

NUTLEY HISTORIC PRESERVATION COMMITTEE

Approved minutes June 15, 2017

Members Present: Suzanne Beadle, Jeanne Van Steen, John Demmer, John Simko, Dorothy Greengrove

Members Absent: Sal Corvino

1. Call to Order – Meeting called to order at 7:18 PM by John Simko
2. Announcement made regarding compliance with Open Public Meetings Act.
3. Approved minutes from May18, 2016

4. Communications and Bills (none)

5. Old Business

a. Ruth Bedford Historic Designation – John Simko is completing the documentation so the hearing can be scheduled. He will advise the Planning Board so they know a hearing will need to be scheduled.

b. 111 Vreeland Avenue historic home designation discussion – a letter is needed advising the owners of what Historic Designation means for them, the property and any future sales of the property. John Demmer will work on a letter to be used for that purpose. The homeowners will be invited to a future meeting to be appraised of the procedure for designation.

c. Future Designations: Eisenfelder home; Nutley brownstones – the Eisenfelder's also need the letter discussed in item b. Future designations are on hold for the time being.

d. Reproduction of old Nutley maps – another map was sold at the Speakeasy Party.

e. Website/social media – the remainder of the Committee bio's are still needed so they can be posted on the Facebook page. The Committee should post to the FB page as much as possible.

f. Education – John Simko will write an article, hopefully for the September issue of Nutley Neighbors.

g. Township website, Google docs shared files – the township website has been updated with the correct titles, class and expiration dates. All Committee members now have access to Google Docs and the files are all up-to-date.

6. New Business

- a. **Discussion of alternate Committee member replacement** – John Demmer was unanimously voted to be Vice-Chair. The Committee agreed that the replacement for Linda Buset should be someone for primarily administrative tasks and whose skills include social media and Google docs.
- b. **Ordinance developments** - – John Simko, Sal Corvino and John Demmer met with Alan Genitempo to make the changes. The question remained as to how code enforcement would know if a property had been designated historic and it was suggested a property should be re-deeded with the Historic Designation deed restriction. Also, depending upon the cost, as an incentive to homeowners, would the Township offer to pay. Suzanne Beadle will contact the Tax Assessor's office regarding the cost and procedure. Then John Simko will discuss this with the Commissioners.
- c. **Information packet for potential landmark owners** – John Demmer has written a short form letter and Suzanne Beadle has researched how other towns make their case for Historic Designation. The Committee will use this as a basis for creating our information packet.

Adjournment - A motion to adjourn was introduced by Suzanne Beadle and John Demmer seconded it. The meeting adjourned at 8:18 PM. The next meeting is July 20, 2017.

Respectfully submitted,
Suzanne Beadle
Secretary