

January 21, 2016 approved

Location: 3rd Floor Commission Conference Room, Town Hall,
1 Kennedy Blvd, Nutley, New Jersey

Members Present: Dorothy Greengrove, Suzanne Beadle, John Demmer, Linda Buset

Members Absent: James Levendusky, Sal Corvino, Jeanne Van Steen,

1. Call to Order – Meeting called to order at 7:11 PM by John Demmer.
2. Announcement made regarding compliance with Open Public Meetings Act.
3. Approved minutes from November 19, 2015.
4. Communications and Bills (none)
5. Old Business

a. Bank of Nutley Historic Designation Discussion – On November 13, 2015 Richard W Leblanc of the law firm, Harwood Lloyd, LLC sent a letter to the Planning Board on behalf of Pascack Community Bank regarding the designation on November 4, 2015 of the Bank of Nutley building, located at 356 Franklin Ave, as a Township Historic Landmark. The Bank is requesting postponement of the resolution to discuss the matter further. As of this date, the NHPC has not been contacted by the Planning Board.

b. Architecture Review Committee – Sal Corvino was not present, so this will be discussed at a future meeting. Meanwhile, we need to search for existing forms that can be used.

c. Reproduction of Old Nutley Maps – Dorothy Greengrove advised that the maps were featured at Kingsland Manor as Holiday Gifts and 7 were sold. John Demmer may speak at their event on February 21, 2016. The Committee voted to approve giving 1 complete set to Commissioner Thomas Evans to be framed and placed in Town Hall. It was suggested that there be a plaque at Town Hall indicating how they can be purchased.

d. Website/Social Media – The revised NHPC Facebook page was activated by Suzanne Beadle on January 18, 2016 and Linda Buset, John Demmer, Jeanne Van Steen, Jim Levendusky and Suzanne Beadle were all made ADMIN, which allows them to add content or make changes. Dorothy Greengrove and Sal Corvino will also be given access as ADMIN. All will promote the page.

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- e. **Ruth Bedford Historic Designation Discussion** -Jim Kuchta has not yet advised if he has spoken with Ms. Bedford regarding her request for Historic Designation. John Demmer will follow up.
- f. **Education** - John Demmer will link the Lambert pattern book the link to our web page and our FB page. It is in the public domain and the Board can republish it. Further discussion is needed.
- g. **Marketing Magazine** – no discussion.
- h. **Future Designations** – The owners of 111 Vreeland Ave, Cynthia Bostonian and Michael Zacek have expressed interest in Historic Designation for their house built in 1900. Linda Buset and Suzanne Beadle will visit the home.
- i. Gary Marino has confirmed he is no longer on the Board. Suzanne Beadle has contacted the Mayor's office to have his name removed from the town web site. Sandra Carella from the Mayor's office will follow up.

6 New Business - none

7 Adjournment -

A motion to adjourn was introduced by Suzanne Beadle. Linda Buset seconded it. The meeting adjourned at 8:01 PM. The next meeting is February 18, 2016.

Respectfully submitted,
Suzanne Beadle
Secretary