

LINDSBORG CITY COUNCIL

January 3, 2011 - 6:30 p.m.

Minutes

Members Present - Betty Nelson, Russ Hefner, Lloyd Rohr, David Higbee, Becky Anderson, Rick Martin, Brad Howe & Judy Neuschafer

Absent - Ken Branch

Others - Greg DuMars, Jerry Lovett-Sperling, Gary Shogren, Thad Morrival, Carla Wilson, Tim Berggren, Tim Dunn, Larry Lindgren, Dan Carr

The meeting was called to order at 6:30 p.m. and the Pledge of Allegiance was said. Invocation was given by Mayor Neuschafer

Public Input - None

Amendments to the Agenda - The Minutes of December 29, 2010 will be added to the agenda.

Minutes - Russ Hefner moved to approve the minutes of the December 6, 2010 regular council meeting and the December 29, 2010 year end meeting. Motion seconded by Brad Howe and passed.

Mayor's Report - Mayor Neuschafer wished everyone a happy New Year and thanked staff and all employees for a successful year with many projects completed. She remarked that the Christmas season was good for Lindsborg.

A brief review of the month's meetings and a reminder that February 2nd is City Hall Day in Topeka and those interested in attending should contact the City Clerk or City Administrator.

Mayor Neuschafer presented Sharon Spohn, the Swedish Crown, and David Olson, Bethany College for appointment to the CVB Advisory Board. Betty Nelson moved to approve the appointments. Motion seconded by Lloyd Rohr and passed. Rick Martin noted that it would be helpful if those being appointed could attend the council meeting so council can know who they are.

Planning & Zoning - No report

Administration & Finance - LOCAL SALES TAX ALLOCATION ? HOSPITAL BOND PAYMENT - Brad Howe moved to approve 8 consecutive monthly payments from the 1% sales tax in the amount of \$2,850.00 to

fully fund the 2011 debt service liability on the hospital bond. Motion seconded by Russ Hefner and passed by roll call vote with Betty Nelson abstaining and all others voting yes.

BUSINESS ANALYST ONLINE - Brad Howe moved to approve \$1,000 for a one-year subscription to Business Analyst Online from ERSI. This will allow updated demographic and consumer trend data. Motion seconded by Becky Anderson and passed unanimously by roll call vote.

VISITORS GUIDE REPRINT - Brad Howe moved to approve \$4699.12 for Mennonite Press to reprint 10,000 copies of the Lindsborg Visitors Guide. Motion seconded by Rick Martin and passed unanimously by roll call vote.

PROMOTIONAL VIDEO - Brad Howe moved to approve \$2,000 to Rockhouse Media for filming and production of a promotional video of Lindsborg for use by the CVB. Motion seconded by Lloyd Rohr and passed unanimously by roll call vote.

Utilities - PUBLIC WORKS SHOP FURNACE - Lloyd Rohr moved to approve the purchase of 4 Solaronics, 2-stage, tube heaters and thermostats from Royal Flush in the amount of \$12,454.00. Motion seconded by Betty Nelson and passed unanimously by roll call vote.

PUBLIC WORKS SHOP WINDOWS - Lloyd Rohr moved to approve the purchase and installation of 11 energy efficient windows for the public works building from Columbia Windows at a cost of \$2,132.69. Motion seconded by Betty Nelson and passed unanimously by roll call vote. Lloyd Rohr moved to

approve \$1,850.00 for installation of the windows by Roy Rogers. Motion seconded by Brad Howe and passed by roll call with Russ Hefner abstaining and all others voting yes.

KANSAS RURAL WATER ASSOCIATION VOTING DELEGATE - Lloyd Rohr move to designate Tim Dunn as the voting delegate and Lynn Johnson as the alternate delegate. Motion seconded by Brad Howe and passed.

Streets & Parks - GOLF COURSE IRRIGATION CONTROLLER & SPRINKLER HEADS - Becky Anderson moved to approve the bid from Turfwerks for the irrigation controller with 36 sprinklers and adapters in the amount of \$7,015.68. Motion seconded by David Higbee and passed unanimously by roll call vote.

Public Safety - ORDINANCE 4683 - COURT COSTS FOR SEAT BELTS - Rick Martin moved to adopt Ordinance 4680 allowing court costs for seat belt violations. Motion seconded by David Higbee and passed unanimously by roll call vote.

FIRE PERSONAL PROTECTIVE EQUIPMENT - Rick Martin moved to approve the purchase of 5 PPE suits from Municipal Emergency Services, Inc. in the amount of \$6,615.00. Motion seconded by Betty Nelson and passed unanimously by roll call vote.

Personnel - EXECUTIVE SESSION - NON ELECTED PERSONNEL - Betty Nelson moved to enter executive session to discuss non-elected personnel for 20 minutes and include the city administrator and city attorney. Motion seconded by Lloyd Rohr and passed. Executive session began at 7:00 p.m. and returned at 7:20 p.m. Betty Nelson moved to return to executive session for 15 minutes. Motion

seconded by Russ Hefner and passed. Executive session was entered at 7:22 p.m. and returned at 7:37 p.m. No action taken.

PERSONNEL POLICY - EXEMPT POLICY - Becky Anderson moved to approve the change in the personnel policy to address exempt employees during a disaster for FEMA reimbursement. Motion seconded by Lloyd Rohr and passed.

Purchase Order - Betty Nelson moved to approve payment of Purchase Order Ordinance 4684. Motion seconded by Russ Hefner and passed unanimously by roll call vote.

Payroll - Betty Nelson moved to approve payment of Payroll Ordinance 4682. Motion seconded by Lloyd Rohr and passed unanimously by roll call vote.

Adjournment - Russ Hefner moved to adjourn the meeting. Motion seconded by Brad Howe and passed. Meeting adjourned at 7:43 p.m.

Respectfully submitted,

Jerry Lovett-Sperling, MMC

City Clerk