

**MINUTES OF WORKSHOP MEETING
KINNELON BOROUGH MAYOR & COUNCIL
February 12, 2015**

Meeting began at 7:00 pm in Room 211 of the Kinnelon Municipal Building.

Open Public Meeting Act was read by Acting Borough Clerk.

Roll Call: Mayor Robert Collins
Councilman James Freda, Councilman Daniel O'Dougherty, Councilman Adam Barish,
Councilwoman Carol Sventy, Councilman Stephen Cobell, Councilman Clifford Giantonio.

GUESTS:

1. Library Director - Sam Pharo

Mr. Sam Pharo spoke on the Kinnelon Library and presented the Library's annual report.

Three major goals achieved were:

1. Thanks to the dedicated work of the Board of Trustee's we overcame the highest deficits and are now on track to have a surplus 2015. We were able to achieve this by:
 - i. Switching to the State Health Benefits plan
 - ii. Rolled back on our openings by closing on Sunday and increase flexibility.
 2. The Kinnelon Library has successfully formed its first union
 3. Filled for and were awarded a Nonprofit status and now have a foundation (Kinnelon Library Legacy Foundation KLLF), this is to extend the Library's fundraising capabilities.
- Mayor Collins commented how important the council understand and appreciate the Library Trustees. Also that we are moving into the future with less paper. Mr. Pharo stated that e-books are the future.

2. Mr. Thomas Kline spoke on behalf of the Open Space Advisory Committee

- Three resolutions on the consent agenda – Phase II is starting for the L'Ecole Museum
- Phase I complete
- Open Space Advisory Committee frustrated, they have other projects they would like to move forward on.

3. Kathy McGraw & Cheryl Canale spoke on the animal shelter

- Would like to have a dialogue with the DPW when expansion starts
- Concerned about the water, heat and construction that will disturb the animals
- Would like to have running hot water
- Need isolation room for new animals coming in
- If lose power will they be hooked up to generator
- Chance for Mayor to make shelter state of the art facility
- Could the animal shelter sit in on the preconstruction meetings

MAYOR'S REPORT:

Mayor Collins reported on:

- Mayor Collins mentioned that there are a number of police awards for this upcoming M&C Meeting
- We are in the state of transition
- Jennifer Stillman had done a great job with the bond sale
- There was a payroll issue that needs to be talked about in closed
- We are moving forward with the hiring of a CFO
- OEM mitigation report, Erinie Palatucci is putting this plan in place and working with Councilman Adam Barish
- Storm water plan is being worked on by John Whitehead and the Borough Engineer
- Was invited to the Star Ledger Board on the Pilgrim Pipe Line safety

ATTORNEY REPORT - MARK MADAIO

Attorney Mark Madaio stated that the contract for Engine 22 is complete

COUNCIL COMMITTEE REPORTS:

RECREATION – COUNCILMAN FREDA

Councilman Freda reported:

- Winter recreation programs are on the home stretch of their season, nearly 300 boys and girls basketball players taking part in March
- Wrestling completed 2 large home meets
- All of spring sports are in the registration process
- Summer camp will run for 3 weeks this year from June 29th through July 17th. Two options, 9am to 12:30pm or 9am to 3:00pm.
- The DPW completed construction of the ball bins in the basement of the borough hall
- Recreation Commissioners gave their input for the Code of Conduct Ordinance in progress.

PUBLIC WORKS & UTILITIES - COUNCILMAN O'DOUGHERTY

Councilman O'Dougherty reported:

- There is 600 ton of salt on order, 400 ton on hand
- DPW Expansion bid was on February 6th, at 1:00
- Solid waste and recycle contract expires this year
- Town of Boonton has a sophisticated brine system, we should consider shared services with them
- Loss control report, we received a kudos from JIF
- Board of Education lent us a back hoe for removal of snow at various intersections around town to increase safety and visibility

PUBLIC SAFETY & TECHNOLOGY - COUNCILMAN BARISH

Councilman Barish reported:

- We received a quote for the KPD server to be replaced, and also received a quote for the borough server to be replaced
- Engine 22 refurbishing is underway
- March 29th Palm Sunday in the Kinnelon Volunteer Fire Department pancake breakfast
- On OEM Ernie Palatucci has stepped up in his new position, the two secretaries that Harry Hicks used for OEM are no longer there, Ernie and I suggest that OEM hire Jennifer Highers as the OEM secretary. Jenn already knows how to do most of the reports for she now does them for DPW
- Phone jacks need to be placed in the conference room for the emergency operation center
- Also a needed to have a TV hook up and the outlets are a concern, there is only one
- The Marquees need to have the same procedures and guidelines
- Planning Board is reviewing the Master Plan, this is 14 years old needs to be done every 10 years

FINANCE-COUNCILMAN COBELL

Councilman Cobell reported:

- Bands were sold last Thursday, February 5th
- Net interests rate was .426%
- Status of the year end, the AFS is near completion once complete we can continue to the next step in the budget process
- Mayor Collins asked Councilman Cobell to look back at the at the collection rate because we have pretty much have been at the bench mark of 98% give or take. It is a huge jump to go from 600 to 1,900,000. Councilman Cobell stated that we have 1.3 million in surplus.
- Looking at the PBRSA: it had gone up in cost, we have not been billing the school system, we need to look at this.

COORDINATING & OPEN SPACE – COUNCILWOMAN SVENTY

Councilwoman Sventy reported:

- Library Board of Trustees; Girl Scout Madeline Florio presented her gold star project to the Trustees, project called “Speak Up”, regarding the care and responsibility for animals both domestic and wild.
- Historical commission, would like to recommend that the M&C approve the submission of a grant to Morris County for Phase II of L’Ecole restoration for the amount of \$349,400
- Environmental Commission would like to recommend to the Mayor with confirmation of the council that two residents, James Lorkowski and Scot Simpter be appointed to the commission
- Open Space Advisory Committee would like to recommend to the Mayor with confirmation of the council the appointment of HS sophomore, Pranav Reddy to fill the vacancy. The committee decided to table their recommendation to fill the other two vacancies until they had more information
- Board of Adjustment, Councilman Giantonio presented the board with a copy of the Borough Attorney’s review of the variance procedures for them to review
- Board of Adjustment Gene Orcutt will be celebrating a milestone birthday in May of this year
- Board of Education, Kerry Keane, Business Administrator met with Maser consulting today. They have issued an application to the Highlands this past week. Maser would like to meet the week of 2/23/15. To discuss the timeline for the borough to go out to bid.
- In the interest of public safety, I will wait until the weather breaks before scheduling a Turf Info meeting for the public.
- Board of Health nurses were working with Pre-schools regarding the care of children with Asthma
- We will no longer be offering flu shots
- 891 dogs have been licensed for the calendar year 2015
- Animal control received questions and concerns regarding dogs being left outside in subzero temperatures

PERSONNEL & ORDINANCE – COUNCILMAN GIANTONIO

Councilman Giantonio reported:

- Councilman Giantonio stated that he spoke with the municipal prosecutor and he will move forward this year –
- Ordinance committee met with the Planning Board on the sign ordinance, the planning board will take it upon themselves to draft a new sign ordinance, Borough Attorney will print out an ordinance that is current that would help them
- Tree Ordinance is still a work in progress
- Recreation Code of Conduct is being review and hope to finalize next month

HEARING FROM THE PUBLIC

- a. Mayor Collins asked if anyone from the public would like to be heard, please step forward.
- b. Robert Lewis, 37 Gravel Hill Road, Kinnelon spoke on being considered for Open Space Advisory Committee
- c. Mason Ford, 19 Trail West, spoke with the Mayor and Council regarding public water management, borough water and Fayson Lakes Water
- d. Jack Glaser, 68 Green Hill Road, spoke on that he is concerned with the tree ordinance, spring is coming, residents cutting trees, clear cutting

PAYMENT OF BILLS February 19, 2015

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INSENT AGENDA:

- a. Raffle License – HAS Pearl R Miller School RL-KN-775-KB (Needs Action)
- b. Raffle License- HAS Pearl Miller School RL-KN-776-KB (Needs Action)
- c. Resolution: 2.01.15 Transfer of 2014 Funds from Budget Reserves \$2,000.00 (Needs Action)
- d. Resolution: Authorizing Mayor to Sign Renewal of Agreement with the Land Conservancy of New Jersey
- e. Resolution: Authorizing Soil Disturbance Permit – 9 Andrew Lane --Block 23201, Lot 113
- f. Resolution: Refund of Premium Tax Sale Certificate #12-00007, Block 57301-Lot 134, 63 Boonton Ave \$29,311.91
- g. Resolution: Refund of Premium Tax Sale Certificate #12-00007 Block 57301 Lot 134, 63 Boonton Ave \$5,500.00
- h. Resolution: Authorizing Mayor to Sign KAMELOT Municipal Alliance Grant
- i. Resolution: Declaring an Emergency for the Repair of Water Line – Kiel Ave
- j. Resolution: Authorization for Mayor to Sign Agreement between Pequannock and Kinnelon for QPA services
- k. Resolution: Cancel Outstanding Check on Magistrate Account
- l. Resolution: Overpayment of Property Taxes 2013-Block 56202 Lot 101, 1 Wood Chase Lane \$2,417.59
- m. Resolution: Overpayment of 4thQrt. 2014 Property Taxes-Block 57201 Lot 116, 65 Denise Drive, \$2,608.65
- n. Resolution: Redemption of Tax Sale Certificate No. 13-0001, Block 11202 Lot 136, 33 Brookvale Road, \$42,050.76
- o. Resolution: Refund of Premium Tax Sale Certificate No. 13-00001, Block 11202 Lot 136 \$45,000.00
- p. Resolution: Authorizing Mayor to Sign Declaration of Intent to Apply to the Morris County Preservation Trust For a Construction Grant for L'Ecole Kinnelon Museum
- q. Resolution: Authorizing Mayor to Sign Morris County Preservation Trust Grant – Construction for L'Ecole Kinnelon Museum - \$271,480.00
- r. Resolution: Authorizing Mayor to Encumber Grant Match Amount of \$67,880 from Open Space, Recreation and Historic Preservation Trust Fund

Approval of Minutes: May 15, 2014, January 5, 2015 Reorg meeting, January 14, 2015 work session

OLD BUSINESS:

- a. Public hearing and Adoption Ord. 1-15 An Ordinance Authorizing a Special Emergency Appropriation of \$260,000.00 for Reassessment Program
- b. Public hearing and Adoption Ord. 2-15 Amend Chapter 13-5, Committees, of the Code of the Borough of Kinnelon

PAYMENT OF SCHOOL TAXES - \$2,855,395.50

APPOINTMENTS: Kinnelon Volunteer firefighter: Bryan Lafayette

