

MEETING TO ORDER

The regular meeting of the Kinnelon Borough Governing Body was called to order by Mayor Robert W. Collins at 8:00 p.m., on Thursday, August 16, 2012 in the Kinnelon Municipal Building.

There was a Salute to the Flag, after which the Deputy Clerk stated that this meeting is being held pursuant to the New Jersey Open Public Meeting Act. Adequate notice of this meeting was given by advertising in the December 11, 2011 edition of the Trends and was provided to the Star Ledger, Daily Record and the North Jersey Herald News. Adequate notice was also posted on the municipal building bulletin board, filed with the Borough Clerk and provided to those persons or entities requesting notification. Mayor Collins then asked for a moment of silence in honor of our troops serving overseas.

ROLL CALL:

The roll was called and present and answering were Councilmen James Freda, Daniel O'Dougherty, Stephen Cobell and Ronald Mondello. Absent were Councilmen Gary Moleta and Councilmen Andrew SanFilippo.

TREASURER'S REPORT

The Treasurer's Report indicated that we started out with cash on hand as of July 1, 2012 in the amount of \$39,184.27. Receipts for the month of July totaled \$1,082,865.76 with disbursements amounting to \$1,015,047.99. The balance on hand on July 31, 2012 was \$1,070,002.04.

Upon motion by Councilman Stephen Cobell and seconded by Councilman D. O'Dougherty with the affirmative voice vote of all council members present, the Treasurer's Report was accepted as read.

MAYOR'S REPORT

Mayor Collins acknowledged the efforts of our Fire Company and architect Alex Merlucci on Company 2 Fire House. Action was moralized last Thursday on certain change orders for approximately \$24,000.00 which were less than 2% of the cost of the Fire House. We will be having a grand opening for the Fire House and we all are looking forward to this.

RECREATION & ORDINANCE

Chairman James Freda reported football has started, and they have had their first scrimmage. The game field was closed, because DPW aerated and seeded the center of the field. The rink is finally done, it was also aerated and seeded, and the grass is growing.

And James Freda mentioned that K-Fest is October 7th. It will be held at Lake Rickabear, between the hours of 1:00 to 5:00. The leaders of K-Fest have had their first meeting. K-Fest is still looking for volunteers to donate their help.

PUBLIC WORKS & UTILITIES

Chairman Daniel O'Dougherty reported that the test pits have been completed at the D.P.W. garage for the future addition. We should receive a report within several weeks on soil conditions. Currently there are 2 engineering quotes for the addition but we are still looking to receive several more quotes.

Cutlass Road and Woodland Court road resurfacing is completed. Guard rails and line striping has also been completed. Several small items still need to be done. We expect to be 100% completed by the end of next week.

The Construction Officer reported in the month of July there were 50 new permits with 5 new permit updates. There were no new permits issued for a single-family dwelling. There was \$14,974.00 collected in permit fees and the estimated cost of new construction was \$533,815.00.

Chairman Daniel O' Dougherty reported that the old fire house has been taken down. The temporary CO had been issued and the fire trucks are now being housed in the new fire house. Glenn L. Sisco is very pleased to see the old fire house is down. There is still about another month worth of work to be completed on the new fire house.

COORDINATING

In absent of Chairman Gary Moleta, Chairman James Freda gave Chairman Moleta's report.

Chairman James Freda reported on the Library. The Kinnelon Friends of the Public Library hosted their 35th annual Book Fair at the Kiel Ave Fire House , August 24th through August 27th. This is one of their most successful fund raisers. The 36th annual Craft Fair will be held on September 8th in the Kinnelon High School parking lot. This is a community event.

The Kinnelon Library has their shredding event held on October 13th, the cost is \$5.00 a box. The council asked to help support the functions that the Friends of the Kinnelon Library have to help support the library.

In regards to Kinnelon Website, Councilman Moleta, Councilman Freda and the Mayor came up with a game plan to have the website updated at all times. In reference to the agenda, as soon as the council receives the agenda it will be posted on the website.

Mayor Collins mentioned that the DPW is working on a new program for the website so that the town can report potholes, down trees and other problems that require the DPW to handle.

FINANCE & OPEN SPACE

Chairman Stephen Cobell reported that last month the Open Space meeting was cancelled, there was nothing to report on.

Resolution 8.09.12 was adopted certifying the annual audit which was handled by our auditor Lou Mai. At the last work session the corrective action plan was reviewed. We will finalize and report to the State. When the PDF is received, we will place on the website.

Chairman Stephen Cobell also reported that we will be starting the process of the budget for next year. Also approved at the last workshop, 4 or 5 Tax Title Liens will be picked, submitted to our borough attorney and start the process to foreclose on these properties. Between this year and next year we should have all of them off the books to save county and school taxes that the borough now pays for.

PUBLIC SAFETY

There was no report in Chairman Andrew SanFilippo's absence.

PERSONNEL

Chairman Ronald Mondello mentioned that he thanked the professionals and everyone involved in the new fire house, including the Mayor and Council for approving the plans. This is a long term investment and a beautiful building.

Chairman Mondello stated that he met with Senator Robert Gordon and staff to discuss issues with the Highlands Act, and how it affects the Board of Education and Municipalities. The staff is going to research the issue on turf fields. September should be the month that we finalize the contract with the borough employees union.

HEARING FROM THE PUBLIC

The Mayor then opened the meeting to the public to anyone who wished to speak.

Mr. Doug Cannel, 37 Banta Road, Kinnelon NJ spoke on the issues with Cablevision and the service to our town. Mr. Cannel asked when our contract was up with Cablevision. The council's response was, contract was just renewed with Cablevision. Mr. Cannel asked if there was any other service in town. He also said that now you to have a cable box attached to each one of your TV's and if you don't have this box you will get no TV at all. There is something wrong here, and this is outrageous. The town needs to address this issue. The cost of having cable in your house rises and rises and there are less channels.

Mayor Collins talked about when we renewed the contract we had some of the same concerns that you just raised. And the franchise competition is nonexistent. But that doesn't mean we cannot raise these concerns.

The Mayor asked if anyone else would like to speak. Hearing none, the Mayor closed this portion of the meeting to the public.

PAYMENT OF BILLS AS SUBMITTED BY THE TREASURER

A motion was offered by Councilman Steven Cobell and seconded by Councilman James Freda for the payment of bills dated August 16, 2012.

RESOLVED that the bills as listed and presented by the Treasurer, approved by the Finance Committee and shown on pages of these minutes, be authorized for payment:

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Range of Checking Accts: First to Last Range of Check Dates: 07/20/12 to 08/16/12
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
GENERAL		General Account Account Payab		
8847	07/27/12	NES01 NESTLE PURE LIFE DIRECT	251.69	4360
8848	08/13/12	MOL04 DONNA MOLLINEAUX, PETTY CASH	160.18	4364
8849	08/13/12	MCI01 MCI EASTERN SECURITY	165.00	4365
8850	08/13/12	MCI02 MCI COMM SERVICE	12.93	4365
8851	08/13/12	PRO15 PROFESSIONAL INSURANCE	7,154.47	4365
8852	08/16/12	ACC04 ACC BUSINESS	342.48	4366
8853	08/16/12	ADS01 ADS AUTOMOTIVE	94.39	4366
8854	08/16/12	AHR01 RICHARD H. AHRENS	73.95	4366
8855	08/16/12	ALL02 ALL SERVICE INC.	300.00	4366
8856	08/16/12	ALL04 ALLIED OIL COMPANY	6,299.13	4366
8857	08/16/12	ALT01 Altec Nueco	136.75	4366
8858	08/16/12	AP001 APOLLO FLAG COMPANY INC.	220.00	4366
8859	08/16/12	ATS01 MR/MRS. RYAN ATSRUP	200.00	4366
8860	08/16/12	BAL01 BALCO IND. INC.	771.50	4366
8861	08/16/12	BOO01 BOONTON ELECTRIC SUPPLY CORP.	160.28	4366
8862	08/16/12	BOR BOROUGH OF BUTLER	41,362.50	4366
8863	08/16/12	BOR01 BOROUGH OF BUTLER ELECTRIC	7,402.90	4366
8864	08/16/12	BOR02 BOROUGH OF KINNELON	47.00	4366
8865	08/16/12	BR01 B&R UNIFORMS	76.95	4366
8866	08/16/12	BRA05 Braen Supply, Inc	670.90	4366
8867	08/16/12	BUR02 CHRISTOPHER BURNS	100.00	4366
8868	08/16/12	CAB01 CABLEVISION	149.80	4366
8869	08/16/12	CAM05 CAMPBELL FOUNDRY COMPANY	1,755.00	4366
8870	08/16/12	CAP07 JENNIFER K. CAPALBO	41.00	4366
8871	08/16/12	CIR01 CIRCLE AUTO PARTS INC.	87.98	4366
8872	08/16/12	COO03 COOPERATIVE COMMUNICATIONS INC	2,339.66	4366
8873	08/16/12	COR07 CORELOGIC TAX SERVICES	7,401.94	4366
8874	08/16/12	CRO04 DAVID CROUTHAMEL	173.18	4366
8875	08/16/12	DAR01 DARMOFALSKI ENGINEERING ASSOC.	6,971.00	4366
8876	08/16/12	DEB03 DE BLOCK ENVIRONMENTAL SERVICE	16,079.18	4366
8877	08/16/12	DEE01 DEER PARK SPRING WATER	64.36	4366
8878	08/16/12	DEL08 DELTA DENTAL OF NEW JERSEY INC	4,198.63	4366
8879	08/16/12	DEL16 DE LAGE LANDEN	392.18	4366
8880	08/16/12	DIL01 DEAN DI LAURA	55.00	4366
8881	08/16/12	DOR04 DOREEN ELBORJ	100.00	4366
8882	08/16/12	DOU01 DOUG'S SMALL ENGINE REPAIR	124.50	4366
8883	08/16/12	DOW04 JUNE M. DOWNEY	178.46	4366
8884	08/16/12	ELE03 ELECTRO BATTERY SYSTEMS INC.	300.66	4366
8885	08/16/12	ETD01 ETD DISCOUNT TIRE CENTERS, INC	1,410.90	4366
8886	08/16/12	FAL03 FALCON AUTO PARTS INC	2,292.01	4366
8887	08/16/12	FAY01 FAYSON LAKES WATER COMPANY	11,380.65	4366
8888	08/16/12	FBI01 FBI-LEEDA, INC	100.00	4366
8889	08/16/12	FIS01 JOE FISCHER	1,050.00	4366
8890	08/16/12	FOR04 FORD MOTOR CREDIT COMPANY	1,495.85	4366
8891	08/16/12	GAR01 GARDEN STATE HIGHWAY PROD., INC	3,177.52	4366
8892	08/16/12	GFO01 G.F.O.A. OF N.J.	325.00	4366
8893	08/16/12	HOM02 HOME DEPOT CREDIT SERVICE	359.39	4366
8894	08/16/12	HOR04 Horizon Office Equipment	680.73	4366
8895	08/16/12	INS01 INSTITUTE FOR PROV. DEVELOPM'T	99.00	4366

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
GENERAL		General Account Account Payab Continued		
8896	08/16/12	JIM01 JIMMY THE SHOE DOCTOR	507.94	4366
8897	08/16/12	KIN08 KINNELON VOLUNTEER FIRE CO.	6,000.00	4366
8898	08/16/12	KIN09 KINNELON BOARD OF EDUCATION	2,831,532.25	4366
8899	08/16/12	KUH01 KENNY KUHRT CONSTRUCTION, LLC	2,280.00	4366
8900	08/16/12	LAK04 Lakeland Septic Co., Inc.	440.00	4366
8901	08/16/12	LIA01 LIAM CONSTRUCTION INC.	181,878.20	4366
8902	08/16/12	LOE01 LOEFFELS WASTE OIL SERVICE	97.00	4366
8903	08/16/12	MO01 MO, ZHIMIN & QING LIN	5,695.37	4366
8904	08/16/12	MAD03 LAW OFFICE OF MARK D. MADAIO	6,588.00	4366
8905	08/16/12	MB02 M&B TRUCKING INC.	2,080.00	4366
8906	08/16/12	MCI02 MCI COMM SERVICE	12.29	4366
8907	08/16/12	MIC02 MICRO SYSTEMS-NJ	120.00	4366
8908	08/16/12	MOR08 MORRIS COUNTY FIRE FIGHTERS &	170.00	4366
8909	08/16/12	NES01 NESTLE PURE LIFE DIRECT	209.72	4366
8910	08/16/12	NFC01 NFCSS SUBSCRIPTION PROCESSING	975.00	4366
8911	08/16/12	NJD07 NJ DEPT HEALTH & SENIOR SERV	114.00	4366
8912	08/16/12	NJLM01 N.J. LEAGUE OF MUNICIPALITIES	220.00	4366
8913	08/16/12	NJS05 NJ STATE ASSOC/CHIEF OF POLICE	600.00	4366
8914	08/16/12	NOR02 NORTH JERSEY NEWSPAPER	73.20	4366
8915	08/16/12	NUT01 Nutley Supply	238.00	4366
8916	08/16/12	OCC01 CHILTON OCCUPATIONAL HLTH CTR	1,020.00	4366
8917	08/16/12	ODB02 ODB	119.00	4366
8918	08/16/12	ONE02 One Call Concepts, INC.	56.64	4366
8919	08/16/12	OXF01 OXFORD HEALTH PLANS	81,550.33	4366
8920	08/16/12	PER01 KAREN PERRY	172.34	4366
8921	08/16/12	PIN03 TIMOTHY A PINEAULT	91.23	4366
8922	08/16/12	POM01 POMPTON PLUMBING & HEATING CO,	242.60	4366
8923	08/16/12	PRIO6 PRIME UNIFORM SUPPLY, INC	360.20	4366
8924	08/16/12	PSE01 P.S.E. & G.	27.87	4366
8925	08/16/12	RAC02 RACHLES/MICHELE'S OIL CO.,INC	4,840.66	4366
8926	08/16/12	RIV06 Riverdale Environmental	2,960.00	4366
8927	08/16/12	ROU01 ROUTE 23 AUTO MALL	291.50	4366
8928	08/16/12	ROY01 ROYAL COMMUNICATIONS INC.	536.65	4366
8929	08/16/12	RUD01 RUDGE TOWING & RECOVERY	225.00	4366
8930	08/16/12	SER02 SERVICE SUPPLY LLC	9.88	4366
8931	08/16/12	SES01 SESI CONSULTING ENGINEERS	9,729.05	4366
8932	08/16/12	SMA01 SMART STOP STATE RT 23	276.00	4366
8933	08/16/12	SMT02 SMILE MAKERS	310.83	4366
8934	08/16/12	SMO01 SMOKE RISE CLUB	1,345.19	4366
8935	08/16/12	SOL02 MATTHEW SOLARI	142.80	4366
8936	08/16/12	SPO05 SPOT-A-WAY	450.00	4366
8937	08/16/12	SS01 S AND S	5,412.68	4366
8938	08/16/12	STA05 STATE OF NEW JERSEY PWT	31.61	4366
8939	08/16/12	STI01 STICKEL,KOENIG & SULLIVAN	483.33	4366
8940	08/16/12	STO01 STORR TRACTOR COMPANY	224.70	4366
8941	08/16/12	SUB03 SUBURBAN DISPOSAL	34,694.44	4366
8942	08/16/12	TECO2 TECHNI-SERVE INDUSTRIES, LLC	470.00	4366
8943	08/16/12	THY01 THYSSENKRUPP ELEVATOR	1,279.20	4366
8944	08/16/12	TIL01 TILCON NEW YORK INC.	959.75	4366
8945	08/16/12	TRE05 TREAS. STATE OF NEW JERSEY	2,127.00	4366
8946	08/16/12	TRIN11 MICHAEL TRINIDAD ETALS	3,058.80	4366
8947	08/16/12	TUR01 TURN-OUT FIRE AND SAFETY	258.92	4366

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
GENERAL					
General Account Account Payab Continued					
8948	08/16/12	UNI12 UNITED AUTOMATIC FIRE SPRINKLR	250.00		4366
8949	08/16/12	VER01 VERIZON	37.98		4366
8950	08/16/12	VER06 VERIZON WIRELESS	378.69		4366
8951	08/16/12	VFI01 VFIS BENEFITS DIVISION	618.65		4366
8952	08/16/12	WAT01 WATER WORKS SUPPLY COMPANY	517.80		4366
8953	08/16/12	WAY07 WAYNE WHOLESALE FERTILIZER CO	1,076.00		4366
8954	08/16/12	WHI04 STEVE WHITEHEAD	300.00		4366
8955	08/16/12	ZAP01 ZAPHYR LLC	1,595.00		4366
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	109	0	3,327,149.87	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	109	0	3,327,149.87	0.00
PLANNING 2					
Columbia Bank					
1577	08/16/12	DAR01 DARMOFALSKI ENGINEERING ASSOC.	0.00	08/16/12 VOID	0
1578	08/16/12	DAR01 DARMOFALSKI ENGINEERING ASSOC.	3,565.00		4367
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	1	3,565.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	1	3,565.00	0.00
PUBLIC ASSIST 1					
1035	07/31/12	CRE04 CREST FUEL OIL CO.	424.15		4361
1036	07/31/12	TRA07 TRAVELERS	313.04		4361
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	737.19	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	737.19	0.00
WIRES					
WIRES					
6020	08/02/12	BOR02 BOROUGH OF KINNELON	175,408.03		4362
670	08/03/12	BOR02 BOROUGH OF KINNELON	89.81		4363
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	175,497.84	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	175,497.84	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	114	1	3,506,949.90	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	114	1	3,506,949.90	0.00

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND APPROPRIATIONS	1-01	3,118.14	0.00
CURRENT FUND APPROPRIATIONS	2-01	3,211,843.42	0.00
WATER FUND	2-05	55,534.45	0.00
SEWER FUND	2-07	<u>16,050.82</u>	<u>0.00</u>
Year Total:		3,283,428.69	0.00
	C-04	206,338.07	0.00
DOG TAX	D-13	534.57	0.00
STATE AND FEDERAL GRANTS	G-02	578.15	0.00
PUBLIC ASSIST 2	P-18	737.19	0.00
RECREATION SPECIAL	R-16	8,108.98	0.00
CLERK SPECIAL	S-20	300.00	0.00
	T-23	89.81	0.00
RECYCLE FUND	Y-21	151.30	0.00
Total of All Funds:		<u><u>3,503,384.90</u></u>	<u><u>0.00</u></u>

Project Description	Project No.	Project Total
38 CHERRY TREE LANE	111	460.00
27 Franklin Ave- Terry # 1329	1329	230.00
SULLIVAN- #1344- TAMARACK DR	1344	345.00
30 LAKESIDE TRAIL	1380	345.00
SOUTH GLEN ROAD LLC II	3000713	230.00
22 AMIRA LANE	30013	115.00
38 Kiel Avenue	338	230.00
4 TOBOGGAN TRAIL	34201	460.00
PLANNING BD/155 KINNELON ROAD	788	920.00
84 BOONTON AVENUE	790	230.00
Total Of All Projects:		<u>3,565.00</u>

- a. RESOLUTION 8.01.12 Refund Driveway Bond – 4 Forestdale Road (Attached)
- b. RESOLUTION 8.02.12 Refund Driveway Bond – 179 Kakeout Road (Attached)
- c. RESOLUTION 8.03.12 Refund Overpayment 1st Quarter 2012 Property Taxes – Block 58 Lot 1
5 Lakeview Drive (Attached)
- d. RESOLUTION 8.04.12 Refund Overpayment 1st Quarter 2012 Property Taxes – Block 48 Lot 1
4 Elm Trail (Attached)
- e. RESOLUTION 8.05.12 Refund Overpayment 1st Quarter 2012 Property Taxes – Block 9 Lot 12
41 Gravel Hill Road (Attached)
- f. RESOLUTION 8.06.12 Refund Overpayment 1st Quarter 2012 Property Taxes- Block 300.07 Lot 9
167 South Glen Road
- g. RESOLUTION 8.07.12 To Establish fee for cost of Bid Packages (Attached)
- h. RESOLUTION 8.08.12 To Cancel Outstanding Checks on Magistrate's Account (Attached)
- i. RESOLUTION 8.09.12 Governing Body Certification of the 2011 Annual Audit (Attached)
- j. RESOLUTION 8.10.12 To Accept the Corrective Action Plan for Recommendations for Fiscal
Year 2011 (Attached)
- k. RESOLUTION 8.11.12 Authorize Extension of August 1st Tax Payments until September 5, 2012
(Attached)
- l. RESOLUTION 8.12.12 Authorizing Mayor to sign agreement with KeyTech for Asphalt Core
Drilling & Testing (Attached)
- m. RESOLUTION 8.13.12 Authorizing the hiring of Part Time Dispatcher John Trevena (Attached)
- n. RESOLUTION 8.14.12 Authorizing the hiring of Part Time Dispatcher Scott Baker (Attached)
- o. RESOLUTION 8.15.12 Authorizing the hiring of Part Time Dispatcher Kevin Mullaney (Attached)
- p. RESOLUTION 8.16.12 Authorizing Deputy Borough Clerk to Advertise for Part-time/temporary
employee for Clerk's Office (Attached)
- q. RESOLUTION 8.17.12 Authorize Deputy Borough Clerk to Advertise for Sealed Bids for
Refurbishing of Tanker (Attached)
- r. RESOLUTION 8.20.12 Authorize Mayor to sign KAMELOT Municipal Alliance Grant for 2012 (Attached)
- s. RESOLUTION 8.21.12 Authorize Mayor to sign Temporary Access Road Agreement with PSE&G
(Attached)
- t. RESOLUTION 8.23.12 Authorize John Whitehead Superintendent of Public Works for Certified
Recycling Professional (Attached)
- u. RESOLUTION 8.24.12 Winter Holiday in Kinnelon (Attached)

RESOLUTION 8.01.12

TO REFUND DRIVEWAY BOND
FOR 4 FORESTDALE ROAD

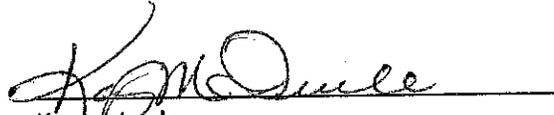
WHEREAS, Danielle Fiorina was required to submit a \$400.00 Driveway bond for permit #1661 in order to alter an existing driveway located at 4 Forestdale Road; and

WHEREAS, the driveway was installed, inspected and approved by the Public Works Foreman; and

WHEREAS, it is deemed appropriate to refund the driveway bond to Danielle Fiorina, 4 Forestdale Road; Kinnelon, New Jersey, in the amount of \$400.00

NOW THEREFORE, BE IT RESOLVED the chief Financial officer is hereby authorized to refund a check in the amount of \$400.00 payable to Danielle Fiorina.

Dated 8-16-12


Karen Luele
Deputy Borough Clerk

RESOLUTION *8.02.12*

TO REFUND DRIVEWAY BOND
FOR 179 KAKEOUT ROAD

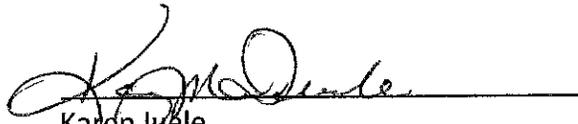
WHEREAS, Richard George was required to submit a \$250.00 Driveway bond for permit #1645 in order to alter an existing driveway located at 179 Kakeout Road; and

WHEREAS, the driveway was installed, inspected and approved by the Public Works Foreman; and

WHEREAS, it is deemed appropriate to refund the driveway bond to Richard George, 179 Kakeout Road; Kinnelon, New Jersey, in the amount of \$250.00

NOW THEREFORE, BE IT RESOLVED the chief Financial officer is hereby authorized to refund a check in the amount of \$250.00 payable to Richard George.

Dated *8-16-12*


Karen Juele
Deputy Borough Clerk

RES. # 8.03.12

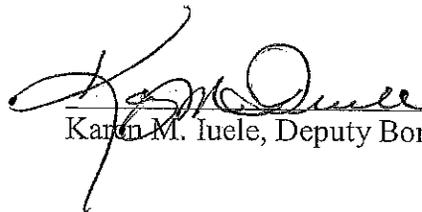
BE IT RESOLVED, by the Mayor and Council of the Borough of Kinnelon, Kinnelon, New Jersey, that a warrant be drawn to Michael Trinidad Et als in the amount of \$3,058.80 representing refund for overpayment of 1st Quarter 2012 property taxes for Block 58 Lot 67, also known as 5 Lakeview Drive, Kinnelon, New Jersey.

ROLL CALL:

August 16, 2012
Lisa A. Kimkowski, C.T.C.
Tax Collector
BOROUGH OF KINNELON

I, Karen M. Iuele, Deputy Borough Clerk, Borough of Kinnelon, hereby certify this to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon Mayor and Council on August 16, 2012.

DATE: 08/16/12



Karen M. Iuele, Deputy Borough Clerk

RES. # 8.04.12

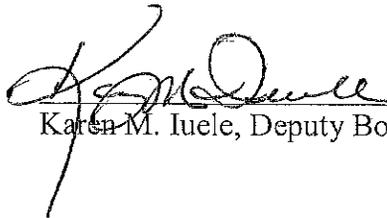
BE IT RESOLVED, by the Mayor and Council of the Borough of Kinnelon, Kinnelon, New Jersey, that a warrant be drawn to Corelogic Tax Services in the amount of \$1,661.75 representing refund for overpayment of 1st Quarter 2012 property taxes for Block 48 Lot 1, also known as 4 Elm Trail, Kinnelon, New Jersey.

ROLL CALL:

August 16, 2012
Lisa A. Kimkowski, C.T.C.
Tax Collector
BOROUGH OF KINNELON

I, Karen M. Iuele, Deputy Borough Clerk, Borough of Kinnelon, hereby certify this to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon Mayor and Council on August 16, 2012.

DATE: 08/16/12



Karen M. Iuele, Deputy Borough Clerk

RES. # 8.05.12

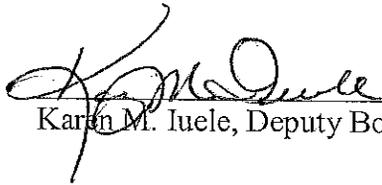
BE IT RESOLVED, by the Mayor and Council of the Borough of Kinnelon, Kinnelon, New Jersey, that a warrant be drawn to Corelogic Tax Services in the amount of \$2,681.39 representing refund for overpayment of 1st Quarter 2011 property taxes for Block 9 Lot 12, also known as 41 Gravel Hill Road, Kinnelon, New Jersey.

ROLL CALL:

August 16, 2012
Lisa A. Kimkowski, C.T.C.
Tax Collector
BOROUGH OF KINNELON

I, Karen M. Iuele, Deputy Borough Clerk, Borough of Kinnelon, hereby certify this to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon Mayor and Council on August 16, 2012.

DATE: 08/16/12


Karen M. Iuele, Deputy Borough Clerk

RES. # *P. 06.12*

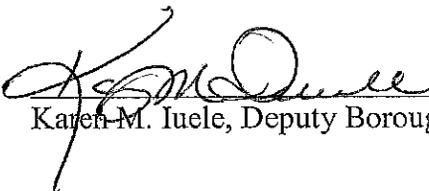
BE IT RESOLVED, by the Mayor and Council of the Borough of Kinnelon, Kinnelon, New Jersey, that a warrant be drawn Zhimin & Qing Lin Mo in the amount of \$5,695.37 representing refund for overpayment of 2nd Quarter 2012 property taxes for Block 300.07 Lot 9, also known as 167 South Glen Road, Kinnelon, New Jersey.

ROLL CALL:

August 16, 2012
Lisa A. Kimkowski, C.T.C.
Tax Collector
BOROUGH OF KINNELON

I, Karen M. Iuele, Deputy Borough Clerk, Borough of Kinnelon, hereby certify this to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon Mayor and Council on August 16, 2012.

DATE: 08/16/12



Karen M. Iuele, Deputy Borough Clerk

RESOLUTION 8.07 .12

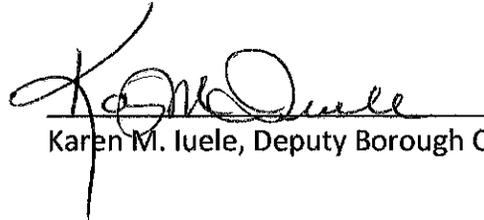
A RESOLUTION TO ESTABLISH A FEE FOR
THE COST OF BID PACKAGES

WHEREAS, the Borough of Kinnelon wishes to establish a fee for the cost of bid packages between the ranges of \$25.00 and \$75.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Kinnelon authorize a fee to be established for the cost of bid packages between the range of \$25.00 and \$75.00.

I, Karen M. Iuele, Deputy Borough Clerk, hereby certify this to be a true copy of a resolution that was adopted at the regular workshop meeting of the Kinnelon Mayor and Council held on August 9, 2012.

Dated: August 9, 2012


Karen M. Iuele, Deputy Borough Clerk

RESOLUTION 8. 08 .12

RESOLUTION TO CANCEL OUTSTANDING
CHECK'S ON THE MAGISTRATE'S ACCOUNT

WHEREAS, the following checks issued from the Magistrate's Account have been outstanding for more than one year and are now stale-dated and be Escheated to the Borough of Kinnelon; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Kinnelon that the following outstanding checks issued from the Magistrate's Account be cancelled and Escheated to the Borough of Kinnelon.

Magistrate's Account

<u>Date</u>	<u>Check Number</u>	<u>Amount</u>
02/07/2011	1013	\$140.00
04/04/2011	1023	\$150.00
05/09/2011	1032	\$140.00
05/20/2011	1034	\$1.00

Dated: August 16, 2012



Karen M. Iuele, Deputy Borough Clerk

NO. 575
Kinnelon Municipal Court

130 KINNELON ROAD KINNELON, N.J. 07405
(973) 838-7644 Fax: (973) 838-9161

HON ANDREW M. WUBBENHORST
Judge

ELIZABETH BANSFIELD-MOSSA, CMCA
Court Administrator

To: D. Mollineaux

cc: Judge A. Wubbenhorst

From: E. Bansfield-Mossa

Date: July 24, 2012

Re: Funds to be Escheated to the Borough: \$431.00

Below is detail on funds that may be escheated to Kinnelon. As you can see, all of the checks are well past the time when they might be considered stale.

All checks were written on the Magistrate's Account.

- Check No. 1013, issued in the amount of \$140.00 on February 7, 2011
- Check No. 1023, issued in the amount of \$150.00 on April 4, 2011
- Check No. 1032, issued in the amount of \$140.00 on May 9, 2011
- Check No. 1034, issued in the amount of \$1.00 on May 20, 2011

The first three checks were Restitution Checks, all issued to Michele Barabash-Fradkin. Despite several letters and telephone conversations, they remain uncashed. The last letter I sent her advised that if they were not negotiated by March 9, 2012, they would be escheated to the Borough of Kinnelon. No response or action.

The \$1.00 check was issued to Raymond T. Tiso, Jr. to refund an overpayment. He, too, was advised that the funds would be escheated if the check was not negotiated by March 9, 2012.

Columbia Bank has been notified that should these checks come in, they should not be honored; They have agreed to do this without a "stop payment" fee.

If you require any additional information before you can pass a resolution on accepting these checks, please don't hesitate to ask. Once the resolution is passed, let me know and I will issue the check to the Borough immediately

Elizabeth



GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2011 has been filed by a Registered Municipal Accountant with the *Municipal Clerk* pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the *BOROUGH COUNCIL* of the *BOROUGH OF KINNELON*, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON

August 16, 2012


Deputy Borough Clerk

RESOLUTION 8./^D .12

RESOLUTION TO ACCEPT THE
CORRECTIVE ACTION REPORT FOR
RECOMMENDATIONS MADE ON
THE AUDIT FOR THE FISCAL YEAR 2012

WHEREAS, the Borough of Kinnelon has received the Annual Report of Audit for the year 2012 which was filed by the Registered Municipal Accountant with the Deputy Borough Clerk, a copy of which was received by each member of the governing body ; and

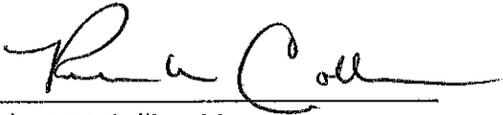
WHEREAS, there were general comments and recommendations made on said Report of Audit;
and

WHEREAS, a Corrective Action Plan was prepared by the Chief Municipal Finance Officer and included in the Synopsis of Audit published in the legal newspaper of the Borough; and

WHEREAS, a Corrective Action Report was prepared by the Chief Municipal Finance Officer to be submitted with the Report of Audit and placed on file to be made available for public inspection the Borough Clerk's office.

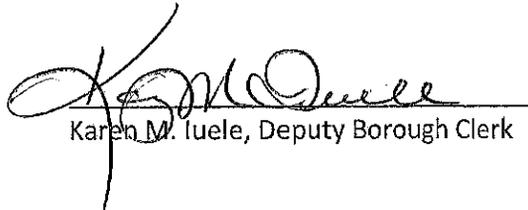
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kinnelon that the Corrective Action Plan listed in the Corrective Action Report prepared by the Chief Municipal Finance Office be hereby approved.

Dated: August 16, 2012


Robert W. Collins, Mayor

CERTIFIED TO BE A TRUE COPY of a resolution which was duly passed at a regular meeting of the Kinnelon Mayor and Council held on August 16, 2012.

Dated: 8/16/12


Karen M. Iuele, Deputy Borough Clerk

BOROUGH OF KINNELON

Statement of Operations and Changes in Fund Balance

Current Fund

Years ended December 31, 2011 and 2010

	<u>2011</u>	<u>2010</u>
Revenue and other income realized:		
Fund balance utilized	\$ 1,657,000	1,657,000
Miscellaneous revenue anticipated	1,451,850	1,481,336
Receipts from delinquent taxes	640,181	639,440
Receipts from current taxes	45,817,897	45,197,096
Non-budget revenues	114,027	135,485
Other credits to income:		
Budget appropriations canceled	50	—
Unexpended balance of appropriation reserves	167,674	434,611
Interfunds returned	—	296,907
Prior year veteran's deduction allowed	—	750
Prior Year Prepaid School Taxes Applied	—	337,739
Reserves cancelled	—	54,071
Tax Overpayments cancelled	—	115
Total income	<u>49,848,679</u>	<u>50,234,550</u>
Expenditures:		
Budget and emergency appropriations:		
Appropriations within "CAPS":		
Operations:		
Salaries and wages	3,508,489	3,318,484
Other expenses	3,809,492	3,673,227
Deferred charges and statutory expenditures	1,023,583	776,205
Appropriations excluded from "CAPS":		
Operations:		
Salaries and wages	35,000	33,000
Other expenses	865,605	1,010,895
Capital improvements	60,000	75,000
Municipal debt service	1,259,776	1,278,077
County taxes	5,378,071	5,426,773
Amount due County for added and omitted taxes	6,296	5,348
Local district school taxes	32,852,998	32,450,595
Municipal open space tax	81,697	165,171
Interfunds advanced	184,206	281,020
Unallocated disbursement	5,180	—
Prepaid school taxes	—	250
Refund of prior year revenue	17,250	16,032
Total expenditures	<u>49,087,643</u>	<u>48,510,077</u>
Excess in revenue	761,036	1,724,473
Fund balance, January 1	<u>1,725,815</u>	<u>1,658,342</u>
	2,526,851	3,382,815
Decreased by utilized as anticipated revenue	<u>1,657,000</u>	<u>1,657,000</u>
Fund balance, December 31	<u>\$ 869,851</u>	<u>1,725,815</u>

BOROUGH OF KINNELON

Statement of Operations and Changes in Fund Balance

Water Utility Operating Fund

Years Ended December 31, 2011 and 2010

	<u>2011</u>	<u>2010</u>
Revenue and other income realized:		
Fund balance utilized	\$ —	88,000
Rents	422,696	325,841
Water connection fees	5,000	7,000
Miscellaneous revenue not anticipated	863	2,524
Deficit raised in Current Fund	68,000	
Other credits to income:		
Unexpended balances of appropriation reserves	—	19,448
Total income	<u>496,559</u>	<u>442,813</u>
Expenditures:		
Budget Appropriations:		
Salaries and wages	150,000	150,000
Other expenses	300,175	275,000
Debt service	98,000	61,110
Deferred charges and statutory expenditures	32,077	11,890
Refund of prior year revenue	<u>363</u>	<u>—</u>
Total expenditures	<u>580,615</u>	<u>498,000</u>
Excess (Deficit) in revenue	(84,056)	(55,187)
Less:		
Expenditures included above which by statute are deferred charges to budget of succeeding year	<u>—</u>	<u>35,000</u>
Operating deficit	<u>(84,056)</u>	<u>(20,187)</u>
Fund balance, January 1	<u>494</u>	<u>88,494</u>
	494	88,494
Decreased by utilized as anticipated revenue	<u>—</u>	<u>88,000</u>
Fund balance, December 31	<u>\$ 494</u>	<u>494</u>

BOROUGH OF KINNELON

Statement of Operations and Changes in Fund Balance

Sewer Utility Operating Fund

Years ended December 31, 2011 and 2010

	<u>2011</u>	<u>2010</u>
Revenue and other income realized:		
Fund balance utilized	\$ 229,500	229,500
Rents	392,273	361,812
Miscellaneous revenues	3,235	2,841
Other credits to income:		
Unexpended balances of appropriation reserves	70,983	71,177
Prior year accounts payable cancelled	8,195	—
Total income	<u>704,186</u>	<u>665,330</u>
Expenditures:		
Budget appropriations:		
Operating	562,706	577,000
Deferred charges and statutory expenditures	28,000	8,000
Refund prior year revenue	120	—
Total expenditures	<u>590,826</u>	<u>585,000</u>
Excess in revenue	113,360	80,330
Fund balance, January 1	<u>254,617</u>	<u>403,787</u>
	367,977	484,117
Decreased by utilized as anticipated revenue	<u>229,500</u>	<u>229,500</u>
Fund balance, December 31	<u><u>\$ 138,477</u></u>	<u><u>254,617</u></u>

BOROUGH OF KINNELON

Recommendations

Finance

A complete functioning general ledger including revenue and appropriation subsidiary ledgers be implemented, reconciled and maintained.*

Contracts should not be awarded without certificates of availability of funds

The fixed asset inventory should be updated

The payroll account should be funded properly and the third party reconciliations be reviewed for accuracy

Personnel files should contain all required documentation, W-4, I-9 and miscellaneous payroll deduction authorizations

Payroll time sheets for the Police and DPW departments should be approved by the respective department head.

Continuing disclosures as required by the Municipal Securities Rulemaking Board should be filed annually

exceed the bid threshold or not acquired through state or local cooperative agreements specifically authorized by resolution.

1099's should be issued for all required payees in accordance with IRS regulations.

The validity of the authorization of the Volunteer Service Award Program should be reviewed. Procedures should be implemented to assure that original claimants certificates are included on all appropriate vouchers before payment

The clerk's special account balance be analyzed

The Sewer Utility Fund should be charged for its share of payroll taxes.

Tax and Utility Collector

An independent proof of taxes including all adjustments should be performed

An analysis of foreclosed property should be maintained.

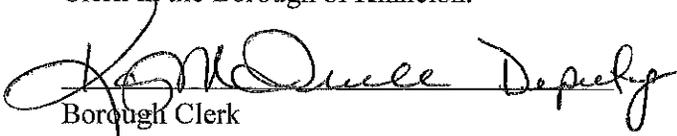
Sewer charges should be billed to/ or collected from all users

Municipal Court

State violation bureau schedule of fines and the Local Violations Bureau schedule should be posted.

The judge's signature stamp should not be used without proper authorization

A Corrective Action Plan, which outlines actions the Borough of Kinnelon will take to correct the findings listed above, will be prepared in accordance with state requirements. A copy of it will be placed on file and made available for public inspection in the Office of the Borough Clerk in the Borough of Kinnelon.


Borough Clerk

**RESOLUTION #2012
OF THE GOVERNING BODY
OF THE BOROUGH OF KINNELON**

**CORRECTIVE ACTION PLAN 2011
Borough of Kinnelon
Morris County, NJ**

1. RECOMMENDATION-A complete functioning general ledger including revenue and appropriation subsidiary ledgers be implemented, reconciled and maintained.

CORRECTIVE ACTION-A complete general ledger is being revamped for 2012

RESPONSIBILITY OF THE FINANCE DEPARTMENT

2. RECOMMENDATION-Contracts should not be awarded without certificates of availability of funds.

CORRECTIVE ACTION-Any new contracts will have a certification of funds availability attached to them.

RESPONSIBILITY OF THE BOROUGH CLERK'S OFFICE AND FINANCE DEPARTMENT

3. RECOMMENDATION-The fixed asset inventory should be updated.

CORRECTIVE ACTION-The 2011 report was located and had been the responsibility of the Clerk's office. It will be updated and maintained.

RESPONSIBILITY OF THE BOROUGH CLERK'S OFFICE AND FINANCE DEPARTMENT

4. RECOMMENDATION-The payroll account should be funded properly and third party reconciliations be reviewed for accuracy.

CORRECTIVE ACTION-The procedure will be changed and the Borough Treasurer will reconcile the account on a monthly basis.

RESPONSIBILITY OF THE FINANCE DEPARTMENT

5. RECOMMENDATION-Personnel files should contain all required documentation, W-4, I-9 and miscellaneous payroll deduction authorizations.

CORRECTIVE ACTION-Personnel files will be moved to the Finance Department and will be updated with the necessary documentation.

RESPONSIBILITY OF THE FINANCE DEPARTMENT

6. RECOMMENDATION-Payroll time sheets for the Police and DPW Departments should be approved by the respective department head.

CORRECTIVE ACTION-The departments mentioned were alerted to this and changes to procedures have been established.

RESPONSIBILITY OF THE POLICE DEPARTMENT, THE PUBLIC WORKS DEPARTMENT AND THE FINANCE DEPARTMENT

7. RECOMMENDATION-Continuing disclosures as required by the Municipal Securities Rulemaking Board should be filed annually.

CORRECTIVE ACTION-The Finance department reached out to the borough bond counsel for the proper reporting agency information.

RESPONSIBILITY OF THE FINANCE DEPARTMENT

8. RECOMMENDATION-Bids should be received for purchases of equipment and services, not specifically excluded, that exceed the bid threshold or not acquired through state or local cooperative agreements specifically authorized by resolution.

CORRECTIVE ACTION-The borough will receive bids when required.

RESPONSIBILITY OF ALL BOROUGH DEPARTMENTS

9. RECOMMENDATION-1099's should be issued for all required payees in accordance with IRS regulations.

CORRECTIVE ACTION-The vendors will be reviewed by the Borough Treasurer and brought into compliance.

RESPONSIBILITY OF FINANCE DEPARTMENT

10. RECOMMENDATION-The validity of the authorization of the Volunteer Service Award Program should be reviewed.

CORRECTIVE ACTION-The agreement and appropriate legal standings that govern this program will be reviewed by the borough attorney.

RESPONSIBILITY OF THE BOROUGH ATTORNEY AND GOVERNING BODY

11. RECOMMENDATION-Procedures should be implemented to assure that original claimant's certificates are included on all appropriate vouchers before payment.

CORRECTIVE ACTION-The procedures are being reviewed with all departments making purchases. Necessary steps have already been taken to ensure accuracy in the payment procedures.

RESPONSIBILITY OF THE ALL BOROUGH DEPARTMENTS

12. RECOMMENDATION-The Clerk's Special Account should be analyzed.

CORRECTIVE ACTION-The Secretary for the DPW department is creating a subsidiary ledger and will report to the Finance Department any action that needs to be taken.

RESPONSIBILITY OF THE DPW SECRETARY AND FINANCE DEPARTMENT

13. RECOMMENDATION-The Sewer Utility Fund should be charged for its share of payroll taxes.

CORRECTIVE ACTION-Past practices were reviewed and it was discovered that the prior administration had determined not to charge the minimal share of the payroll taxes to the Utility. This practice will be reviewed by the current administration and action, if appropriate, will be taken.

REPSONSIBILITY OF THE FINANCE DEPARTMENT

14. RECOMMENDATION-An independent proof of taxes including all adjustments should be performed.

CORRECTIVE ACTION-The Tax Collector and the Finance Department will set up procedures to perform monthly tax proofs.

RESPONSIBILITY OF THE TAX DEPARTMENT AND THE FINANCE DEPARTMENT

15. RECOMMENDATION-An analysis of foreclosed property should be maintained.

CORRECTIVE ACTION-The Tax Collector will compile a list with assistance from the Tax Assessment department.

RESPONSIBILITY OF THE TAX COLLECTION AND ASSESSMENT DEPARTMENTS

16. RECOMMENDATION-Sewer charges should be billed to/collected from all users.

CORRECTIVE ACTION-Records were reviewed to ensure that all accounts are being properly billed.

RESPONSIBILITY OF THE TAX COLLECTION DEPARTMENT

17. RECOMMENDATION-State violation bureau schedule of fines and the Local Violations Bureau schedule should be posted.

CORRECTIVE ACTION-The schedules have been posted.

RESPONSIBILITY OF THE MUNICIPAL COURT

18. RECOMMENDATION-The Judge's stamp should not be used without proper authorization.

CORRECTIVE ACTION-The new judge has given signed permission to use the stamp.

RESPONSIBILITY OF THE MUNICIPAL COURT

RESOLUTION 8.11.12

BE IT RESOLVED, by the Mayor and Council of the Borough of Kinnelon, Kinnelon, New Jersey, that tax bills for 2012-2013 are being sent to taxpayers 83 days past the required mailing date of June 14, 2012.

BE IT FURTHER RESOLVED, for the Mayor and Council to compensate the taxpayers for this lateness extending the third quarter grace period date to September 5, 2012.

APPROVED BY MAYOR AND COUNCIL: August 16, 2012

Submitted by:

Lisa A. Kimkowski, C.T.C.
Tax Collector
Borough of Kinnelon

RESOLUTION 8. *12* .12

AUTHORIZE MAYOR TO SIGN CONTRACT
WITH KEYTECH FOR ASPHALT CORE DRILLING
AND TESTING RESURFACING ON CUTLASS ROAD
AND WOODLAND

WHEREAS, the Borough of Kinnelon authorizes the Mayor to sign contract with KeyTech, 210 Maple Place, P.O. Box 48, Keyport New Jersey 07735; and

WHEREAS, KeyTech will perform the Asphalt Core Drilling and Testing for the resurfacing of Cutlass Road and Woodland Court; and

WHEREAS, the governing body of the Borough of Kinnelon has certified that the professional service of KetTech will not exceed \$2,160.00.

NOW, THEREFOR, BE IT RESOLVED, that the Mayor and Council of the Borough of Kinnelon authorize the Mayor to sign the agreement with KeyTech for the Asphalt Core Drilling and Testing for the resurfacing of Cutlass Road and Woodland Court.

Dated: August 16, 2012


Robert W. Collins, Mayor

Dated: August 16, 2012


Karen M. Iuele, Deputy Borough Clerk



210 Maple Place

P.O. Box 48

Keyport NJ 07735

Phone (732)888-8308

Fax (732)888-8307

July 24, 2012

Attn: Mr. Thomas A. Boorady, P.E.
Darmofalski Engineering Associates, Inc.
86 Newark Pompton Turnpike
Riverdale, NJ 07457-1429

Fax: 973-835-1117

Re: **Cutlass Road and Woodland Resurfacing**
Borough of Kinnelon, Morris County, NJ
Key-Tech Job No.: 12-147

Asphalt Core Drilling and Testing Proposal

Dear Mr. Boorady,

In follow up to your request, we are pleased to enclose our Proposal of Services pertaining to the above referenced project.

Our laboratory has been inspected and accredited by AASHTO Materials Reference Laboratory since 1990 and we have performed testing services on local aid projects throughout the State of New Jersey.

We appreciate the opportunity to submit our proposal. Should you have any questions please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Douglas Reilly", with a large, sweeping flourish underneath.

Douglas Reilly

RWS/DR:xp
enc.

Email Address: Info@keytechlabs.com

July 24, 2012

RE: SCOPE OF SERVICES INCLUDED IN OUR COST ESTIMATE
Project: **Cutlass Road and Woodland Resurfacing**
Borough of Kinnelon, Morris County, NJ
Key-Tech Job No.: 12-147

BITUMINOUS CONCRETE CORE DRILLING

Core drilling performed in accordance with N.J.D.O.T. specifications – ASTM/AASHTO procedures.

- Perform random sampling calculations and sample mark out in field.
- Supply drilling unit and labor to obtain samples of finished pavement.
- Filling and compacting sample holes with patch material.

LABORATORY ANALYSIS

Quality Control tests are performed in our AASHTO certified laboratory by a New Jersey Society of Asphalt Certified Technician in accordance with AASHTO procedures as required by the N.J.D.O.T.

- Extraction Analysis (composition of mix) AASHTO procedure T-308-8.
- Bulk specific gravity and void analysis (density) AASHTO procedure T-166.
- Maximum theoretical specific gravity AASHTO procedure T-209.

CALCULATION OF PENALTIES (IF APPLICABLE) AND FINAL REPORT

- Calculation of penalties based upon in-place quantities supplied by client.
- Preparation of the required N.J.D.O.T. final report of test results for submittal to the N.J.D.O.T. for project acceptance and cost reimbursement.

COST ESTIMATE PROPOSAL

Based upon the information supplied on the core data sheet, the following number of core samples and tests are required: 2 Lots Top Course

10 each, 6.00" diameter samples to be tested for bulk specific gravity, maximum theoretical gravity, void analysis and thickness measurements.

Our Lump Sum Cost Estimate for this project is \$2,160.00

NOTE: The above cost estimate is based upon minimal traffic control at no additional cost. Should local authorities or traffic conditions warrant lane closures and/or traffic directors, additional cost for local off-duty police officers would be charged at their cost to us after authorization by the client.

The enclosed "Data Sheet for Coring and Testing" must be submitted with the "Authorization to Proceed".

A voucher from the municipality must be attached at the time of the core request.

KEY-TECH

Construction Testing, Inspection & Related Laboratory Services
210 Maple Place, Keyport, NJ 07735
Tel (732)888-8308 Fax (732)888-8307

DATA SHEET FOR CORING AND TESTING OF

_____ Project Name

_____ Municipality and County

_____ Paving Contractor and Supplier

Lot size	_____
Job limit	_____
Job length	_____
Approximate width	_____
Leveling course	_____
HMA surface course Mix	_____ Serial No. _____	Thickness _____
HMA base course Mix	_____ Serial No. _____	Thickness _____
Location of cores	_____
Number of 6" cores	_____
Number of 8" cores	_____
SA-11, Material Questionnaire Provided	_____
Mix Design w/Backup Sheets Provided	_____
Plant Quality Control Report (w/Calibration Factor) as per Local Aid Requirement	_____

- Note: 1. Coring Company is to calculate adjustments.
2. Enclose appropriate municipal voucher with paperwork to coring company.

RESOLUTION 8.13.12

AUTHORIZING HIRE OF A PART
TIME DISPATCHER JOHN TREVENA

WHEREAS, the Police Department wish to hire a Part Time Dispatcher; and

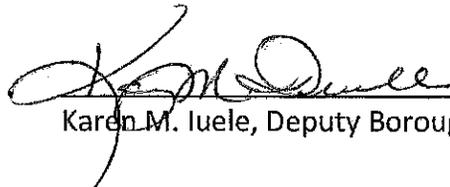
WHEREAS, based on these interviews, it was determined that John Trevena was the successful candidate; and

NOW, THEREFORE, BE IT RESOLVED, John Trevena be hired as a Part Time Dispatcher, pending background confirmation, effective June 24, 2012 at \$14.00 per hour.

CERTIFICATION

I, Karen M. Iuele, Deputy Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the regular meeting of the Kinnelon Mayor and Council held on August 16, 2012.

Dated: 8-16-12



Karen M. Iuele, Deputy Borough Clerk

RESOLUTION 8.14.12

AUTHORIZING HIRE OF A PART
TIME DISPATCHER SCOTT BAKER

WHEREAS, the Police Department wish to hire a Part Time Dispatcher; and

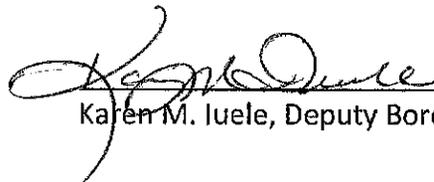
WHEREAS, based on these interviews, it was determined that Scott Baker was the successful candidate; and

NOW, THEREFORE, BE IT RESOLVED, Scott Baker be hired as a Part Time Dispatcher, pending background confirmation, effective August 16, 2012 at \$14.00 per hour.

CERTIFICATION

I, Karen M. Iuele, Deputy Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the regular meeting of the Kinnelon Mayor and Council held on August 16, 2012.

Dated: 8-16-12


Karen M. Iuele, Deputy Borough Clerk

RESOLUTION 8.15.12

AUTHORIZING HIRE OF A PART
TIME DISPATCHER KEVIN MULLANEY

WHEREAS, the Police Department wish to hire a Part Time Dispatcher; and

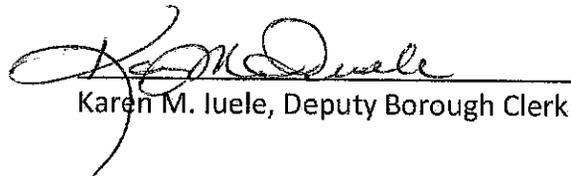
WHEREAS, based on these interviews, it was determined that Kevin Mullaney was the successful candidate; and

NOW, THEREFORE, BE IT RESOLVED, Kevin Mullaney be hired as a Part Time Dispatcher, pending background confirmation, effective June 24, 2012 at \$14.00 per hour.

CERTIFICATION

I, Karen M. Juele, Deputy Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the regular meeting of the Kinnelon Mayor and Council held on August 16, 2012.

Dated: 8-16-12


Karen M. Juele, Deputy Borough Clerk

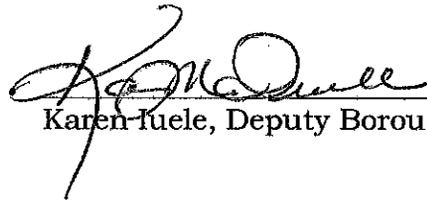
RESOLUTION 8.16.12

AUTHORIZE DEPUTY CLERK TO
ADVERTISE FOR PART/TIME TEMPORARY
IN CLERK'S OFFICE

WHEREAS, the Kinnelon Mayor and Council desires for the Deputy Clerk to advertise for a Part/Time Temporary Position for Clerk's office; and

NOW, THEREFORE, BE IT RESOLVED that the Kinnelon Mayor and Council do hereby authorize the Deputy Clerk to advertise for a Part/Time Temporary Position in the Clerk's Office.

August 16, 2012

A handwritten signature in black ink, appearing to read "Karen Luele", is written over a horizontal line. The signature is cursive and somewhat stylized.

Karen Luele, Deputy Borough Clerk

RESOLUTION 8.17.12

AUTHORIZE DEPUTY CLERK TO
ADVERTISE FOR SEALED BIDS FOR
REFURBISHING OF TANKER

WHEREAS, the Borough desires to advertise for sealed bids for the Refurbishing of the Kinnelon Volunteer Fire Companies Tanker when specifications are available.

NOW, THEREFORE, BE IT RESOLVED, that the Kinnelon Mayor and Council do hereby authorize the Deputy Clerk of the Borough to advertise for sealed bids when specifications are available from the borough engineer.

August 16, 2012



Karen Iuele, Deputy Borough Clerk

RESOLUTION 8.20 .12

AUTHORIZATION FOR MAYOR TO SIGN
APPLICATION FOR KAMELOT MUNICIPAL
ALLIANCE GRANT FOR THE YEAR 2013

WHEREAS, the Borough Council of the Borough of Kinnelon, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

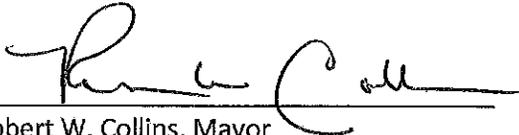
WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Morris; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Kinnelon, County of Morris, State of New Jersey that the Borough Council of the Borough of Kinnelon hereby recognizes the following:

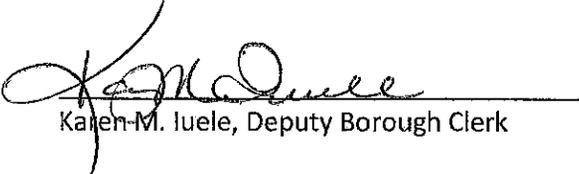
1. The Borough Council does hereby authorize submission of an application for the KAMELOT Municipal Alliance grant for the calendar year 2013 in the amount of \$9292.00
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Dated: August 16, 2012


Robert W. Collins, Mayor

CERTIFICATION

I, Karen M. Iuele, Deputy Borough Clerk of the Borough of Kinnelon, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution authorized by the Borough Council on this 16th day of August, 2012.


Karen M. Iuele, Deputy Borough Clerk

RESOLUTION 8. *21* .12

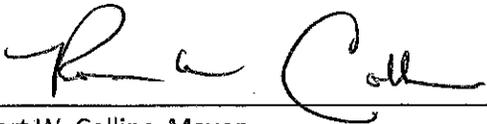
AUTHORIZE MAYOR TO SIGN TEMPORARY
ACCESS ROAD AGREEMENT FOR POWER
LINE CONSTRUCTION WITH PSE&G

WHEREAS, the Borough of Kinnelon authorizes the Mayor to sign the Temporary Access Road Agreement for Power Line Construction with Public Service Electric and Gas Company 80 Park Plaza, Newark, New Jersey 07102 ; and

WHEREAS, the Green Acres Program has reviewed the proposed Temporary Access Road Agreement for Power Line Construction between Kinnelon Borough and Public Service Electric and Gas Company and meets all the requirements; and

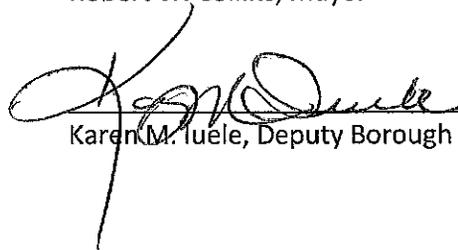
NOW, THEREFOR, BE IT RESOLVED, that the Mayor and Council of the Borough of Kinnelon does hereby authorize the Mayor to sign the agreement with PSE&G for the Temporary Access Road Agreement for Power Line Construction.

Dated: August 16, 2012



Robert W. Collins, Mayor

Dated: August 16, 2012



Karen M. Iuele, Deputy Borough Clerk

RESOLUTION 8~~23~~²³.12

AUTHORIZING TO HIRE JOHN WHITEHEAD
SUPERINTENDENT OF PUBLIC WORKS,
FOR THE POSITION OF CERTIFIED RECYCLING
PROFESSIONAL

WHEREAS, it is required that municipalities or other government agencies to submit tonnage reports and other recycling-related documents, to have a Certified Recycling Professional (CRP) on staff;

WHEREAS, the Mayor and Council would like to appoint John Whitehead Superintendent of Public Works to this position of CRP; and

WHEREAS, John Whitehead has completed the courses and holds a certification for a Certified Recycling Professional; and

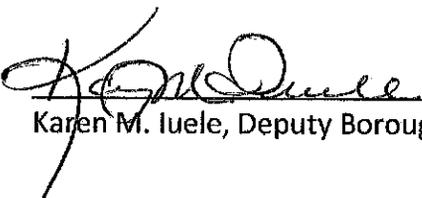
WHEREAS, John Whitehead will be given a stipend of \$3,000.00, in lieu that the Borough of Kinnelon does not receive the Clean Communities Grant for the year he will forgo his stipend.

NOW, THEREFORE, BE IT RESOLVED by the Kinnelon Mayor and Council is hereby appointing John Whitehead Superintendent of Public Works for the position of the Certified Recycling Professional for the Borough of Kinnelon with a stipend of \$3000.00 starting January 1, 2012 to December 31, 2012.

CERTIFICATION

I, Karen M. Iuele, Deputy Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the regular meeting of the Kinnelon Mayor and Council held on August 16, 2012.

Dated:



Karen M. Iuele, Deputy Borough Clerk

RESOLUTION 8.24.12

FUNDING FOR HOLIDAY DISPLAY
IN KINNELON

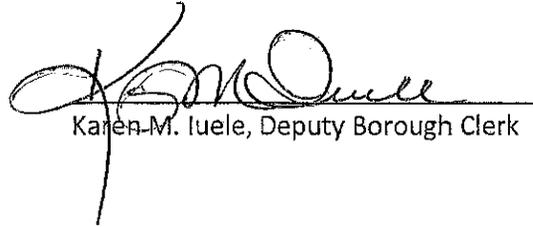
WHEREAS, there is a need for funding for holiday display in December; and

WHEREAS, approximately the cost will be \$1,000.00; and

WHEREAS, there is funding in line item contingency that can be used for this purpose; and

NOW, THEREFORE, BE IT RESLOVED, that the Kinnelon Mayor and Council are authorizing the Chief Financial Officer to encumber \$1,000.00 for this purpose.

Dated: August 16, 2012



Karen M. Iuele, Deputy Borough Clerk

RESOLUTION 8.16.12

AUTHORIZING THE BOROUGH OF
KINNELON TO RETAIN THE LABOR
SERVICES OF ATTORNEY BRIAN GIBLIN
FOR PERSONNEL AND GRIEVANCE
MATTERS

WHEREAS, the Borough of Kinnelon is in need of the services of a labor attorney for a personnel and grievance matter; and

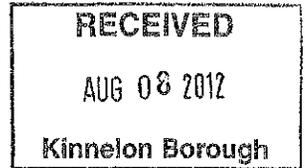
WHEREAS, Brian Giblin of Giblin & Giblin, 2 Forest Ave, Oradell, New Jersey 07649 was appointed as labor attorney for the year 2012 for use of his services on an as needed basis;

THEREFORE, BE IT RESOLVED, that the Borough Council authorizes Brian Giblin to act on behalf of the Borough of Kinnelon for the duration of a personnel matter and grievance until a resolution to this matter is arrived.

Dated: August 16, 2012



Karen M. Iuele, Deputy Borough Clerk



August 6, 2012

Mayor Robert W. Collins and
Members of the Borough Council
130 Kinnelon Road
Kinnelon, New Jersey 07405

Re: Smoke Rise Cooperative Nursery School- Open Enrollment Signboards

Dear Mayor and Council Members:

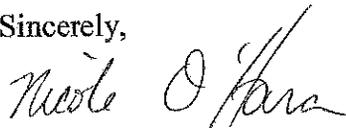
The Smoke Rise Cooperative Nursery School, a not for profit school which enrolls children from all of Kinnelon and surrounding neighborhoods, requests permission to place several signboards for open enrollment. The signboards would be placed at the following locations:

- ◆ Kinnelon Road facing the Smoke Rise East Gate entrance
- ◆ Corner of Fayson Lakes Road and Kinnelon Road
- ◆ Corner of Fayson Lakes Road and Boonton Avenue
- ◆ Corner of Kiel Avenue and Kakeout Road
- ◆ Boonton Avenue across from Stony Brook School
- ◆ Miller Road and Fayson Lakes Road

The signboards, with your permission will be placed during the period of August 22nd through September 15th

We appreciate your generous and continuing support.

Sincerely,



Nicole O'Hara
SRNS Publicity Committee
Nportl@optonline.net
973-291-4136

LGCCC 2R-A
Municipal Record Service (609) 547-2444

LICENSE FOR: Raffle License No. RL-733-KB

(Insert Bingo or Raffles)

Identification No. 238-5-20619

Insert Name _____ (Display this license conspicuously
Of Municipality BOROUGH OF KINNELON During the conduct of the games)

Insert Name of _____

Licensee HSA Kinnelon High School

Address 121 Kinnelon Road, KINNELON NJ, 07405

(cross out line which) Bingo (not to Exceed 35 games),

1. This license allows the licensee to conduct _____ Raffles of the kind stated,
The winner to be determined on each of the dates, at the places and during the hours shown below:

Kind of Game	Date	Place	During hours
<u>50/50 Premises</u>	<u>11/15/2012</u>	<u>Kinnelon High School</u>	<u>6:45PM – 10:00PM</u>
<u>121 Kinnelon Road, Kinnelon NJ</u>			

2. The value and character of the prizes authorized to be offered and given on each date are:

50 % of proceeds

3. This license is valid only if the entire net proceeds are devoted to the following specific purpose:

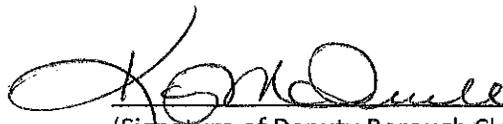
KHS Class of 2013 Project Graduation and Scholarship Fund

4. The names and addresses of the members under whom the games will be held, operated and conducted are:

Names	Addresses
<u>Dian Sweeney</u>	<u>44 Cutlass Road, Kinnelon NJ</u>
<u>Joyce Horton</u>	<u>11 Quail Court, Kinnelon NJ</u>

Issued by order of MAYOR AND COUNCIL ON August 16, 2012

(SEAL)



(Signature of Deputy Borough Clerk)

Games must be played in accordance with the rules of the Control Commission.
See Parts VI, VII and VIII of Rules and Regulations.

LGCCC 2R-A
Municipal Record Service (609) 547-2444

LICENSE FOR: Raffle License No. RL-734 -KB

(Insert Bingo or Raffles)

Identification No. 238-5-20619

Insert Name _____ (Display this license conspicuously
Of Municipality BOROUGH OF KINNELON During the conduct of the games)

Insert Name of _____

Licensee HSA Kinnelon High School

Address 121 Kinnelon Road, KINNELON NJ, 07405

1. This license allows the licensee to conduct _____ (cross out line which) Bingo (not to Exceed 35 games),
Raffles of the kind stated,
The winner to be determined on each of the dates, at the places and during the hours shown below:

Kind of Game	Date	Place	During hours
50/50	11/15/2012	Kinnelon High School 121 Kinnelon Road, Kinnelon NJ	6:45PM – 10:00PM

2. The value and character of the prizes authorized to be offered and given on each date are:

American Express Gift Card \$500.00 LED HDTV- Flat Screen \$300.00
Target Gift Card \$150.00

3. This license is valid only if the entire net proceeds are devoted to the following specific purpose:

KHS Class of 2013 Project Graduation and Scholarship Fund

4. The names and addresses of the members under whom the games will be held, operated and conducted are:

Names	Addresses
<u>Dian Sweeney</u>	<u>44 Cutlass Road, Kinnelon NJ</u>
<u>Joyce Horton</u>	<u>11 Quail Court, Kinnelon NJ</u>

Issued by order of MAYOR AND COUNCIL ON August 16, 2012

(SEAL)


(Signature of Deputy Borough Clerk)

Games must be played in accordance with the rules of the Control Commission.
See Parts VI, VII and VIII of Rules and Regulations.

LGCCC 2R-A
Municipal Record Service (609) 547-2444

LICENSE FOR: Raffle License No. RL-735 -KB
(Insert Bingo or Raffles)

Identification No. 238-5-20619
(Display this license conspicuously
During the conduct of the games)

Insert Name
Of Municipality BOROUGH OF KINNELON
Insert Name of
Licensee HSA Kinnelon High School

Address 121 Kinnelon Road, KINNELON NJ, 07405

(cross out line which) Bingo (not to Exceed 35 games),
1. This license allows the licensee to conduct Raffles of the kind stated,
The winner to be determined on each of the dates, at the places and during the hours shown below:

Kind of Game	Date	Place	During hours
Raffle Baskets	11/15/2012	Kinnelon High School 121 Kinnelon Road, Kinnelon NJ	6:45PM – 10:00PM

2. The value and character of the prizes authorized to be offered and given on each date are:
50 Gift Basket @\$50.00 Each Basket

3. This license is valid only if the entire net proceeds are devoted to the following specific purpose:
KHS Class of 2013 Project Graduation and Scholarship Fund

4. The names and addresses of the members under whom the games will be held, operated and conducted are:

Names	Addresses
<u>Dian Sweeney</u>	<u>44 Cutlass Road, Kinnelon NJ</u>
<u>Joyce Horton</u>	<u>11 Quail Court, Kinnelon NJ</u>

Issued by order of MAYOR AND COUNCIL ON August 16, 2012

(SEAL)


(Signature of Deputy Borough Clerk)

Games must be played in accordance with the rules of the Control Commission.
See Parts VI, VII and VIII of Rules and Regulations.

7/16/12

ORDINANCE # 17-12

BOND ORDINANCE APPROPRIATING \$1,386,000, AND AUTHORIZING THE ISSUANCE OF \$1,128,000 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF KINNELON, IN THE COUNTY OF MORRIS, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF KINNELON, IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by the Borough of Kinnelon, in the County of Morris, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sum being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$1,386,000 including the aggregate sum of \$62,000 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes and including also, in the case of the improvement or purpose described in paragraph (b) of said Section 3, the sum of \$195,000 received or expected to be received by the Borough from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement or purpose.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$1,386,000 appropriations not provided for by application hereunder of said down payments and grant, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$1,128,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$1,128,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase, and installation as necessary, of new and additional equipment including a leaf vac for use by the Department of Public Works of the Borough, a camera monitoring system for use by various facilities of the Borough and a digital recorder for use by the Police Department of the Borough, together with all accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved	\$56,000	\$52,000
(b) Improvement of various roads in and by the Borough, by the resurfacing thereof to provide a roadway pavement of at least equal in useful life or durability to a roadway pavement of Class B reconstruction (as such term is used or referred to in section 40A:2-22 of said Local Bond Law), including without limitation, Fayson Lakes Road and Miller Road, together with all drainage facilities, landscaping, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in		

accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved, the \$600,000 hereby appropriated therefor being inclusive of the sum of \$195,000 received or expected to be received by the Borough from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement or purpose	600,000	384,000
(c) Improvement of municipally-owned facilities and grounds in and by the Borough, including by the construction of an impound yard, together with all structures, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved	25,000	23,500
(d) Improvement of municipally-owned facilities and grounds in and by the Borough, including municipal fields by the rehabilitation and improvement thereof, together with all structures, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved	175,000	166,000
(e) Improvement of municipally-owned facilities and grounds in and by the Borough, including the municipal building by the upgrade to the heating, ventilation and air conditioning system and the renovation thereof, together with all structures, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved	30,000	27,500
(f) Improvement of the Department of Public Works garage in and by the Borough, by the expansion thereof, together with all structures, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved	<u>500,000</u>	<u>475,000</u>
Totals	\$1,386,000	\$1,128,000

Except as otherwise stated in paragraph (b) above with respect to the said \$195,000 grant-in-aid of financing the purpose described in said paragraph, the excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds

or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 13.4 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$1,128,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$50,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed

in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. The funds from time to time received by the Borough on account of the grant referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3(b) of this bond ordinance by application thereof either to direct payment of the costs of said improvement or purpose, or to payment or reduction of the authorization of the obligations of the Borough authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this bond ordinance.

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the

principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 8. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

ORDINANCE NO. 18-12 AN ORDINANCE TO AMEND CHAPTER 110, DOGS AND OTHER ANIMALS, OF THE CODE OF THE BOROUGH OF KINNELON

WHEREAS, Chapter 110-3 of the Code of the Borough of Kinnelon (“Borough”) provides for the license and registration fees of Dogs and other Animals; and

WHEREAS, the Borough would like to increase the fees to be in line with the fees permitted by New Jersey State Law; and.

WHEREAS, the Governing Body desires to adopt a resolution to amend Chapter 110-3.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Kinnelon, County of Morris, State of New Jersey, as follows:

Chapter 110-3 shall be amended to read:

- A. Persons applying for a license shall pay a fee of \$15 for each license and an additional sum of \$1 for a registration tag for each dog. Said fee shall increase in odd numbered years in the amount of \$1 per year until such time as the fee is equal to the maximum allowed by New Jersey state law. All such licenses, registration tags and renewals therefore shall expire on the last day of January in each year. Dogs used as guides for blind persons and commonly know as “Seeing Eye” dogs shall be licensed and registered as other dogs hereinabove provided for, except that the owner or keeper of such dog shall not be required to pay any fee therefor.
- B. Any person who shall own, keep or harbor a dog of licensing age which is found to be licensed after March 1 shall be required to pay a late charge of \$20 in addition to the required license fee.

SEVERABILITY. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court or federal or state agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

INCONSISTENT ORDINANCES. Ordinances, resolutions, and regulations or parts of ordinances, resolutions, and regulations inconsistent herewith, are hereby repealed to the extent of such inconsistency.

EFFECTIVE DATE. This Ordinance shall take effect upon passage and publication according to law.

ATTEST:

BOROUGH OF KINNELON

Karen M. Iuele, Deputy Borough Clerk

Robert Collins, Mayor

CERTIFICATION

I, Elizabeth M. Sebrowski, Borough Clerk of the Borough of Kinnelon, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true copy of an Ordinance introduced, read by title and passed on the first reading at a regular meeting of the Borough held on _____, 2012 and adopted by the Governing Body at a regular meeting of the Borough held on _____, 2012.

Karen M. Iuele, Deputy Borough Clerk

There was no desire to discuss this ordinance, and the Mayor asked the Clerk to call the roll on the passage thereof, and the vote was as follows:

Roll Call:	J. Freda, Yes;	S. Cobell, Yes;
	D. O'Dougherty, Yes;	R. Mondello, Yes.

WHEREAS, the above ordinance was introduced at this meeting held on August 16, 2012 and read by title, and passed on first reading;

NOW, THEREFORE, BE IT RESOLVED that at the regular meeting to be held on September 20, 2012 at 8:00 p.m., prevailing time, at the Kinnelon Municipal Building, this Council further consider for second reading and final passage the said ordinance.

BE IT FURTHER RESOLVED That the Clerk of this Borough be and she is hereby directed to publish the proper notice thereof.

Councilman S. Cobell then offered a motion to adopt the foregoing resolution. This motion was seconded by Councilman Daniel O'Dougherty.

The Mayor then asked the Clerk to call the roll on the passage of the above resolution, and the vote was as follows:

Roll Call:	J. Freda, Yes;	S. Cobell, Yes;
	D. O'Dougherty, Yes;	R. Mondello, Yes.

ORDINANCE 19-12 AMENDMENT TO SALARY ORDINANCE

Councilman introduced James Freda the following ordinance and moved the same be read by title and passed on first reading. This was seconded by Councilman Stephen Cobell.

Thereupon, the ordinance was read by title:

AMENDMENT TO SALARY ORDINANCE

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ORDINANCE 19-12

AMENDMENT TO SALARY ORDINANCE

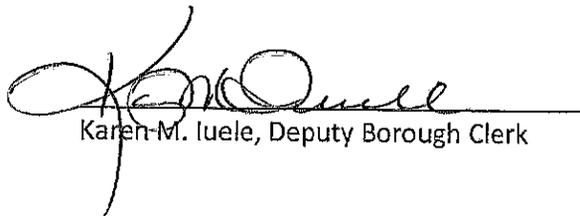
BE IT ORDAINED BY the Kinnelon Mayor and Council, County of Morris, State of New Jersey as follows:

Commencing January 1, 2012 the following salary range for the hereinafter listed official position of employment shall be as followed:

Title	Minimum	Per Year	Maximum	Per Year
Certified Recycling Professional	\$0.00		\$3,000.00	

Certified to be a true copy of an ordinance which was introduced at the regular meeting of the Kinnelon Mayor and Council held on August 16, 2012.

Dated: August 16, 2012



Karen M. Iuele, Deputy Borough Clerk

Upon motion by Councilman Stephen Cobell and second by James Freda, followed by "yes" roll call vote of all Council Members present, the resignation of Joseph Christiano, Crossing Guard was accepted with the council's regrets.

Upon motion by Councilman Stephen Cobell and second by James Freda, followed by "yes" roll call vote of all Council Members present, the resignation of Linda Benway, Open Space Committee Recording Secretary was accepted with the council's regrets.

TAX COLLECTOR'S REPORT

During the month of July, 2012 the Tax Collector's Report indicates we collected \$\$134,034.71 in taxes.

INVESTMENT OFFICER'S REPORT

A total of \$647.97 was collected in interest for the month of July 2012.

DISTRICT SCHOOL

On motion of Councilman James Freda, and seconded by Councilman Stephen Cobell, followed by the "yes" roll call vote of all Council Members present the payment of \$2,831,532.25 to the District School when funds become available was approved for payment.

RESOLUTION TO GO INTO CLOSED SESSION

A motion was made by Councilman Stephen Cobell to go into close session , was seconded by Councilman James Freda, all in favor "yes"; and

Roll Call: J. Freda, Yes; S. Cobell, Yes;
 D. O'Dougherty, Yes; R. Mondello, Yes.

WHEREAS, the Open Public Meeting Act, P.L. 1975 Chapter 213 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Property Acquisition

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE BE IT RESOLVED, that the public be excluded from this meeting. This meeting went into closed session at 8:45 p.m.

This meeting went back into open session at 9:00 p.m.

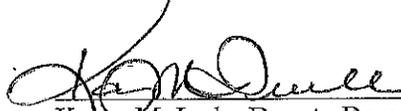
A motion was made by Councilman Ronald Mondello, was seconded by Councilman Stephen Cobell, all in favor "Yes"

Roll Call: J. Freda, Yes; S. Cobell, Yes;
 D. O'Dougherty, Yes; R. Mondello, Yes.

ADJOURNMENT

This meeting adjourned at approximately 9:00p.m. on motion by Councilman Ronald Mondello and seconded by Councilman Stephen Cobell with the unanimous affirmative voice vote of all present.

Respectfully submitted,



Karen M. Iuele, Deputy Borough Clerk



Robert W. Collins, Mayor

cc: Mayor
 All Councilmen
 Police Dept.
 Public Works Dept.
 Attorney
 Engineer
 Auditor