

**ORDINANCE NO. 3381**  
**INTRODUCED BY: COMMISSIONER ALPHONSE PETRACCO**  
**INTRODUCED ON: MARCH 6, 2018**  
**PUBLISHED: MARCH 15, 2018**  
**PUBLIC HEARING: APRIL 3, 2018**  
**PUBLISHED: APRIL 12, 2018**

**ORDINANCE NO. 3381**

**AN ORDINANCE TO AMEND AN ORDINANCE CODIFIED IN THE TOWNSHIP OF NUTLEY CODE, CHAPTER 131, ENTITLED ESTABLISHMENT AND ORGANIZATION OF THE POLICE DEPARTMENT.**

**BE IT ENACTED BY THE BOARD OF COMMISSIONERS of the Township of Nutley, that Chapter 131, section 2, entitled Organization, be hereby AMENDED in its entirety to read as follows:**

**131-2. Organization**

There shall be established within the Police Department the following table of organization:

- A. Department Superior Officer complement. The complement of superior officers within the Police Department shall be determined by the Director of Public Safety up to the following:

- (1) Chief of Police: 1
- (2) Deputy Chief 1
- (3) Police Captains: 3
- (4) Police Lieutenants: 7
- (5) Police Sergeants: 13

- B. Department Structure. The Department shall be divided into three divisions, a Patrol Division, Investigations Division, and a Services Division.

- (1) **The Patrol Division.** The Patrol Division shall consist of three shifts; a day, evening, and night. In addition to the Division Commander, there shall be assigned four Lieutenants, nine Sergeants, and such civilian dispatchers as may be required.
  - (2) **The Investigations Division.** The Investigations shall consist of the Criminal Investigations Bureau, the Youth Aid Bureau, and the Professional Standards Unit. In addition to the Division Commander, there shall be assigned four Detective sergeants and such Detectives and other officers as may be required, in conformance with policy established by the Director of Public Safety.
- 1. Criminal Investigations Bureau. The Criminal Investigations Bureau shall consist of a day and evening shift. The hours shall be as established by the Director of Public Safety. The Criminal Investigations Bureau, shall, in addition to

investigative responsibilities, develop and implement crime prevention and Neighborhood Watch programs.

2. Youth Aid Bureau. The Youth Aid Bureau shall, in addition to investigative responsibilities, develop and implement programs to deter young people from unlawful conduct and substance abuse. These programs may include, but are not limited to; a Junior Police Academy, Drug Abuse Resistance Education (DARE), School Resource Officers (SRO), and Police Youth Organizations (PYO).
  3. Professional Standards Unit. The Professional Standards Unit shall ensure that Department personnel develop and maintain the knowledge, skills, and abilities required for effective performance of their duties through the implementation of a comprehensive, continuous training program. The unit shall also be responsible for the Department's Internal Affairs function.
- (3) **The Services Division.** There shall be assigned to the Services Division, such Command, Supervisory, and other personnel as may be required. The Services Division shall consist of Personnel Administration, Records management, Crime Analysis, Police Information Technology, Facilities and Equipment, Fleet Management, and Evidence and Property Control.

**BE IT FURTHER ENACTED** that this ordinance shall become effective after passage and publication pursuant to the law.

<i>Record of Vote</i>	<i>Commissioner Steven L. Rogers</i>	<i>Commissioner Mauro G. Tucci</i>	<i>Commissioner Thomas J. Evans</i>	<i>Commissioner Alphonse Petracco</i>	<i>Mayor Joseph P. Scarpelli</i>
<i>Yes</i>	X		X	X	X
<i>No</i>					
<i>Not Voting</i>					
<i>Absent/Excused</i>		X			