

Approved
BAK 4/5/17

**Township of Nutley
Planning Board
Meeting Minutes
Wednesday, March 1, 2017**

A meeting of the Planning Board of the Township of Nutley was held on the third floor of the Township of Nutley Municipal Building, One Kennedy Drive, Commission Chambers. Adequate notification was published in the official newspapers of The Herald News, the Star Ledger and the Nutley Sun on December 1, 2016.

ROLLCALL:

Ms. Tangorra - Vice Chairperson - present
Mr. Greengrove - present
Mr. Arcuti, Secretary - excused
Mr. Barry - excused
Mr. Algieri - excused
Mr. Del Tufo - present
Mr. Contella - present
Mr. Malfitano - present
Ms. Kucinski - excused
Mr. Kozyra - present
Commissioner Evans - excused
Mayor Scarpelli - present
Mr. McGovern - Chairperson - excused

Meeting Minutes:

Meeting Minutes for February 15, 2017 were approved by the Board.

Invoices:

An invoice for Debra Fontana for attendance and preparation of the February 15, 2017 Meeting Minutes was approved by the Board.

The proceedings in this matter were voice recorded. The recital of facts in the Minutes is not intended to be all-inclusive, but is a summary and highlight of the complete record made before the Planning Board.

Workshop Session

Review Proposed Amended Historic Preservation Ordinance (Chapter 410) for Recommendation to the Commissioners

Approved by Board for Recommendation for Adoption by the Commissioners - Vote 6-0

The Board was provided with a copy of a proposed amended Historic Preservation Ordinance (Chapter 410) prepared by the Township attorneys to review for recommendation to the Commissioners.

During the workshop session, the Board reviewed the amended ordinance and discussed the following revisions to the procedures for the Historic Preservation Committee's recommendation of a building, structure, site, object or improvement as a historic landmark and the Planning Board's review.

1. The Committee will conduct a meeting with their members to discuss the proposed designation, and provide a minimum of ten days written notice to the owner(s) of the proposed historic landmark to allow them the opportunity to attend the meeting and be heard.
2. After the Committee's meeting has been conducted and a recommendation for a property to be designated as a historic landmark, a hearing must be scheduled before the Planning Board. The Committee will complete an application and provide any necessary paperwork that is required by the Township. The Committee is required to notify the owner(s) of the property, along with the owners of the surrounding properties within ten days of the hearing advising of the street address of the property, and the date, time and place of the hearing before the Planning Board.
3. A copy of the notice of the hearing before the Planning Board is to be published in the official newspapers for the Township so any member of the public can attend the hearing.

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4. At the hearing the Planning Board will listen to the presentation from the Committee, owner(s), and the public. The Planning Board will listen to testimony from witnesses and experts from both the Committee and the owner(s) of the property. Once the presentation is completed, the Board will vote on the recommendation.
5. If the property has been approved and designated as a historic landmark, a Certificate of Appropriateness must be issued by the Committee before any future construction work begins.

The following members of the Historic Preservation Committee addressed the Board with questions and comments:

John Simko, Chairman
Salvatore Corvino, Member
John Deemer, Member

After discussion, the Board recommended the following language revision to the proposed Ordinance:

Section 410-3. Definition; Exemptions.

The replacement, maintenance and repair of existing clapboards, shingles, or other siding with the same or materials similar in appearance and size.

The Board voted and approved the proposed ordinance with amendment for adoption by the Board of Commissioners by a vote of 6-0.

The meeting concluded at 7:50 p.m.

The next meeting is scheduled for Wednesday, March 15, 2017 at 7:00 p.m.

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