

## **EAST WINDSOR TOWNSHIP COUNCIL**

February 24, 2015

Budget Meeting

### **CALL TO ORDER:**

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:45 pm on Tuesday, February 24, 2015.

### **VERIFICATION:**

The Municipal Clerk certified that the meeting was noticed as a Budget Review meeting on February 20, 2015. Notice was sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Township Municipal Building. All requirements of the "Open Public Meetings Act" have been satisfied.

### **FLAG SALUTE:**

Rita Teubner led the flag salute.

### **ROLL CALL:**

Present were: Mayor Janice S. Mironov, Council Members Hector Duke, Alan Rosenberg, Perry Shapiro, Peter Yeager and John Zoller. Council member Marc Lippman was absent. Also present were Township Manager James P. Brady, CFO Judy Wilson and Municipal Clerk Gretchen McCarthy.

### **PUBLIC FORUM:**

No members of the public spoke.

Mayor Mironov and the Township Council reviewed departmental budgets

#### Police Department:

Police Chief Harry Marshall and Rita Teubner were present to discuss the department budget. Discussed matters were communications, telephone, Animal Control costs as related to Interlocal Agreements, motor vehicles, contractual obligations under collective bargaining agreements, training and tuition, and D.D.E.F.

#### Recreation Department

Recreation Director Elizabeth Cellini was present to discuss the department budget. Discussed matters were software now implemented in the Senior Center causing much better record keeping, paper registrations being eliminated, programs and services offered to a wide age range, a summer camp increase in enrollment but not fees, and the possibility of a "Recreation Open House". Monthly memberships have almost doubled at the senior center. Mayor Mironov inquired about fees charged and part-time personnel. Council member Shapiro inquired about maintenance of landscaping at the senior center.

Code Enforcement

Construction Official Roman Petruniak was present to discuss the department budget. Discussed matters were 2015 Code Books being needed which is the cause of the only line item increase in the department budget. Hours of the Fire Official were also discussed.

Municipal Court

Municipal Court Administrator Claudia Rosenberg was present to discuss the department budget. Matters discussed were another position to be filled if/when needed and the 2014 actual costs for overtime, special court sessions, and longevity.

Health Department

Lorna Bonorand was present to discuss the department budget. Matters discussed were the health care clinic, child health care conference, flu clinic, and 2014 actual costs versus 2015 requested and recommended costs.

General Government:

Matters discussed were: actual 2014 postage costs/flags, trophies and awards/ trees, plants, and shrubs/ memberships.

Municipal Clerks office

Matters discussed were actual 2014 operating expenses/ records and the Paris grant

Finance Department

Matters discussed were fixed assets inventory/miscellaneous bank charges/ licensed professionals/ data processing.

Tax Assessor

Matters discussed were postage costs and actual 2014 costs for appraisal services.

Miscellaneous Items

Discussed were Boards and Commissions budgets/Planning Board/ auto liability/workers compensation/group insurance/employee health insurance waivers/employee group medical/shared service agreements for animal control/drug alliance/capital improvement fund/bond principal/loan principal and interest/bond anticipation note interest/green acres loan.

Mayor Mironov adjourned the meeting at 8:07 p.m.

---

Gretchen McCarthy  
Municipal Clerk

---

Janice S. Mironov  
Mayor