

Borough of Kinnelon

Planning Board

February 4, 2016

The regular monthly meeting of the Kinnelon Planning Board was called to order by Chairperson Mrs. Roselius at 7:41 p.m., Thursday, February 4, 2016 in the Municipal Building.

It was reported that adequate notice of this meeting had been given in accordance with the Sunshine Law by posting a notice on the municipal bulletin board, by publication of a legal notice in the Suburban Trends on December 2015 and by sending the meeting date to the Daily Record and Herald News.

Present and answering roll call in addition to Mrs. Roselius was Mayor Collins, Mr. Carpenter, Mr. Sisco, Mr. Neely, Mr. Kline, Mr. Savino and Mr. Gadhavi. Absent from this meeting were Councilman Yago and Mr. Larson.

A motion to approve the December 3, 2015 and January 7, 2016 minutes was offered by Mr. Savino, second by Mayor Collins with the affirmative "yes" vote from, Mr. Savino, Mr. Gadhavi and Mrs. Roselius. Mr. Carpenter, Mr. Sisco, Mr. Neely and Mr. Kline abstained.

Reports from Committees:

Planning Board – Mrs. Roselius stated that Mr. Larson is Chairperson of zoning committee and will reach out to the Borough Employees and DMC Surveying and meet with the Committee regarding the zoning in Kinnelon.

Board of Adjustment – Mr. Carpenter stated that the Board recently approved an application from Verizon to put antennas on the tower at the Girl Scout Camp.

Environmental- Mr. Kline stated that they just had their reorg meeting and nothing major to report on. The Environmental Committee will be focusing on trying to move away from the fluorescent bulbs.

Open Space – Mr. Kline stated that they are working on land acquisitions and the Historical Commission to obtain grants to further the restoration of L'Ecloe.

Mayor Collins stated that what was issued to the Judge regarding COHA was not correct and hasn't been signed by a Judge yet. The Borough's new attorney is looking into this.

Application #806 PNC Bank, 1483 Route 23.

Mr. Bacchetta swore in Brian Travers.

Mr. Travers stated that they would like to replace the store front sign. That sign would be 3 feet by 15 feet for a total of 45 square feet. The colors would be 2 shades of blue, orange and white. The sign on the pylon will stay the same and would comply with Borough Ordinance for the hours of illumination.

A motion to approve the sign was offered by Mr. Savino, second by Mr. Gadhavi with the affirmative “yes” vote of all on roll call.

Mrs. Roselius regarding the old business we would be discussing the Draft Sign & Lighting Ordinance #207-19 and asked if anyone had any comments or suggestions.

Mr. Sisco asked if the application would be the same for a regular sign and a sign that needed a variance.

Mrs. Roselius stated that Jenn and I are going to work on putting something together.

Mr. Boorady asked if there would be a checklist.

Mrs. Roselius asked what the difference was between a check list and an application.

Mr. Boorady said that the check list has to be part of the ordinance but the application doesn't have to. The check list would go in the site plan section of the ordinance and the application would go in the zoning section.

Mayor Collins stated that we have working in our favor that the Ordinance Chair for the Town Council is also on the sign committee.

Mr. Gadhavi asked in section J are we asking not for profit organizations to also pay the \$250.00 application fee.

Mr. Boorady stated that in the Municipal Land Use Laws the Mayor & Council can waive those fees.

Mr. Gadhavi asked if they would be exempt at the time of the application or would have to ask for a waiver.

Mayor Collins stated that this required more discussion and this is a very good point.

Mr. Kline asked if maybe for these organizations maybe there could be a \$10.00 processing fee and a sticker could get numbered with the application to make it easier to enforce.

Mrs. Roselius stated that a copy of the application is going to go to the enforcement officer.

Mr. Boorady stated that house and bldg. size is 2 ½ inches but a 911 sign is 3 inches, maybe that number should be looked out.

Mrs. Roselius said the number should be 4 inches.

Mrs. Roselius asked who would be in charge of deeming the application complete.

The board agreed that the sign committee could.

Mrs. Roselius also asked how many days prior to the meeting should we receive the application and how many copies do we need.

The Board agreed that 20 days prior to the meeting would sufficient and would need 15 copies.

Mr. Sisco asked where the \$250.00 application fee came from.

Mrs. Roselius said that it was to offset some of the Borough's cost.

Mr. Kline asked that if the Fayson Lakes swim team meet and annual posting of meetings would qualify under the 501 C or D.

Mr. Boorady and Mrs. Roselius said that was a question for the attorney.

Mr. Boorady asked that in Residential areas do we want internally lit signs or signs with a spot light on them.

Mr. Carpenter said that in a recent BOA application we had many residents come in because of lighting and had made sure the lights would only shine on the sign.

Mr. Kline stated that we have to decide if we want internally or externally lit signs.

Mr. Sisco asked if the title should have the word lightning in it or something else be inserted.

The Board agreed to take out the word lightning.

Mr. Bacchetta said that the Ordinance can regulate lighting without the word in the title.

Mrs. Roselius stated that on page. 12 regarding political signs that the change would be made that: "anything greater than 6 square feet require approval from the Planning Board."

Mrs. Roselius said that the application fee would be just \$250.00 for however many political signs.

Mr. Kline asked if we were charging someone the \$250.00 application fee to put up a garage sale sign.

The Board agreed to put garage sale signs in a different section, there would not be an application fee and you can put up the sign 7 days prior to the event.

Mr. Sisco stated that billboards are permitted on state highway, they are exempt in the State Master Plan.

Mr. Sisco asked about the banners over the roads and why they are not permitted.

Mayor Collins stated that when speaking to the Risk Manager it was more an insurance issue and a liability to the Borough.

Mrs. Roselius stated that she would make the changes and bring it back next month.

Mrs. Roselius opened the meeting to the public and hearing nothing from the public opened it back up to the Board.

Mrs. Roselius stated that everyone has a paper with direction for their new emails.

A motion to adjourn at 8:55 and pay the bills was offered by Mr. Sisco, second by Mr. Savino with the affirmative "yes" vote of all on roll call.

Respectfully submitted,

Jennifer Highers, Secretary

cc: Planning Board Members
Planning Board Attorney
Planning Board Engineer
Borough Clerk
Board of Health
Fire Prevention Bureau
Zoning Official
Construction Official
Environmental Commission
Tax Collector
Assessor
Department of Public Works
Police Department
Morris County Planning Board