



TOWNSHIP OF NUTLEY

RENT LEVELING BOARD
NUTLEY, NEW JERSEY 07110



Nutley Rent Leveling Board

Meeting Minutes: December 8, 2016
Meeting Place: Conference Room Town Hall
Meeting Called to order: 4:00 PM

Proper notice of the meeting was given in compliance with the Open Public Meetings Act.

Roll Call

Present:	Lori Monaco	Joseph Hannon
	James Kuchta	Marilyn Del Plato
	Jason Kirk	Patricia Williams
	Dr. Gerard Parisi	Rosanna Tangorra

Absent:	Alan Budd	Anthony Palmeri
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1. Minutes of the November 10, 2016 were approved as distributed.
2. No Tenant/ Landlord issues came before the Board. However, Mr. Hannon reported that he answered an inquiry by a landlord on allowable rent increases. Also, Mr. Kuchta reported that he received a package from a tenant once again requesting the Board recommend an Ordinance to the Commissioners to limit rent increases for disabled and senior citizens with limited income, similar to that contained in Rutherford's Code (a copy of which was included in the package). The Board reaffirmed its opposition to such a recommendation.
3. Jason Kirk reported that a letter was sent to each landlord stating that, in accordance to the Township Code, rent rosters are due by December. He reported that none of the letters were returned as undeliverable and that he has already received 49 rosters. For those not in compliance, a certified letter will be sent mid-December.
4. Mr. Hannon reported that he is working with the Township Attorney on the two Ordinances – Capital Improvement Surcharge and Reporting requirements – upon which the Board previously agreed.
5. Mr. Kirk reported that Spatial Data was working on an application to allow landlords to electronically submit required rent information.

The meeting adjourned at 4:18 PM.