		
NOA01 NOAH'S ARK ORT A JONS	15-01289	09/28/15	RESTROOM AUG - SEPT	Open	108.00	0.00		
	15-01385	10/22/15	PORTABLE RESTROOM SEPT-OCT	Open	108.00	0.00		
					<u>216.00</u>			
NOR02 NORTH JERSEY NEWSPAPER	15-01344	10/08/15	Leage1 ads	Open	395.48	0.00		
	15-01438	11/10/15	Advertisements	Open	961.42	0.00		
					<u>1,356.90</u>			
NOR18 NORTHEAST COMMUNICATIONS, INC.	15-00261	02/11/15	INSTALL SATELLITE RECEIVER	Open	9,722.00	0.00		
	15-01350	10/09/15	Monthly Service Fee 10/15	Open	397.75	0.00		
	15-01406	10/29/15	Decommission old 352	Open	450.00	0.00		
					<u>10,569.75</u>			
NOR20 Northeastern Arborist Supply	15-01313	10/05/15	NO SPILL GAS CAN AND CHAINS	Open	851.31	0.00		
ONE02 One Call Concepts, INC.	15-01342	10/08/15	MESS FOR SEPT 2015	Open	55.80	0.00		
PAD01 PA DUI ASSOCIATION	15-01367	10/19/15	SAFETY SIMULATOR	Open	1,411.00	0.00		
PAM01 PAMELA BUBBICO	15-01283	09/24/15	BACKGROUND CHECK FOR COACH	Open	24.20	0.00		
PAU04 STEVEN PAULSON	15-01423	11/09/15	CLOTHING	Open	94.73	0.00		
PIT06 PITNEY BOWES- RESERVE ACCOUNT	15-01495	11/19/15	8000-9090-0812-4476	Open	11.96	0.00		
PRI06 PRIME UNIFORM SUPPLY, INC	15-01048	07/31/15	MONTHLY CLOTHING SERVICE	Open	360.20	0.00		B
PSE01 P.S.E. & G.	15-01493	11/19/15	October 2015	Open	534.45	0.00		
.C02 RACHLES/MICHELE'S OIL CO.,INC	15-01445	11/10/15	DIESEL FOR DPW	Open	686.72	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
RIV03 RIVERDALE POWER MOWER INC.	15-01364	10/15/15	SALTER PARTS	Open	85.90	0.00		
RIV06 Riverdale Environmental	15-01358	10/15/15	YARD WASTE 7/19 - 8/2 AND 9/28	Open	1,090.00	0.00		
SCH05 JOHN SCHWARTZ	15-01492	11/19/15	Reimbursement	Open	173.02	0.00		
SCH30 MELANIE SCHUCKERS	15-01419	11/09/15	MISCELLANEOUS EXPENSES	Open	208.17	0.00		
SDG01 SD GAMEDAY LLC	15-01371	10/19/15	FOOTBALL-ATHLETIC TRAINER	Open	210.00	0.00		
SHE03 SHERWIN WILLIAMS CO.	15-01355	10/15/15	FIELD MAINT. LINE PAINT	Open	122.50	0.00		
SMO01 SMOKE RISE CLUB	15-00158	01/26/15	TOWER PAYMENTS	Open	1,345.19	0.00		B
SPO05 SPOT-A-WAY	15-01077	08/06/15	FLOOR CLEANING	Open	225.00	0.00		B
STAPLES ADVANTAGE, DEPT NY	15-01291	09/28/15	Data card	Open	13.49	0.00		
	15-01343	10/08/15	Office Equipment	Open	38.41	0.00		
	15-01351	10/09/15	Officve Supplies	Open	86.20	0.00		
	15-01380	10/22/15	Name badge holders	Open	48.44	0.00		
	15-01384	10/22/15	OFFICE SUPPLIES	Open	<u>302.18</u>	0.00		
					488.72			
STAT2 STATE OF NEW JERSEY	15-01491	11/19/15	0-226-002-565/000-00	Open	893.34	0.00		
STO01 STORR TRACTOR COMPANY	15-01391	10/27/15	FIELD MAINT-AERATOR PARTS PGC	Open	255.11	0.00		
SUB03 SUBURBAN DISPOSAL	15-01046	07/29/15	RECYCLING PICK UP	Open	35,500.01	0.00		B
SUN01 SUNBELT RENTALS	15-01156	08/31/15	LIGHT TOWER RENTAL	Open	3,338.63	0.00		
THY01 THYSSENKRUPP ELEVATOR	15-01314	10/05/15	SERVICE FOR OCT - DEC 2015	Open	1,418.25	0.00		
TIL01 TILCON NY	15-01169	09/01/15	FAYSON LAKES PAVING	Open	77.61	0.00		
	15-01294	09/28/15	PAVING FAYSON LAKES ROAD	Open	186.12	0.00		
	15-01360	10/15/15	PAVING FOR FAYSON LAKES	Open	442.45	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
TIL01 TILCON NY			Continued					
	15-01361	10/15/15	PAVING FAYSON LAKES ROAD	Open	<u>352.70</u>	0.00		
					1,058.88			
TRE05 TREAS. STATE OF NEW JERSEY								
	15-01497	11/19/15	3RD QTR DCA	Open	3,161.00	0.00		
TRI01 TRI-BORO FIRST AID SQUAD								
	15-01473	11/12/15	2015 CONTRIBUTION	Open	25,000.00	0.00		
TRI16 PATRICK J. TRIANO								
	15-01389	10/27/15	FOOTBALL-TRAINER	Open	540.00	0.00		
US03 US BK CUST FOR PRO CAP III LLC								
	15-01307	10/05/15	OUTSIDE LIEN REDEMP/PREMIUM	Open	6,100.00	0.00		
	15-01308	10/05/15	OUTSIDE LIEN REDEMPTION	Open	<u>52,811.02</u>	0.00		
					58,911.02			
USI05 JOSEPH USINOWICZ								
	15-01422	11/09/15	CLOTHING	Open	50.42	0.00		
USS01 US SPORTS INSTITUTE INC.								
	15-01295	10/01/15	SOCCER-OPENING DAY TRAINING	Open	2,125.00	0.00		
VAC01 VAC SHACK, INC.								
	15-01356	10/15/15	VAC BAGS	Open	33.98	0.00		
VER01 VERIZON								
	15-01474	11/12/15	973 463 0103 980 74Y	Open	43.66	0.00		
VER06 VERIZON WIRELESS								
	15-01386	10/22/15	MONTHLY CHARGES SEP 10 -OCT 09	Open	239.47	0.00		
VER11 VERIZON WIRELESS - KPD								
	15-01440	11/10/15	Monthly Service Charge 10/15	Open	195.06	0.00		
VFI01 VFIS BENEFITS DIVISION								
	15-00125	01/21/15	POLICY # CVT301356R	Open	669.81	0.00		B
WAL11 WALLINGTON PLUMBING & HEATING								
	15-01149	08/20/15	SPRINKLER SYSTEM	Open	627.72	0.00		
WAT01 WATER WORKS SUPPLY COMPANY								
	15-01398	10/27/15	CATCH BASIN	Open	797.82	0.00		
WHI03 JOHN WHITEHEAD, JR.								
	15-01298	10/01/15	FOOD	Open	50.47	0.00		
WL12 WILLIAMS SCOTSMAN, INC								
	15-00583	04/22/15	CONTAINERS FOR RECYCLING YARD	Open	6,160.00	0.00		
XTR01 XTREME GRAPHICS LLC								
	15-01309	10/05/15	Apply graphics to new Patrol	Open	870.00	0.00		

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ZAP01 ZAPHYR LLC								
	15-01310	10/05/15	Graphic card	Open	202.00	0.00		
	15-01373	10/19/15	PROMIS/Backup monitoring	Open	1,140.00	0.00		
	15-01475	11/12/15	NOV MONTHLY CHARGES	Open	1,550.00	0.00		
	15-01476	11/12/15	LENOVCO	Open	<u>1,337.00</u>	0.00		
					4,229.00			

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Total Purchase Orders: 133 Total P.O. Line Items: 0 Total List Amount: 3,403,494.81 Total Void Amount: 0.00

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Totals by Year-Fund Fund and Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND APPROPRIATIONS	4-01	893.34	0.00	0.00	0.00	893.34
CURRENT FUND APPROPRIATIONS	5-01	3,276,479.49	0.00	0.00	0.00	3,276,479.49
WATER FUND	5-05	63,194.07	0.00	0.00	0.00	63,194.07
SEWER FUND	5-07	14,895.39	0.00	0.00	0.00	14,895.39
	5-12	0.00	0.00	0.00	2,980.00	2,980.00
Year Total:		3,354,568.95	0.00	0.00	2,980.00	3,357,548.95
	C-04	17,552.23	0.00	0.00	0.00	17,552.23
DOG TAX	D-13	251.05	0.00	0.00	0.00	251.05
STATE AND FEDERAL GRANTS	G-02	331.66	0.00	0.00	0.00	331.66
KAMELOT	K-17	2,411.00	0.00	0.00	0.00	2,411.00
PUBLIC ASSIST 2	P-18	636.61	0.00	0.00	0.00	636.61
TAX SALE PREMIUMS	Q-32	6,100.00	0.00	0.00	0.00	6,100.00
RECREATION SPECIAL	R-16	8,173.14	0.00	0.00	0.00	8,173.14
	V-27	70.00	0.00	0.00	0.00	70.00
RECYCLE FUND	Y-21	9,526.83	0.00	0.00	0.00	9,526.83
Total of All Funds:		3,400,514.81	0.00	0.00	2,980.00	3,403,494.81

Project Description	Project No.	Project Total
4 Midland- COX 1432	1432	360.00
147 KIEL AVE	34168	120.00
27 HARRISON RD/	45104113	960.00
84 BOONTON AVENUE- HMR	790	1,420.00
PIOCOSTA #9118	9118	120.00
Total of All Projects:		<u>2,980.00</u>

Developers Asset  
Freedom Fence \$ 1,200.00 - TSA Realty



*THANKSGIVING DAY  
PROCLAMATION*

*WHEREAS, more than 300 years ago in 1621 the Wampanoag tribe and the Pilgrims celebrated their first harvest to give thanks; and*

*WHEREAS, Thanksgiving offers each of us the chance to count our blessings, the freedoms we enjoy and the time we spend with loved ones, and the brave men and women who defend our Nation at home and abroad; and*

*WHEREAS, today we also give thanks to the first responders and medical professionals and volunteers who work through the holiday to keep us safe; and*

*WHEREAS, our country has always been home to Americans who recognize the importance of giving back; and*

*WHEREAS, as we gather around the table with our family and friends on Thanksgiving, we know that our greatest blessing are not material ones, but of faithful, comfort and forgiveness.*

*NOW, THEREFORE, BY THE Mayor and Council of the Borough of Kinnelon, proclaim this twenty sixth day of November, two thousand and fifteen, as a day of Thanksgiving.*

*Dated: 11/19/15*

-----  
*Mayor, Robert W. Collins*

RESOLUTION 11.01 .15

AUTHORIZE DMC ASSOCIATES, INC  
FOR LAND SURVEYING SERVICES  
FOR KAKEOUT ROAD

WHEREAS, the Borough desires to go forward with improvements to Kakeout Road;  
and

WHEREAS, it is necessary for the DMC Associates, Inc. to prepare the required documents for those improvements.

NOW, THEREFORE, BE IT RESOLVED by the Kinnelon Mayor and Council of the Borough of Kinnelon hereby authorized DMC Associates, Inc to prepare the required documents for the Kakeout Road Improvement project, with a price not to exceed \$13,000.00

Dated: November 19, 2015

  
Karen M. Iuele, Acting Borough Clerk

# DMC Associates, Inc. Land Surveyors

211 Main Street, Butler, NJ 07405  
Tel (973) 838-9187 Fax (973) 838-4389  
www.dmcsurveying.com

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September 16, 2015

Thomas A. Boorady, P.E.  
Darmofalski Engineering Associates, Inc.  
86 Newark-Pompton Turnpike  
Riverdale, NJ 07457  
Phone: 973 835 8300

Via Email Only: [tab@darmofalski.com](mailto:tab@darmofalski.com)

**RE: Proposal for Existing Condition Roadway Survey**  
**Location: Borough of Kinnelon, Morris County, New Jersey**  
**Takeout Road (between Kinnelon Road and Municipal Boundary, 5,280 +/- LF)**

Dear Tom,

Pursuant to your request of September 14, 2015, listed below is an outline of services associated with the preparation of an Existing Condition Roadway Survey of Takeout Road (*project limits from Kinnelon Road to the municipal boundary line with the Borough of Butler in the area of Birch and Pine Tree Roads*). After your review, should you have any questions please do not hesitate to contact me.

### Land Surveying Services:

Preparation of an Existing Condition Roadway Survey of Takeout Road (*project limits from Kinnelon Road to the municipal boundary line with Borough of Butler*) including connecting streets of limits up to 50.00 feet both directions. Survey will include the following:

- Set GPS control
- Set two benchmarks on the "M" in Mueller cast in the base of the hydrant dome caps and identify same as benchmarks on our plans
- Roadway cross sections every 50 feet
- Bottom of curb and gutter or edge of pavement, top of curb/gutter and pavement crown
- Elevation shots of the gutter line that would extend across an intersecting road
- Contours at 1 foot interval
- Curb cuts and depressions
- Driveways (type/material); shots at 5 and 10 feet beyond back curb line
- Locate visible utilities, valves, shut-offs, drainage structures (inlets, grates, pipe size and type and inverts)
- Locate existing manholes, rim elevations of sanitary sewer manholes
- Walkway locations (type/material); including service walks, ADA ramps, etc.
- Signs, utility poles (with pole identification numbers)
- Location of improvements within R.O.W.
- Utility mark outs performed by others
- Sanitary cleanouts where visible
- Fire hydrant locations
- Street striping
- Locate visible property corner markers
- Photographs
- Horizontal Datum will be NAD 1983 and Vertical Datum will be NAVD 1988

**Total Cost: \$ 13,000.00**

**Deliverables:** Print maps (1) signed and sealed print map included with this proposal and Digital format provided will be Civil3D 2013 compatible based planimetric and topographic basemap for the project area created from the

surveyed data. The surface and all features are to be included in the one basemap. All points, separated out on layers per the description keys to be embedded in deliverable drawing. Mapping is to be prepared at plan scale of 1" = 20'. Plot and include approximate right-of-way limits (from tax map information only) on the deliverable basemapping.

This proposal may be subject to withdrawal or revision by DMC Associates, Inc. if not accepted within 30 days.

Thank you for affording us the opportunity of submitting this proposal. If you have any questions, or if I can be of any further assistance, please do not hesitate to contact me.

Very truly yours,

Robert L. Cigol, PLS  
RLC/ac

**Acknowledgement of Acceptance:**

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Signature	Date
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Print Name	Address	Telephone
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TERMS ARE NET 30 DAYS. All invoices, which are unpaid after 30 days, will be subject to a 1 1/2% per month interest (18% per annum). Additionally, the addressee of this proposal will pay all reasonable attorney's fees and court costs which are incurred in the collection of past due invoices for this contract. If a third party is to be invoiced for these professional services, full payment will be requested prior to the delivery of the survey.

1415 Kinnelon Borough - County of Morris

Select your local Government unit by pressing the triangle

# Budget Amendment Certification Form, Appropriations Offset by Revenue

Counties/Municipalities (NJSA 40A:4-87) or Fire Districts (NJSA 40A:14-78.5)

Resolution Date: 11/19/2015

Resolution # 11-02-15

Muni Code 1415 Organization Name 1415 Kinnelon Borough - County of Morris

Fiscal Year 2015  Calendar Year  State Fiscal Year  Transitional year

Revenue Title Body Armor Fund Amount \$ 1,847.11

Description \_\_\_\_\_

Appropriation Title Body Armor Fund Amount \$ 1,847.11

Description \_\_\_\_\_

Local Match \_\_\_\_\_ Amount \_\_\_\_\_

Municipalities and Counties only	<u>Chapter 85 - Title and Text</u>	
Appropriation (From) Title	_____	Amount _____
Appropriation (To) Title	_____	Amount _____

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

By checking this box, I am swearing that the above statement is true. (The Email function will not work until you acknowledge the above statement as true.)

Karen M. Iuele

County Clerk of the Board, Municipal Clerk, or Fire District Director

Acting Municipal Clerk

Title of Certifying Officer

kiuele@kinnelonboro.org

Email Address

973-838-5401 ex 1

Telephone Number

Jennifer Stillman

County/Municipal CFO or Fire District Accountant

Acting CFO

Title of Certifying Officer

jstillman@kinnelonboro.org

Email Address

973-838-5401 ex 203

Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A.40A: 4-87

For Director, Division of Local Government Services by:

New

Approved Date: \_\_\_\_\_

Duly Appointed Designee

Chapt. 159

DEPARTMENT OF THE TREASURY  
STATE OF NEW JERSEY  
TRENTON, NEW JERSEY 08625-0221

REMITTANCE ADVICE

ORGANIZATION NAME PAYMENT FOR	TELEPHONE #	DOCUMENT #	ACCOUNT NUMBER	AMOUNT
F CRIMINAL JUSTICE BODY ARMOR 16965	609-633-6999	1020BA02801	1020-718-066-1020-001-YCJF-6120	184711

QUESTIONS SHOULD BE DIRECTED TO APPROPRIATE STATE ORGANIZATION LISTED ABOVE. TOTAL 184711

CHECK NUMBER 0T0001645975 DATE 10/21/15 PAYEE KINNELON BORO  
OMB022 (REV. 06/30/2015) DETACH BEFORE CASHING CHECK AND RETAIN AS EVIDENCE OF PAYMENT

REMOVE DOCUMENT ALONG THIS PERFORATION

THE FACE OF THIS DOCUMENT HAS A MULTICOLORED BACKGROUND AND MULTIPLE SECURITY FEATURES



Department Of The Treasury  
STATE OF NEW JERSEY  
Trenton, New Jersey 08625-0221  
BODY ARMOR REPLACEMENT FUND

CHECK NUMBER  
**T 0001645975**  
DATE: OCTOBER 21, 2015  
VOID 180 Days After This Date

PAY One Thousand Eight Hundred Forty Seven and 11/100 Dollars

\$ \*\*\*\*\*1,847.11  
Audited, Allowed and Payment Warranted

To The  
Order Of: **KINNELON BORO**  
MUNICIPAL BLDG  
130 KINNELON RD  
KINNELON NJ 07405

Acting Director  
Payment Directed  
*Robert A. Romano*  
Acting State Treasurer

199003520  
WELLS FARGO BANK, N.A.

0001645975 121000248 2014199003520

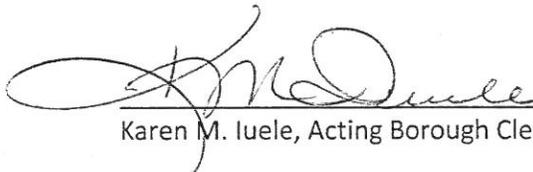
RESOLUTION 11.03.15

BE IT RESOLED, by the Mayor and Council of the Borough of Kinnelon, Kinnelon, New Jersey, that a warrant be drawn to Corelogic Bank in the amount of \$1,299.02 representing refund for overpayment of 1<sup>st</sup> and 2<sup>nd</sup> qtr 2015 property taxes due to a totally disabled veteran deduction for Block 44903 Lot 19 also known as 153 Kiel Avenue, Kinnelon, New Jersey.

November 19, 2015  
Judith O'Brien  
Tax Collector  
BOROUGH OF KINNELON

I, Karen M. Iuele, Acting Borough Clerk, Borough of Kinnelon, hereby certify this to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon Mayor and Council on November 19, 2015.

Dated: 11/19/156

  
\_\_\_\_\_  
Karen M. Iuele, Acting Borough Clerk

Resolution: 11.0415

RESOLUTION OF THE BOROUGH OF KINNELON,  
COUNTY OF MORRIS, STATE OF NEW JERSEY,  
PURSUANT TO N.J.S.A. 52:34-6.2(b)(3) TO ENTER INTO A  
INTERLOCAL AGREEMENT WITH A NATIONALLY RECOGNIZED  
COOPERATIVE ENTITY FOR THE PURPOSE OF PURCHASING FIRE  
APPARATUS

**WHEREAS**, the Borough of Kinnelon, is established and operating pursuant to N.J.S.A. 40A:14-70 to -105.1; and,

**WHEREAS**, the Borough of Kinnelon, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use alternative procurement methods by entering into nationally recognized cooperative agreement; and;

**WHEREAS**, Houston-Galveston Area Counsel is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and,

**WHEREAS**, Houston-Galveston Area Counsel is authorized to contract with eligible entities for the purchase of goods and services; and,

**WHEREAS**, Houston-Galveston Area Counsel has instituted a cooperative purchasing program under which it contracts with eligible entities; and,

**WHEREAS**, the Borough of Kinnelon desires to contract with Houston-Galveston Area Counsel;

**NOW, THEREFORE**, be it Resolved that:

1. The Mayor (Robert W. Collins) of Borough of Kinnelon is hereby authorized to execute complete any necessary paperwork required to enter into an inter-local agreement the Houston-Galveston Area Counsel;
2. All activities under this agreement will be in accordance with all applicable rules, regulations, ordinances and laws in effect or promulgated during the term of the agreement;
3. The initial period of the agreement shall be for the balance of the Calendar year;

4. The agreement shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which any payments are due under any contract entered into for the purchase of fire apparatus pursuant to this agreement;

5. The purchase of any product will be in accordance with procedures established by the Houston-Galveston Area Counsel and in accordance with the Laws of the State of New Jersey;

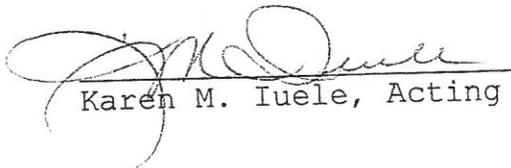
6. Any payments made pursuant to the agreement will be in accordance with procedures established by the Houston-Galveston Area Counsel;

7. The agreement may be amended only by a written amendment executed in accordance with procedures established by the Houston-Galveston Area Counsel;

8. The agreement may be terminated by either party at any time upon thirty (30) days written notice by certified mail to the other party to this agreement.

**CERTIFICATION**

I, Karen M. Iuele, Acting Clerk of the Borough of Kinnelon, do hereby certify the above to be a true copy of a resolution duly adopted by the Borough of Kinnelon in the County of Morris at its meeting held on November 19, 2015

  
Karen M. Iuele, Acting Clerk,

Date: 11-19-15

WHEREAS, there appears to be insufficient funds in the following accounts (accepting appropriation for Contingent Expenses or Deferred Charges, to meet the demand thereon for balance of the Current Year):

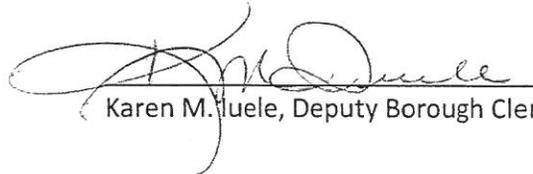
NOW, THEREFORE, BE IT RESOLVED, not less than two-third of all the members thereof affirmatively concurring that in accordance with the provisions of R.S. 40A:4-58, part of the surplus in the accounts heretofore mentioned be and same hereby transferred to the account being insufficient to meet the current demands: and

BE IT FURTHER RESOLVED that the Treasurer be herby authorized and directed to make the following transfers:

From:	
Group Insurance	\$70,500.00
Total	\$70,500.00

To:	
Telephone O/E	\$5,500.00
DPW O/E	\$20,000.00
Solid Waste O/E	\$10,000.00
Police S&W	\$35,000.00
Total	\$70,500.00

Dated: 11/19/15

  
Karen M. Huele, Deputy Borough Clerk

RESOLUTION 11.06 .15

AUTHORIZE MAYOR TO SIGN  
MICHAEL CIANCOTTO PLUMBING &  
HEATING QUOTE FOR BOILER AT  
L'ECOLE MUSEUM

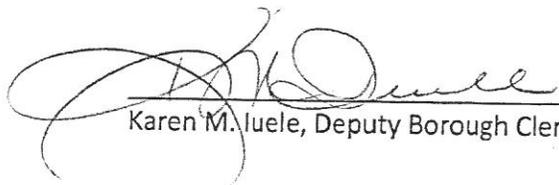
WHEREAS, the Borough of Kinnelon authorizes the Mayor to sign contract with Michael Cianciotto Plumbing & Heating LLC; and

WHEREAS, Michael Cianciotto Plumbing & Heating will remove the existing steam boiler and install a new Peerless Model 63-04 Cast Iron Steam Boiler at L'Ecole Museum ; and

WHEREAS, the governing body of the Borough of Kinnelon has certified that this service will not exceed \$15,000.00.

NOW, THEREFOR, BE IT RESOLVED, that the Mayor and Council of the Borough of Kinnelon authorize the Mayor to sign the agreement Michael Cianciotto Plumbing & Heating with a price not to exceed \$15,000.00.

Dated: November 19, 2015

  
Karen M. Juele, Deputy Borough Clerk



RESOLUTION 11.07.15

AUTHORIZING FOX ARCHITECTURAL DESIGN  
TO SUBMIT FACILITIES REVIEW ON  
KINNELON BOROUGH HALL AND LIBRARY

WHEREAS, the Mayor and Council of the Borough of Kinnelon authorize Fox Architectural Design, 546 State Route 10 West, Ledgewood, NJ 07852 to submit a facilities review on the Kinnelon Borough Hall and the Kinnelon Library; and

WHEREAS, Fox Architectural Design will do a proposal outline on what need to be assess for the next one, five, and ten year maintenance project; and

WHEREAS, the project fees for this analysis is as follows:

Architectural Review.....	\$4,500.00
Structural Engineer.....	Hourly if Required
Mechanical Engineer.....	\$3,500.00
Cost Estimator.....	\$2,200.00

WHEREAS, the Council of the Borough of Kinnelon authorize the Mayor of the Borough of Kinnelon to sign the proposal from Fox Architectural Design for facilities review on the Kinnelon Borough Hall and the Kinnelon Library.

NOW, THEREFORE BE IT RESLOVED BY, the Council of the Borough of Kinnelon, authorize the Mayor of the Borough of Kinnelon to sign the proposal from Fox Architectural Design for facilities review on the Kinnelon Borough Hall and the Kinnelon Library.

Dated: 11/19/15



Karen M. Iuele, Deputy Borough Clerk

November 19, 2015

NOW, THEREFORE, BE IT RESOLVED, that the following Resolutions and Motions are hereby approved.

A motion was offered by Councilman C. Giantonio and seconded by Councilman J. Freda, the following motions and resolutions were offered for approval.

Roll Call:	J. Freda, Yes;	D. O'Dougherty, Yes;
	A. Barish, Yes;	S. Cobell, Yes;
	C. Sventy, No;	C. Giantonio, Yes.

**INVESTMENT OFFICER'S REPORT:**

A total of \$381.44 was collected in interest for the month of October 2015.

**DISTRICT SCHOOL TAX:**

On motion of Councilman A. Barish, and seconded by Councilman J. Freda, followed by the "yes" roll call vote of all Council Members present the payment of \$2,959,450.83 to the District School when funds become available was approved for payment.

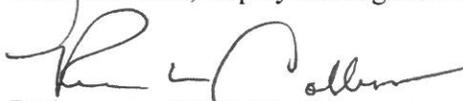
Roll Call:	J. Freda, Yes;	D. O'Dougherty, Yes;
	A. Barish, Yes;	S. Cobell, Yes;
	C. Sventy, Yes;	C. Giantonio, Yes.

**ADJOURNMENT**

This meeting adjourned at approximately 9:15 p.m. on motion by Councilwoman C. Sventy, with the unanimous affirmative voice vote of all present.

Respectfully submitted,

  
Karen M. Iuele, Deputy Borough Clerk

  
Robert W. Collins, Mayor

cc: Mayor  
All Councilmen  
Police Dept.  
Public Works Dept.  
Attorney  
Engineer  
Auditor