

**MINUTES OF WORKSHOP MEETING  
KINNELON BOROUGH MAYOR & COUNCIL  
March 12, 2015**

Meeting began at 7:00 pm in Room 211 of the Kinnelon Municipal Building.

Open Public Meeting Act was read by Acting Borough Clerk.

**Roll Call:** Mayor Robert Collins  
Councilman James Freda, Councilman Adam Barish, Councilwoman Carol Sventy, Councilman Stephen Cobell, Councilman Clifford Giantonio. Absent was Councilman Daniel O'Dougherty

**GUESTS:**

1. Eric Labasca: Stated that he is with Frenkel Benefits and presented the Mayor and Council with a proposal of \$17,400 for the collective bargaining agreement on getting claims paid for the Kinnelon Police Department

**MAYOR'S REPORT:**

Mayor Collins reported on:

- a. Budget-There is an Emergency Resolution (Temporary Appropriations) on the agenda tonight that needs memorializing.
- b. Mayor Collins thanked Councilman A. Barish for attending the Court of Honor. There were 8 Boy Scouts that made the rank of Eagle Scout.
- c. Kamelot- Mayor Collins asked Councilman J. Freda about the \$10,300 grant. Councilman Freda stated that it is secured. This was just the application.
- d. Staff has done an outstanding job in the absent of the CFO.
- e. Stated that there was an error in the paychecks (DPW) and it has been corrected. The total amount to be refunded to the Borough from the employees is \$425.32. This is for six employees of the DPW. This was an administrator oversight.
- f. Pilgrim pipeline - The Star Ledger published an article stating that public service has denied the right to use their right of way and easements.
- g. ANJEC – There is a case study on the infrastructure and a cost savings associated with preserving property.
- h. We received a Morris County grant for the Pathway's Tour at L'Ecole Museum in October 2015
- i. Mayor Collins stated that Attorney Mark Madaio had sent to everyone, a Facebook Policy to review.

**ATTORNEY REPORT - MARK MADAIO**

Attorney Mark reported on

- a. We approached to join the Keystone Co-op, I do not mind doing this but would like input from the borough's QPA.
- b. Concession Stand- Thinks that we should be moving on this. Draft bid document circulated.
- c. Garbage and Recycle bids have been prepared, need to review and insert calendar dates.
- d. Kinnelon Heights- They have requested municipal services for snow removal and road lighting
- e. Attorney Mark Madaio also spoke on COAH and that we are applying for round three.
- f. Kinnelon Planning Board is reviewing the Master Plan

**COUNCIL COMMITTEE REPORTS:**

**RECREATION – COUNCILMAN FREDA**

Councilman Freda reported:

- a. Winter Recreation -- It was March Madness Tournament Time, two teams have had their Championship games
- b. Wrestling – This was a very successful season for the team. 15 district medals, 4 regional medals
- c. Boys and Girls Lacrosse – They have already begun practices
- d. Baseball and Softball – They are working out inside gymnasiums until the grass is playable

- e. Tennis Registrations – Tuesday night spring tennis program has become extremely popular.
  - a. We are also creating a junior tennis program
- f. The Recreation Commission will look one more time at Councilman Giantonio's Recreation Ordinance.

#### **PUBLIC WORKS & UTILITIES-COUNCILMAN O'DOUGHERTY**

Councilman Barish spoke in his absence.

- a. Mayor Collins mentioned the incident with Butler Water Supply, the public had general concerns on how that was handled. There were no safety issues with the public. The water was just cloudy. When the DEP gave us the information we posted it on the website, marquee, nixle, Facebook and hand delivered it to mail boxes.
- b. Councilman Barish stated that he spoke with John Whitehead superintendent of DPW on the field maintenance position. The Council agreed that the stipend would be \$3,000.00
- c. Councilman Barish spoke about an article on natural grass, and handed it to the council for them to read.
- d. Fox Architectural prepared a proposal on repairs that need to be addressed at the borough and library
- e. The DPW contract came back signed today and we will be setting up a pre-construction meeting and will include the animal shelter
- f. There were 40 storms this year and major pot holes.

#### **PUBLIC SAFETY & TECHNOLOGY-COUNCILMAN BARISH**

Councilman Barish reported on

Kinnelon Police Department

- a. Chief Schwartz attended a meeting on March 19<sup>th</sup> to receive the report on the Accreditation
- b. 200 Club April 30<sup>th</sup> will honor Patrolman Shortway
- c. Mark Ehrenburg has another 3 weeks of desk duty

Kinnelon Volunteer Fire Company;

- a. Engine 22 refurbishment is continuing
- b. Pancake Breakfast was March 29<sup>th</sup>.
- c. The KVFC responded to 17 alarms in February.

Kinnelon OEM

- a. John Whitehead is working with Jennifer Highers and FEMA on getting our final payment of \$600,000.

Technology:

- a. Phone situation – the agreement with the phone people indicates the system was specified to run on the existing wiring and network, additional wiring. Additional wiring and appliances will be an extra charge.
- b. Website - We have received information from the department for the new website
- c. Our marquee seems to be working now.

#### **FINANCE-COUNCILMAN COBELL**

Councilman Cobell reported:

- a. 2015 Budget – Was not as far along as we had hoped. Items were missing. Our Auditor will be working on the budget, when completed the finance committee will have a meeting.
- b. Bond Sale – The Acting CFO and Bond council had a meeting to review and go over the bond sale. The time frame looks like May of 2015. Bond council stated that they will attend the Mayor and Council meeting. The bond council has suggested 15 years.

#### **COORDINATING & OPEN SPACE – COUNCILWOMAN SVENTY**

Councilwoman Sventy reported:

- a. In May, Gene Orcutt who serves on the Board of Adjustment will be having a milestone, he will be turning 90
- b. Met with Board of Education and Maser Engineering. They have filed a permit with Highlands/DEP expect an answer within 30 days.
- c. Councilwoman Sventy stated that she still has concerns and questions regarding the Field Use Agreement, and also now that the weather is turning will begin the process of planning another Turf Information meeting for the general public.

- d. Board of Health had no meeting.
- e. The Library Board of Trustees will meet next week
- f. Historical Commission – Thanked the Mayor and Council for approving the three resolution last Month for Phase II of the restoration plan
- g. L’Ecole annual Garage Sale will be held in June
- h. The Pathway’s of History Tour will be on October 10<sup>th</sup> & 11<sup>th</sup>.
- i. Environmental Commission- will meet the last Thursday of this month.
- j. Open Space Advisory Committee- Are moving forward with the Trail Grant

**PERSONNEL & ORDINANCE – COUNCILMAN GIANTONIO**

Councilman Giantonio reported:

- a. The white collar union is scheduled for another meeting.
- b. Tree Ordinance – I have set up a meeting to meet with Robert Dyer and discuss the changes.
- c. The Recreation Code of Conduct Ordinance is complete

**HEARING FROM THE PUBLIC**

Mayor Collins asked if anyone from the public would like to be heard, please step forward.

Mason Ford, 19 Trail West, spoke on sitting down with the mayor and having a recorded meeting before it goes before the State Attorney. He also talked about the Butler Water Supply and how it affected the town.

Mayor Collins asked if anyone else would like to be heard, hearing none Mayor Collins closed this portion of the meeting.

**PAYMENT OF BILLS March 12, 2015**

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**CONSENT AGENDA:**

Raffle License: Kinnelon Volunteer Fire Company KN-779 -KB (Needs Action)

MOTION: Councilman A. Barish

SECOND: Councilwoman C. Sventy

Roll Call:	J. Freda, Yes;	S. Cobell, Yes;
	A. Barish, Yes;	C. Sventy, Yes;
		C. Giantonio, Yes

Resolution: 3.01.15 Emergency Resolution (Temporary Appropriations) Needs Actions

MOTION: Councilman S. Cobell

SECOND: Councilwoman C. Sventy

Roll Call:	J. Freda, Yes;	S. Cobell, Yes;
	A. Barish, Yes;	C. Sventy, Yes;
		C. Giantonio, Yes

**RESOLUTION # 3-01-15**  
**BOROUGH OF KINNELON**  
**EMERGENCY RESOLUTION**  
**N.J.S.A.40A:4-20 (TEMPORARY APPROPRIATIONS)**

WHEREAS, pursuant to N.J.S.A. 40a:4-19 the Borough council of the Borough of Kinnelon adopted Resolutions to provide temporary funds for the period from January 1, 2015 until the adoption of the Operating Budget for the Borough of Kinnelon, New Jersey; and

WHEREAS, additional appropriations will be required from March 12, 2015 until the adoption of the budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides that the governing body by two-thirds vote may make temporary emergency appropriations for any purpose for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE BOROUGH OF KINNELON, NEW JERSEY, that:

1. The governing body by a two-thirds vote of its full membership hereby amends its temporary budget by making the following emergency temporary appropriations:

**CURRENT FUND**

General Administration	Salary & Wages	\$20,000.00
General Administration	Other Expenses	\$5,000.00
Mayor & Council	Salary & Wages	\$5,000.00
Mayor & Council	Other Expenses	\$300.00
Municipal Clerk	Salary & Wages	\$20,000.00
Municipal Clerk	Other Expenses	\$20,000.00
Finance	Salary & Wages	\$25,000.00
Finance	Other Expenses	\$6,000.00
Tax Collection	Salary & Wages	\$15,000.00
Tax Collection	Other Expenses	\$2,000.00
Tax Assessment	Salary & Wages	\$14,000.00
Tax Assessment	Other Expenses	\$2,000.00
Legal Services	Other Expenses	\$20,000.00
Engineering	Other Expenses	\$3,000.00
Historic Comm	Salary & Wages	\$1,000.00
Historic Comm	Other Expenses	\$2,000.00
Planning Board	Salary & Wages	\$3,000.00

Planning Board	Other Expenses	\$3,000.00
Board of Adjustment	Salary & Wages	\$300.00
Board of Adjustment	Other Expenses	\$5,000.00
Code Enforcement	Salary & Wages	\$2,000.00
Insurance & Bonds	Other Expenses	\$10,000.00
Group Insurance	Other Expenses	\$200,000.00
UIC/Disability	Other Expenses	\$2,000.00
Police	Salary & Wages	\$500,000.00
Police	Other Expenses	\$35,000.00
Police Dispatchers	Salary & Wages	\$35,000.00
Fire Dept	Salary & Wages	\$3,000.00
Fire Hydrants	Other Expenses	\$11,000.00
Aid to Volunteer Fire	Other Expenses	\$30,000.00
Prosecutor	Salary & Wages	\$8,000.00
Roads	Salary & Wages	\$400,000.00
Roads	Other Expenses	\$20,000.00
Solid Waste	Salary & Wages	\$5,000.00
Solid Waste	Other Expenses	\$150,000.00
Buildings & Grounds	Other Expenses	\$14,000.00
Vehicle Maint	Other Expenses	\$10,000.00
Environmental Comm	Other Expenses	\$500.00
Board of Health	Salary & Wages	\$12,000.00
Board of Health	Other Expenses	\$1,500.00
Recreation	Salary & Wages	\$20,000.00
Recreation	Other Expenses	\$5,000.00
Library	Other Expenses	\$130,000.00
Interlocal Health	Other Expenses	\$30,000.00
Interlocal Construction	Other Expenses	\$50,000.00
Interlocal Dispatch	Other Expenses	\$7,500.00
Interlocal Mechanic	Other Expenses	\$5,000.00
Electricity	Other Expenses	\$20,000.00
Gasoline	Other Expenses	\$30,000.00
Telephone	Other Expenses	\$10,000.00
Public Service Gas	Other Expenses	\$2,500.00
Fuel Oil	Other Expenses	\$3,000.00
Tipping Fees	Other Expenses	\$100,000.00
Municipal Court	Salary & Wages	\$20,000.00
Municipal Court	Other Expenses	\$2,000.00
PERS	Other Expenses	\$167,023.00
PFRS	Other Expenses	\$304,712.00
TOTAL		\$2,527,335.00

**WATER AND SEWER UTILITY FUND**

Water		Salary & Wages		\$30,000.00
Water		Other Expenses		\$20,000.00
Sewer		Other Expenses		\$90,000.00
<b>Total</b>				<b>\$140,000.00</b>

2. This action shall take effect March 12, 2015.

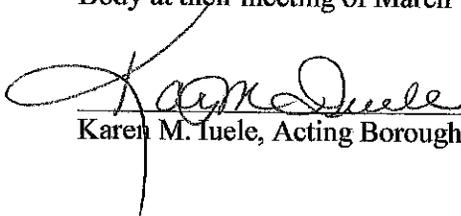
3. A copy of this resolution shall be immediately filed with the Director of Local Government Services by the Borough Clerk of the Borough of Kinnelon.

*Record of Council Vote on Passage*

J. Fredd	YES				C. Svecly	YES			
D.O. Dugherly	YES				C. GIANTARDI				
A. BARRI	YES								
C. Cobelli	YES								

CERTIFICATION

I, Karen M. Iuele, Acting Borough Clerk of the Borough of Kinnelon, do hereby certify that the foregoing resolution is a true copy of a resolution duly passed and adopted by the Governing Body at their meeting of March 12, 2015.

  
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 Karen M. Iuele, Acting Borough Clerk

- a. Proclamation: National Autism Awareness
- b. Proclamations: Eagle Scouts: Richard Andes, Ryan Beggs, Matthew Subliskey, Andrew Bertollo, Jarrett McSpirit, Maxwell Hofbauer, Griffin Weiss, Nicholas Summerville
- c. Resolution: Overpayment 1<sup>st</sup>Qtr Property Taxes, Block 56101 Lot 123, 200 Boonton Ave-\$4,437.01
- d. Resolution: Overpayment 4<sup>th</sup>Qtr Property Taxes, Block 23201 Lot 101, 1 San Filippo Way-\$4,956.73
- e. Resolution: Redemption Tax Sale Certificate No. 11-00013 Block 56502 Lot 133, 81 Boonton Ave-\$57,304.10
- f. Resolution: Overpayment 3<sup>rd</sup>Qtr Property Taxes, Block 33701 Lot 132, Poinsettia Court-\$2,919.84
- g. Resolution: Refund Premium Tax Sale Certificate No. 11-00013-Block 56502, Lot 133-81 Boonton Ave-\$10,000.00

**OLD BUSINESS:**

- a. Public hearing and Adoption Ord. 3-15 An Ordinance to Amend Chapter 62 of the Code of the Borough of Kinnelon, New Jersey, Entitled Road Department

**PAYMENT OF SCHOOL TAXES: \$2,889,430.92**

**RESIGNATION:**Anisa Mainiero-Historical Committee & Open Space Advisory Committee Recording Secretary

**CLOSED SESSION:**

RESOLUTION TO GO INTO EXECUTIVE SESSION:

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss;

Property Acquisition  
Personnel

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

MOTION: Councilwoman C. Sventy

SECOND: Councilman S. Cobell

Roll Call:	J. Freda, Yes;	S. Cobell, Yes;
	A. Barish, Yes;	C. Sventy, Yes;
		C. Giantonio, Yes

Mayor Collins asked for a motion to go back in to open session;

MOTION: Councilman D. O'Dougherty

SECOND: Councilwoman C. Sventy

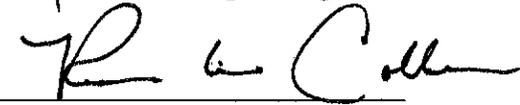
Roll Call:	J. Freda, Yes;	S. Cobell, Yes;
	A. Barish, Yes;	C. Sventy, Yes;
		C. Giantonio, Yes

ADJOURNMENT

This meeting adjourned at approximately 11:00p.m. on motion by Councilman A. Barish and seconded by Councilman S. Cobell with the unanimous affirmative voice vote of all present.

Respectfully submitted,

  
Karen M. Iuele, Acting Borough Clerk

  
Robert W. Collins, Mayor