

## Meeting Minutes – Nutley Historic Preservation Committee

February 18, 2018 approved

Location: 3<sup>rd</sup> Floor Commission Conference Room, Town Hall,  
1 Kennedy Blvd, Nutley, New Jersey

Members Present: Suzanne Beadle, Jeanne Van Steen, Sal Corvino, John Demmer,  
Dorothy Greengrove

Members Absent: John Simko

1. Call to Order – Meeting called to order at 7:02 PM by Dorothy Greengrove
2. Announcement made regarding compliance with Open Public Meetings Act.
3. Approved minutes from January 18, 2018
4. Communications and Bills (none)
5. Old Business

**a. Ruth Bedford Historic Designation** – John Demmer & John Simko met with Ruth Bedford and she wants the Committee to submit her property for Historic Designation. She needs to sign the short form, and then the Committee will complete the documentation and send her the formal meeting notice.

**b. 111 Vreeland Avenue historic home designation discussion** – the Committee will proceed after the Ruth Bedford meeting.

**c. Future Designations: Eisenfelder home; Nutley brownstones** – the Committee will proceed after the Ruth Bedford meeting.

**d. Reproduction of old Nutley maps** – 4 more maps sold during the Christmas season.

**e. Website/social media** – The Committee bio for Dot Greengrove's is still needed. Suzanne Beadle will post for a volunteer on Facebook to assist with social media and designation documentation.

**f. Township website, Google docs shared files** – the township website needs the revised ordinance posted. All Committee members have access to Google Docs and the files are all up-to-date.

**g. Alternate Committee member replacement** – no update.

**h. Ordinance developments** - The Committee now has the revised ordinance.

6. New Business

**a. Placing our first home on the Historical Preservation list** – see notes on the Ruth Bedford application

**b. Resolution of re-deeding process** – Telephone discussions were held by Suzanne Beadle with Bob Craig & Jonathan Kinny of the NJ DOP Historic Preservation Office and Glenn Ceponis at the NJ Trust for Historic Preservation. They advised the Committee that deed restrictions should **not** be required. No towns do it unless there is a Preservation Grant, which then it is time related, or, if the property is being donated to the NJ Trust. However, a property owner may elect to have one. In lieu of deed restrictions, the Nutley building Department will “red flag” designated properties so that if a permit application is received, The Committee will be notified. Also, the property owner will be notified that they may need to have a hearing with the Historic Preservation Committee before their permits are approved. A current list of designated properties from the master plan needs to be sent to Jason Kirk, who will “red flag” the properties.

**c. Adding new buildings to landmark list: update on education/information packet** – the Committee approved the letter drafted by John Demmer & Suzanne Beadle explaining the benefits of Historic Designation in Nutley.

7. Adjournment - A motion to adjourn was introduced by Jeanne Van Steen & Sal Corvino seconded it. The meeting adjourned at 8:06 PM.

8. NEXT PUBLIC MEETING: March 15, 2018

Respectfully submitted,  
Suzanne Beadle  
Secretary