

EAST WINDSOR TOWNSHIP
INSTRUCTIONS FOR SIGN PERMIT APPLICATIONS

1. Fill out the attached sign permit application. The permit application must be completely filled out.
2. Return all completed forms to the East Windsor Township Code Enforcement Dept. with the following required information:
 - A picture, accurate colored rendering or sketch of the proposed sign. Indicate all dimensions & colors.
 - For a freestanding sign, please include a plot plan. The plot plan shall show the involved property including buildings, accessory structures, driveways, parking lots, etc. The proposed sign shall be indicated / shown on this plan.
 - For a façade sign, a drawing shall be provided showing the building façade and the proposed sign. The sign must be indicated / shown exactly as it will appear on the building façade.
 - Signs requiring construction permits shall have plans that are signed & sealed by a NJ licensed architect or engineer. As per N.J.A.C. 5:23-2.15(f)1.vii, such plans are to have engineering details & specifications consisting of structural details, adhesion, fastening, including computations & technical data to be filed.

For any questions, please contact the EWT Construction Official / Zoning Officer @ 609-443-4000 (extension 202).



(609) 443-4000 x202
FAX: (609) 443-6865
construction_official@east-windsor.nj.us

ROMAN J. PETRUNIAK
DIRECTOR OF INSPECTIONS
CONSTRUCTION OFFICIAL
BUILDING SUBCODE OFFICIAL
ZONING OFFICER

APPLICATION FOR A SIGN PERMIT

Date: _____ Phone Number: _____

Street Address: _____

Block #: _____ Lot #: _____

Zoning District: _____

Owner of Record:

Name: _____

Address: _____

Phone # / Contact #: _____

Applicant of Record:

Name: _____

Address: _____

Phone # / Contact #: _____

TYPE OF SIGN:

FREESTANDING _____ FAÇADE _____ CANOPY _____

MARQUEE _____ CHANGEABLE COPY _____ BANNER _____

DIRECTIONAL _____ OTHER _____

Illumination: Yes _____ No _____

Illumination Type: _____

Exposed L.E.D. / Colored Lighting: No _____ Yes _____

Sign Dimension: _____

Square Ft. Area of Sign: _____

Square Ft. of Façade Frontage: _____

Percentage of Sign Area / Façade Area : _____ %

Lot Frontage (feet): _____ Number of Stories _____ Bldg. Height _____

Estimated Cost of Signage: _____

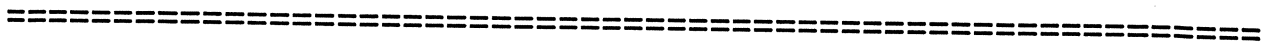
I hereby certify that the proposed signage work is authorized by the owner of record and that I have been authorized by the owner to make this application as the authorized agent and agree to conform to all applicable laws & ordinances of this jurisdiction.

(Signature of Applicant)

(Date)

(Signature of Owner)

(Date)



Planning Board Approval Required: Yes _____ No _____

Zoning Board Approval Required: Yes _____ No _____

Other: _____

Approved: _____
(Date)

Not Approved: _____
(Date)

Zoning Officer: _____