Board of Commissioners &
Board of Education
Shared Services Meeting

TOWNSHIP OF NUTLEY
BOARD OF COMMISSIONERS
PUBLIC MEETING

DECEMBER 5, 2011

PRESENT:
MAYOR COCCHIOLA
COMMISSIONER SCARPELLI
COMMISSIONER PETRACCO (Absent)
COMMISSIONER EVANS
COMMISSIONER TUCCI

Job No: NJ382105
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Board of Education

Mr. James A. Kuchta - Present
Mrs. Lisa Danchak-Martin - Present
Ms. Victoria Flynn - Present
Mr. Charles W. Kucinski - Present
Dr. Robert Reid - Present
Mr. Steven Rogers - Present
Ms. Deborah J. Russo - Present
Mr. Frederick Scalera - Present
Mr. Thomas Sposato - Present

Also Present:
Mr. Russell Lazovick, Superintendent of Schools
Ms. Karen A. Yeamans, Business Administrator/Board Secretary
Ms. Gina Villani, Director of Curriculum & Instruction
MADAM CLERK: Monday, December 5th, 2011.

Pursuant to the requirements of the Open Public Meeting Law, Chapter 231 PL 1975, notice of this meeting was published in the November 17th, 2011 issues of the Nutley Sun and the Star Ledger.

The Board of Education has also notified the Nutley Sun, the Nutley Journal, the North Jersey Herald News, and the Star Ledger of this meeting. A copy of this notice has been posted on the Nutley Town Hall bulletin board, and a copy is on file in the municipal clerk's office.

Commissioner Scarpelli?

COMMISSIONER SCARPELLI: Here.

MADAM CLERK: Commissioner Petracco is absent, excused.

MADAM CLERK: Commissioner Evans?

COMMISSIONER EVANS: Here.

MADAM CLERK: Commissioner Tucci?

COMMISSIONER EVANS: Here.

MADAM CLERK: Mayor Cocchiola?

MAYOR COCCHIOLA: Here.

Thank you. Ms. Jamins (ph.).
MAYOR COCCHIOLA: Okaye. This is a continuation or follow up to our November 1st meeting, where we set up -- can you hear it, Sharon, or no?

MAYOR COCCHIOLA: Are they all on?

At our last meeting we set up subcommittees. And I think today, although we don't have a formal agenda, the way we should proceed is to go through the subcommittees and report on what's happened to date, where we're going from there. Set up another meeting and any other general discussion we might want.

So I guess let's start at the technology committee. Commissioner Evans, I guess. And that was Mr. Scolera, Mr. Reede.

MR. REED: Thank you, Mayor. On November 29th Ed Scolera, Commissioner Petracco and I had the opportunity to meet. It was an impromptu meeting, so it was called on short notice. We didn't quite have everybody there, but we talked about a few things which I tried to just crystallize on a
piece of paper very quickly as to where there might be some opportunities to look for, (indiscernible) energy, as well as cost reductione And, actually, some greater valuee

The conversation centered around the fact that as a municipality we have two networks that we maintaine We both build the school and the municipality maintains internet access, and we -- the municipality we are leasing RT1 linese

The question became just at a very basic short term level can we actually consolidate and create a single networke That network could be fiber-based, it could be a combination of fiber wireless or it could be wireless The idea is that if we were able to do that we would be able to (1) eliminate one of the internet -- we would be able to eliminate the T1 leasing linese The in effect short term benefit of just those two decisions would save between both organizations about (gap in audio)e.

It would require capital authorization that would be in the neighborhood of between 325 and 350,000
dollars. And we would have to go through the exercise of making determination of one or the other, fiber wireless or a combination.

Similarly, one midterm considerations for that is also to look at the telephone system, how it's its networked and how that's used as to greater, again, single service, single system, to get more efficiencies out of maintaining one system versus two.

But, also, we started to go through some of the broader aspects. You have consideration of the fact that you can establish wireless umbrella for the township that has greater benefit for us. We think about reading water meters, PSE&G meters.

And I'm going to defer to Commissioner (gap in audio) Mr. Scolera to second because he's because he's more adept at this than I am.

But, basically, we talked about these things in terms of that scope. Add to it, you include library potential as well as home schooled children, and even the potential to create Wi-Fi hot spots.
MAYOR COCCHIOLA: Or we have hot spots as you have in your meme here.

MR. REED: Yes, we have those too.

Yes. You know, spell check doesn't work the way you want it to work.

(Laughter)

MR. REED: But we could have wife hotspots too.

MAYOR COCCHIOLA: I wondered what that was. I was very curious there.

MR. REED: So it could be a husband free zone, who knows. But we split Wi-Fi, so basically wireless hotspots, you know, in the park, so basically you could pick up wireless connection in the park eventually one day.

But that's -- I'm going to stop there. Fred, you want to add?

MR. SCOLERA: Sure. On a couple of different things. And I guess I'll go to the (indiscernible) to first explain. It would be -- just so the board knows, it's not replacing our equipment, it's changing so that we go to the same pool of phone lines and equipment the town's using. They've recently changed and saved around 50,000 dollars by
changing service provider. And if you change that to a larger block we could change and make that same savings without changing equipment, without expending a dollar joining into the township system. We'll keep the same phone numbers, the same phone lines, all of that will become a block of one system. I mean, we'll have to work out how we split the billing, but a block of one system.

The town saved $50,000 on that move alone. We have actually more phone lines and more sites, we probably can save more. So that's why it's listed in the midterm considerations, because we would have to find any cash to do that project.

MAYOR COCCHIOLA: How complicated would that be, you know, the leasing of equipment or purchase of equipment?

MRe SCOLERA: Actually, Commissioner, it's the lines. Like when we switched here in the town, except for a few special significant lines, you'd never even notice the phone line changed in the office up at the mayor's office. The phone number's still there, you push the same button. It was
a change in the background on the services supplied to use. So it's no longer directly to the Verizon, we changed off to -- I'll leave it out right now, but another company, who offers a better package. And we saved long term about 50,000 dollars per year changing that service, without any change in the way it worked.

MAYOR COCCHIOLA: But you have to RFP for that, or, you know, would you have to do some sort of competitive solicitation for that?

MR. SCOLERA: I'll go back and just say I believe the cost is zero dollars to make that change.

MR. REED: yeah, there wasn't really (gap in audio). But the questions you're asking are really good, Mayor, in that -- you know, we presented with sort of an overview, but I think it would be valuable to then have our technology teams, you know, work together to actually get down to some more detail to really understand what it would take to do this. But clearly on the surface the potential for some greater sharing is --
savings is real.

MAYOR COCCHIOLA: I guess my point was on the simpler things that aren't going to take -- if that's a simple thing that everybody agrees on and it's not a huge RFP process, and you're saving 50,000 dollars, it -- we should be prioritizing also in terms of what can we do easily or quickly and what it takes? You know what's some more long term goals? So that might be on a list of something that maybe could be done, and within the (indiscernible)e.

(Gap in audio)

MRe SCOLERA: No equipment change, no equipment change

(Gap in audio)

MALE SPEAKER: Just one question because we had a bit of this conversatione. And I'm by no means an expert in this area, but Commissioner Scarpelli, myself and Fred had this conversation this afternoon. And we -- I understand and I think you made it very clear about the redundancies in the system should one piece fail for whatever reasone. But I wasn't aware that there are no
capital expenditures. Because you talked about monitors --

MR. REED: This is only the phone system itself. I'm going to go through what we talked about.

MALE SPEAKER: Okay. So my comments are premature, you didn't get to that piece yet.

MR. REED: This is just the phones.

MALE SPEAKER: Okay.

MR. REED: The next plan, as you see, did require capital. I only started on the phones because it was a simple easy one to get past with no outlay.

The other one we talked about was that currently right now we pay lease lines to connect all of our school buildings; we pay lease lines to connect all of our municipal buildings. The township is already looking at rigging the town with fiber that we can become a part of, not to have to pay the lease lines we're paying now to connect our schools the same way.

But in that discussion that we had at the committee hearing a couple of years
ago, remember, I proposed also bringing in wireless network over the township. So -- but I talked about if we can do a combination of. We might not need fiber, for example -- Washington School and the Parks Department see each other clearly, the two buildings. So we can use a panel -- a wireless panel, instead of having to pay for fiber then. These (indiscernible) the center of town from Franklin School to the high school to here to the library to the public safety building can all be paneled. And this would be above-ground, below-ground fiber with a lot of costs to do the center. We can do that with the wireless panels.

On top of that adding a wireless internet umbrella over the township they would allow the Ritter meters to be read without somebody going out. Public Service and Gas and Electric originally brought to our attention if we did that, and this is being done by a lot of energy companies in midwest, and that public service in the midwest Energy companies are coming to the towns building the wireless so they could read their
meters. So we're actually paying for the system to be built in towns. I think the best we could do out here is they'll pay to use the service, because public service, it's more rural out there for us, and, you know, every town would want public service to build the system. But they offered that up when we were in negotiation.

But that (indiscernible) receive the township money with our buildings to (indiscernible) connecting our buildings. And then long terming and it will go over to Mr. Lasovich (ph.) because he's bringing a lot of technologies as well as Ms. Lani (ph.)e. But now if you have a kid out -- my envision is if a kids out of school two days a parent can come in and each office could have some iPadse. And they can actually pick up an iPad, because eventually all our work will be on computer as we're talking long term. And he'd be able to do his homework live and send it from home to the teacher over our secure network, without having to be, you know, no dis --

MALE SPEAKER: So, Fred, I got the basics on the phone system because that was
under my department, and it actually still is. So I talked to Jason on a regular basis, and Commissioner Evans. And I have the basics of that. So this 325 to 350,000 dollar capital expense, is this just for telephones or is this for the overriding system; the fiber, the monitors, the panels and all that stuff? Or is that separate? Because I don't want it to be misleading here, because it can get confusing.

MR. REED: Just cross over
commission. Because we're paying for T1s which are necessarily phone lines but --

MALE SPEAKER: Right, that I got.

Uh-huh

MR. REED: Those would go away, that recurring cost. And, Commissioner Evans, I think you know that, and I'm not sure what the number is. But Commissioner Evans --

COMMISSIONER EVANS: The simple answer is the 325 or 350 is for the actual wiring of the network; creating the network.

MALE SPEAKER: So that's for -- this is to create the fiber network.

COMMISSIONER EVANS: Right.
MR. REED: But we cut costs on the phones also.

COMMISSIONER EVANS: Right. So you basically run the wires, install through -- across the school system and the township that would 300/350,000 dollars.

MALE SPEAKER: Right. and then we net out the savings, and then we factor in the cost for the panels, so that the Parks Department can speak to Washington School and the other buildings in town.

COMMISSIONER EVANS: And then you have -- when you have is once you put those wires in what you get is you immediately eliminate the leasing costs.

MALE SPEAKER: Yes.

COMMISSIONER EVANS: Then we get that savings.

Immediately eliminate internet access (gap in audio) one access point, because that's all you need.

MALE SPEAKER: So that as we go along I'm sure this number will be refined and --

COMMISSIONER EVANS: Sure. And
that's the point, is that you immediately get 120,000 dollars, so we look at then equipment purchase (gap in audio) you probably wouldn't capitalize. You have operating dollars yearly, to start to go into that.

MALE SPEAKER: Okay.

COMMISSIONER EVANS: And that's the beginning.

MALE SPEAKER: For the beginning, the first phase.

COMMISSIONER EVANS: When you want to go into it you say okay, let's go into, you know, cameras, Wi-Fis, build it in a home, you go into water meters, all those things. I think it all has to be explored.

MALE SPEAKER: Right.

COMMISSIONER EVANS: Whether or not you actually could do -- you have to wire everything, or whether or not you could (gap in audio) --

MALE SPEAKER: Right.

COMMISSIONER EVANS: That has to be (gap in audio) all possibilities. So when we took this to the meeting it very simply was that if we were to take a look at this first
step how realistic is that -- what's the true
potential savings in that and then stage it to
see where we would go from --

MALE SPEAKER: Righte And then any
savings you would have from meter reading or
anything else.

COMMISSIONER EVANS: The only
thing -- two things we actually hear is you
save money on internet access, and you save
money on (gap in audio)

MALE SPEAKER: Righte

COMMISSIONER EVANS: With everything
else is it's really a variable.

MALE SPEAKER: Just to be clear on
the capital expenses, that's for a
combination, fiber wireless umbrella?

MR. REED: Originally we were just
talking about fiber But in our conversations
I brought in that we should look at besides
fiber the panels, the buildings could see each
other because it's cheaper than fiber and
there's no damage in stormse And then to
(indiscernible) which I talked about a couple
of years ago, was this wireless networke So
what happens once we have our own secure
wireless network we would have to wire the building or school, everything -- it's called a dongle, but every computer would just have a dongle because added to the network, our own secure network so that we don't have to wire buildings if where want computers or cabinets in the school or students taking things home because you can't mandate they have -- they have internet, but can't have it home, but they pick up -- and this is a vision, we haven't even gone back to start discussions before we go. But we could make it better I think for distance learning at home also that way.

MALE SPEAKER: So, Commissioner, the 325/350 is actually to use fiber to the entire town, school and municipal buildings. So one system all fiber If we were to opt and able to do a combination of wireless you can run less fiber and you can put a note in to do the wireless side which could either be the same costs, or reduced costs, I don't quite knowe.

But the other reason why we were looking at fiber is fiber has a twenty-five to thirty year useful lifetime. So -- and it's got
great speede. So we just pick up a lot of benefits at that stagee.

So we just thought as we were having the conversation at a high level was that there was enough potential to consider this as something --

MALE SPEAKER: Absolutelye. And I wouldn't want to short change wanting the fiber with that life expectancy for that built in redundancy. Because if one system fails then you always have the other defaulte.

MALE SPEAKER: You can do the wireless, can't be over town even if a piece of fiber went down we'd have a way around it.

MALE SPEAKER: Listen, it's the future, it's the way to go. It's very forward thinking and I think it's appropriatee.

MALE SPEAKER: That certainly ties in with what we're doing on the water meter side, switching everything over to radio frequency.

MALE SPEAKER: You're preparing for it right nowe. Righte.

MALE SPEAKER: It would be a tremendous cost savings for use.
(Gap in audio)

MAYOR COCCHIOLA: Is that it for your report?

MR. REED: That's good for me, I'm sorry, Mayore.

MAYOR COCCHIOLA: So I guess -- I mean, if we're going to talk about where we're headed with this you're going to explore what could be done in the short term, maybe even some grant opportunities. Because I thought a year or two ago we did apply for some sort of grant.

MALE SPEAKER: There was some available, and at the time we have a great -- just there was some, we'll have to -- have to revisit it.

MALE SPEAKER: So the question I have is this looks like it's a potential area. So do we sort of set it aside for this moment, say this is a potential item, then we come back and what are all the potential items and agree on a few to go forward with?

But, clearly, this is at a point where it would be something that needs to be investigated with Ian and Jason, you know, the
(gap in audio)\textsuperscript{e}.

MALE SPEAKER: I was going to recommend that our -- next time we have the technology meeting that we have Ian and Jason there, and charge them -- I haven't talked to superintendent yet, but charge them with some responsibilities, start talking and doing some research, and come back to the committee one.

MALE SPEAKER: Do like a cost benefit analysis.

MALE SPEAKER: That's correct\textsuperscript{e}.

That's our position for -- this is (gap in audio)\textsuperscript{e}.

MALE SPEAKER: And just one last question if I might\textsuperscript{e}. And this envisions one technology department\textsuperscript{e}. Yes, makes a lot of sense\textsuperscript{e}.

MAYOR COCCHIOLA: Who has an action item?

MALE SPEAKER: (Indiscernible)

MAYOR COCCHIOLA: You will schedule another meeting, okay, Kirk, we'll start to explore the possibilities, have them do some research\textsuperscript{e}.

Now, in terms of when you would
report back, this -- you need more than thirty
days on this one, you need time to really (gap
in audio)e

MALE SPEAKER: Especially with the
holiday this month.

MAYOR COCCHIOLA: Righte So (gap in
audio)e

MALE SPEAKER: And I would recommend
they give you (gap in audio) with the business
administrator then be at that meeting so that
they are --

MAYOR COCCHIOLA: That's a very good

idea e

MALE SPEAKER: So I guess I'm --
just to be clear, is there agreement between
the school board and the commissioners that
this is something we should move forward on.

(Gap in audio)

MALE SPEAKER: (Gap in audio)

MAYOR COCCHIOLA: Righte And when
we get -- you know, when we have more
information, whether it be sixty days or
whatever, I think that would be time to make a
(gap in audio) resolution or (gap in audio).

Let me just ask a questione Did
somebody tell me the past week that there was agreement that we're supposed to sign, that all the board members and the board of commissioners are supposed to sign? Is there something like that floating around?

No, okaye

MALE SPEAKER: I have nothing on elsee

MAYOR COCCHIOLA: Okaye All right, thank you. Very informative, that was very goode

Let's move on to the buildings and grounds committee. That's Commissioner Tucci, Commissioner Scarpelli, Mr. Krasinski (ph.) is not here, Mr. Scolerae.

Weren't you not supposed to be here today?

MALE SPEAKER: I wasn't supposed to be, actually canceled this month actually.

MAYOR COCCHIOLA: Okaye Buildings and grounds

MALE SPEAKER: But we didn't reschedule

MAYOR COCCHIOLA: Hey, there's not much to report there, I thinke
COMMISSIONER TUCCI: Want me to start?

MALE SPEAKER: Yeah, sure.

COMMISSIONER TUCCI: Okay. We met and we went through the various items. We started with utilities and this kind of dovetails in with the solar initiative. And what we've learned is that -- and we're still waiting for information from the gentleman from the New Jersey School Board's Association to get back to us with a sample contract, so we can see what the PPA looks like, and what the benefits are.

But if I recall correctly and if my notes are correct, because I don't have the best penmanship, we're looking at a savings of between twenty-five and thirty thousand dollars per year should we pursue the PPA. That obviously needs more investigation because we haven't seen all of the information that we're supposed to have right now.

But in the interim what we should be doing, and I did check this with our people at the sustainable energy meeting, which are also
the same folks that we meet with in the insurance fund, the school board can, in fact, join the SEM. All righte. There's a 300 dollar membership fee. All right, which usually gets refunded backe. But our first -- and the way it works is it's a reverse auctione. And on the township side we saved eleven percent, which was roughly between eighty-five and ninety thousand dollars just on that initiativee.

So if we can get a hold, and we do the same -- we do it for electric and we also do it for gase. All righte. And if it's in our best interest, all right, we move ahead and we sign one. And you're a member of the SEM and you're locked into the SEM. But you're not locked into any one auction, you do that on a year to year basise. All righte. And, obviously, there's experts there, and what they do is they advise us whether or not to stay with public service, or either gas or electricity or to go to some other providere.

So I would think that your utility bills are just as sizeable, if not more sizeable than ours aree. So we should take a
look at that. And I think that's something that we need to consider. And I think the board needs to consider joining the SEM because we're doing absolutely nothing. You can save eleven percent right off the bat. And depending on what the next auction brings, it could be even more than that. Just for electricity and gas, we'll see what happens with that in the future.

In addition to that, there's also the NJ Direct Energy Program that the township took advantage of. Which, in fact, picked the low hanging fruit, all right, and we changed lighting and we're finishing it up right now in the Public Works Department. We did town hall, we did the Parks Department, we're doing the public safety building. And with that, we estimate that we're going to save anywhere from 150 to 200,000 dollars a year. So we're doing very little. We can save between two and 300,000 dollars a year on energy costs, while we see what shakes out with this solar program. Because, quite frankly, while it's very intriguing it's something that was -- I was, personally, interested in early on, and I
know Trustee Kasinski (ph.) is also -- you
know, very hot on this, and rightfully so.
I'm not so sure that this is the best deal,
all right, that we can get right now. All
right. And depending on what happens with the
federal government and how that filters down
through the state we may be able to do even
better at a later date. But to do nothing is
not an alternative. All right.

So to see -- to investigate whether
or not we can participate and you can
participate with the New Jersey direct energy
program, there is a match that was required.
For municipalities the match was made by the
state so it didn't cost us anything, and it
was up to $50,000 dollars. So we need to
investigate whether or not we can do the same
thing with the board.

All right. Now, if there is a legal
way that we can do it, it may be through some
shared service agreement, and then all the
better it won't cost the board anything, and
we can realize some substantial savings.

So that was utilities. I'll
handle -- go ahead, Commissioner.
MALE SPEAKER: Part of the utilities that -- talk about low hanging fruit, was -- I haven't been in all the elementary schools in a while, but I thought it would be to our advantage to have us get our engineering department through there and see if there's any leaks in some of the plumbing since you guys don't pay for water, but we're paying for it on the other end. There's some unaccounted water that there probably is because the plumbing is old in schools. So we can see if we can get in there and see if we could fix those leaks, it will save us some money on (gap in audio).

MALE SPEAKER: Mayor, if I can address a couple of question.

A couple of things on Commissioner Tucci's part, and it was really great.

The one issue we talk about, the SEM, except for the membership theories, it's not -- that cost was $85,000. But that's just the savings without us spending another dollar with the board. We're signing onto the SEM, signing on for the rate, it's automatic eleven percent. It would not affect, even if we did
go for the solar, it would never affect what
we were doing theree. Because we're just
saving less on our electric costs. So I
thought that was a really good piece that came
out todaye.

The number two issue, and we had
this meeting today, is that there's also a map
for the project that he talked about for the
audite. There was some grant money becoming
available again, that's going to be coming out
through the municipalities. So I'm working
with the commissioner, hopefully we could get
some of the grant funds to do the audite. And
it's really saving about another 100,000 town
wide, and changing lights and fixtures, and
switches and things that, you know, of a loss.
So he's saving a second part there, so it's
worked out really welle.

And then you come back to
Commissioner Scarpelli, not part of this
meeting today, so they have different
equipment because you might thinking about
just water leaks, but they have water leak
detection equipment. And, although, it
doesn't save the board direct dollars, it
saves the township direct dollarse. And we should be looking at the same time, there would be no cost to use. And we might be saving the council money by water that's leaking our -- (gap in audio). It was a great meeting today, I just want to -- (gap in audio)

MALE SPEAKER: One question on the SEMe Plan to be auctioned (gap in audio).

COMMISSIONER TUCCI: For one year, yese

MALE SPEAKER: (Gap in audio)

COMMISSIONER TUCCI: All righte

Well, so far our experience has been very goode And if -- and, obviously, we monitor this on our own, and they monitor it for use So we see what -- where it trendse All righte So we make a reasonable projection based upon the best information available All righte

My understanding is, and I never really confirmed this, was that going back several boards, there was some type of arrangement to purchase natural gas or gasolinee And we locked in at that point. And exactly what you're speaking of happened,
the price dropped below what our lock in price was. The beauty of this is it's only a one-year, all right.

And as a matter of fact, with the SEM we also had a reverse offer for gas, all right. And the gas prices that we received back weren't as good as public service, so we stayed with public service. And there's absolutely no risk, everything is transmitted through public service infrastructure. They do all the maintenance and it's pretty much a no-brainer.

And as to date, there are no school boards that have signed onto the SEM, which is pretty mind-blowing. But, and I think it's a great opportunity, at least something to look at and consider because you could save some money right away.

MALE SPEAKER: Well, Commissioner, for my clarification, if you lock into the SEM --

COMMISSIONER TUCCI: Sustainable energy meeting, yes.

MALE SPEAKER: If you look at your actual costs for the prior year you lock into
a new rate, you're actually locking in a savingse

COMMISSIONER TUCCI: Yes.

MALE SPEAKER: Because you wouldn't do it if it was going to cost you (gap in audio).

COMMISSIONER TUCCI: Exactly.

MALE SPEAKER: So all you're really taking a risk on is the factors that you could actually achieve greater savings if, right, the -- if rates were to be more volatile than you expecte

COMMISSIONER TUCCI: Excellent point, it's the degree of savingse

MALE SPEAKER: So it's very similar to what many companies do in terms of hedge contract, to stabilize their costs and actually lock in lower costs every yeare So it makes a lot of sense to mee

MALE SPEAKER: One last thing on the SEM, which is really good, is it's locked in for one yeare But the SEM handles going out and doing the auctione

COMMISSIONER TUCCI: Yese

MALE SPEAKER: So that the following
year the rates are better, or not better, but you can still make a decision. But, of course, the people auctioning are going to go -- come in more better rate because they want to get the business.

COMMISSIONER TUCCI: It's only year to year, it's not where you're locking in for multiple years.

MALE SPEAKER: So you preserve your right to manage it.

COMMISSIONER TUCCI: All right. If we can move into another area.

MAYOR COCCHIOLA: You say that -- you talked about an audit, Mr. Scolera. If the Board of Education does move forward with that audit, we're in the process of getting the sustainable Jersey credits for anything that we do. And that audit I think could get us more credits to rebuilding our next level of certification. So if you do that we need to be on top of that. And we can file everything as a municipality, get some more credits toward the next level of certification, really importante.

COMMISSIONER TUCCI: Along the lines
of maintenance, we took a look at grounds --
outside grounds, and we all agree that that's
something that we need to take a closer look
at, we need to assess what resources the board
is dedicating through the buildings and
grounds right nowe. And we, obviously, we know
what our numbers are, but we need to sit down
and take a good look at where we're going and
what's actually required, all right, to
maintain our buildings and grounds in the
township at a level that we're accustomed to.

It was interesting to learn today
also that when you have a project and, Tom,
correct me if I'm wrong, you're -- I guess
your project manager retains the contractors
to come in and actually make the improvementse.
On a township side we go out pretty much on a
yearly basis, for an electrical contract and a
plumbing contract, righte. And when we were
still in the oil business, we heated with oil,
which we don't do now, it's only a backup. We
also went out for thate. That's something that
we should look at, you know, together because
if we go out together -- and we're not talking
about major projects where there's a specialty
involved that you want to go out and shop. But these are for your everyday routine type of things. And I don't know that you folks have a licensed electrician and a licensed plumber on staff. If you do, then that's great. But if you don't, I mean because none of us really have the staffing that we --

MALE SPEAKER: (Gap in audio).

COMMISSIONER TUCCI: Right. When we lock into an actual rate, so we know with great certainty exactly what we're going to pay, both are ease.

MALE SPEAKER: (Gap in audio)

COMMISSIONER TUCCI: You're allowed to dig? How do you retain those contractors?

MALE SPEAKER: (Gap in audio)

COMMISSIONER TUCCI: That's something we should look at, because I know often times we get a state contract, which is similar to what you're describing now. But sometimes a state contract price is higher than what we can actually get locally.

(Gap in audio)

MALE SPEAKER: In regard to grounds, I'm glad to hear Commissioner (gap in audio).
I'd like to share with the board an issue regarding buildings and grounds. As an example, I (gap in audio). Commissioner Tucci was good enough to (gap in audio). There were some of the parent's concern about back parking lot, and the board is familiar with that.

But one would think that all it needed was a paving over, you know from the laymen's view, and it would solve our problem. But we find out through some of the assessment that the commissioner had made that we're talking about a major, major project regarding landfill, regarding drainage, regarding piping, et cetera. My concern for this board is that I understand there has been some talk of doing some paving in some of our properties. My concern is this: If we just continuously patch over where we need surgical work we're going to be spending more money down the road. So my question is this, can we -- first to my colleagues on the school board, can we prioritize our needs when it comes to buildings and grounds, bring it to whatever department it is?
COMMISSIONER TUCCI: Well, actually, it would be both of our departmentse. But before you even came to the Parks Department you probably want to go to Public Works and touch base with engineeringe.

MALE SPEAKER: Here's a board we can go down that road and the bring it to public works based on the priorities we need in busses (gap in audio) that the township could provide for us, that we don't end up five years from nowe.

MALE SPEAKER: If I could, Commissioner Scarpelli was -- and he's making it now, is offering up his engineering servicee.

COMMISSIONER SCARPELLI: Our engineering service, you know we can have our engineer come into the schools and examine anythinge. He's here one day a weeke. And when he's not here the engineering coordinator can come out and look at any project and be able to evaluate most of it. So this is the first I heard, was today, about this drainage issue in the backe. And they were talking about if there's any way we can, you know, free the
lines up with our jet truck, something I
didn't hear about until today. So it's
something we could definitely look at.

MALE SPEAKER: What I'll do then is
there is footage video of the drainage
problem. In fact, I'll go through our school
board president and the superintendent perhaps
they could provide your department (gap in
audio)e.

MALE SPEAKER: Production with to
prioritize you got (gap in audio)e.

MALE SPEAKER: In going on the offer
of the engineering I -- Commissioner Tucci
offered up -- during our meeting he offered up
his services of the construction person that
he has. On any construction issues that you
have that we would come in there free -- it's
free. You know, and utilize our expertise
that we have on staffe.

MALE SPEAKER: There's a shared
service, it would save time. So Mr. -- I'll
provide you then with the information. And
then you're the board the president you can do
what you want. But, okay.

MALE SPEAKER: Besides going forward
we should also look at the success stories that we have in maintenance right now. You know with the Parks Department since 1962, we've had an agreement where the board owns a portion of it, the township owns the other portion, we share pretty much the maintenance responsibilities. We give pretty much the entire costs of any capital improvements that are made there, but it works. Righte It works. And it's something that we need to look at for other areas in town because the board actually programs that field, I mean for your soccer and for your track and field and other things that you want to hold there. And we have never had the slightest issue on who was going to use the field. All right, and what needed to be done. Whether it was resurfacing of the track or, you know, us putting in -- replacing some of the swings and the toddler playground equipment that's there. But, I mean, that's a success story that we really need to look at. And it's a long term agreement.

And may even be something that we should look at for the ovale. And I know we've
been talking about this for years and years, and, again, the only logic behind it would be that we, as a Board of Commissioners, can go out and seek grant funds and open space money and green acres money, all righte. That, unfortunately the board can'te But we would never look to program ite And we realize that is a major asset of yourse But the programming and the maintenance and everything of the oval would still lie with the board and you would still control it. So that's also something that we should think about so we can --

MALE SPEAKERe (Gap in audio)

COMMISSIONER TUCCI: Yeah, I mean, it happens nowe I mean with (Indiscernible) Park when we turfed the soccer field, the first game that was ever played there was a high school soccer gamee

MALE SPEAKERe Another success

storye (Gap in audio) Incredible response from your department -- from all of the departments (gap in audio) working with out schools, really get rid of (gap in audio) things that are unique to theme
MALE SPEAKER: Those are things that we don't recognize but they've done it on an every day basis. I mean, you know when Phil Nocolai (ph.) needs something he calls you know the superintendent of public works. Whether it you know needs a patch of a pothole in the parking lot, restriping of a parking lot, those are things that are just done on an every day basis that should recognize that we do. You know when people say oh we need your services, we're doing that every day. It's just not --

MALE SPEAKER: But, Commissioner, your point is you don't need a shared services agreement for people (gap in audio).

MALE SPEAKER: Right, correcte Right, it's been -- doing it for a long time. And, actually, I owe Mr. Carney a call because he has some trees that have broken branches in them that need to be (gap in audio) we do that on an ongoing basis. But we need to also take a look at that so we can prioritize that a bit better. Because, obviously, our children are very precious to us as well as everyone else in town, but, you know, we need to make sure
that everything remains safe here. And even as -- we even spoke briefly today about snow plowing and shoveling in front of buildings, and things of that nature that, obviously, need further investigation, but these are things that, you know, by continuing to work together, all right, and by formalizing and letting other people know what we've been doing in here in Nutley for years, which is second nature to us, all right, we can save even more moving forward.

So, I mean, shared services is a new concept pretty much throughout the State of New Jersey, but here in Nutley we've been doing it forever.

(Gap in audio)

MALE SPEAKER: Subject to subject each one should have its own agreement adopted by us as at the board, and adopted by the commissioners here.

(Gap in audio)

MALE SPEAKER: Also going forward for state aid it's probably -- it's preferable to our advantage to have those at some sort of formal fashion, so that we can prove that we
do it.

MALE SPEAKER: You want to talk about the bus situation, possibly, that is right here.

MALE SPEAKER: Transportation, Frede.

MALE SPEAKER: Transportation, righte.

MALE SPEAKER: The only other shared service that were ongoing on working on now, is the safe routes to school in conjunction with -- that's all the departments kind of working with the school board. And we can hopefully get some grant to improve some of the sidewalks and some of the routes to school. And an intersection. So that's an ongoing effort that's hopefully will be submitted by the end of the month.

(Mass in audio)

MALE SPEAKER: Might as well move right ine.

MAYOR COCCHIOLA: The two Ts, Commissioner Scarpelli, Mr. Scizaro (ph.), and Ms. Russo.

MALE SPEAKER: Actually, in the error of transportation, again, we've been
sharing services for yearse. Whether it's purchase of gas and distribution of gas -- and Commissioner Scarpelli can speak to that better than I because that comes under auspices of his department. But even as far as the insurance is concerned (gap in audio) go to the same shared services. I believe it was the on the initiative of our attorneys and our (indiscernible) attorney Jim Pyro (ph.), you know, to have the school board involved (gap in the audio) or of the spell, so we get that extra coverage and add greater flexibility in determining what claims get paid, and which claims do not get paid. At least we have some input. Because anyone who's dealt with the insurance company knows that they're notorious for saying no before they even look at what the validity of the claim is.

All right. Here we have a forum where people listen and people take into consideration what goes on in schools and what goes on in municipalitise. So in those two areas we're pretty much already sharing.

Before Joe talks about the gas, what
we need to do, though, is — and when we spoke about this briefly today and Ms. Pisano (ph.) and Taruso (ph.) will be getting us information, we're waiting for information to come back to us from the State Department of Education, on certifying our drivers. Because there are different requirements for transporting school children, and as opposed to how we transport children in our recreation program. All right.

We have resources of buses that we use. And in the event that you -- for whatever reason one of your buses were to brake down and you needed one or several on an emergency basis, we can make them available. All right. But we can't share the drivers. We share some of your drivers during the summer when there is no demand on your part, but our drivers can't drive any of your vehicles in the event that something happens and you would need some additional personnel. So that's something --

(Gap in audio)

MALE SPEAKER: You want to talk about gas and -- well, the gas out -- is
another service that we've been sharing for a while. In previous other date -- Fred may know the date, we're (gap in audio) school board was actually going to a gas station to buy gas by the joint (gap in audio), 98e So we've been doing that. And that's a -- I guess you build on your usage. So it's obviously a savings because you're buying it at wholesale, and storage and stuff that we take care of (gap in audio).

What about the insurance?

Insurance, we touched on maintenance. Tom, did you want to speak to the maintenance?

(Gap in audio)

MALE SPEAKER: I think on first blush, you say well, there is a place where you can save money, right, because we already have mechanics on staff. But then when you look into certification and making sure that the busses are available 24/7 because of crew needs and -- I'll defer to Mr. Spizano's (ph.) expertise on this, that school board -- that's a pretty good deal.

(Gap in audio)

MAYOR COCCHIOLA: Are the busses
interchangeable? In other words, can --
school bus broke down and you had a bus (gap
in audio)e. That bus service they're different
kind of --

(Gap in audio)

MALE SPEAKER: Righte

(Gap in audio)

FEMALE SPEAKER: I asked the school
board association because (gap in audio) talk
about it at our meeting (gap in audio) agent
gave me all (gap in audio)e. I was going to
give that to you. (Gap in audio)e. I don't
know, who has the bus --

MALE SPEAKER: Commissioner Tucci, I
knowe

FEMALE SPEAKER: And see in their --
there's like six regulations (gap in audio)
the school board association got (gap in
audio)e.

MAYOR COCCHIOLA: Are they inspected
by the state, your busses, is there an
inspection process?

(Gap in audio)

MALE SPEAKER: There may be
requirements they have to be yellowe I mean,
MALE SPEAKER: The company I believe does the certification.

(Gap in audio)

MALE SPEAKER: And the only difference on the drivers are, our drivers are not fingerprinted in school (gap in audio) I have bus driver's license -- the only difference on the drivers is (gap in audio).

I do I used to drive a stick (ph.) bus. Awesome

But the school bus drivers are fingerprinted and the municipal drivers are not fingerprinted

MALE SPEAKER: Not tru

MALE SPEAKER: Oh, then --

MALE SPEAKER: Not true Anyone who comes in contact with any children in our programs are all fingerprinted.

MALE SPEAKER: You must be doing what's not mandated from municipal --

MALE SPEAKER: It's not mandated it's something that we did in conjunction with Megan's Law, and we've been doing that, so we just spread it out for our --
MALE SPEAKER: Actually, the fingerprinting was the only difference -- it's not mandated for the municipal, he's doing it -- (gap in audio).

MALE SPEAKER: But the other requirements, and the other clerks at the Department of Education require... 

MAYOR COCCHIOLA: We'll have to take a look at them.

(Gap in audio)

MALE SPEAKER: Some do, yes.

MALE SPEAKER: Yeah, they have a --

FEMALE SPEAKER: (Indiscernible).

MALE SPEAKER: The school --

(Gap in audio)

MALE SPEAKER: Well, that's what we need to take a look at to see what that S endorsement entailse. Is it air brakes, is it something else?

MALE SPEAKER: Air brakes are included in the regular part of the testes. The S is you have -- to get the S you have to file your driver's license with your fingerprints.

(Gap in audio)

MALE SPEAKER: Well, if it's
something as simple as that you know --

MALE SPEAKER: It's for the drivers.

MALE SPEAKER: Now that we're aware of what it is, obviously we can express mail down there. And in the event that we do need to, you know, interchangeable vehicle drivers, we can do that.

MAYOR COCCHIOLA: Why don't you take a look at it (gap in audio) you have the information, right?

MALE SPEAKER: I'll --

MALE SPEAKER: The busses they definitely have differences.

MALE SPEAKER: And then the other issue we spoke actually in both committees, was parking of the busses. And possibility of utilizing existing space, not only that the Board of Education has and then looking at the functions of that space is using now, being required by the township or another place with the Board of Ed, that would open up existing areas. So that's something that could I think could be investigated. You have to look at some geography of the area and feasible to open that up and any other -- our space is
limited too on where we can store your equipment. But I think it's something we should look into because -- I think not all our properties are being utilized to the maximum.

(Gap in audio)

MALE SPEAKER: That's it for transportation.

MAYOR COCCHIOLA: Treasury function that was Commissioner Evans. (Gap in audio), and Ms. Martine. This was prepared by -- this was prepared by you, Mr. McDermot (ph.), or Commissioner Evans.

MALE SPEAKER: I would defer to my colleague.

MALE SPEAKER: I prepared it, and Commissioner Evans and I (indiscernible) (gap in audio).

MALE SPEAKER: I made sure it had a typo in it.

MAYOR COCCHIOLA: Like why fox -- I didn't find the typo yet, I'll get theree. I did find a typo, yahea

(Gap in audio)

MALE SPEAKER: Basically broke down
the treasury functions into four areas. (Gap in audio)

MALE SPEAKER: As far as the goods purchased, the question is how can the (gap in audio) function areas (gap in audio) the professional services (gap in audio) I think it's in some of these specialized areas, such as general counsel and auditor, I'm referring to requirements for school board versus (gap in audio) probably not feasible. One area of grant writer, we did not have a grant writer -- the school board (gap in audio) something where (gap in audio). Not only to save some money in grant writer, but also (gap in audio) --

MALE SPEAKER: Grant writer covers (gap in audio) --

MALE SPEAKER: And they're very good (Gap In audio)

MALE SPEAKER: Yes. Of course we did have a grant writer request in there. Also absence of a grant writer, we're probably missing out (gap in audio) --

MALE SPEAKER: One of the
significant expectations we have of our grant writer is to be out there searching. (Gap in audio) e. How's it going to get up to us (gap in audio) --

MALE SPEAKER: Problem is we share the same one just that we're doing -- go back to the energy side, we're looking (gap in audio) grants are coming out to do the changes to the buildings, the lights, the (indiscernible) the commissioner's been doing e. So if one grant writer searching for both and tying us together also workse. (Gap in audio)

MALE SPEAKER: Construction I think we talked about construction earlier (gap in audio) legalities of resources (gap in audio).

MAYOR COCCHIOLA: Probably we should definitely talk about that e.

MALE SPEAKER: (Gap in audio) other contracted services (gap in audio) e. Services probably (gap in audio). Cafeterias, garbage collection e. Mayor, you mentioned at the last meeting (indiscernible) costs are on (gap in audio) e.

MAYOR COCCHIOLA: Our contract is up in 2013. (Gap in audio) e.
MALE SPEAKER: Right. But for information services we put down (gap in audio).

MALE SPEAKER: What we should look out there, Mr. President, is increasing the recycling at the schools. Maybe, you know, you have less garbage pick up. Well, we have dumpsters going to each elementary schools, in the past picking up all the debris, but that's going to happen.

MAYOR COCCHIOLA: You picking up the elementary schools, the Recycling.

MALE SPEAKER: Picking up the elementary schools. But we think it would make it more efficient, and greater participation by having dumpsters at each of the elementary schools. They've been actually purchased. (Gap in audio) to get them out there.

We did -- last year we got them to put them at the middle school and the high school dumpsters. We were able to pick those up. And previous to that we didn't have the ability to pick up the dumpster because (gap in audio) the garbage type truck, now we do.
So we can pick them up. And subject to curbside, we can go and just pick them up. (Gap in audio) With everybody on board, and I met with the superintendent. So it's something that if we can increase the recycling efforts in the schools there's a possibility to save on some of the garbage pickup.

MALE SPEAKER: Banking services
(Gap in audio) the network which we've talked about.

MALE SPEAKER: We use (indiscernible).

MALE SPEAKER: (Indiscernible) (Gap in audio)

MALE SPEAKER: Do you think people still say Congress on it, so, yeah.

MALE SPEAKER: Is there any advantage in going to banks as one entity, lots of money?

MALE SPEAKER: We talked about the fact is that there is an opportunity if you look at some of the areas we could issue to getting no fees at (indiscernible), see if we could eliminate fees at places as well as for
the holding accounts, make sure the better interest rate.

MALE SPEAKER: Finally the network we've talked about and that's (gap in audio). General services where we do things by (gap in audio) purchasing, accounts payable, payroll, personnel, accounting, reporting (gap in audio) document listing all the various functions from our perspective they are, and how many EFT (gap in audio). The question is are there similar functions across the township, how many (gap in audio) have the savings (Gap in audio) efficiency very efficient now, no matter how you slice and dice it you're going to have the same number (gap in audio) that's something we should look ate.

MALE SPEAKER: Excuse me, Jim, gentlemen, what are EFTs?

(Speaking in unison)

MALE SPEAKER: Oh, FTE's, okaye

MALE SPEAKER: Full time employees okaye

MALE SPEAKER: Full time employee, okaye

MALE SPEAKER: So what we have to
look at is that our sort of cross county and consolidation measures we haven't filled the position of purchasing agent. (Gap in audio) validate that authority with our treasurer as a way to save money, who's certified to do that. But if you were to look at this, you know, (1) how would you look -- how we might look at a consolidated purchasing department and accounts payable department if there's any potential (gap in audio)?

There's another thing that I think is even broader here. It's a larger one which we've talked about for a few years, was that a lot of these purchases, and the processing of purchases, do not have to be done to municipal government employees doesn't have to be done at the municipal level, it could actually be done at a county level, or it could be privatized to a central purposes for the entire county. And then it could be a significant savings. It's a good place to have a good -- conversation. (Gap in audio)

MAYOR COCCHIOLA: Thank you.

MR. ROGERS: As you know when we talk about shared services (gap in audio) greater efficiency.

When it comes to public safety and security it's a little bit of a tougher nut to crack. What the Commissioner Petracco indicated to me (gap in audio) get some feedback from them what they (gap in audio) share services.

However, kind of following up on what Commissioner Scarpelli said earlier about some of the good things we're doing.

The school district and the police department, in particular, has a partnering program with regard to, for example, training of the police department tactical (gap in audio). And what we do is provide the tactical team and the active shooter (gap in audio) they actually go into the school (gap in audio) and they -- and advise them with the necessary tools in the event that they're needed (Gap in audio) situation that purchase So we provide them with our buildings for that.
Secondly, very important and which has been very effective in partnering, is the district and the police department memorandum of agreement in regard to the sharing of information. Now presently under the (gap in audio) agreement which is signed off by the prosecutor's office, the police department will notify the district as to certain requests that students are involved in. In particularly, it would deal with arrests and alcohol. The theory behind that is to let the school district know that (gap in audio) problem surfacing in the school that they're aware of. Information, by the way, is information that the school district would not normally get in the past, because these -- we're talking about arrests, not only during school days, but off (gap in audio) holiday and vacation during the summertime. If the police department does make an arrest by the school district (gap in audio).e.

One thing we talked about that might be something that we want to expand upon regarding the sharing of it. Very critical subject in this day and age, very sensitive
subject in this day and age, all of us have
dealt with this; harassment, intimidation and
bullying.

And the commissioner and I talked
about getting the memorandum (gap in audio)
advancement intimidation (gap in audio) is
involved in an incident regarding bullying,
for example, off of school hours, off the
campus, perhaps on a weekend, would be
beneficial to notify the school district of
it.

And why the school district? Well,
the school district has the counselors and the
mechanisms in place to address these problems
very, very effectively. It helps the town and
it helps the police department in perhaps
preventing further incidents. And as we know,
any incident involving a police action, we're
talking about cost in manpower, cost in
overtime, we're talking about a lot of costs
associated with investigating these incidents.
So the partnership with regard to the alcohol
abuse, and the narcotics issue (gap in audio)
taxpayers a lot of money because of the
exchange of information. That's one road that
we're thinking of going down to expand that memorandum

And, also, there has been from time to time the discussion of (gap in audio) officer. Now, it's a great idea. However, I don't think -- I don't think the school district or the township has the financial (gap in audio) in the dollars and sense, unless down the road we get a grant. Presently we have a security officer, who does a good job in maintaining both. A full resource officer would have totally different functions that than (gap in audio) it boils down to dollars and sense.

MAYOR COCCHIOLA: What would that person do that -- the resource, what is it?

MALE SPEAKER: Well, a school resource officer certainly would be involved in the investigations functioning with the school district. Right now our security officer can't do that. The resource officer, also one indirect benefit, if you will, can be a conduit for intelligence and information, that would be provided directly to a police officer who would take the necessary legal
MALE SPEAKER: Excuse me, sir, this would be a sworn member of the police department? Would be assigned to the school?

MALE SPEAKER: It would be a sworn police officer employed, if it was a shared service, by the township and the district, but under the authority of the police chief.

Okay. And his/her role would be quite more extensive than that of our security officer.

The other thing or the other component of that, our security officer, which has been cross-savings and the school resource officer, would probably not be involved in this component, registering and residents -- residency of residents. I could tell you years ago. And when I say we, officer in partnership with the police department, did work together at this some time ago before our reduction town close to 100 applying to the Nutley School District. Many of them already in the district or not admit them.
into (gap in audio)e.

I wonder today if that trend is still going on (gap in audio) limited resources that we have regarding security of the school, is a tough nut to crack. So when it comes to saving dollars and cents it may be beneficial to explore such a possibility.

Those are the things we have discussed (gap in audio) have to get to X works, we have to get to the fire chief (gap in audio)e.

MALE SPEAKER: Just two questions and points. If I remember right, once the student's in the school district it's a lot tougher to get them out then trying to keep them coming in, correct?

MALE SPEAKER: You're right.

Except, Commissioner, I believe, I could be wrong in this, but if they came in under false (gap in audio) it's a lot easier. But you're absolutely right, once they're in it's a tough way to get them (gap in audio)e.

MALE SPEAKER: The other question, and this goes back to our meeting with Mr. Scolera, of security and the wireless network
and Congress. Can you touch a little bit on --

MALE SPEAKER: Well, as we (indiscernible) the wireless network, not even just on the schools, around the schools, wherever we want to put cameras will receive -- the problem is not the capital dollars to put the camera in it's (indiscernible) afterwards if they're not on our buildings. So if you want to put in the parts and other areas around, to gather further information, to be able to do that wireless and receive that.

MALE SPEAKER: My discussion with Commissioner Petracco about this, great idea. The question is who's watching? And we -- in other words, who's monitoring the cameras? And we have to remember we've got a police department that's in critical need of manpowere. And we have a school district that's in critical need of dollars and centse. So the question is it's great to put the cameras up and to put all these instruments and components in working order, but who's going to watch them?
MALE SPEAKER: What happens is they have electronic DVRs. You never have to look at them or touch them. If you have an incident you call electronically in from the dispatcher any time, so any camera, any place it is, you don't have to watch it. And they also have them where they only pick up on motion. There's new technology out, in fact, I was down at the (indiscernible) show, when if they're in an area they're not supposed to be in the parks closed at night, it says please clear the area or this camera's going to take your picture. And it flashes and then sends an alert. We just captured somebody where they shouldn't be. There's a lot of ways to do that --

MALE SPEAKER: That's something we could look at, but I think that's something for the public safety director and (gap in audio) --

MALE SPEAKER: We're not making a decision, but there are new technologies that will work to solve some of that without manpowere.

MALE SPEAKER: Just to add, we -- I
do recall that the school system did purchase cameras. Are those cameras installed?

MALE SPEAKER: Are they yet installed? Not all of them are.

MALE SPEAKER: So part is. You can go broader to the wireless and where you go outside. It's my understanding that the fibering network would allow you to install those cameras. It was a limitation. So the first half would be to give you greater use of the equipment you already have. (Gap in audio) allow that to happen. The next step I think is to -- again, further evaluation as to what would be the costs associated with the additional camera coverage and what would the resourcing would be required as a result. And obviously that would require people with specialized expertise to understand that.

So I think that's part of what I would consider right now part of the intermediate aspect of the term, you know, think around how we look at the cameras.

The other is to share, and I'll touch on it very lightly. But outside of the police department in the (indiscernible)
office, there is a way that we also check to make sure that we can work with the school already in cooperation to make sure that we are identifying students that don't belong (gap in audio).

MALE SPEAKER: That's a good point, to evaluate what we have, what we don't have. (Gap in audio)

MALE SPEAKER: I thought my understanding of light though is a new trend which is multiple families renting a single unit. Multiple last names (gap in audio) establishing -- therefore establishing residency. (Gap in audio) I think it's called recent economic environment.

MALE SPEAKER: I just have one question, and it's related to this, not so much the services.

Do we still have our re-registration program where people have to come in and document that they are residents to bring in their telephone bill or -- (gap in audio) was that a no?

(Gap in audio)

MALE SPEAKER: We did a sweep a
number of years ago, and talked to the police chief about doing another sweep, the manpower to do that, fill out for every student who's (gap in audio) we don't have a program where every year they (gap in audio).e.

MALE SPEAKER: The program in the past though wasn't that done by the security officer?

MALE SPEAKER: That's what I'm talking about, but that's -- I mean, there's a number of other functions that he -- they could also try and do that with every studente (Gap in audio) getting enough time tracking down these studentse (Gap in audio) and the ones who are entering our schools (gap in audio).e.

MALE SPEAKERe That's something else that we need to look at in conjunction with some of the other departments to reestablish that (Gap in audio)

MALE SPEAKER: Pretty (gap in audio) -- but again, it was (gap in audio) power intensivee

MALE SPEAKER: Right.
MALE SPEAKER: It's a lot of work for one person.

MALE SPEAKER: Right. But I would think the savings of the -- you know, of cheaters, if you will, sneaking into the Nutley school system would more than pay for that effort.

If I remember the re-registration that maybe was done like in '96, you know, ninety percent of the students it's easy, ten percent is the hard part, and those are the ones that we're after. So, you know you can do where it's by mail, where people are mailing in their information and it's relatively easy to check, but it's the -- like I said it's that ten percent don't cooperate, that don't send anything in, the ones you have to go after.

(Gap in audio)

MALE SPEAKER: There you go.

MALE SPEAKER: There's a strategy.

MALE SPEAKER: Yep.

(Gap in audio)

MAYOR COCCHIOLA: It definitely needs more thought.
MALE SPEAKER: I'm sorry, I'm just thinking out loud.

If we think about resourcing, some of the things that we might feel we need people for. If we can look at flexible resourcing models versus traditional resourcing models. But as -- you know, it's even more flexible than part-time, but it's a resource that's available when you need it. (Gap in audio) industry has been doing that for a lot of years, and it very effectively reduced (gap in audio) to significant levels. Even concluding taking periods of time where resource is needed for a part of the time, but you want to keep the resource because it has specialized experiencing, basically say, you know, you don't show up for the next three months, but you earn twenty percent pay for the next three months, eighty cents on the dollar. A lot of things that business has been doing (gap in audio) .

I think that there's probably something that we could do looking at an (gap in audio) this today which I found a little bit unsettling was the fact that there (gap in
audio) was closed for teachers conventions, crossing guards applied (gap in audio) awarded unemployment.

MALE SPEAKER: I'm sorry, I didn't hear what you said, I couldn't make it --

MALE SPEAKER: I just -- I'm sorry, this thing was probably back converses my mouthe.

Just the different types of resourcing we can do. We have very flexible work arrangements which can overall reduce your overall salary costs to provide resources when you need them, and flexibility for people when maybe they need that flexibility, such as the different way of looking at staffing models. And I just -- today I was in a conversation and it was commented that when the schools were closed for teachers conventions school crossing guards applied for unemployment, and got an award of unemployment under the rules. And that's something to me -- I was troubled by todaye. So I think that's even something else we look at, is when are you eligible for unemployment.

(Gap in audio)
MALE SPEAKER: We do. Cost me 100,000 a year.

MALE SPEAKER: Yeah, that's a statewide issue, that's not only --

MALE SPEAKER: I know.

MALE SPEAKER -- unique to Nutley, that's something that goes on, unfortunately, in --

MALE SPEAKER: That's 100,000 dollars a year.

MALE SPEAKER: The problem in the summer I always -- I never heard about --

MALE SPEAKER: Unemployment for a part-time job.

(Mayor Cocchiola, Commissioner Tucci and Ms. Flynn, the program subcommittee that we met on. I'll let you -- Ms. Flynn, you want (gap in audio).)
MS. FLYNN: Mayor Cocchiola, Commissioner Tucci and Board Member Lisa Marinleo (ph.) and we had a nice breakfast. What we talked about how we can better utilize the space of the township, the purposes of our programs and the events, both the township and the Board of Ed's, as well as better coordination of the schedules and each programs offered by the school, the mayor's office and the parks department. So basically during that conversation we could identify some areas of redundancy, some areas of their better coordination is needed.

Lisa is going to reach out and follow-up with the schedule for the -- as we (gap in audio), that's one of the things that she was going (gap in audio), talk about the school schedules, going to bring that back to us as a (gap in audio).

Did follow-up about bussing issue Because we talked about that in terms of providing better access for our children maybe during aftercare or in the summer program. Different type of field trips. And bussing can become an (gap in audio) that's why I (gap
in audio) to start thinking about that as well.

And so we're going to continue working till we need another meeting to look at their schedule, Commissioner Tucci, and our schedule and just go through it together and see where we could, you know, consolidate some of those events and programs.

One of the things we talked about in the end is possibly developing a master calendar for the township, that we can go to one place and find -- or two places, rather. It can be on the Nutleye.org website, or of the schools. But it's one calendar where you can see all the events that's going on in the township.

MAYOR COCCHIOLA: I don't see -- that should be very easy because we already have the template already for the town calendar. So all we would have to do is somehow coordinate the data, but I think we should -- that's probably not even a long-term goal, it's probably a short term goal.

I guess we were also talking about internally -- but he started the calendar of
trying to just take a look at in the calendar
my timeframe, what do we all have going on at
(gap in audio) regarding summer clinics here
(gap in audio) one round of summer clinicse
Regarding each other if you're running a
clinic and we're running a clinic, and -- we
need to just look at everything that's going
on and (gap in audio) -- they're a better
party to be running that (gap in audio) and
try to just (gap in audio) down a little bite
And at the same time give the resources
available to the public everything that's
going one

MS. FLYNN: We also talked about
extended day and maybe go through the mayor's
office or Commissioner Tucci's office to
provide programs to the kids that are on
extended daye I mean that just seems to be
simplest fix possible, to give kids who are,
you know, otherwise -- those last few hours
after school maybe there could be like a yoga
program or -- especially with the cuts that we
were having to face as a board, maybe we could
supplement them into the extended day program.
I was going to follow-up about that, and then
summer daycare issues. And then we also talked about vacations, focus about that. Have these breaks, what can we do together to maybe provide opportunities to the kids during extended breaks?

MALE SPEAKER: We already have -- obviously we have Camp Nutley during the summer, but we also have vacation Camp Nutley for when we do have those breaks. So that, you know, while the schools may be off, you know, the parents still have to go to work and they still need care for their children and have someone look after them. And, you know, we want to do something that's not only entertaining for them, but something that's even educational. So if we can work that type of component into what we're already doing, recreational perspective, we felt that would be an excellent thing to do.

We also learned today that through -- who was it, Fred, Commissioner -- Congressman Pasquale's office, there is a program that he wants to run, or is running with the school system, on how to prevent concussion.
relating to that.

Now, this is also something that we, in the Parks Department, are looking at, and we're reviewing different proposals from different companies, you know, to do the same thing for our children. So this is another area where together we can come up with one program, save some tax dollars and achieve our objectives. And do we need two football camps, do we need two basketball camps? No, if we can have one basketball camp, and the purpose of recreation at least from my perspective, is to serve as a feeder program, all right, for our high school athletics. All right. So we should be working closer together. And we do work together. But, obviously, there's always room for improvement. So if we share fields, and we share facilities and other resources as far as programs are concerned, we can do more. And Vicky was right this was a committee that would -- included a lot of fun.

MALE SPEAKER: Mayor, if I could?

On the concussion, wrapping up today, policy the way we're doing it, really that's another one with low hanging fruits before he goes to
spend some money (gap in audio) go to us
because he's about to go spend money (gap in
audio)e.

MALE SPEAKER: Well, then we need to
coordinate that better so that we get everyone
involvede

(Gap in audio)

MAYOR COCCHIOLA: Okaye Boswick
(ph.), anything you want to add, talk about?

MALE SPEAKER: (Indiscernible)

MAYOR COCCHIOLA: What do we want to
say now, get another date for another meeting?
Do we want to right now say let's work on --
how do we all want to do this? Do you want to
pick (gap in audio) definitely work on that in
the subcommittees let them take (gap in
audio)e.

MALE SPEAKER: I think, you know a
subcommittee meeting including the PA and the
superintendent would be -- we're involved in,
would be helpful I thinke

(Gap in audio)

MALE SPEAKER: Mayor, I mentioned to
the superintendent, but the committee should
have time to functione We have one new (gap
in audio) committee's all work. But before we come back as a group we have a retreat, so all the board members can hear about all the committees, have discussion before we come back in front of the board. So I would say at least sixty days to do committees and (gap in audio) attended the retreat and for the board members to be able (gap in audio).e.

MAYOR COCCHIOLA: I think a couple of things: Whenever that next meeting is have a really clear cut set of action items. Prioritize the action items and -- because you can't -- you can keep talking but I mean what are we really acting on now in the next thirty days, sixty days --

MALE SPEAKER: (Gap in audio) dollars are so large, that particular -- you know, we have the subcommittees there's more work that has to be done, but that one seems to coming together -- can come together quickly. That one we are to press forward as (gap in audio) projecte

And same thing with the electric, they (gap in audio) separate committees meet (gap in audio) learn more about that and bring
it back to the board. So that's something I think we -- doesn't have the superintendent (gap in audio). Actually, without even further (gap in audio).

MALE SPEAKER: I agree with any of that low hanging fruit we talked about. Whatever we can get done without a committee hearing, just get done.

MALE SPEAKER: And the waters by the park -- by the Water Department (gap in audio) dollars there. Most thing I don't think we can go to meetings.

MALE SPEAKER: And timing is important because at the beginning of the year we'll be going out to bid again. So let's compare notes. I mean, that's a relatively simple thing to do.

MALE SPEAKER: And that's where we're (gap in audio) contracts there, when they expire. But we certainly don't want to miss (gap in audio) --

MALE SPEAKER: Exactly

MAYOR COCCHIOLA: And that's clearly a priority.

MALE SPEAKER: So for technology we
propose that we get together, probably include the technology team. And make sure we can nail that done further. And, actually, what the steps are, what's the likely timeline?

MALE SPEAKER: Project planse

MALE SPEAKER: Exactlye And we'll take that onee Fred, I think this is also an opportunity to talk about the grant writere

MALE SPEAKER: Yes

MALE SPEAKER: And see what the potential out there, it's a fairly quick thing to do without getting bogged down in all the treasury functionse And I think Commissioner Scarpelli, you were talking about recycling, and the schools, I think that's a visible thing that can move quickly and demonstrate progress as welle

The ultimate thing for me, though, is two thingse Is (1) is it quantified? What's the real opportunity financially associated with these? And (2) we're associated with that, ultimately what happens with the money we save? Because presumably a lot of shared services is linked to cost reduction, right, and in an environment where
we know costs are rising. I think we should be clear on what we ultimately choose on this and what the taxpayers will gain from it.

(Gap in audio)

MALE SPEAKER: Righte Well, obviously, what I can do from my end is before we go out to bid for — on anything, we'll make a phone calle. We'll inform you as to what we're doing and when we're doing it. And same for us, where we overlap and where we have a potential. Then we can coordinate our actions and see where we get the best deal, we save the most moneye.

(Gap in audio)

MALE SPEAKER: Motion to adjourne

MAYOR COCCHIOLA: Oh, do we want to set a time for the next meeting?

MALE SPEAKER: Why don't we --

MALE SPEAKER: How about 14th?

MALE SPEAKER: We need to flesh out lot more hard numbers, but I can stay in contact and we can figure out when the schedulee I know certain commissioners already come to committee meetings, asked us (gap in audio) we need some time to talk as a
board, but let's set up another time. Once we have our numbers -- there are actions we can take now without a meeting. There are actions that we need for specific groups to meet on before we can act. Let's do -- I think we should pursue that now as we need to get everyone back together.

MAYOR COCCHIOLA: Okay, that works for me.

Motion to adjourn.

MALE SPEAKER: Second.

MADAM CLERK: All in favor?

(Gap in audio)

MADAM CLERK: Any opposed?

MALE SPEAKER: None opposed

(End of meeting)
CERTIFICATION

I, Esther Accardi, hereby certify that the foregoing is a true and correct transcription, to the best of my ability, of the sound recorded proceedings submitted for transcription in the matter of:

BOARD OF COMMISSIONERS - 12/5/11

I further certify that I am not employed by nor related to any party to this action.

In witness whereof, I hereby sign this date:
March 5, 2012.

ESTHER ACCARDI (CET**D 485)

AAERT Certified Electronic Transcriber
CERTIFICATION

I, Esther Accardi, hereby certify that the foregoing is a true and correct transcription, to the best of my ability, of the sound recorded proceedings submitted for transcription in the matter of:

BOARD OF COMMISSIONERS - 12/5/11

I further certify that I am not employed by nor related to any party to this action.

In witness whereof, I hereby sign this date:
March 5, 2012

ESTHER ACCARDI (CET# D 485)

AAERT Certified Electronic Transcriber
December 5, 2011 (Shared Services Discussion Board of Commissioners & The Board of Education) transcription approved by the Board of Commissioners of the Township of Nutley at their meeting held on Tuesday April 3, 2012.

ATTEST:

Commissioner Joseph P. Scarpelli

Commissioner Alphonse Petracco
(Absent/Excused)

Commissioner Thomas J. Evans

Commissioner Mauro G. Tucci
Mayor Tucci Effective Noon January 31, 2012
Resigned Effective Noon January 31, 2012
Mayor Joanne Cocchiola

Evelyn Rosario, RMC Municipal Clerk