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4/26/16

**Township of Nutley
Planning Board
Meeting Minutes
Wednesday, April 6, 2016**

A meeting of the Planning Board of the Township of Nutley was held on the third floor of the Township of Nutley Municipal Building, One Kennedy Drive, Commission Chambers. Adequate notification was published in the official newspapers of The Herald News and the Star Ledger on December 24, 2015 and the Nutley Sun on December 31, 2015.

ROLLCALL:

- Ms. Tangorra - Vice Chairperson - excused
- Mr. Greengrove - present
- Mr. Arcuti, Secretary - excused
- Mr. Barry - present
- Mr. Algieri - excused
- Mr. Contella - excused
- Mr. Del Tufo - present
- Commissioner Scarpelli - excused
- Ms. Kucinski - present
- Mr. McGovern - Chairperson - excused
- Mr. Kozyra - present

Mr. Kozyra addressed the Board and explained that there are only four members present, which does not constitute a quorum, and that all invoices, meeting minutes, communications and other business, will be addressed at the next meeting. Mr. Kozyra also stated that as Paul Ricci, David Berry and Pat Intindola were present to discuss the regulations and definitions for food establishments in the Township, they could be asked about the issues to be addressed at a later meeting.

Paul Ricci, Planner – explained there are many different types of food establishments within the Township. Food establishments have changed and evolved throughout the years and the current definitions and regulations for are somewhat overlapping and it may be appropriate to review and make improvements.

Pat Intindola, Administrator of the Code Enforcement Department – stated he has conducted research in other towns regarding food establishments and their definitions. He stated that other towns do not typically have separate definitions for a take-out restaurant, a fast food restaurant, a drive-in restaurant or an outdoor sidewalk café. They typically have two definitions, one for a drive-in and one without a drive-in.

The Board stated that as there will likely be future restaurant development in the Township that Mr. Ricci, Mr. Intindola and Mr. Berry should attend a future meeting and make a recommendation on how food establishments regulations and definitions can be better defined perhaps using such guidelines as the number of tables and seating, availability of a public rest room, hours of operations and available parking.

The meeting concluded at 8:01 p.m.

The next meeting is scheduled for Wednesday, April 20, 2016 at 7:00 p.m.