

How To Apply for Marriage and Civil Union Licenses

**APPLICATIONS ARE TAKEN BY APPOINTMENT ONLY.
APPLICATIONS ARE NOT TAKEN ON A WALK-IN BASIS.**

Residents of East Windsor Township can schedule an appointment in person with the Registrar of Vital Statistics in the Health Department by calling the Health Department at (609) 443 4000 ext 222.

WHERE TO APPLY FOR YOUR MARRIAGE LICENSE

The license application is to be made in the New Jersey municipality in which either party resides. If neither person lives in New Jersey, then the couple must apply in the town in New Jersey where the ceremony will take place.

WHAT TO BRING WHEN YOU APPLY

* One Witness (18 years or older) who knows both applicants. The Witness must provide form of ID. with address (Witness can be a relative or family member.)

BRING PRIMARY FORMS OF ID - If a VALID driver's license is not available, then provide VALID Passport along with a secondary ID that shows address. (Bank Statement, Utility Bill, or Rental Lease)

Driver's License MUST HAVE CURRENT ADDRESS or confirmation of address change from the MVC.
(This is normally done online)

***KNOW YOUR SOCIAL SECURITY NUMBER or have the card with you.** This will be kept confidential.

***KNOW THE DATE and PLACE OF TERMINATION OF A PREVIOUS RELATIONSHIP:**

***ALL DOCUMENTS MUST BE THE ORIGINAL OR A CERTIFIED COPY** of the original with the required state or municipal seal.

***DOCUMENTS FROM FOREIGN COUNTRIES MUST BE ACCOMPANIED BY AN OFFICIAL ENGLISH TRANSLATION.**

***THE \$28.00 FEE. (CURRENTLY BEING WAIVED until May 2023.)**

(MONEY ORDER - OR CHECK MADE PAYABLE TO "EAST WINDSOR HEALTH DEPT". (WE DO NOT TAKE CASH)

THE NJ STATE WEBSITE WHERE THE APPLICATION CAN BE FOUND IS:

www.state.nj.us/health/vital/marriage_apply.shtml

Marriage Application Form REG - 77

The application form can be found on the NJ State website and can be brought in already completed. However, **DO NOT** sign the Application Form ahead of time. It must be signed, under oath, in the presence of the Registrar.

THERE IS A MINIMUM 72 HOUR WAITING TIME BEFORE A LICENSE CAN BE ISSUED. ONCE ISSUED, THE LICENSE MUST BE USED WITHIN 30 DAYS OF THE PICK-UP DATE AND IS ONLY VALID FOR USE WITHIN THE STATE OF NEW JERSEY.